

1st Sandridge Scout and Guide Group

Report & Accounts for the Year ended 31st March 2025

Charity Reference Number: 302579

Scout Association Registration Number: 138

President:

Vice Presidents:

Trustees, Nominated and Appointed at AGM:

Chairman

Treasurer

Secretary

Name

Phillip Coates

Colin Davison

Andrew Giddings

Caroline Atkins

John Forward

Sharon Jackson

Trustees, Ex Officio:

Group Lead Volunteer

Team Leader (Scout)

Team Leader (Scout)

Team Leader (Cubs)

Team Leader (Cubs)

Team Leader (Beaver)

Team Leader (Beaver)

Guide Leader

Name

Nicola Wells

Barry Shadbolt

Liam Jackson

Connor Jackson

Nigel Kerr

Simon Jewels

Kirstie West

Bridget Shadbolt

Custodian Trustees (if any):

Name

Gillian Forward

Bruce McFarlane

Kevin Percy

Craig Wells

Bankers:

Santander UK Bank

Other Advisors (if any)

Contact Name and Address:

Mr. C Davison

6 Windermere Avenue

St. Albans AL1 5QW

Trustees Annual Report for the Year Ended 31st March 2025

Objectives and Structure of the Group

Our group aims are to meet those of the Scout and Guide Associations through a range of formal training sessions and other activities. These all take place during normal weekly meetings and extra organised events. The Group comprises six Scout Sections and one Guide Company so the activities are numerous and varied. The Scouts Section are members of The Scout Association and the Guide Section is a member of Girl Guiding UK. Each section follows the activities of the relevant national association and is governed by their rules and policies.

The weekly meetings include the normal training standards such as knotting, first aid, cooking, fire lighting and map and compass work. All these basic skills are aimed at giving children the opportunity to take part in more adventurous activities and enabling the children to look after themselves. The other activities this year have included visits to local places of interest, cycling, night hikes, bridge building using pioneering skills and talks by outside speakers.

Major Activities and Achievements in the Year

1st Sandridge Scout and Guide group continues into its 98th year. During recent events we have heard from many past members who have great memories of their time at the Scout & Guide Group, they have been able to share these memories with current members who are enjoying the very varied and adventurous programmes and activities provided by our dedicated team of leaders. Every leader has had to do the new safety training and many due to the change in role titles more training all adding to the hundreds of volunteer hours, that are freely given each year.

The new outside kitchen, is looking great and being well used. Plans are being drawn up for the large extension needed to make our headquarters, accessible to all. This will require even more from the fundraising team. We hope that nothing will get in the way of any of the traditional scouting & guiding activities.

Governing Documents

The Group is a trust with Trustees appointed in accordance with the Constitution which is re-adopted at each Annual General Meeting of the Group Council, the last in July 2024. The constitution follows the Policy, Organisation and Rules of The Scout Association and Girlguiding UK.

Financial Review 2024/25

The Accounts have been drawn up on the receipts and payments basis which is consistent with the previous year. The statement of assets and liabilities shows the nature of the assets controlled by Group, together with an estimate of current value, and any material liabilities that need to be met from the funds. Both the receipts and payments accounts and statement of assets and liabilities have been prepared following the guidance for accounting for smaller charities issued by the Charity Commission.

The level of subscriptions received reflects the number of members in the Group which has reduced due to the lower number of members from the previous year. The Group receives significant donations for the use of the hut, which has enables the Group to maintain sufficient levels of reserves without increasing subscriptions for membership of the Group. The Trustee Board considers the bank and cash balances held by the Group are sufficient to cover the running costs of the sections, repairs to the hut and provide cover for potential unforeseen expenses.

Transactions with Trustees

Occasionally trustees or related companies will supply services to the Group the costs of which are agreed with other trustees not related to those trustees. During the year trustees-related companies supplied goods and services in support of evening activities of the group. These supported an evening activity for one sections to a total cost to the Group of £312 during the year (2024: £1,622).

Reserves Policy

The Group's policy is to hold sufficient resources to continue the charitable activities if the group income and fundraising activities fall. The Group Trustee Board regularly reviews cash balances to ensure sufficient funds are held.

The Group has established a Building Fund to cover any potential capital costs on maintaining the building and to fund an extension to the Hut in order to improve the Group's facilities. The Building Fund currently stands at £25,771. A payment of £1,632 in relation to the building project was made in the year. As the expenses for the project increase these will be shown separately in future accounts.

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Public Benefit Statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Serious Incidents

There were no serious incidents reportable to the Charity Commission during the financial year that should have been reported to the Commission but were not.

Risk and Internal Control

The Group has in place a system of internal controls that are designed to provide reasonable assurance against material mismanagement and loss that are proportionate to the size of the Group. These include 2 signatories being required for all payments and insurance policies to ensure insurable risks are covered. As members of The Scout Association and Girl Guiding UK the Group is covered by accident insurance for the relative activities under those associations and the Trustee Board have taken out additional insurance, such as building and contents insurance for the Group HQ, where appropriate.

The Trustees Report, Accounts and accompanying Statement of Assets and Liabilities were approved by the Trustees on 26 June 2025 and signed on their behalf by:

Nicola Wells
Group Lead Volunteer

Phillip Coates
Group Chairman

Colin Davison
Group Treasurer

1st Sandridge Scout and Guide Group

Receipts and Payments Summary for the Year Ended 31st March 2025

	Current Year (£)	Previous Year (£)
Total Receipts for the year	32,950	30,631
Total Payments for the year	(32,823)	(32,865)
Net Receipts (Payments) for the year	127	(2,234)
Cash, Bank and similar funds b/fwd	52,854	55,088
Cash, Bank and similar funds c/fwd	52,981	£52,854

Represented By:

	Current Year (£)	Previous Year (£)
General Fund		
Opening Balance for the year	29,800	34,121
Net Receipts (Payments) for the year (excluding payments from Building Fund)	1,759	(2,234)
Transferred from / (to) Building Fund	(4,349)	(2,087)
Closing Balance for the year	27,210	29,800
Building Fund		
Opening Balance for the year	23,054	20,967
Transferred from / (to) General Fund	4,349	2,087
Payments out of Fund	(1,632)	0
Closing Balance for the year	25,771	23,054
Cash, Bank and similar funds c/fwd	52,981	£52,854

1st Sandridge Scout and Guide Group
Receipts for the Year Ended 31st March 2025

	Current Year (£)	Previous Year (£)
Membership Subs	18,660	17,797
Less: Paid	(10,739)	(8,894)
	7,921	8,903
Activities and Camps		
Activities	2,880	2,201
Camps	3,120	3,957
	6,000	6,158
Investment Income	477	312
Donations/Grants	8,991	7,693
Fund Raising (Gross)	7,679	5,600
Income Tax Recovered	1,082	1,245
Brownies and Explorers Hut Use	800	720
TOTAL RECEIPTS	£32,950	£30,631

1st Sandridge Scout and Guide Group
Payments for the Year Ended 31st March 2025

	Current Year (£)	Previous Year (£)
Premises		
Telephone	175	165
Light & Heat	5,766	4,099
Insurance	3,162	3,518
Repairs & Renewals	1,166	7,926
Fire Protection, Cleaning, Other	1,837	1,896
	12,106	17,604
Activities and Camps		
Activities	7,444	7,000
Camps	2,658	2,587
	10,102	9,587
Donations/Grants	0	43
Fund Raising Expenses	3,190	3,547
Administration Expenses	44	32
Trustee Expenses	0	0
Purchase of Capital Equipment	3,526	739
Badges & Clothing	1,413	1,313
Credit & Debit Card Transaction Costs	481	0
Web-Site	329	0
Building Project Costs	1,632	0
TOTAL PAYMENTS	£32,823	£32,865

1st Sandridge Scout and Guide Group
Statement of Assets & Liabilities at 31st March 2025

	Current Year (£)	Previous Year (£)
MONETARY ASSETS: Cash, bank and similar funds		
Bank Current Account(s)	8,599	9,883
NS&I Investment Account (Reserve)	43,918	42,441
Cash in hand	464	530
	52,981	52,854
Tax Claim for Year Ending 5th April 2025	238	56
	£53,219	£52,910
NON-MONETARY ASSETS: Assets for Charity's own use		
Badge Stock		
Land and buildings	960,000	340,000
Motor vehicles	0	0
Scouting equipment, furniture, etc.	16,000	16,000
	976,000	£356,000
LIABILITIES: Those due within one year	0	0
LIABILITIES: Those payable after one year	0	0
CONTINGENT LIABILITIES AND FUTURE OBLIGATIONS	0	0

Independent Examiner's Report to the Trustees of the 1st Sandridge Scout and Guide Group

I report on the accounts of the Group for the year ended 31st March 2025 which are set out on pages 4 to 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature:

Name:

Qualification:

Address

Date:

Sandra Sayce

St Albans North District Commissioner –
Girlguiding

13 Hill Rise, Ruislip,
Middlesex. HA4 7JN

24 June 2025