

1st Sandridge Scout and Guide Group

Report & Accounts for the Year ended 31st March 2023

Charity Reference Number: 302579

Scout Association Registration Number: 138

President:

Vice Presidents:

Trustees, Ex Officio:

Group Scout Leader

Scout Leader

Scout Leader

Cub Scout Leader

Assistant Cub Scout Leader

Beaver Scout Leader

Beaver Scout Leader

Guide Leader

Name

Nicola Wells

Barry Shadbolt

Charli-Anne McFarlane

Kate Wells

Alex Hamilton-Bray

Simon Jewels

Danielle Higgins

Bridget Shadbolt

Trustees, Elected:

Chairman

Treasurer

Secretary

Name

Phillip Coates

Colin Davison

Andrew Giddings

Trustees, Nominated:

Name

Caroline Atkins

John Forward

Sharon Jackson

Custodian Trustees (if any):

Name

Gillian Forward

Bruce McFarlane

Kevin Percy

Craig Wells

Bankers:

Santander UK Bank

Other Advisors (if any)

Contact Name and Address:

Mr. C Davison

6 Windermere Avenue

St. Albans AL1 5QW

Trustees Annual Report for the Year Ended 31st March 2023

Objectives and Structure of the Group

Our group aims are to meet those of the Scout and Guide Associations through a range of formal training sessions and other activities. These all take place during normal weekly meetings and extra organised events. The Group comprises six Scout Sections and one Guide Company so the activities are numerous and varied. The Scouts Section are members of The Scout Association and the Guide Section is a member of Girl Guiding UK. Each section follows the activities of the relevant national association and is governed by their rules and policies.

The weekly meetings include the normal training standards such as knotting, first aid, cooking, fire lighting and map and compass work. All these basic skills are aimed at giving children the opportunity to take part in more adventurous activities and enabling the children to look after themselves. The other activities this year have included visits to local places of interest, cycling, night hikes, bridge building using pioneering skills and talks by outside speakers.

The Group is a trust established under its rules which are common to all Groups and Districts. Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

Major Activities and Achievements in the Year

1st Sandridge Scout and Guide group continues to thrive, providing weekly face to face meetings inside and out, all sections have been able to have nights away both under canvas and at activity centres. Programmes always included traditional skills such as fire lighting and tracking alongside new adventurous activities. The whole group was represented at the Queen's Platinum Jubilee celebrations in the village. One young leader will be taking part in the Scout World Jamboree this year, following an extensive period of training.

The team of dedicated leaders continue to lead and inspire the young people week in week out and keep their mandatory training up to date. Another four Leaders have successfully completed their Wood Badge Training and 8 adult members of the group have been awarded for exceptional service. Following the successful fund raising to replace the roof of the headquarters last year, now to create an updated outdoor kitchen, the next project is to raise enough money to enlarge the headquarters in order to provide step free access, suitable facilities for all users and improved catering facilities.

Plans are always being made to give the young people of the group the very best of experience

Governing Documents

The Groups governing documents are those of the The Scout Association and Girlguiding UK. The Group is a trust with Trustees appointed in accordance with the Constitution which was renewed in March 2021. The constitution follows the Policy, Organisation and Rules of The Scout Association and Girlguiding UK

Financial Review 2022/23

The Accounts have been drawn up on the receipts and payments basis which is consistent with the previous year. The statement of assets and liabilities shows the nature of the assets controlled by Group, together with an estimate of current value, and any material liabilities that need to be met from the funds. Both the receipts and payments accounts and statement of assets and liabilities have been prepared following the guidance for accounting for smaller charities issued by the Charity Commission.

The level of subscriptions received reflects the number of members in the Group which has reduced due to the lower number of members attending meetings during the lockdown periods.

Receipts were higher than expenses for the year, mainly due to fund raising activities during the year. Three main fund raising events were held during the year: Barbeque and Jar Tombola as part of the village celebrations of the Queen's Platinum Jubilee, a Christmas Market held at the hut, at which the Group also ran a Barbeque and a Quiz Night in March. Combined, these raised £5,600 which have been added to the Building Fund. A private donation for the Building Fund of £1,500 has also been received. The Group also received significant donations for the use of the hut, which has enable the General Fund to be increased. In line with the rise in the cost of living, certain expense of the Group have increased, especially that for light and heat. While the accounts show less spent than the previous year, this is because no fuel oil for heating was purchased this year as the tank is usually filled in alternate years which was done in the previous year.

The Boiler of the hut broke down earlier this year and the Executive Committee is working to replace the boiler as soon as practical. This will be a significant expense next year, but the Executive Committee considers the bank and cash balances held by the Group are sufficient to cover the running costs of the sections, repairs to the hut and provide to cover for potential unforeseen expenses.

Reserves Policy

The Group's policy is to hold sufficient resources to continue the charitable activities if the group income and fundraising activities fall. The Group Executive Committee regularly reviews cash balances to ensure sufficient funds are held.

A Group has established a Building Fund to cover any potential capital costs on maintaining the building and to fund an extension to the Hut in order to improve the Group's facilities. The Building Fund currently stands at £20,967.

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Public Benefit Statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Serious Incidents

There were no serious incidents reportable to the Charity Commission during the financial year that should have been reported to the Commission but were not.

Risk and Internal Control

The Group has in place a system of internal controls that are designed to provide reasonable assurance against material mismanagement and loss that are proportionate to the size of the Group. These include 2 signatories being required for all payments and insurance policies to ensure insurable risks are covered. As members of The Scout Association and Girl Guiding UK the Group is covered by accident insurance for the relative activities under those associations and the Executive Committee have taken out additional insurance, such as building and contents insurance for the Group HQ, where appropriate.

The Trustees Report, Accounts and accompanying Statement of Assets and Liabilities were approved by the Trustees on 3 July 2023 and signed on their behalf by:

Nicola Wells
Group Scout Leader

Phillip Coates
Group Chairman

Colin Davison
Group Treasurer

1st Sandridge Scout and Guide Group

Receipts and Payments Summary for the Year Ended 31st March 2023

	Current Year (£)	Previous Year (£)
Total Receipts for the year	40,784	41,774
Total Payments for the year	(26,407)	(58,722)
Net Receipts (Payments) for the year	14,377	(16,948)
Cash, Bank and similar funds b/fwd	40,711	57,659
Cash, Bank and similar funds c/fwd	£55,088	£40,711

Represented By:

	Current Year (£)	Previous Year (£)
General Fund		
Opening Balance for the year	28,112	21,077
Net Receipts (Payments) for the year (excluding payments from Building Fund)	14,377	27,654
Transferred from / (to) Building Fund	(8,368)	(20,619)
Closing Balance for the year	34,121	28,112
Building Fund		
Opening Balance for the year	12,599	36,582
Transferred from / (to) General Fund	8,368	20,619
Payments out of Fund	0	(44,602)
Closing Balance for the year	20,967	12,599
Cash, Bank and similar funds c/fwd	£55,088	£40,711

1st Sandridge Scout and Guide Group
Receipts for the Year Ended 31st March 2023

	Current Year (£)	Previous Year (£)
Membership Subs	18,354	15,896
Less: Paid	(8,845)	(8,892)
	9,509	7,004
Activities and Camps		
Activities	2,030	773
Camps	3,948	1,471
	5,978	2,244
Investment Income	30	3
Donations/Grants	10,968	28,080
Fund Raising (Gross)	11,905	636
Income Tax Recovered	1,674	2,206
Sundry Receipts		
Sale of Mini Bus	0	881
Brownies and Explorers Hut Use	720	720
	720	1,601
TOTAL RECEIPTS	£40,784	£41,774

1st Sandridge Scout and Guide Group
Payments for the Year Ended 31st March 2023

	Current Year (£)	Previous Year (£)
Premises		
Telephone	168	165
Light & Heat	1,858	3,742
Insurance	3,335	2,803
Repairs & Renewals	2,366	44,998
Fire Protection, Cleaning, Other	966	1,283
	8,693	52,991
Activities and Camps		
Activities	5,467	3,152
Camps	3,464	750
	8,931	3,902
Donations/Grants	375	0
Fund Raising Expenses	5,908	23
Administration Expenses	83	133
Trustee Expenses	0	0
Purchase of Capital Equipment	1,018	782
Badges & Clothing	1,399	891
Sundry Payments		0
TOTAL PAYMENTS	£26,407	£58,722

1st Sandridge Scout and Guide Group
Statement of Assets & Liabilities at 31st March 2023

	Current Year (£)	Previous Year (£)
MONETARY ASSETS: Cash, bank and similar funds		
Bank Current Account(s)	12,638	7,343
NS&I Investment Account (Reserve)	42,129	32,100
Cash in hand	321	1,268
	55,088	40,711
Tax Claim for Year Ending 5th April 2023	0	46
	£55,088	£40,757
NON-MONETARY ASSETS: Assets for Charity's own use		
Badge Stock		0
Land and buildings	340,000	340,000
Motor vehicles	0	0
Scouting equipment, furniture, etc.	16,000	16,000
	356,000	356,000
LIABILITIES: Those due within one year	0	0
LIABILITIES: Those payable after one year	0	0
CONTINGENT LIABILITIES AND FUTURE OBLIGATIONS	0	0

Independent Examiner's Report to the Trustees of the 1st Sandridge Scout and Guide Group

I report on the accounts of the Group for the year ended 31st March 2023 which are set out on pages 4 to 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature:

Name:

Qualification:

Address

Martyn MacPhee

Accountant (Retired)

103 Stanley Avenue, Chiswell Green,
St. Albans, Herts. AL2 3AQ

Date:

1 July 2023