

1st Sandridge Scout and Guide Group

Report & Accounts for the Year ended 31st March 2022

Charity Reference Number: 302579

Scout Association Registration Number: 138

President:

Vice Presidents:

Trustees, Ex Officio:

Group Scout Leader

Scout Leader

Scout Leader

Cub Scout Leader

Assistant Cub Scout Leader

Beaver Scout Leader

Beaver Scout Leader

Guide Leader

Name

Nicola Wells

Barry Shadbolt

Charli-Anne McFarlane

Kate Wells

Alex Hamilton-Bray

Simon Jewels

Dominic Bentley

Emma Watson

Trustees, Elected:

Chairman

Treasurer

Secretary

Name

Phillip Coates

Colin Davison

Andrew Giddings

Trustees, Nominated:

Name

Caroline Atkins

John Forward

Sharon Jackson

Bridget Shadbolt

Custodian Trustees (if any):

Name

Gillian Forward

Bruce McFarlane

Kevin Pearcy

Craig Wells

Bankers:

Santander UK Bank

Other Advisors (if any)

Contact Name and Address:

Mr. C Davison

6 Windermere Avenue

St. Albans AL1 5QW

Trustees Annual Report for the Year Ended 31st March 2022

Objectives and Structure of the Group

Our group aims are to meet those of the Scout and Guide Associations through a range of formal training sessions and other activities. These all take place during normal weekly meetings and extra organised events. The Group comprises six Scout Sections and one Guide Company so the activities are numerous and varied. The Scouts Section are members of The Scout Association and the Guide Section is a member of Girl Guiding UK. Each section follows the activities of the relevant national association and is governed by their rules and policies.

The weekly meetings include the normal training standards such as knotting, first aid, cooking, fire lighting and map and compass work. All these basic skills are aimed at giving children the opportunity to take part in more adventurous activities and enabling the children to look after themselves. The other activities this year have included visits to local places of interest, cycling, night hikes, bridge building using pioneering skills and talks by outside speakers.

The Group is a trust established under its rules which are common to all Groups and Districts. Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

Major Activities and Achievements in the Year

Thankfully, the life of 1st Sandridge Scout and Guide group has started to return to normal, so there has been weekly face to face meetings inside and out, sections have been able to have nights away both under canvas and at activity centres. Programmes have included traditional skills such as fire lighting and tracking alongside new adventurous activities. The whole group will be represented at the Queen's platinum celebrations in the village. One young leader has been selected to take part in the Scout World Jamboree next year, he has started an extensive period of training.

The team of dedicated leaders continue to lead and inspire the young people week in week out, and keep their mandatory training up to date. Seven Leaders have successfully completed their Wood Badge Training and 5 adult members of the group have been awarded for exceptional service. Despite all of the recent restrictions funds were raised so that the roof of the headquarters, which was built for the group by parents 55 years ago, could be replaced.

Plans are always being made to give the young people of the group the very best of experiences.

Governing Documents

The Groups governing documents are those of the The Scout Association and Girlguiding UK. The Group is a trust with Trustees appointed in accordance with the Constitution which was renewed in March 2021. The constitution follows the Policy, Organisation and Rules of The Scout Association and Girlguiding UK

Financial Review 2020/21

The Accounts have been drawn up on the receipts and payments basis which is consistent with the previous year. The statement of assets and liabilities shows the nature of the assets controlled by Group, together with an estimate of current value, and any material liabilities that need to be met from the funds. Both the receipts and payments accounts and statement of assets and liabilities have been prepared following the guidance for accounting for smaller charities issued by the Charity Commission.

The level of subscriptions received reflects the number of members in the Group which has reduced due to the lower number of members attending meetings during the lockdown periods.

As mentioned in the activities section the Group replaced the Hut Roof during the year. This cost over £44,000 which was covered by the funds previous raised and further grants and donations during the year. A further Covid Grant of £8,000 was received from St. Albans District Council which the Executive decided to allocate for the replacement of the roof. During the Financial Year the Group has received grants for the roof of £6,000 from Sandridge Parish Council and £5,000 from the Bernard Sunley Foundation. Consequently the Executive considers the Group to be in a position to start these urgent repairs in the summer. The Group is grateful to all organisations and individual who have contribute to the funds to enable the roof replacement to be completed this year.

Reserves Policy

The Group's policy is to hold sufficient resources to continue the charitable activities if the group income and fundraising activities fall. The Group Executive Committee regularly reviews cash balances to ensure sufficient funds are held.

Following damage the replacement of the Hut Roof funds of £12,599 remained in the Roof Fund. The Executive Committee decided to continue to raise funds to cover any potential capital costs on mainataining the building and also potential enable an extension to the Hut in the future. Consequently the fund has been renamed to Building Fund in these accounts. The accounts show (on page 3) a separate reserve for the Building Fund, with other funds being represented by a General Fund.

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Public Benefit Statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Serious Incidents

There were no serious incidents reportable to the Charity Commission during the financial year that should have been reported to the Commission but were not.

Risk and Internal Control

The Group has in place a system of internal controls that are designed to provide reasonable assurance against material mismanagement and loss that are proportionate to the size of the Group. These include 2 signatories being required for all payments and insurance policies to ensure insurable risks are covered. As members of The Scout Association and Girl Guiding UK the Group is covered by accident insurance for the relative activities under those associations and the Executive Committee have taken out additional insurance, such as building and contents insurance for the Group HQ, where appropriate.

The Trustees Report, Accounts and accompanying Statement of Assets and Liabilities were approved by the Trustees on 23 June 2022 and signed on their behalf by:

Nicola Wells
Group Scout Leader

Phillip Coates
Group Chairman

Colin Davison
Group Treasurer

1st Sandridge Scout and Guide Group

Receipts and Payments Summary for the Year Ended 31st March 2022

	Current Year (£)	Previous Year (£)
Total Receipts for the year	41,774	40,331
Total Payments for the year	(58,722)	(8,823)
Net Receipts (Payments) for the year	(16,948)	31,508
Cash, Bank and similar funds b/fwd	57,659	26,151
Cash, Bank and similar funds c/fwd	£40,711	£57,659

Represented By:

	Current Year (£)	Previous Year (£)
General Fund		
Opening Balance for the year	21,077	17,061
Net Receipts (Payments) for the year (excluding payments from Building Fund)	27,654	31,508
Transferred from / (to) Building Fund	(20,619)	(27,492)
Closing Balance for the year	28,112	21,077
Building Fund		
Opening Balance for the year	36,582	9,090
Transferred from / (to) General Fund	20,619	27,492
Payments out of Fund	(44,602)	0
Closing Balance for the year	12,599	36,582
Cash, Bank and similar funds c/fwd	£40,711	£57,659

During the year the Group replaced the Roof using funds from the Building Fund, and contributed to a stone bench in memory of Phil Wells which is situated by the entrance to the Hut. The total cost of these was £44,602.

1st Sandridge Scout and Guide Group
Receipts for the Year Ended 31st March 2022

	Current Year (£)	Previous Year (£)
Membership Subs	15,896	13,460
Less: Paid	(8,892)	(7,822)
	7,004	5,638
Activities and Camps		
Activities	773	380
Camps	1,471	140
	2,244	520
Investment Income	3	182
Donations/Grants	28,080	26,709
Fund Raising (Gross)	636	4,951
Income Tax Recovered	2,206	1,771
Sundry Receipts		
Sale of Mini Bus	881	0
Brownies and Explorers Hut Use	720	560
Miscellaneous/Telephone	0	0
	1,601	560
TOTAL RECEIPTS	41,774	£40,331

1st Sandridge Scout and Guide Group
Payments for the Year Ended 31st March 2022

	Current Year (£)	Previous Year (£)
Premises		
Telephone	165	170
Light & Heat	3,742	1,856
Insurance	2,803	2,236
Repairs & Renewals	44,998	983
Fire Protection, Cleaning, Other	1,283	823
	52,991	6,068
Activities and Camps		
Activities	3,152	1,387
Camps	750	
Mini Bus		714
	3,902	2,101
Donations/Grants	0	0
Fund Raising Expenses	23	0
Administration Expenses	133	23
Trustee Expenses	0	0
Purchase of Capital Equipment	782	258
Badges & Clothing	891	373
Sundry Payments	0	0
TOTAL PAYMENTS	£58,722	£8,823

1st Sandridge Scout and Guide Group
Statement of Assets & Liabilities at 31st March 2022

	Current Year (£)	Previous Year (£)
MONETARY ASSETS: Cash, bank and similar funds		
Bank Current Account(s)	7,343	14,909
NS&I Investment Account (Reserve)	32,100	42,096
Cash in hand	1,268	654
	40,711	57,659
Tax Claim for Year Ending 5th April 2022	46	595
	£40,757	£58,254
NON-MONETARY ASSETS: Assets for Charity's own use		
Badge Stock	0	0
Land and buildings	340,000	340,000
Motor vehicles	0	2,100
Scouting equipment, furniture, etc.	16,000	16,000
	356,000	£358,100
LIABILITIES: Those due within one year	0	0
LIABILITIES: Those payable after one year	0	0
CONTINGENT LIABILITIES AND FUTURE OBLIGATIONS	0	0

Independent Examiner's Report to the Trustees of the 1st Sandridge Scout and Guide Group

I report on the accounts of the Group for the year ended 31st March 2022 which are set out on pages 4 to 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature:

Name:

Qualification:

Address

Martyn MacPhee

Accountant (Retired)

103 Stanley Avenue, Chiswell Green,
St. Albans, Herts. AL2 3AQ

Date:

23 June 2022