

Trustees' Annual Report

For the period

From (start date)

0	1	0	4	2	4
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to end date

3	1	0	3	2	5
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Section A

Reference and administration details

Charity name

16th St Albans Scout Group

Other names the charity is known by

Registered charity number (if any)

3	0	2	5	7	5
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HQ registration number

3	0	5	0	2			
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Charity's principal address

Wilcox Hut

Oakdene Way

St Albans

Postcode

A L 4 0 F R

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Nigel Welford	Group Lead	
2	Alex Nikitits	Volunteer	
3	Stephen Clarke		
4	Michael Lancaster	Treasurer	
5	Kerry Clarke		
6	Samuel Carr		1 September 2024
7	Katie Dettmer	Secretary	
8			
9			
10			
11			
12			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Barney Gray	Accounts Scrutineer	

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)

The Group's documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted (e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods (e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:
a) the induction and training of trustees;
b) trustee consideration of major risks and the systems and procedures to manage them
Policies and procedures adopted for:

The Group is managed by the Trustee Board (formally known as Group Executive Committee), the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of Chair, Treasurer and Secretary together with the Group Scout Leader, Deputy Group Scout Leader (where the position is filled), individual section leaders (if opted to take on the responsibility), elected parent representation and

any co-opted members. The Committee meets 4 times a year or more regularly if the business of the Trustee Board so requires.

Members of the Trustee Board complete "*Essential Information*" training within the first 5 months of joining the committee.

This Trustee Board exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:
The maintenance of Group property;
The raising of funds and the administration of Group finance;

Risk and Internal Control

The Trustee Board has identified the major risks to which they believe the Group is exposed to, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee regularly reviews the subscriptions to ensure they remain at an appropriate level to cover outgoings and could raise the value of subscriptions to increase the income to

the group, either temporarily or permanently.

Reduction or loss of leaders. The group is completely reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting</p> <p>Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting</p> <p>As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method</p> <p>Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:</p> <ul style="list-style-type: none">- enjoy what they are doing and have fun- take part in activities indoors and outdoors- learn by doing- share in spiritual reflection- take responsibility and make choices

- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The 16th St Albans Scouts Group engage in a diverse range of activities that are consistent with the Values of Scouting. Details of these activities are provided in section D of this report.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

n/a

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

The 16th St Albans continues to be a thriving and active Scout group with 2 Scout Troops, 2 Cub Scout Packs and 1 Beaver Scout Colony run by dedicated volunteer leaders and supported by assistant leaders.

As a group we continued the tradition of attending the St George's day parade through St Albans which was well attended by all sections.

A Family Camp was organised at PACCAR in Chalfont with over 100 attendees who enjoyed a weekend of Scouting activities, both leader and PACCAR led with a traditional camp fire on the Saturday evening.

Beaver Colony

- Throughout the year the Beaver Scouts worked on elements of all the challenge badges as well as completing activity badges.
- 10 Beaver Scouts invested this year
- 5 Chief Scout's Bronze awards.
- Visits to Fire Station, De Havilland Air Museum & North London Model Railway.
- Lots of crafts & design and games in the scout hut.
- Guest speakers from a nurse and a vet.

Cub Scout Packs

We have continued to run two active Cub Packs, on Wednesday and Saturday, and they have taken part in a varied and full programme over the year.

We have a group of dedicated leaders who are supported by a team of young leaders, and parent helpers.

Action-packed camp at Gulliver's Land and Christmas sleepover at the scout hut.

Visits to the St Albans district gang show and laser quest.

And we joined the district again for a Christmas movie at The Odyssey Cinema.

Joined the county Bushcraft event and had a great time learning essential skills for surviving in the great outdoors.

When not taking part in camps, scouting activates at the scout hut.

Scout Troops

The Wednesday Scout Troup has continued to thrive with a Troop size of twenty-six, the majority of whom attend every Wednesday evening. We have had a number of Scouts

move on to Explorers and a few complete their D of E Bronze voluntary service with the Troup. Leaders deliver a varied program throughout the year based on the Scout Award scheme, and the Leadership Team (comprising of adult leaders and senior Scouts) meets three times a year to plan the program for each term. We aim to move Scouts through the award scheme during their time in the Troup. Throughout the year the Troup presented seventy-six badges across topics that include Teamwork; Length of Service in Scouting; Nights Away – a few Scouts have now registered more than twenty nights away..

Friday Scout Troup including taking part in a District organized Night Hike Challenge activity in early December.

The Wednesday Scout Troup Leader would like to record his thanks to the Scouts in the Wednesday Troup for their unwavering enthusiasm for all the activities the Group engages in, and also to the adult volunteers and ad-hoc parent helpers without whom it would not be possible to deliver the program.

The Friday Scout Troup participated in the following activities throughout the 2024/25 year:

- Spring Camp at PACCAR where Scouts were responsible for all of their own meals and completed a pioneering project.
- I'm a Scout, Get me out of here district competition where Scouts needed to collect stars to earn their food and participate in a 'bush tucker' trial
- Green Beret county competition in November alongside 150 other teams from across Hertfordshire.
- St Albans Sleepout to help raise money for local homeless charities.
- An overnight stay secret nuclear bunker

Section E

Financial Review

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Trustee Board considers that the group should hold a sum equivalent to 6 months running costs, circa £4,500.

n/a

n/a

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream bank – Barclays.

The Treasurer and Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Trustee Board considers the cash flow requirements.

Section F

Other Optional Information

Active discussion on how to refurbish the scout hut for another 50+ years of service.

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the
charity's trustees

Signature(s)

N Welford

Full name(s)

Nigel John Welford

Position (eg Secretary,
Chair)

Group Scout Leader

Date

10/12/25

16th St. ALBANS SCOUT GROUP
Charity Registration 302575, Registration number 30502

Receipts & Payments Account Summary

	2024/25 £	2023/24 £	2022/23 £
Total receipts for the year	20238	35798	54256
Total payments for the year	-51037	-27714	-27714
Net receipts for the year	-30798	8084	26542
Cash Banked and similar funds brought forward	66758	58674	32132
Cash Banked and similar funds carried forward	35960	66758	58674

The above account and accompanying statement of assets and liabilities were approved by the Trustees on

..... and signed on their behalf by

Nigel Welford - GSL

Mike Lancaster - Treasurer

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Statement of Assets & Liabilities

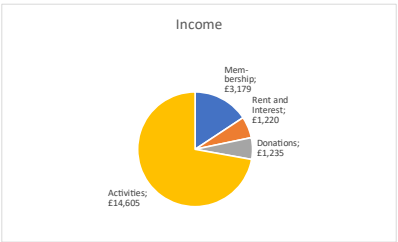
	2024/25 £	2023/24 £	2022/23 £
MONETARY ASSETS			
Bank Current Accounts(s)	12584.5	15,164	50648
Bank Deposit Accounts(s)	29191.69	28,272	8026
	41776	43436	58674

16th St. ALBANS SCOUT GROUP

Receipts

	2024/25	2023/24	2022/23
	£	£	£
MEMBERSHIP SUBSCRIPTIONS	11440	12851	13039
Less: Paid to District	-£8,261.50	-6272	-6466
	<u>3179</u>	<u>6580</u>	<u>6573</u>
INVESTMENT INCOME RECEIVED			
Bank Interest	419.72	245	17
Property Rents	800	4,695	6470
	<u>1219.72</u>	<u>4940</u>	<u>6487</u>
DONATIONS/GRANTS	1235	1859	755
	<u>1235.24</u>	<u>1859</u>	<u>755</u>
ACTIVITIES			
Camps	14605	19759	34281
Other	0	0	0
	<u>14605</u>	<u>19759</u>	<u>34281</u>
OTHER INCOME			
Gift Aid Recovered	0	2662	6160
	<u>0</u>	<u>2662</u>	<u>6160</u>
TOTAL RECEIPTS FOR THE YEAR	<u>20238</u>	<u>35798</u>	<u>54256</u>

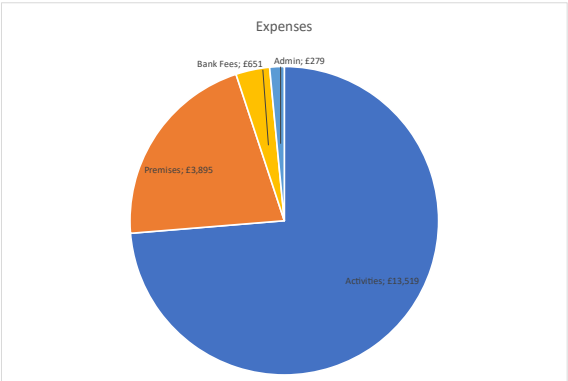
Membership	£3,179
Rent and Interest	£1,220
Donations	£1,235
Activities	£14,605



Expenses

PREMISES			
Ground Rent	500	500	250
Light, Heat & Water	2046.43	2595	2902
Cleaning	1150	750	1050
Hut Insurance	0	1306	4230
Repairs & Renewals	198.5	490	2217
	<u>3895</u>	<u>5641</u>	<u>10649</u>
ACTIVITIES			
Camps and trips	11606.3	39543	12293
General activities	1912.57	1439	877
	<u>13519</u>	<u>40982</u>	<u>13170</u>
FUND RAISING EXPENSES		0	0
ADMIN/ESTABLISHMENT EXPENSES			
General expenses	278.55	698	915
Purchase of Badges & Scouting Material	0	1391	1382
Interest paid & bank charges		651	668
		<u>2740</u>	<u>2965</u>
PURCHASE OF CAPITAL EQUIPMENT			
Camping & Kitchen Equipment		1674	930
	<u>0</u>	<u>1674</u>	<u>930</u>
TOTAL PAYMENTS FOR THE YEAR	<u>17414</u>	<u>51037</u>	<u>27714</u>

Activities	£13,519
Premises	£3,895
Badges and Mat	£0
Bank Fees	£651
Admin	£279
Equipment	£0





CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name
16TH ST ALBANS SCOUT GROUP

On accounts for the year ended

2025

Charity no
(if any)

302575

Set out on pages

2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

21.10.25

Name:

Barney Grey

Relevant professional
qualification(s) or body
(if any):

Address:

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here
brief details
of any
items that
the
examiner
wishes to
disclose.**