

# 16TH ST ALBANS SCOUT GROUP

England & Wales · Charity number 302575

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1970-05-12

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 16th St. Albans Scout Group  
Wilcox Hut  
Oakdene Way  
St. Albans  
Hertfordshire  
AL1 5FR

**Phone** 01727846681

**Email** [secretary@16thStAlbansScoutGroup.onmicrosoft.com](mailto:secretary@16thStAlbansScoutGroup.onmicrosoft.com)

**Website** <http://16thstalbans.scoutsites.org.uk/>

## Activities

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**Objects:** INSTRUCTION OF BOYS OF ALL CLASSES IN THE PRINCIPLES OF DISCIPLINE, LOYALTY AND GOOD CITIZENSHIP.

**Activities:** Part of The Scout Association

## Classification

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- **How:** Provides Human Resources, Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- **Area of benefit:** ST.ALBANS.
- Hertfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£35,798	£51,037	-	-
2024-03-31	£35,798	£51,037	-	-
2023-03-31	£54,256	£27,714	-	-
2022-03-31	£31,526	£22,602	-	-
2021-03-31	£22,410	£14,325	-	-

## Trustees

Name	Role	Appointed
ALEX NIKITITS		
Kerry Clarke		2021-07-21
Mike Lancaster		2023-07-19
NIGEL JOHN WELFORD		
STEPHEN CLARKE		2012-03-13
Samuel Hartland Carr		2024-09-01

**16TH ST ALBANS SCOUT GROUP**

England & Wales - Charity number 302575

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# Accounts

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# Trustees' Annual Report

For the period

From (start date) 

0	1	0	4	2	4
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 to end date 

3	1	0	3	2	5
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<b>Section A</b>	<b>Reference and administration details</b>
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Charity name 

16th St Albans Scout Group
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Other names the charity is known by 

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Registered charity number (if any) 

3	0	2	5	7	5
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HQ registration number 

3	0	5	0	2			
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Charity's principal address 

Wilcox Hut											
Oakdene Way											
St Albans											
Postcode					A	L	4		0	F	R

Names of the charity trustees who manage the charity  
*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Nigel Welford	Group Lead Volunteer	
2	Alex Nikitits		
3	Stephen Clarke		
4	Michael Lancaster	Treasurer	
5	Kerry Clarke		
6	Samuel Carr		1 September 2024
7	Katie Dettmer	Secretary	
8			
9			
10			
11			
12			

Names and addresses of advisers (optional information but encouraged as best practice)  
 (These will be published in the annual report of the charity)

Type of advisor	Name	Address
Barney Gray	Accounts Scrutineer	

**Section B** **Structure, governance and management**

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)

The Group's documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted (e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods (e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:  
 a) the induction and training of trustees;  
 b) trustee consideration of major risks and the systems and procedures to manage them  
 Policies and procedures adopted for:

The Group is managed by the Trustee Board (formally known as Group Executive Committee), the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of Chair, Treasurer and Secretary together with the Group Scout Leader, Deputy Group Scout Leader (where the position is filled), individual section leaders (if opted to take on the responsibility), elected parent representation and

any co-opted members. The Committee meets 4 times a year or more regularly if the business of the Trustee Board so requires.

Members of the Trustee Board complete "*Essential Information*" training within the first 5 months of joining the committee.

This Trustee Board exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:  
The maintenance of Group property;  
The raising of funds and the administration of Group finance;

### **Risk and Internal Control**

The Trustee Board has identified the major risks to which they believe the Group is exposed to, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee regularly reviews the subscriptions to ensure they remain at an appropriate level to cover outgoings and could raise the value of subscriptions to increase the income to

the group, either temporarily or permanently.

Reduction or loss of leaders. The group is completely reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section

## Section C

### Objectives and activities

Summary of the objects of the charity set out in its governing document

#### **The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

#### **The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

#### **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices

- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The 16th St Albans Scouts Group engage in a diverse range of activities that are consistent with the Values of Scouting. Details of these activities are provided in section D of this report.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

n/a

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

The 16<sup>th</sup> St Albans continues to be a thriving and active Scout group with 2 Scout Troops, 2 Cub Scout Packs and 1 Beaver Scout Colony run by dedicated volunteer leaders and supported by assistant leaders.

As a group we continued the tradition of attending the St George's day parade through St Albans which was well attended by all sections.

A Family Camp was organised at PACCAR in Chalfont with over 100 attendees who enjoyed a weekend of Scouting activities, both leader and PACCAR led with a traditional camp fire on the Saturday evening.

#### Beaver Colony

- Throughout the year the Beaver Scouts worked on elements of all the challenge badges as well as completing activity badges.
- 10 Beaver Scouts invested this year
- 5 Chief Scout's Bronze awards.
- Visits to Fire Station, De Havilland Air Museum & North London Model Railway.
- Lots of crafts & design and games in the scout hut.
- Guest speakers from a nurse and a vet.

#### Cub Scout Packs

We have continued to run two active Cub Packs, on Wednesday and Saturday, and they have taken part in a varied and full programme over the year.

We have a group of dedicated leaders who are supported by a team of young leaders, and parent helpers.

Action-packed camp at Gulliver's Land and Christmas sleepover at the scout hut.

Visits to the St Albans district gang show and laser quest.

And we joined the district again for a Christmas movie at The Odyssey Cinema.

Joined the county Bushcraft event and had a great time learning essential skills for surviving in the great outdoors.

When not taking part in camps, scouting activates at the scout hut.

#### Scout Troops

The Wednesday Scout Troup has continued to thrive with a Troop size of twenty-six, the majority of whom attend every Wednesday evening. We have had a number of Scouts

move on to Explorers and a few complete their D of E Bronze voluntary service with the Troup. Leaders deliver a varied program throughout the year based on the Scout Award scheme, and the Leadership Team (comprising of adult leaders and senior Scouts) meets three times a year to plan the program for each term. We aim to move Scouts through the award scheme during their time in the Troup. Throughout the year the Troup presented seventy-six badges across topics that include Teamwork; Length of Service in Scouting; Nights Away – a few Scouts have now registered more than twenty nights away..

Friday Scout Troup including taking part in a District organized Night Hike Challenge activity in early December.

The Wednesday Scout Troup Leader would like to record his thanks to the Scouts in the Wednesday Troup for their unwavering enthusiasm for all the activities the Group engages in, and also to the adult volunteers and ad-hoc parent helpers without whom it would not be possible to deliver the program.

The Friday Scout Troup participated in the following activities throughout the 2024/25 year:

- Spring Camp at PACCAR where Scouts were responsible for all of their own meals and completed a pioneering project.
- I'm a Scout, Get me out of here district competition where Scouts needed to collect stars to earn their food and participate in a 'bush tucker' trial
- Green Beret county competition in November alongside 150 other teams from across Hertfordshire.
- St Albans Sleepout to help raise money for local homeless charities.
- An overnight stay secret nuclear bunker

### **Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Trustee Board considers that the group should hold a sum equivalent to 6 months running costs, circa £4,500.

n/a

n/a

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream bank – Barclays.

The Treasurer and Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Trustee Board considers the cash flow requirements.

**Section F**

**Other Optional Information**

Active discussion on how to refurbish the scout hut for another 50+ years of service.



**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the  
charity's trustees

Signature(s)

*N Welford*

Full name(s)

Nigel John Welford

Position (eg Secretary,  
Chair)

Group Scout Leader

Date

10/12/25

16th St. ALBANS SCOUT GROUP  
Charity Registration 302575, Registration number 30502

Receipts & Payments Account Summary

	2024/25	2023/24	2022/23
	£	£	£
Total receipts for the year	20238	35798	54256
Total payments for the year	-51037	-27714	-27714
Net receipts for the year	<u>-30798</u>	<u>8084</u>	<u>26542</u>
Cash Banked and similar funds brought forward	66758	58674	32132
Cash Banked and similar funds carried forward	<u>35960</u>	<u>66758</u>	<u>58674</u>

The above account and accompanying statement of assets and liabilities were approved by the Trustees on

..... and signed on their behalf by

Nigel Welford - GSL

Mike Lancaster - Treasurer

.....

.....

Statement of Assets & Liabilities

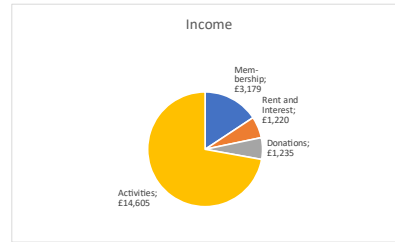
	2024/25	2023/24	2022/23
	£	£	£
<b>MONETARY ASSETS</b>			
Bank Current Accounts(s)	12584.5	15,164	50648
Bank Deposit Accounts(s)	29191.69	28,272	8026
	<u>41776</u>	<u>43436</u>	<u>58674</u>

16th St. ALBANS SCOUT GROUP

Receipts

	2024/25 £	2023/24 £	2022/23 £
<b>MEMBERSHIP SUBSCRIPTIONS</b>	11440	12851	13039
Less: Paid to District	-8,261.50	-6272	-6466
	<u>3179</u>	<u>6580</u>	<u>6573</u>
<b>INVESTMENT INCOME RECEIVED</b>			
Bank Interest	419.72	245	17
Property Rents	800	4,695	6470
	<u>1219.72</u>	<u>4940</u>	<u>6487</u>
<b>DONATIONS/GRANTS</b>	1235	1859	755
	<u>1235.24</u>	<u>1859</u>	<u>755</u>
<b>ACTIVITIES</b>			
Camps	14605	19759	34281
Other	0	0	0
	<u>14605</u>	<u>19759</u>	<u>34281</u>
<b>OTHER INCOME</b>			
Gift Aid Recovered	0	2662	6160
	<u>0</u>	<u>2662</u>	<u>6160</u>
<b>TOTAL RECEIPTS FOR THE YEAR</b>	<u>20238</u>	<u>35798</u>	<u>54256</u>

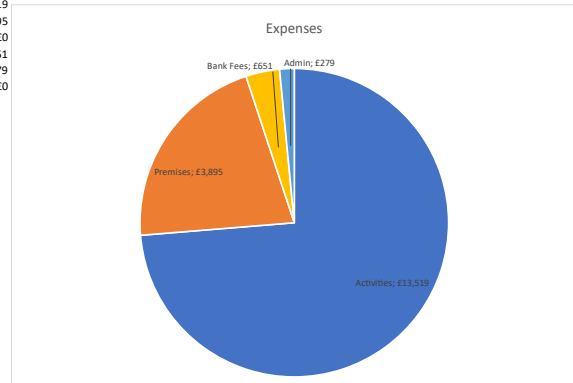
Membership	£3,179
Rent and Interest	£1,220
Donations	£1,235
Activities	£14,605



Expenses

<b>PREMISES</b>			
Ground Rent	500	500	250
Light, Heat & Water	2046.43	2595	2902
Cleaning	1150	750	1050
Hut Insurance	0	1306	4230
Repairs & Renewals	198.5	490	2217
	<u>3895</u>	<u>5641</u>	<u>10649</u>
<b>ACTIVITIES</b>			
Camps and trips	11606.3	39543	12293
General activities	1912.57	1439	877
	<u>13519</u>	<u>40982</u>	<u>13170</u>
<b>FUND RAISING EXPENSES</b>		0	0
<b>ADMIN/ESTABLISHMENT EXPENSES</b>			
General expenses	278.55	698	915
Purchase of Badges & Scouting Material	0	1391	1382
Interest paid & bank charges		651	668
		<u>2740</u>	<u>2965</u>
<b>PURCHASE OF CAPITAL EQUIPMENT</b>			
Camping & Kitchen Equipment		1674	930
	<u>0</u>	<u>1674</u>	<u>930</u>
<b>TOTAL PAYMENTS FOR THE YEAR</b>	<u>17414</u>	<u>51037</u>	<u>27714</u>

Activities	£13,519
Premises	£3,895
Badges and Mat	£0
Bank Fees	£651
Admin	£279
Equipment	£0





Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
16TH ST ALBANS SCOUT GROUP

On accounts for the year ended

2025

Charity no (if any)

302575

Set out on pages

2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*Barney Grey*

Date:

21.10.25

Name:

Barney Grey

Relevant professional qualification(s) or body (if any):

Address:



**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**16TH ST ALBANS SCOUT GROUP**

England & Wales - Charity number 302575

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# Accounts

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# Trustees' Annual Report

For the period

From (start date) 

0	1	0	4	2	3
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 to end date 

3	1	0	3	2	4
---	---	---	---	---	---

## Section A Reference and administration details

Charity name 

16th St Albans Scout Group
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Other names the charity is known by 

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Registered charity number (if any) 

3	0	2	5	7	5
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HQ registration number 

3	0	5	0	2			
---	---	---	---	---	--	--	--

Charity's principal address 

59 Firwood Avenue															
St Albans															
Herts															
Postcode									A	L	4		0	T	D

Names of the charity trustees who manage the charity  
*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Nigel Welford	Group Scout Leader	
2	Alex Nikitits		
3	Stephen Clarke		
4	Alison Dundjerovic	Treasurer	
5	Bridget Tinson	Chair	
6	Katie Dettmer	Secretary	
7	Emma Keigher		
8	Michael Lancaster		From 19 July 2023
9	Kerry Clarke		
10	Carolyn Furness		From 19 July 2023
11	Nilima Patwardhan	Beaver Scout Leader	
12	Gillian Shearsby-Fox		Resigned from 8 Sep 2023

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Barney Gray	Accounts Scrutineer	

## Section B

## Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)

The Group's documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

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Policies and procedures adopted for:

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Trustee Board so requires.

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This Trustee Board exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;

The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment;

### **Risk and Internal Control**

The Trustee Board has identified the major risks to which they believe the Group is exposed to, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

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Reduction or loss of leaders. The group is completely reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a

## Section C

### Objectives and activities

Summary of the objects of the charity set out in its governing document

#### **The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

#### **The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

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**Belief** - We explore our faiths, beliefs and attitudes.  
**Co-operation** - We make a positive difference; we co-operate with others and make friends.

### **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

Summary of the main activities in relation to these objects

The 16th St Albans Scouts Group engage in a diverse range of activities that are consistent with the Values of Scouting. Details of these activities are provided in section D of this report.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

n/a

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

The 16<sup>th</sup> St Albans continues to be a thriving and active Scout group with 2 Scout Troops, 2 Cub Scout Packs and 1 Beaver Scout Colony run by dedicated volunteer leaders and supported by assistant leaders.

As a group we continued the tradition of attending the St George's day parade through St Albans on 24<sup>th</sup> April, which was well attended by all sections.

The long awaited Kandersteg trip (delayed by Covid) took place in August 2023. 39 Scouts and Explorers (from Oakdene and Riverside) journeyed to the international Jamboree camp in Switzerland. As well as local site activities, the Scouts enjoyed a river boat journey/swim, visiting Bern and a mountain hike with overnight stay in a mountain hut.

### Beaver Colony

- Throughout the year the Beaver Scouts worked on elements of all the challenge badges as well as completing activity badges that included Approx. 12 activity and staged badges completed - Animal Friend, Builder, Collector, Digital Citizen, Emergency Aid, Faith, Gardener, Global Issues, Hobbies, Navigator, Nights Away, Photographer
- 11 Beaver Scouts invested this year
- 7 Chief Scout's Bronze awards
- Visits to Hemel snow centre, Beaver fun day at Tolmers Scout Camp, St Albans Abbey & the St Albans Clocktower.
- Making birthday cards for the elderly at HILS
- Making water bottle filters and bandaging a very big teddy bear!

### Cub Scout Packs

We have continued to run two active Cub Packs, on Wednesday and Saturday, and they have taken part in a varied and full programme over the year.

We have a group of dedicated leaders who are supported by a team of young leaders, and parent helpers.

As far as possible, we try to run the same programme for both packs, with variations where needed.

We started the year with an action-packed camp at Paccar with a Wallace & Gromit theme.

Visits to the De Havilland aircraft museum, St Albans district gang show.

Camp blanket Sewing, ecobricks, Easter egg hut

And we joined the district again for a Christmas movie at The Odyssey Cinema.

In March 2024, we joined the county Bushcraft event at Lees Wood and had a great time learning essential skills for surviving in the great outdoors.

When not taking part in camps:

- We have held various sports evenings, including rugby, athletics and cycling.
- Bat night with Highfield trust.
- Cooking 3 course meals in homes
- Hollywood Bowl
- Charity Christmas bake sale
- Christmas Party
- And many other activities including games, hikes, craft, astronomy and cooking.

### Scout Troops

The Wednesday Scout Troup has continued to thrive with a Troop size of twenty-six, the majority of whom attend every Wednesday evening. We have had a number of Scouts move on to Explorers and a few complete their D of E Bronze voluntary service with the Troup. Leaders deliver a varied program throughout the year based on the Scout Award scheme, and the Leadership Team (comprising of adult leaders and senior Scouts) meets three times a year to plan the program for each term. We aim to move Scouts through the award scheme during their time in the Troop. Throughout the year the Troop presented seventy-six badges across topics that include Teamwork; Length of Service in Scouting; Nights Away – a few Scouts have now registered more than twenty nights away..

Friday Scout Troop including taking part in a District organized Night Hike Challenge activity in early December.

The Wednesday Scout Troup Leader would like to record his thanks to the Scouts in the Wednesday Troop for their

unwavering enthusiasm for all the activities the Group engages in, and also to the adult volunteers and ad-hoc parent helpers without whom it would not be possible to deliver the program.

The Friday Scout Troop participated in the following activities throughout the 2023/24 year:

- Spring Camp at Gilwell Park where Scouts were responsible for all of their own meals and completed a pioneering project.
- I'm a Scout, Get me out of here district competition where Scouts needed to collect stars to earn their food and participate in a 'bush tucker' trial
- Green Beret county competition in November alongside 150 other teams from across Hertfordshire.
- St Albans Sleepout to help raise money for local homeless charities.
- An overnight stay in the Ramsgate Tunnels!

Section E	Financial Review
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Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Trustee Board considers that the group should hold a sum equivalent to 6 months running costs, circa £4,500.

Quantify and explain any designations

n/a

Details of any funds materially in deficit (circumstances plus steps to eliminate)

n/a

Further financial review details (optional information)

You **may choose** to include additional information, where

relevant, about:

- the charity's principal sources of funds (including any fundraising);

#### **Investment Policy**

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

- how expenditure has supported the key objectives of the charity;

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

- investment policy and objectives;

#### **Section F**

#### **Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

n/a

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

*N Welford*

Full name(s)

Nigel John Welford

Position (eg Secretary, Chair)

Group Scout Leader

Date

1	6	0	7	2	4
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16th St. ALBANS SCOUT GROUP  
Charity Registration 302575, Registration number 30502

Receipts & Payments Account Summary

	2023/24 £	2022/23 £
Total receipts for the year	35798	54256
Total payments for the year	-51037	-27714
Net receipts for the year	<u>-15238</u>	<u>26542</u>
Cash Banked and similar funds brought forward	58674	32132
Cash Banked and similar funds carried forward	<u>43436</u>	<u>58674</u>
	0	0

The above account and accompanying statement of assets and liabilities were approved by the Trustees on

9-7-24 and signed on their behalf by

Nigel Welford - GSL

Nigel Welford

Alison Dundjerovic

Alison Dundjerovic  
Alison Dundjerovic - Treasurer

Statement of Assets & Liabilities

	2023/24 £	2022/23 £
MONETARY ASSETS		
Bank Current Accounts(s)	15,164	50648
Bank Deposit Accounts(s)	28,272	8026
	<u>43436</u>	<u>58674</u>
	0	

16th St. ALBANS SCOUT GROUP

Receipts

	2023/24	2022/23
	£	£
MEMBERSHIP SUBSCRIPTIONS	12851	13039
Less: Paid to District	<u>-6272</u>	<u>-6466</u>
	6580	6573
INVESTMENT INCOME RECEIVED		
Bank Interest	245	17
Property Rents	<u>4,695.00</u>	<u>6470</u>
	4940	6487
DONATIONS/GRANTS	<u>1859</u>	<u>755</u>
	1859	755
ACTIVITIES		
Camps	19759	34281
Other		<u>0</u>
	<u>19759</u>	<u>34281</u>
OTHER INCOME		
Gift Aid Recovered	2662	6160
	<u>2662</u>	<u>6160</u>
TOTAL RECEIPTS FOR THE YEAR	<u><u>35798</u></u>	<u><u>54256</u></u>

Expenses

PREMISES		
Ground Rent	500	250
Light, Heat & Water	2595	2902
Cleaning	750	1050
Hut Insurance	1306	4230
Repairs & Renewals	<u>490</u>	<u>2217</u>
	5641	10649
ACTIVITIES		
Camps and trips	39543	12293
General activities	<u>1439</u>	<u>877</u>
	40982	13170
FUND RAISING EXPENSES	0	0
ADMIN/ESTABLISHMENT EXPENSES		
General expenses	698	915
Purchase of Badges & Scouting Material	1391	1382
Interest paid & bank charges	<u>651</u>	<u>668</u>
	2740	2965
PURCHASE OF CAPITAL EQUIPMENT		
Camping & Kitchen Equipment	<u>1674</u>	<u>930</u>
	1674	930
TOTAL PAYMENTS FOR THE YEAR	<u><u>51037</u></u>	<u><u>27714</u></u>

# Independent examiner's report to the trustees of the 16th St Albans Scout Group

I report on the accounts of the Group for the year ended 31 March 2024

## Responsibilities and basis of the report

As the charity trustees of the 16th St Albans Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

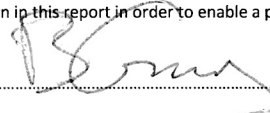
I report in respect of my examination of the 16th St Albans Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (b) of the Act.

## Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 16th St Albans Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed.....  


Name.....  
BARNABY GRAY

Address.....  
6 VACERIE CLOSE

.....  
ST ALBANS ALISTID

.....  
Date.....  
9.7.24

**16TH ST ALBANS SCOUT GROUP**

England & Wales - Charity number 302575

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# Accounts

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# Trustees' Annual Report

For the period

From (start date) 

0	1	0	4	2	2
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 to end date 

3	1	0	3	2	3
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<b>Section A</b>	<b>Reference and administration details</b>
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Charity name 

16th St Albans Scout Group
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Other names the charity is known by 

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Registered charity number (if any) 

3	0	2	5	7	5
---	---	---	---	---	---

HQ registration number 

3	0	5	0	2			
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Charity's principal address 

59 Firwod Avenue	
St Albans	
Herts	
Postcode	A L 4 0 T D

Names of the charity trustees who manage the charity  
*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Nigel Welford	Group Scout Leader	
2	Alex Nikitits		
3	Stephen Clarke		
4	Alison Dundjerovic	Treasurer	
5	Bridget Tinson	Chair	
6	Katie Dettmer	Secretary	
7	Emma Keigher		
8	Kathryn Wardle		Resigned 21 <sup>st</sup> March 2023
9	Kerry Clarke		
10	Gillian Shearsby-fox		
11	Nilima Patwardhan	Deputy Group Scout Leader	

Names and addresses of advisers (optional information but encouraged as best practice)  
 (These will be published in the annual report of the charity)

Type of advisor	Name	Address

**Section B Structure, governance and management**

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)

The Group's documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted (e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods (e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:  
 a) the induction and training of trustees;  
 b) trustee' consideration of major risks and the systems and procedures to manage them  
 Policies and procedures adopted for:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Note that the Group Executive Committee will be known as the Group Trustee Board from April 2023. In addition, the responsibilities and focus of the Trustee Board will change from April 2023. This report continues to refer to the Group Executive Committee

as it covers the period 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023. This report also continues to refer to the responsibilities as they were during the period 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023.

The Committee consists of Chair, Treasurer and Secretary together with the Group Scout Leader, Deputy Group Scout Leader (where the position is filled), individual section leaders (if opted to take on the responsibility), elected parent representation and any co-opted members. The Committee meets 4 times a year or more regularly if the business of the Committee so requires.

Members of the Executive Committee complete *'Essential Information for Executive Committee'* training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;

The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment;

Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing Group Administrators and Advisors other than those who are elected.

### **Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all

activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee regularly reviews the subscriptions to ensure they remain at an appropriate level to cover outgoings and could raise the value of subscriptions to increase the income to the group, either temporarily or permanently.

Reduction or loss of leaders. The group is completely reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p><b>The Purpose of Scouting</b></p> <p>Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b></p> <p>As Scouts we are guided by these values:</p> <p><b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.</p> <p><b>Respect</b> - We have self-respect and respect for others.</p> <p><b>Care</b> - We support others and take care of the world in which we live.</p>

**Belief** - We explore our faiths, beliefs and attitudes.  
**Co-operation** - We make a positive difference; we co-operate with others and make friends.

### **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The 16th St Albans Scouts Group engage in a diverse range of activities that are consistent with the Values of Scouting. Details of these activities are provided in section D of this report.

Additional details of the objectives and activities (optional information but encouraged best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

n/a

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

The 16<sup>th</sup> St Albans is a thriving and active scout group with 2 Scout Troops, 2 Cub Scout Packs and 1 Beaver Scout Colony run by dedicated volunteer leaders supported by assistant leaders.

As a group we continued the tradition of attending the St George's day parade through St Albans on 24<sup>th</sup> April, which was well attended by all sections.

### Beaver Colony

Throughout the year the Beaver Scouts worked on elements of all the challenge badges as well as completing activity badges that included space, cook, money skills, disability awareness, communicator, global issues and community impact. They continued to support the Crisp Packet Project, a project that makes bivvy-bags for homeless people. They also continued to engage in a local community project with Herts Independent Living Service (HILS) where they create birthday cards for HILS to send to their clients. The Beaver Scouts enjoyed a visit to the fire station where they soaked a firefighter, rang the market bell in the clocktower, practised their gardening skills by wilding De Havilland aircraft museum, were treated to an astrology evening and received a visit from Albany Pet Services. The colony continues to operate with 24 Beaver Scouts.

### Cub Scout Packs

We have continued to run two active Cub Packs, on Wednesday and Saturday, and they have taken part in a varied and full programme over the year.

We have a group of dedicated leaders who are supported by a team of young leaders, and parent helpers.

As far as possible, we try to run the same programme for both packs, with variations where needed.

We started the year with an action-packed camp at Paccar, sleeping in Teepees, and taking part in activities from making dream catchers to archery, zip wires and team building games.

We also attended the district camp at the end of May where we were able to meet with other local troops and take part in some different activities including zorbing and slacklining.

Our next camp was in October where we held a spy themed camp at Gilwell Park including rifle shooting, code cracking, and rescuing Nigel who had been "kidnapped" by the evil Scout leader!

And we joined the district again for a Christmas movie at The Odyssey.

In March, we joined the county Bushcraft event at Lees Wood and had a great time learning essential skills for surviving in the great outdoors.

When not taking part in camps:

- We have held various sports evenings, including rugby, athletics and cycling.
- We have learnt about and raised money for charities including comic relief and Herts Young Homeless
- And many other activities including games, hikes, craft, astronomy and cooking.

### Scout Troops

2022/23 saw Scouts fully return to normal after COVID with most district and county events returning.

The Wednesday Scout Troup has continued to thrive with a Troop size of twenty six, the majority of whom attend every Wednesday evening. We have had a number of Scouts move on to Explorers and a few complete their D of E Bronze voluntary service with the Troup. Leaders deliver a varied program throughout the year based on the Scout Award scheme, and the Leadership Team ( comprising of adult leaders and senior Scouts ) meets three times a year to plan the program for each term. We aim to move Scouts through the award scheme during their time in the Troop. Throughout the year the Troop presented seventy six badges across topics that include Teamwork; Length of Service in Scouting; Nights Away – a number of Scouts have now registered more than twenty nights away, Craft Award badges and the Communicator badge.

As Covid restrictions were withdrawn Scouts were able to engage in all Scouting activities, some of which were carried out jointly with the Friday Scout Troop including taking part in, and winning ,a District organized Night Hike Challenge activity in early December and a postponed walking weekend in Dartmoor (originally booked for 2021) which finally took place in January 2023 and proved to be somewhat of a challenge due to the very wet weather. The walking weekend was also attended by a small number of Explorer Scouts and their leaders as well as some parent volunteers

The Wednesday Scout Troop Leader would like to record his thanks to the Scouts in the Wednesday Troop for their unwavering enthusiasm for all the activities the Group engages in, and also to the adult volunteers and ad-hoc parent helpers without whom it would not be possible to deliver the program.

The Friday Scout Troup has also continued to thrive. At the end of March 23 the Friday Scout Troop had 23 Scouts on roll, 3 adult leaders and one young leader.

The Friday Scout Troop participated in the following activities throughout the 2022/23 year:

- Spring Camp at Phasels Wood where Scouts were responsible for all of their own meals and completed a pioneering project.
- Cycling 12 miles to Tolmers Scout camp and then sleeping out in survival bags before cycling home next morning
- I'm a Scout, Get me out of here district competition at Gilwell Park where Scouts needed to collect stars to earn their food and participate in a 'bush tucker' trial
- Green Beret county competition in November alongside 150 other teams from across Hertfordshire.
- St Albans Sleepout to help raise money for local homeless charities.

#### Family Camp

The Group also ran a very successful family camp in June 2022 attended by 60 people. Activities included backwoods cooking, a rounders match and a barbeque on the Saturday evening.

## Section E

## Financial Review

Brief statement of the charity's policy on reserves

### **Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs, circa £4,500.

Quantify and explain any designations

n/a

Details of any funds materially in deficit (circumstances plus steps to eliminate)

n/a

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

**Investment Policy**

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

- how expenditure has supported the key objectives of the charity;

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

- investment policy and objectives;

**Section F**

**Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

n/a

**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

*Bridget Jane Tinson*

Full name(s)

Bridget Jane Tinson

Position (eg Secretary,  
Chair)

Chair

Date

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Receipts & Payments Account Summary

	2022/23 £	2021/22 £
Total receipts for the year	54256	31526
Total payments for the year	-27714	-22602
Net receipts for the year	<u>26542</u>	<u>8924</u>
Cash Banked and similar funds brought forward	32132	23208
Cash Banked and similar funds carried forward	<u>58674</u>	<u>32132</u>
	0	0

The above account and accompanying statement of assets and liabilities were approved by the Trustees on

13-7-23

and signed on their behalf by

Nigel Welford - GSL

NWelford

Alison Dundjerovic

Alison Dundjerovic

Alison Dundjerovic - Treasurer

Statement of Assets & Liabilities

	2022/23 £	2021/22 £
MONETARY ASSETS		
Bank Current Accounts(s)	50648	24123
Bank Deposit Accounts(s)	8026	8009
	<u>58674</u>	<u>32132</u>

## 16th St. ALBANS SCOUT GROUP

## Receipts

	2022/23	2021/22
	£	£
MEMBERSHIP SUBSCRIPTIONS	13039	12616
Less: Paid to District	-6466	-5763
	<u>6573</u>	<u>6853</u>
INVESTMENT INCOME RECEIVED		
Bank Interest	17	1
Property Rents	6470	6420
	<u>6487</u>	<u>6421</u>
DONATIONS/GRANTS	<u>755</u>	<u>8000</u>
	755	8000
ACTIVITIES		
Camps	34281	9076
Other	0	0
	<u>34281</u>	<u>9076</u>
OTHER INCOME		
Gift Aid Recovered	6160	1176
	<u>6160</u>	<u>1176</u>
TOTAL RECEIPTS FOR THE YEAR	<u><u>54256</u></u>	<u><u>31526</u></u>

## Expenses

PREMISES		
Ground Rent	250	250
Light, Heat & Water	2902	1754
Cleaning	1050	250
Hut Insurance	4230	7477
Repairs & Renewals	2217	3776
	<u>10649</u>	<u>13507</u>
ACTIVITIES		
Camps and trips	12293	6262
General activities	877	564
	<u>13170</u>	<u>6826</u>
FUND RAISING EXPENSES		0
ADMIN/ESTABLISHMENT EXPENSES		
General expenses	915	582
Purchase of Badges & Scouting Material	1382	267
Interest paid & bank charges	668	619
	<u>2965</u>	<u>1468</u>
PURCHASE OF CAPITAL EQUIPMENT		
Camping & Kitchen Equipment	930	802
	<u>930</u>	<u>802</u>
TOTAL PAYMENTS FOR THE YEAR	<u><u>27714</u></u>	<u><u>22603</u></u>

# Independent examiner's report to the trustees of the 16th St Albans Scout Group

I report on the accounts of the Group for the year ended 31 March 2023

## Responsibilities and basis of the report

As the charity trustees of the 16th St Albans Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 16th St Albans Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (b) of the Act.

## Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 16th St Albans Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

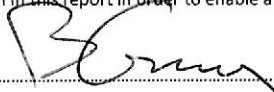
I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed.....

Name.....

Address.....

Date.....

  
~~13.7.23~~ BARNEY GRAY  
6 Valerie Close  
St Albans  
AL1 5JD  
13.7.23

**16TH ST ALBANS SCOUT GROUP**

England & Wales - Charity number 302575

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# Accounts

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# Trustees' Annual Report

For the period

From (start date) 

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 to end date 

3	1	0	3	2	2
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<b>Section A</b>	<b>Reference and administration details</b>
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Charity name 

16th St Albans Scout Group
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Other names the charity is known by 

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Registered charity number (if any) 

3	0	2	5	7	5
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HQ registration number 

3	0	5	0	2			
---	---	---	---	---	--	--	--

Charity's principal address 

59 Firwod Avenue											
St Albans											
Herts											
Postcode						A	L	4	0	T	D

**Names of the charity trustees who manage the charity**  
*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Nigel Welford	Group Scout Leader	
2	Alex Nikitits		
3	Stephen Clarke		
4	Alison Dundjerovic	Treasurer	
5	Bridget Tinson	Chair	
6	Katie Dettmer	Secretary	
7	Emma Keigher		
8	Kathryn Wardle		
9	Kerry Clarke		From 21 July 2021
10	Gillian Shearsby-fox		From 21 July 2021
11	Nilima Patwardhan		From 21 July 2021
12			
13			

14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)  
*(These will be published in the annual report of the charity)*

Type of advisor	Name	Address

<b>Section B</b>	<b>Structure, governance and management</b>
------------------	---

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)

The Group's documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted (e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods (e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:  
 a) the induction and training of trustees;  
 b) trustee consideration of major risks and the systems and procedures to manage them  
 Policies and procedures adopted for:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders (if opted to take on the responsibility), a co-opted member and elected parent representation and meets 4 times a year or more

regularly if the business of the Committee so requires.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;

The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment;  
Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing Group Administrators and Advisors other than those who are elected.

### **Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee regularly reviews the subscriptions to ensure they remain at an appropriate level to cover outgoings and could raise

the value of subscriptions to increase the income to the group, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
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Summary of the objects of the charity set out in its governing document

**The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

**The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

### **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The 16th St Albans Scouts Group engage in a diverse range of activities that are consistent with the Values of Scouting. Details of these activities are provided in section D of this report.

Additional details of the objectives and activities (optional information but encouraged best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

n/a

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D**

**Achievements and performance**

Summary of the main achievements of the charity during the year

The 16<sup>th</sup> St Albans is a thriving and active scout group with 2 Scout Troops, 2 Cub Scout Packs and 1 Beaver Scout Colony run by dedicated volunteer leaders supported by assistant leaders.

The 2021/22 financial year saw a return to more face to face scouting activities and camping as the UK emerged from the Coronavirus pandemic restrictions.

The Beavers have taken part in activities such as rangoli colouring for Diwali, creating remembrance day artwork using items from nature, Christingle making, enjoying a visit to the fire station and soaking a firefighter, ringing the market bell in the clocktower, learning about money, water filters, and healthy foods, and of course, playing games outdoors.

The Beavers continue to support the Crisp Packet Project, a project that makes bivvy-bags for homeless people. They have also engaged in a local community project with Herts Independent Living Service (HILS) where they create birthday cards for HILS to send to their clients.

The badges worked on include elements of all the challenge badges as well as completing cook, faith, digital citizen, builder, air activities, health and fitness, international and money skills.

Six Chief Scout bronze awards have also been achieved.

This year, we closed the Saturday Beaver Scout Colony and increased the Thursday Colony size to 24, as well as welcoming new section assistants.

We have continued to run two active Cub Packs, on Wednesday and Saturday, and they have taken part in a varied and full programme over the year.

We were able to run some face to face sessions outdoors from April, such as den building and other activities at Heartwood Forest and various sporting activities including working towards the athletics badge.

We were able to return to a full face to face programme later in the year and enjoyed cooking, crafts, quizzes, games and traditional scouting activities like knot tying and fire lighting, and of course we managed a chippy hike. We worked towards various badges including International Activity and Disability Awareness, and several cubs achieved their Chief Scout silver award. A particular highlight was an activity day held at Phasels Activity Centre Wood in October 2021.

At the start of the financial year the Wednesday Scout Troop moved from Zoom only meetings to face - to - face outdoor meetings in line with Scout Association guidelines.

The members of the Troop, to their credit, quickly adapted to Scout meetings wholly outside and embraced the

challenges, not least of which is the unpredictable nature of the English weather. The autumn term was spent exclusively outside and Scouts learned to take part in all activities suitably dressed and with a head torch providing the necessary light.

New joiners from the Cub Pack took this all in their stride, having been set a great example of how to 'roll up your sleeves and get on with it' by the established members and adults in the Troop.

The spring term saw a move to some indoor Scouting - albeit with face masks for all while indoors and the luxury of taking the masks off when outside. Indoor meetings were punctuated with a 'walk round the block' for all to allow masks to be removed for a brief period. During this period the Troop learned some BSL, including the signs for Covid and vaccination, and were able to successfully have basic conversations with each other without the need to remove their masks.

Troop numbers continue to hover at the maximum with most meetings seeing every Scout attend and we are grateful to the adult members of the team who give up their Wednesday evenings to support the Troop.

The Friday Scout Troop returned to meeting face to face in April 2021, meeting outside for the first term and then indoors from September. Numbers remain healthy with 22 Scouts, 4 leaders and one young leader as at March 2022.

The highlight of the year for the Scouts was our first camp for almost two years, to PACCAR Scout Camp in October 2021 with 30 Scouts from the 2 troops. Scouts were responsible for planning and cooking the meals and also took part in activities including high ropes and a camp fire. The troop also supported the St Albans Sleepout in aid of local homeless charities with Scouts and leaders sleeping out in cardboard boxes during a cold night in November 2021.

Other activities have included a chippy hike, bread making, wide games and a board games evening.

## Section E

## Financial Review

Brief statement of the charity's policy on reserves

### Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs, circa £4,500.

Quantify and explain any designations

n/a

Details of any funds materially in deficit (circumstances plus steps to eliminate)

n/a

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

#### **Investment Policy**

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

- how expenditure has supported the key objectives of the charity;

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

- investment policy and objectives;

Plans for future periods (details of any significant activities planned to achieve them)

n/a

**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Bridget Jane Tinson

Position (eg Secretary, Chair)

Chair

Date

0	9	0	7	2	2
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16th St. ALBANS SCOUT GROUP  
Charity Registration 302575, Registration number 30502

Receipts & Payments Account Summary

	2021/22 £	2020/21 £
Total receipts for the year	31526	22410
Total payments for the year	-22602	-14325
Net receipts for the year	<u>8924</u>	<u>8085</u>
Cash Banked and similar funds brought forward	23208	15123
Cash Banked and similar funds carried forward	<u>32132</u>	<u>23208</u>
	0	0

The above account and accompanying statement of assets and liabilities were approved by the Trustees on

9.7.22 and signed on their behalf by

Nigel Welford - GSL

N Welford

Alison Dundjerovic

Alison Dundjerovic

Alison Dundjerovic - Treasurer

Statement of Assets & Liabilities

	2021/22 £	2020/21 £
MONETARY ASSETS		
Bank Current Accounts(s)	24123	18200
Bank Deposit Accounts(s)	8009	5008
	<u>32132</u>	<u>23208</u>

16th St. ALBANS SCOUT GROUP

Receipts

	2021/22	2020/21
	£	£
MEMBERSHIP SUBSCRIPTIONS	12616	10495
Less: Paid to District	<u>-5763</u>	<u>-5933</u>
	6853	4562
INVESTMENT INCOME RECEIVED		
Bank Interest	1	2
Property Rents	<u>6420</u>	<u>3586</u>
	6421	3588
DONATIONS/GRANTS	<u>8000</u>	<u>12134</u>
	8000	12134
ACTIVITIES		
Camps	9076	120
Other	<u>0</u>	<u>0</u>
	9076	120
OTHER INCOME		
Gift Aid Recovered	1176	2006
	<u>1176</u>	<u>2006</u>
TOTAL RECEIPTS FOR THE YEAR	<u><u>31526</u></u>	<u><u>22410</u></u>

Expenses

PREMISES		
Ground Rent	250	750
Light, Heat & Water	1754	3958
Cleaning	250	625
Hut Insurance	7477	3524
Repairs & Renewals	<u>3776</u>	<u>871</u>
	13507	9728
ACTIVITIES		
Camps and trips	6262	2383
General activities	<u>564</u>	<u>582</u>
	6826	2965
FUND RAISING EXPENSES		0
ADMIN/ESTABLISHMENT EXPENSES		
General expenses	582	295
Purchase of Badges & Scouting Material	267	918
Interest paid & bank charges	<u>619</u>	<u>309</u>
	1468	1522
PURCHASE OF CAPITAL EQUIPMENT		
Camping & Kitchen Equipment	<u>802</u>	<u>110</u>
	802	110
TOTAL PAYMENTS FOR THE YEAR	<u><u>22602</u></u>	<u><u>14325</u></u>

# Independent examiner's report to the trustees of the 16th St Albans Scout Group

I report on the accounts of the Group for the year ended 31 March 2022

## Responsibilities and basis of the report

As the charity trustees of the 16th St Albans Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 16th St Albans Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions give by the Charity Commission under section 145 (b) of the Act.

## Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 16th St Albans Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

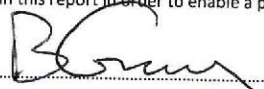
I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed.....

Name.....

Address.....

Date.....



BARNEY GRAY

6 VALERIE CLOSE

ST ALBANS ACISD

9.7.22

# Independent examiner's report to the trustees of the 16th St Albans Scout Group

I report on the accounts of the Group for the year ended 31 March 2022

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2. the accounts do not accord with those records.

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Signed..... 

Name..... BARNEY GRAY

Address..... 6 VALERIE CLOSE

..... ST ALBANS, ALISD

.....  
Date..... 9.7.22