

# 4TH ST ALBANS SCOUT GROUP

England & Wales - Charity number 302569

## Details

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**Other names** 4TH ST ALBANS BOY SCOUT GROUP, 4TH ST ALBANS SCOUTS

**Status** Registered

**Legal form** Other

**Registered** 1974-06-06

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Jim Green Memorial Hall  
Scout Hut  
25 Riverside Road  
St. Albans  
Hertfordshire  
AL1 1RX

**Phone** 01727857458

## Activities

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**Objects:** TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL, INTELLECTUAL, SOCIAL AND SPIRITUAL POTENTIALS AS INDIVIDUALS, AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES

**Activities:** The group provides Scouting activities to boys and girls living in the vicinity of the premises in Old London Road/Riverside Road. The aim of Scouting is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and as members of their local, national and international communities.

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Education/training, Amateur Sport
- **Who:** Children/young People

## Geography

- **Area of benefit:** ST. ALBANS
- Hertfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£49,098	£39,758	-	-
2024-03-31	£40,238	£52,987	-	-
2023-03-31	£45,546	£38,939	-	-
2022-03-31	£43,135	£34,605	-	-
2021-03-31	£33,408	£12,041	-	-

## Trustees

Name	Role	Appointed
<b>CAMERON MACGREGOR LAVIN</b>	Chair	
Alice Caroline Digby-Shipton		2025-07-09
Andrew James Robins		2021-09-18
<b>IAN HAMILTON WOODS</b>		
Juliette Sarah Warren		2022-09-26
Kelly Drew		2021-09-18
Renu Bansal		2024-09-14
Thomas Jakob Lutz		2025-06-29

**4TH ST ALBANS SCOUT GROUP**

England & Wales - Charity number 302569

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# Accounts

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# **4th St Albans Scout Group**

Registered Charity Number: 302569

## **Annual Report and Financial Statements Year Ended 31 March 2025**



# 4th St Albans Scout Group

## Trustees' Annual Report

For the period: 1 April 2024 to 31 March 2025

### Section A

### Reference and administration details

Charity name

4th St Albans Scout Group

Registered charity number

3 0 2 5 6 9

HQ registration number

1 0 0 0 0 7 6 9

Charity's principal address

Jim Green Memorial Hall

25 Riverside Road

St Albans

AL1 1RX

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Cameron Lavin	Chair	
2	Kelly Drew	Treasurer	
3	Andrew Robins	Secretary	
4	Ian Hamilton Woods	Group Lead Volunteer	
5	Kathryn-Rhys-Parry		Resigned 14 September 2024
6	Andrew Drummond		Resigned 31 December 2024
7	Juliette Warren		
8	Renu Bansal		Appointed 14 September 2024

### Section B

### Structure, governance and management

Type of governing document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

## Additional governance issues

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity. As Charity Trustees, they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

During the financial year, the Group Trustee Board has consisted of the Chair, Treasurer and 5-6 Trustees (including one Ex-Officio Trustee) and met formally every 3-4 months.

Members of the Trustee Board complete 'Being a Scouts Trustee' learning within the first 6 months of joining the Board.

The Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

**Risk and Internal Control**

The Group Trustee Board has identified the major risks to which they believe the Group is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

**Damage to the building, property and equipment.** The Group would seek to facilitate temporary use of buildings, property and equipment from neighbouring organisations such as churches, community centres and other Scout Groups and / or could hold section meetings at outdoor locations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

**Injury to leaders, helpers, supporters and members.** The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

## Section B

## Structure, governance and management (continued)

**Risk and Internal Control (continued)**

**Reduced income.** The Group is primarily reliant upon income from subscriptions and hall hire. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Trustee Board could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently and / or look for alternative sources of grants or other income.

**Reduction or loss of leaders.** The Group is totally reliant upon volunteers to run and administer the activities of all sections. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole, then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the Group.

**Reduction or loss of members.** The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the Group as whole, then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

**The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

**The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

**The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objectives

### Scouts

This year has been one of energy, achievement, and adventure for the two Scout Troops, packed with a balance of skill development, outdoor challenges, and fun wide games. The Group is proud of the commitment shown by all our Scouts (63), leaders (7), and regular supporters (8).

#### Key highlights

Two Gold Scout Awards were earned this year – a top honour reflecting dedication and well-rounded Scouting skills, the Gradbach Camp in the Peak District (Feb 2025) was a true highlight, with five days of hiking, shelter building and team bonding in beautiful surroundings and several sessions contributed toward the Survival Activity Badge, with hands-on experience in fire lighting, shelter building, water filtration and natural navigation.

#### Outdoor adventures

Scouts tested their survival skills during sessions in shelter building (Nov), fire lighting (Oct), and cooking fish on an open fire (Feb). Zombie and vampire-themed wide games kept the imagination and adrenaline flowing, from Highfield Park to forested areas around Sopwell. A cycle trip to Hatfield and bike maintenance sessions ensured fitness and practical knowledge were covered.

#### Skill Development

Activities included first aid for expeditions, urban and rural treasure hunts, compass and map reading, route planning, and knife safety. Scouts took on the World Challenge Badge, learning about gender equality and global citizenship. Pioneering, curry cooking, and camp preparation events helped build practical Scouting confidence.

#### Community and personal growth

In January, Scouts supported Herts Young Homeless, learning about local challenges and raising funds. A troop forum allowed everyone to help shape and reaffirm our Scout Code of Conduct, reinforcing our values of respect, teamwork, and leadership.

This year reflects not only the adventurous spirit of our Scouts but also their growth as young people ready to take on new challenges.

### Cubs

#### Tuesday Pack

The Tuesday Cub Pack consists of 31 Cubs, 4 regular leaders and a number of fantastic parent helpers. Five Cubs have earned their Chief Scout's Silver Award, whilst others enjoyed the Cub Water Sports Day and a pirate themed weekend camp.

The Cubs have enjoyed, amongst many other things, a chocolate making workshop, a four week challenge, where we learned about all things weird and wonderful about the human body, mindfulness, paddle boarding and snow tubing. We've also practised traditional Scouting skills like shelter building and fire lighting and had a great night learning to throw tomahawks.

Cubs have enjoyed completing a variety of activity badges at home, including 'Gardener', 'Chef' and 'Disability Awareness' and the Pack have enjoyed completing activities for their 'Naturalist', 'Athletics', 'Pioneer' and 'Digital Maker' badges, among others. We remain committed to providing a fun, balanced, programmed, helping the Cubs to gain skills for life.

#### Wednesday Pack

The Wednesday Cub Pack consists of 36 Cubs, 6 leaders and numerous parent helpers. The Pack attended a Bushcraft Day, Movie morning, Cub water sports day, Cub Funday and a weekend Cub camp. 354 badges have been awarded including 4 Silver Chief Scout Awards.

Weekly meetings have included hikes, fire lighting and cooking on open fires, archery, rifle shooting, entertaining residents at a care home, litter picking, visiting the Bayfordbury Observatory, Roman museum and the local fire station, international evenings, crafts, home skills, police led personal safety night, science experiments, collectors' night as well as games (indoors and outside).

**Beavers****Monday Colony**

Over the course of the year, the Monday Beaver Colony has had around 20 members and has met weekly during term time. The programme has included a wide range of themes and activities, highlights of which include: a visit to our local Synagogue, learning about the history behind Valentine's Day, a visit from Essex and Hertfordshire Air Ambulance, celebrating Bums Night, taking part in World Wildlife Day, conducting experiments during British Science Week, taking part in wide games in a nearby park, learning about how to budget money, meeting the High Sheriff of St Albans, hikes across St Albans, a visit to the Hornbeamwood Hedgehog Sanctuary, singing carols to, and sharing mince pies with, residents of a local care home and learning about and celebrating Chinese New Year.

The Beavers have enjoyed learning a wide variety of social and life skills, from first aid, environmental conservation, healthy living, and fire safety to teamwork, friendship, communication, and leadership. In total, 143 badges were awarded including five Chief Scout's Bronze Awards.

The colony also took part in the following events: St George's Day Parade (April 2024), Beaver Sleepover at our hut (May 2024), District Beaver Fun Day at Tolmers (June 2024), Beavers in Tents camp (June 2024).

**Thursday Colony**

Over the course of the year, the Thursday Beaver Colony has had around 20 Beavers and has met weekly during term time. The colony has enjoyed a busy and exciting year packed with varied activities, outdoor adventures, and personal development opportunities.

The weekly programme has included a wide range of themes and activities such as fire lighting, photography, hiking, exploring global issues, teamwork, leadership challenges, science experiments, creative crafts, games, and cultural celebrations. We welcomed new Beavers and volunteers, ran investitures, and regularly built in opportunities to develop friendships and teamwork.

In total, 346 badges were awarded to the Thursday Beavers over the year, including 4 Chief Scout Bronze Awards, recognising the hard work and achievements of our young people.

The Colony also took part in several special events, including: St George's Day Parade (April 2024), Beaver Sleepover at our hut (May 2024), District Beaver Fun Day at Tolmers (June 2024), Beavers in Tents camp (June 2024), Space-themed Beaver Sleepover at our hut (March 2025). The overnight experiences helped Beavers work toward their Nights Away badges and build independence and resilience in a safe and supportive setting.

We continue to focus on providing a balanced, inclusive, and engaging programme that helps each young person have fun, make friends, and gain skills for life, supported by our fantastic team of volunteers.

## Section C

## Objectives and activities (continued)

## Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## Section D

## Achievements and performance

## Summary of the main achievements during the year

As can be seen by the Sectional reviews, the Group has continued to run and engage its young people throughout the year under review with all Sections running a wide range of activities throughout their programmes.

The Group remains indebted to the efforts of all Section Leaders as well as parents, supporters and other volunteers who give their time, skills and support to enable Sections to run so successfully and the varied programme of events to be provided.

## Section E

## Financial Review

## Brief statement of the charity's policy on reserves and investments

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income from subscriptions, hall hire, fundraising activities and other income sources fall short. Given the Group ownership of the Headquarters building, sufficient reserves to cover on-going maintenance and repair are also required.

**Investment Policy**

The Group's Income and Expenditure is relatively small and as a consequence, the Group, does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

## Section F

## Other Optional Information

## Plans for future periods

The Group intends to continue to offer a full programme of activities, camps, meetings and events throughout the next financial year.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Cameron Lavin

Ian Hamilton Woods

Position

Chair

Group Lead Volunteer

Date

02 09 25

# England & Wales

## Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

### Independent examiner's report to the trustees of 4th St Albans Scout Group Scout Council

I report to the trustees on my examination of the accounts of the 4th St Albans Scout Group for the year ended 31 March 2025.

#### Responsibilities and basis of report

As the charity trustees of the 4th St Albans Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 4th St Albans Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 4th St Albans Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Andre DeRoy Cert. CIB

Relevant professional qualification or membership of professional bodies (if any): Certified member  
Chartered Institute of Bankers.

Address: 26, St. Ives Close,  
Digswell, Welwyn, AL6 0BB.

Date: 30th July 2025.


## 4th St Albans Scout Group Income and Expenditure for the Year Ending 31st March 2025

INCOME	24-25	23-24	Change
Subscriptions			
Scout Troop	8,779.51	4,660.80	+81%
Cub Pack	8,074.00	3,773.78	+114%
Beaver Colony	5,245.00	2,785.64	+88%
<b>Total Subs</b>	<b>22,098.51</b>	<b>11,220.22</b>	<b>+94%</b>
Scouting activities income	12,776.12	12,980.66	-1%
Grants and Donations	0.00	1,000.00	-100%
External fundraising collected	0.00	0.00	n/a
Hire of Equipment	0.00	0.00	n/a
Family camp	0.00	0.00	n/a
Group Activities/Other	0.00	0.00	n/a
Group clothing	459.44	719.94	-36%
Gift Aid	0.00	0.00	n/a
Interest	663.11	502.11	+32%
Other income		655.39	-100%
Closure / Transfer of Scouts Investment A/c	0.00	7.09	
<b>'Scouting activities' subtotal</b>	<b>36,996.18</b>	<b>27,265.28</b>	<b>+32%</b>
<b>Memo 'Scouting' net income</b>	<b>8,152.58</b>	<b>-3,234.20</b>	
Hire of Hall			
Morris Men	832.50	772.50	+8%
Pre-School & Lunch Club	11,297.65	11,410.34	-1%
Explorers	500.00	0.00	n/a
Other	172.00	800.00	-79%
<b>'Hall' income</b>	<b>13,102.15</b>	<b>12,982.84</b>	<b>+1%</b>
<b>Memo 'Hall' net income</b>	<b>1,187.90</b>	<b>-9,515.01</b>	
<b>TOTAL</b>	<b>49,098.33</b>	<b>40,238.12</b>	<b>+22%</b>

EXPENDITURE	24-25	23-24	Change
Scouting activities spend	13,246.35	17,417.86	-24%
<b>Memo 'Scouting activities net spend'</b>	<b>471.23</b>	<b>4,687.30</b>	
membership subscription	11,571.50	9,213.00	+23%
External fundraising paid on	0.00	0.00	n/a
Scout Shop	1,178.20	0.00	n/a
Admin & Training	291.88	290.42	+1%
Transfer to Deposit Account		0.00	n/a
Group Clothing	631.70	2,134.26	-70%
Equipment	0.00	3,010.31	-100%
OSM / GC Fees	1,128.89	0.00	n/a
Provision to repay	0.00	-1,676.45	
<b>'Scouting activities' subtotal</b>	<b>27,843.82</b>	<b>30,489.48</b>	<b>-9%</b>
Hut Maintenance	5,412.88	17,010.33	-68%
Insurance	1,717.16	1,691.13	+2%
Utilities			
Electricity	2,663.65	2,347.05	+13%
Gas	1,253.85	974.81	+29%
Water	666.72	474.63	+83%
<b>'Hall' expenditure</b>	<b>11,914.25</b>	<b>22,497.85</b>	
<b>TOTAL</b>	<b>39,757.87</b>	<b>52,987.33</b>	<b>-25%</b>
	0.00		

	24-25	23-24
Balance as at 31st March		
Current A/C	15,600.53	28,623.18
Deposit A/C	62,671.25	42,208.14
Uncleared Credits	0.00	0.00
Uncleared Cheques	0.00	0.00
Accruals	-1.00	-1.00
Land & Buildings	1.00	1.00
Investment Accounts	0.00	0.00
<b>Total</b>	<b>78,471.78</b>	<b>69,131.32</b>
Accumulated Funds at start of year	69,131.32	81,680.53
Increase/decrease during year	9,340.46	-12,749.21
<b>Funds available at 31st March *</b>	<b>78,471.78</b>	<b>69,131.32</b>

I have examined the above accounts and in my opinion they represent a true and fair statement of income and expenditure to the year ended 31st March 2025

Signed: 

Date: 5-08-2025

**4TH ST ALBANS SCOUT GROUP**

England & Wales - Charity number 302569

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# Accounts

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# **4th St Albans Scout Group**

Registered Charity Number: 302569

## **Annual Report and Financial Statements Year Ended 31 March 2024**



# 4th St Albans Scout Group

## Trustees' Annual Report

For the period: 1 April 2023 to 31 March 2024

### Section A

### Reference and administration details

Charity name

4th St Albans Scout Group

Registered charity number

3 0 2 5 6 9

HQ registration number

1 0 0 0 0 7 6 9

Charity's principal address

Jim Green Memorial Hall

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St Albans

AL1 1RX

### Names of the charity trustees who manage the charity

	<b>Trustee Name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>
1	Cameron Lavin	Chair	
2	Kelly Drew	Treasurer	
3	Andrew Robins	Secretary	
4	Ian Hamilton Woods		
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6	Andrew Drummond		
7	Juliette Warren		

### Section B

### Structure, governance and management

Type of governing document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

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The Group Trustee Board consists of the Chair, Treasurer and 5 Trustees (including one Ex-Officio Trustee) and meets formally every 3-4 months.

Members of the Group Trustee Board complete 5 training modules within the first 5 months of joining the committee: 'Essential Information', 'General Data Protection Regulations (GDPR)', 'Safety', 'Safeguarding' and 'Trustee Introduction'.

The Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

**Risk and Internal Control**

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**Damage to the building, property and equipment.** The Group would seek to facilitate temporary use of buildings, property and equipment from neighbouring organisations such as churches, community centres and other Scout Groups and / or could hold section meetings at outdoor locations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

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## Section B

## Structure, governance and management (continued)

**Risk and Internal Control (continued)**

**Reduced income.** The Group is primarily reliant upon income from subscriptions and hall hire. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Trustee Board could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently and / or look for alternative sources of grants or other income.

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## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

**The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

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- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objectives

### Scouts

The Group continues in strength with over 70 Scouts across the two Troops. The Scouts have been on numerous camps from Gilwell Park to Paccar, have tried parascending and laser tag, honed their forestry skills and raised money for Oxfam water projects by walking around Heartwood Forest. Scouts have taken part in five District Competitions, swimming cooking, rifle shooting, the ever popular "I'm a Scout, get me out of here" and the Derek Turner night hike challenge.

Regular week night activities have included wide games, celebrating Chinese new year with hand-made shadow puppet displays, cooking as well as getting creative and arty. Skills such as knots, pioneering and alternate methods of communication such as morse code, the phonetic alphabet and semaphore have been learned.

3 Scouts achieved their Chief Scouts Gold award before moving on to Explorers. Many Scouts have continued their Scouting journey by moving onto a range of the Explorer units across St Albans.

### Cubs

The Group currently has two Packs, with approximately 60 Cubs between them. The Packs have enjoyed a wider and varied programme. A number of District organised events such as water activities, bushcraft, an activities day at Gilwell Park, swimming gala, 'Ifar under the stars', movie morning and St George's Day parade were attended.

Regular pack nights included activities such as learning semaphore, orienteering, archery, rifle shooting, tomahawk throwing, shelter building, bushcraft, pioneering, paddleboarding at Stanborough Lakes, a visit to Bayfordbury Observatory, ring sledging at the Snow Centre, cooking, crafts and wide games. Cubs have learned all about the human body - making lungs, a brain hat and sweet DNA and collected food for the local food bank.

Both Packs attended the Group camp at Paccar Scout Activity Centre.

Over 550 badges were awarded and 19 Cubs have achieved their Chief Scout's Silver Award.

### Beavers

Our 2 Colonies have a total 40 Beavers. The Beavers have attended various District events including a movie morning, St. George's Day Parade and a Funday activity day.

Ensuring a wide range of sessions to meet the interests of all Beavers, regular meetings have included crafts, hiking, cooking on fire, den building and bowling as well as trips to the Redbournbury Watermill, a hedgehog sanctuary as well as Gosling Sports Park to go ringo-sliding. In addition, Colonies have had visitors to meetings from various people such as David Clarke OBE (CEO of Paralympic GB team).

The Beavers have attended Group camp at Paccar Scout Activity Centre and Beavers in Tents, allowing them to experience activities like climbing, archery, knots as well singing around the campfire.

Beavers not only completed a high number of badges during sessions, but many also completed further badges at home. A number of Beavers were awarded the Chief Scout's Bronze Award. Most Beavers reaching 8 years of age have moved up to Cubs to continue their Scouting experience.

## Section C

## Objectives and activities (continued)

## Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## Section D

## Achievements and performance

## Summary of the main achievements during the year

As can be seen by the Sectional reviews, the Group has continued to run and engage its young people throughout the year under review with all Sections running a wide range of activities throughout their programmes.

The Group remains indebted to the efforts of all Section Leaders as well as parents, supporters and other volunteers who give their time, skills and support to enable Sections to run so successfully and the varied programme of events to be provided.

## Section E

## Financial Review

## Brief statement of the charity's policy on reserves and investments

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## Section F

## Other Optional Information

## Plans for future periods

The Group intends to continue to offer a full programme of activities, camps, meetings and events throughout the next financial year.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Cameron Lavin Ian Hamilton Woods

Position

Chair Group Scout Leader

Date

0 9 0 9 2 4

# England & Wales

## **Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year**

### **Independent examiner's report to the trustees of 4th St Albans Scout Group Scout Council**

I report to the trustees on my examination of the accounts of the 4th St Albans Scout Group for the year ended 31 March 2024.

#### **Responsibilities and basis of report**

As the charity trustees of the 4th St Albans Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 4th St Albans Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 4th St Albans Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Andre DeRoy

Relevant professional qualification or membership of professional bodies (if any):

Address: 26, St Ives Close, Digswell AL6 0BB

Date: 19-08-2024

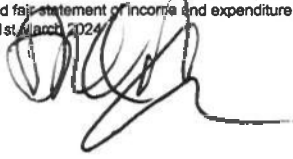
**4th St Albans Scout Group**  
**Income and Expenditure for the Year Ending 31st March 2024**

<b>INCOME</b>	<b>23-24</b>	<b>22-23</b>	<b>Change</b>
<b>Subscriptions</b>			
Scout Troop	4,860.80	7,105.91	-32%
Cub Pack	3,773.76	5,640.05	-33%
Beaver Colony	2,785.54	3,736.70	-25%
<b>Total Subs</b>	<b>11,420.10</b>	<b>16,482.66</b>	<b>-31%</b>
<b>Scouting activities income</b>	<b>12,950.65</b>	<b>11,765.23</b>	<b>+10%</b>
<b>Grants and Donations</b>	<b>1,000.00</b>	<b>0.00</b>	<b>n/a</b>
<b>External fundraising collected</b>	<b>0.00</b>	<b>0.00</b>	<b>n/a</b>
<b>Hire of Equipment</b>	<b>0.00</b>	<b>0.00</b>	<b>n/a</b>
<b>Family camp</b>	<b>0.00</b>	<b>0.00</b>	<b>n/a</b>
<b>Group Activities/Other</b>	<b>0.00</b>	<b>0.00</b>	<b>n/a</b>
<b>Group clothing</b>	<b>719.94</b>	<b>912.95</b>	<b>-21%</b>
<b>Gift Aid</b>	<b>0.00</b>	<b>3,583.34</b>	<b>-100%</b>
<b>Interest</b>	<b>502.11</b>	<b>90.88</b>	<b>+452%</b>
<b>Other income</b>	<b>655.39</b>	<b>0.00</b>	<b>n/a</b>
<b>Closure / Transfer of Scouts investment A/c</b>	<b>7.09</b>		
<b>'Scouting activities' subtotal</b>	<b>27,255.26</b>	<b>32,835.06</b>	<b>-17%</b>
<b>Memo 'Scouting' net income</b>	<b>-3,234.20</b>	<b>2,192.33</b>	
<b>Hire of Hall</b>			
Morris Men	772.50	750.00	+3%
Pre-School & Lunch Club	11,410.34	10,961.00	+4%
Woodcraft	0.00	0.00	n/a
Other	800.00	1,000.00	-20%
<b>'Hall' income</b>	<b>12,982.84</b>	<b>12,711.00</b>	<b>+2%</b>
<b>Memo 'Hall' net income</b>	<b>-9,515.01</b>	<b>4,415.21</b>	
<b>TOTAL</b>	<b>40,238.12</b>	<b>45,546.06</b>	<b>-12%</b>

<b>EXPENDITURE</b>	<b>23-24</b>	<b>22-23</b>	<b>Change</b>
<b>Scouting activities spend</b>	<b>17,417.95</b>	<b>15,347.96</b>	<b>+13%</b>
<i>Memo Scouting activities net spend</i>	<i>4,467.30</i>	<i>3,582.73</i>	
<b>Membership subscription</b>	<b>9,213.00</b>	<b>9,434.00</b>	<b>-2%</b>
<b>External fundraising paid on</b>	<b>0.00</b>	<b>0.00</b>	<b>n/a</b>
<b>Scout Shop</b>	<b>0.00</b>	<b>2,925.55</b>	<b>-100%</b>
<b>Admin &amp; Training</b>	<b>290.42</b>	<b>548.00</b>	<b>-47%</b>
<b>Family camp</b>	<b>0.00</b>	<b>0.00</b>	<b>n/a</b>
<b>Group Clothing</b>	<b>2,134.25</b>	<b>1,319.00</b>	<b>+62%</b>
<b>Equipment</b>	<b>3,010.31</b>	<b>718.22</b>	<b>+319%</b>
<b>Other</b>	<b>0.00</b>	<b>350.00</b>	<b>-100%</b>
<b>Provision to repay</b>	<b>-1,576.45</b>	<b>0.00</b>	
<b>'Scouting activities' subtotal</b>	<b>30,489.48</b>	<b>30,642.73</b>	<b>-1%</b>
<b>Hut Maintenance</b>	<b>17,010.33</b>	<b>2,595.14</b>	<b>+555%</b>
<b>Insurance</b>	<b>1,691.13</b>	<b>1,371.38</b>	<b>+23%</b>
<b>Utilities</b>			
Electricity	2,347.05	2,868.69	-18%
Gas	974.81	1,045.80	-7%
Water	474.53	414.78	+14%
<b>'Hall' expenditure</b>	<b>22,497.85</b>	<b>8,295.79</b>	
<b>TOTAL</b>	<b>52,987.33</b>	<b>38,938.52</b>	<b>+36%</b>

	<b>23-24</b>	<b>22-23</b>
<b>Balance as at 31st March</b>		
Current A/C	26,923.18	44,371.51
Deposit A/C	42,208.14	41,706.03
Uncleared Credits	0.00	0.00
Uncleared Cheques	0.00	-4,502.00
Accruals	-1.00	-1.00
Land & Buildings	1.00	1.00
Investment Accounts	0.00	304.99
<b>Total</b>	<b>69,131.32</b>	<b>81,880.53</b>
<b>Accumulated Funds at start of year</b>	<b>81,880.53</b>	<b>75,272.99</b>
<b>Increase/decrease during year</b>	<b>-12,749.21</b>	<b>6,607.54</b>
<b>Funds available at 31st March</b>	<b>69,131.32</b>	<b>81,880.53</b>

I have examined the above accounts and in my opinion they represent a true and fair statement of income and expenditure to the year ended 31st March 2024.

Signed: 

Date: 19/08/2024

**4TH ST ALBANS SCOUT GROUP**

England & Wales - Charity number 302569

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# Accounts

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# **4th St Albans Scout Group**

Registered Charity Number: 302569

## **Annual Report and Financial Statements Year Ended 31 March 2023**

# 4th St Albans Scout Group

## Trustees' Annual Report

For the period: 1 April 2022 to 31 March 2023

### Section A

### Reference and administration details

Charity name

4th St Albans Scout Group

Registered charity number

3 0 2 5 6 9

HQ registration number

1 0 0 0 0 7 6 9

Charity's principal address

Jim Green Memorial Hall

25 Riverside Road

St Albans

AL1 1RX

### Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Cameron Lavin	Chair	
2	Kelly Drew	Treasurer	
3	Andrew Robins	Secretary	
4	Ian Hamilton Woods		
5	Kathryn-Rhys-Parry		
6	Geoff Bassil		01.04.22 - 11.09.22
7	Mark Young		01.04.22 - 11.09.22
8	Andrew Drummond		11.09.22 - 30.04.23
9	Juliette Warren		26.09.22 - 30.04.23

### Section B

### Structure, governance and management

Type of governing document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

## Additional governance issues

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity. As Charity Trustees, they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Group Trustee Board consists of 3 independent representatives (Chair, Treasurer and Secretary) together with the Group Scout Leader, individual Section leaders (if they have opted to take on the responsibility) and parental representation (ideally with representation from parents of members of each Section). The Group Trustee Board meets every 3-4 months.

Members of the Group Trustee Board complete five training modules within the first 5 months of joining the committee: 'Essential Information', 'General Data Protection Regulations (GDPR)', 'Safety', 'Safeguarding' and 'Trustee Introduction'.

The Group Trustee Board exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for the maintenance of Group property, the raising of funds and the administration of Group finance, the insurance of persons, property and equipment, Group public occasions, assisting in the recruitment of leaders and other adult support, appointing any sub committees that may be required, appointing Group Administrators and Advisors other than those who are elected.

**Risk and Internal Control**

The Group Trustee Board has identified the major risks to which they believe the Group is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

**Damage to the building, property and equipment.** The Group would seek to facilitate temporary use of buildings, property and equipment from neighbouring organisations such as churches, community centres and other Scout Groups and / or could hold section meetings at outdoor locations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

**Injury to leaders, helpers, supporters and members.** The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

## Section B

## Structure, governance and management (continued)

**Risk and Internal Control (continued)**

**Reduced income from fund raising.** The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently and / or look for alternative sources of grants or other income.

**Reduction or loss of leaders.** The Group is totally reliant upon volunteers to run and administer the activities of all sections. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole, then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the Group.

**Reduction or loss of members.** The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the Group as whole, then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

**The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

**The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

**The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

**Section C****Objectives and activities (continued)**

Summary of the main activities in relation to these objects

**Scouts**

The two Troops continue to grow in strength with almost 80 Scouts between them. The Troops have enjoyed various camping trips and events during the year, including winning the 'I'm a Scout' District competition in July 2022, competing in the District cooking competition in October 2022 and a night hike in December 2022. In February 2023, some of the Scouts went to stay at the Scout Centre in Gradbach where they went hiking and on an overnight expedition. Activities during weekly meetings have included laser tag and bike maintenance.

The Scouts continue to share their programme across the two Troops and some of the leasers / assistances also move between the two nights. One Scout has achieved their Chief Scout's Gold Award.

**Cubs**

The Group currently has 57 Cubs split between two Packs, with a small but committed leadership team. The Packs have enjoyed a wider and varied programme including glass fusing, tree planting, a trip to Bayfordbury Observatory as well as District camp. Both Packs have been to Well End Scout campsite to work on various scouting skills.

The Cubs have enjoyed participating in #youshape where they run the programme and have taken to the water in the District swimming gala and also doing Dragon boating and raft building. Ten Cubs have achieved their Chief Scout's Silver Award.

**Beavers**

The Group currently has 44 Beavers split between two Colonies and has a growing leadership team. There was a magnificent turn out for the Scouting celebration on St George's Day. Some Beavers attended the 'Iftar Under the Stars' hosted by the local Muslim Scout Group.

Both Colonies attended the County 'Beavers in Tents' camp where activities included archery, fire-lighting and caving. There was also a pirate themed sleepover and tree planting. All of these activities alongside a varied and active programme with lots of activity badges earned. Nine Beavers achieved their Chief Scout's Bronze Award.

## Section C

## Objectives and activities (continued)

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## Section D

## Achievements and performance

Summary of the main achievements during the year

As can be seen by the Sectional reviews, the Group has continued to run and engage its young people throughout the year under review with all Sections running a wide range of activities throughout their programmes.

The Group remains indebted to the efforts of all Section Leaders as well as parents, supporters and other volunteers who give their time, skills and support to enable Sections to run so successfully and the varied programme of events to be provided.

## Section E

## Financial Review

Brief statement of the charity's policy on reserves and investments

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income from subscriptions, hall hire, fundraising activities and other income sources fall short. Given the Group ownership of the Headquarters building, sufficient reserves to cover on-going maintenance and repair are also required.

**Investment Policy**

The Group's Income and Expenditure is relatively small and as a consequence, the Group, does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

## Section F

## Other Optional Information

Plans for future periods

The Group intends to continue to offer a full programme of activities, camps, meetings and events throughout the next financial year.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

	
-------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------

Full name(s)

Cameron Lavin	Ian Hamilton Woods
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Position

Chair	Group Scout Leader
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Date

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## 4th St Albans Scout Group Receipts and Payments Account

For the year from	01/04/2022	To	31/03/2023
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### Receipts

	2022/23 Unrestricted funds £	2021/22 Unrestricted funds £
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	16,483	15,615
Donations	-	8,000
Scouting Activities	11,765	4,757
Gift Aid	3,583	-
Other similar income	913	375
<b>Sub total</b>	<b>32,744</b>	<b>28,747</b>
<b>Scout hut income</b>		
Hire of building	12,711	14,024
<b>Sub total</b>	<b>12,711</b>	<b>14,024</b>
<b>Investment income</b>		
Bank interest	91	8
Other investment income	-	357
<b>Sub total</b>	<b>91</b>	<b>365</b>
<b>Total Gross Income</b>	<b>45,546</b>	<b>43,135</b>
<b>Total receipts</b>	<b>45,546</b>	<b>43,135</b>

### Payments


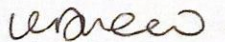
	2022/23 Unrestricted funds £	2021/22 Unrestricted funds £
<b>Payments</b>		
<b>Charitable Payments</b>		
Membership subscriptions paid on (National/County/Area/District)	9,434	8,211
Youth programme and activities	15,348	7,452
Adult support and training	548	848
Water and Sewerage	415	290
Electricity and Gas	3,914	3,060
Insurance	1,371	1,259
Repairs and Renewals	2,595	12,260
Materials and equipment	718	-
Uniforms	4,245	1,224
Scout Group Contribution	350	-
<b>Sub total</b>	<b>38,939</b>	<b>34,605</b>
<b>Total Gross Expenditure</b>	<b>38,939</b>	<b>34,605</b>
<b>Asset and investment purchases, etc.</b>	-	-
<b>Total payments</b>	<b>38,939</b>	<b>34,605</b>
<b>Net of receipts/(payments)</b>	<b>6,608</b>	<b>8,530</b>
<b>Cash funds last year end</b>	<b>75,273</b>	<b>66,743</b>
<b>Cash funds this year end</b>	<b>81,881</b>	<b>75,273</b>

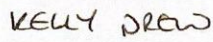
### 4th St Albans Scout Group

#### Statement of assets and liabilities at the end of the year

	31/03/2023	31/03/2022
	Unrestricted funds	Unrestricted funds
	£	£
<b>Cash funds</b>		
Bank current account	39,870	33,353
Bank deposit account	41,706	41,615
The Scout Association Short Term Investment Service	305	305
<b>Total cash funds</b>	<b>81,881</b>	<b>75,273</b>
<b>Non monetary assets for charity's own use</b>		
Land and buildings	1	1
<b>Sub total</b>	<b>1</b>	<b>1</b>

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 6th September 2023 and signed on their behalf by

Signature



Name
Cameron Macgregor Lavin (Chair)

Treasurer

# England & Wales

**Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year.**

---

## Independent examiner's report to the trustees of 4<sup>th</sup> St Albans Scout Council

I report to the trustees on my examination of the accounts of the 4<sup>th</sup> St Albans Scouts for the year ended 31<sup>st</sup> March 2023

### Responsibilities and basis of report

As the charity trustees of the 4<sup>th</sup> St Albans Scouts you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 4<sup>th</sup> St Albans Scouts accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

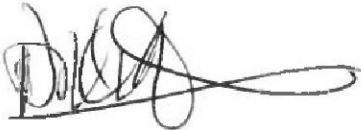
### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 4<sup>th</sup> St Albans Scouts as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Andre DeRoy

Relevant professional qualification or membership of professional bodies (if any):

CFEAT, CIB

Address: 26 St Ives Close, Digswell, Welwyn, Herts, AL6 0BB

Date: 28<sup>th</sup> August 2023

**4TH ST ALBANS SCOUT GROUP**

England & Wales - Charity number 302569

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# Accounts

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# **4th St Albans Scout Group**

Registered Charity Number: 302569

## **Annual Report and Financial Statements Year Ended 31 March 2022**



# 4th St Albans Scout Group

## Trustees' Annual Report

For the period: 1 April 2021 to 31 March 2022

### Section A

### Reference and administration details

Charity name

4th St Albans Scout Group

Registered charity number

3 0 2 5 6 9

HQ registration number

1 0 0 0 0 7 6 9

Charity's principal address

Jim Green Memorial Hall

25 Riverside Road

St Albans

AL1 1RX

### Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Cameron Lavin	Chair	
2	Ron Dasgupta	Treasurer	01.04.21 - 18.09.21
3	Kelly Drew	Treasurer	18.09.21 - 31.03.22
4	Sarah Pratt	Secretary	01.04.21 - 18.09.21
5	Andrew Robins	Secretary	18.09.21 - 31.03.22
6	Ian Hamilton Woods		
7	Geoff Bassil		
8	Mark Young		
9	Kathryn-Rhys-Parry		

### Section B

### Structure, governance and management

Type of governing document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

## Additional governance issues

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity. As Charity Trustees, they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Group Executive Committee consists of 3 independent representatives (Chair, Treasurer and Secretary) together with the Group Scout Leader, individual section leaders (if they have opted to take on the responsibility) and parental representation (ideally with representation from parents of members of each section). The Group Executive Committee meets every 3-4 months.

Members of the Group Executive Committee complete five training modules within the first 5 months of joining the committee: 'Essential Information', 'General Data Protection Regulations (GDPR)', 'Safety', 'Safeguarding' and 'Trustee Introduction'.

The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for the maintenance of Group property, the raising of funds and the administration of Group finance, the insurance of persons, property and equipment, Group public occasions, assisting in the recruitment of leaders and other adult support, appointing any sub committees that may be required, appointing Group Administrators and Advisors other than those who are elected.

**Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

**Damage to the building, property and equipment.** The Group would seek to facilitate temporary use of buildings, property and equipment from neighbouring organisations such as churches, community centres and other Scout Groups and / or could hold section meetings at outdoor locations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

**Injury to leaders, helpers, supporters and members.** The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

**Risk and Internal Control (continued)**

**Reduced income from fund raising.** The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently and / or look for alternative sources of grants or other income.

**Reduction or loss of leaders.** The Group is totally reliant upon volunteers to run and administer the activities of all sections. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole, then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the Group.

**Reduction or loss of members.** The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the Group as whole, then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

**COVID-19.** COVID-19 has remained present during the year under review. As government-imposed restrictions eased, more 'normality' to life returned, with the Group able to run an increased number of 'in person' activities and events. The Group has continued to follow 'The Scouts Framework' in relation to COVID-19 throughout the year. This framework covers when 'physical' meetings or activities are permitted, together with legal and liability conditions and control measures for everyone within the Group to follow.

Summary of the objects of the charity set out in its governing document

**The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

**The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

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**The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

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The packs have undertaken many interesting, investigative and adventurous activities over this past year. Activities have included completion of the science badge, learning to cook on both fire and on gas burners, raft building, activity days at Paccar Scout Camp, orienteering, backwoods / survival skills, camps, water activities and glasswork (making some lovely Christmas gifts).

In the New Year the Cubs planned, developed and ran their own Pack Nights based on the 'Promise to the Planet' initiative that The Scout Association had instigated for COP26, achieving their 'You Shape' Badges. Cubs learned in addition to play Gaelic Football and came 3rd in the District Cub Football Competition.

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Over the year colonies have been typically kept at a maximum of 20 Beavers. As the COVID restrictions eased it was possible to deliver a more varied programme, which resulted in several hundred badges being awarded and a number of Beavers earning their Chief Scout Bronze Award.

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Emphasis is put on Beavers to understand their Scout promise and how it connects to activities and indeed everyday life. Based on their request 'Thursday Beavers' planned and went on a litter picking walk in the local neighbourhood. Other activities enjoyed by the Beavers during the year included learning about fire basics and campfires (including toasting marshmallows), celebrating Chinese New Year, an activity afternoon at Paccar Scout Camp and joining in with the District 'Beavers in Space' on-line camp (which involved a number of 'space-themed' activities including Lego, drawing and talks).

Assistance has been provided during the year from several Young Leaders, providing opportunity for them to work towards the Duke of Edinburgh award scheme via volunteering at our colonies and meanwhile gaining essential life skills and experience

**Section C Objectives and activities (continued)**

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D Achievements and performance**

Summary of the main achievements during the year

As can be seen by the Sectional reviews, the Group has continued to run and engage its young people throughout the year under review, despite the continued constraints imposed by the COVID-19 pandemic.

The Group remains indebted to the efforts of all Section Leaders as well as parents, supporters and other volunteers who give their time, skills and support to enable Sections to run so successfully and the varied programme of events to be provided.

**Section E Financial Review**

Brief statement of the charity's policy on reserves and investments

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income from subscriptions, hall hire, fundraising activities and other income sources fall short. Given the Group ownership of the Headquarters building, sufficient reserves to cover on-going maintenance and repair are also required.

**Investment Policy**

The Group's income and Expenditure is relatively small and as a consequence, the Group, does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

**Section F Other Optional Information**



Plans for future periods

The Group very much hopes that a full programme of 'in person' activities, meetings and events will continue to be possible during the next financial year.

**Section G Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Cameron Macgregor Lavin	Ian Hamilton Woods
Position	Chair	Group Scout Leader
Date	1 3 0 6 2 2	

## 4th St Albans Scout Group Receipts and payments account

	<small>From start date</small> 01/04/2021	To	<small>Year end date</small> 31/03/2022
--	----------------------------------------------	----	--------------------------------------------

### Receipts and payments

	2021/22 Unrestricted funds £	2020/21 Unrestricted funds £
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	15,615	10,024
Donations	-	-
Legacies	-	-
Gift Aid	-	1,759
Other similar income	5,488	874
<b>Sub total</b>	<b>21,104</b>	<b>12,657</b>
<b>Grants</b>		
Maintenance grant	-	-
Other grants	8,000	20,301
<b>Sub total</b>	<b>8,000</b>	<b>20,301</b>
<b>Fundraising events (gross)</b>		
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising activities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Scout hut income</b>		
Hire of building	13,303	8,751
Hire of equipment	-	-
Other Scout hut income	720	556
<b>Sub total</b>	<b>14,023</b>	<b>9,306</b>
<b>Investment income</b>		
Bank interest	8	17
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
<b>Sub total</b>	<b>8</b>	<b>17</b>
<b>Total Gross Income</b>	<b>43,135</b>	<b>42,281</b>
<b>Asset and investment sales, etc.</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>43,135</b>	<b>42,281</b>

## 4th St Albans Scout Group Receipts and payments account

	Year start date		Year end date
For the year from	01/04/2021	To	31/03/2022

### Receipts and payments

	2021/22 Unrestricted funds £	2020/21 Unrestricted funds £
<b>Payments</b>		
<b>Charitable Payments</b>		
Membership subscriptions paid on (National/County/Area/District)	8,211	8,873
Youth programme and activities	7,452	1,737
Adult support and training	848	70
Rent	-	-
Water and Sewerage	290	303
Electricity and Gas	3,060	2,605
Insurance	1,259	1,244
Repairs and Renewals	12,260	5,674
Materials and equipment	-	-
Printing and photocopying	-	-
Contribution to camp costs	-	-
Uniforms	1,224	407
AGM and trustee expenses	-	-
Other costs detail 1	-	-
Other costs detail 2	-	-
Other costs detail 3	-	-
<b>Sub total</b>	<b>34,605</b>	<b>20,913</b>
<b>Fundraising expenses</b>		
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total Gross Expenditure</b>	<b>34,605</b>	<b>20,913</b>
Asset and investment purchases, etc.	-	-
<b>Total payments</b>	<b>34,605</b>	<b>20,913</b>
<b>Net of receipts/(payments)</b>	<b>8,530</b>	<b>21,368</b>
Cash funds last year end	66,743	45,375
<b>Cash funds this year end</b>	<b>75,273</b>	<b>66,743</b>

## 4th St Albans Scout Group Statement of assets and liabilities

Year start date

Year end date

### Statement of assets and liabilities at the end of the year

	31st March 2022 Unrestricted funds £	31st March 2021 Unrestricted funds £
<b>Cash funds</b>		
Bank current account	33,353	24,831
Bank deposit account	41,615	41,611
Building society account	-	-
The Scout Association Short Term Investment Service	305	302
Cash/Floats	-	-
<b>Total cash funds</b>	<b>75,273</b>	<b>66,743</b>
<small>(agree balances with receipts and payments account)</small>	<small>ok</small>	<small>ok</small>
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total net assets</b>	<b>75,273</b>	<b>66,743</b>

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 13th June 2022 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature



Print Name

Cameron Macgregor Lavin (Chair)

Kelly Drew (Treasurer)

# England & Wales

## Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

### Independent examiner's report to the trustees of 4th St Albans Scout Group Scout Council

I report to the trustees on my examination of the accounts of the 4th St Albans Scout Group for the year ended 31 March 2022.

#### Responsibilities and basis of report

As the charity trustees of the 4th St Albans Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 4th St Albans Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 4th St Albans Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Relevant professional qualification or membership of professional bodies (if any):

Address:

Date:

# **4th St Albans Scout Group**

Registered Charity Number: 302569

## **Annual Report and Financial Statements Year Ended 31 March 2022**



# 4th St Albans Scout Group

## Trustees' Annual Report

For the period: 1 April 2021 to 31 March 2022

### Section A

### Reference and administration details

Charity name

4th St Albans Scout Group

Registered charity number

3 0 2 5 6 9

HQ registration number

1 0 0 0 0 7 6 9

Charity's principal address

Jim Green Memorial Hall

25 Riverside Road

St Albans

AL1 1RX

### Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Cameron Lavin	Chair	
2	Ron Dasgupta	Treasurer	01.04.21 - 18.09.21
3	Kelly Drew	Treasurer	18.09.21 - 31.03.22
4	Sarah Pratt	Secretary	01.04.21 - 18.09.21
5	Andrew Robins	Secretary	18.09.21 - 31.03.22
6	Ian Hamilton Woods		
7	Geoff Bassil		
8	Mark Young		
9	Kathryn-Rhys-Parry		

### Section B

### Structure, governance and management

Type of governing document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

## Additional governance issues

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity. As Charity Trustees, they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Group Executive Committee consists of 3 independent representatives (Chair, Treasurer and Secretary) together with the Group Scout Leader, individual section leaders (if they have opted to take on the responsibility) and parental representation (ideally with representation from parents of members of each section). The Group Executive Committee meets every 3-4 months.

Members of the Group Executive Committee complete five training modules within the first 5 months of joining the committee: 'Essential Information', 'General Data Protection Regulations (GDPR)', 'Safety', 'Safeguarding' and 'Trustee Introduction'.

The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for the maintenance of Group property, the raising of funds and the administration of Group finance, the insurance of persons, property and equipment, Group public occasions, assisting in the recruitment of leaders and other adult support, appointing any sub committees that may be required, appointing Group Administrators and Advisors other than those who are elected.

**Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

**Damage to the building, property and equipment.** The Group would seek to facilitate temporary use of buildings, property and equipment from neighbouring organisations such as churches, community centres and other Scout Groups and / or could hold section meetings at outdoor locations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

**Injury to leaders, helpers, supporters and members.** The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

**Risk and Internal Control (continued)**

**Reduced income from fund raising.** The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently and / or look for alternative sources of grants or other income.

**Reduction or loss of leaders.** The Group is totally reliant upon volunteers to run and administer the activities of all sections. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole, then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the Group.

**Reduction or loss of members.** The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the Group as whole, then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

**COVID-19.** COVID-19 has remained present during the year under review. As government-imposed restrictions eased, more 'normality' to life returned, with the Group able to run an increased number of 'in person' activities and events. The Group has continued to follow 'The Scouts Framework' in relation to COVID-19 throughout the year. This framework covers when 'physical' meetings or activities are permitted, together with legal and liability conditions and control measures for everyone within the Group to follow.

Summary of the objects of the charity set out in its governing document

**The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

**The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

**The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
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**Section C Objectives and activities (continued)**

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Brief statement of the charity's policy on reserves and investments

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**Section F Other Optional Information**



Plans for future periods

The Group very much hopes that a full programme of 'in person' activities, meetings and events will continue to be possible during the next financial year.

**Section G Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Cameron Macgregor Lavin	Ian Hamilton Woods
Position	Chair	Group Scout Leader
Date	1 3 0 6 2 2	

## 4th St Albans Scout Group Receipts and payments account

For the year from	01/04/2021	To	31/03/2022
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### Receipts and payments

	2021/22 Unrestricted funds £	2020/21 Unrestricted funds £
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	15,615	10,024
Donations	-	-
Legacies	-	-
Gift Aid	-	1,759
Other similar income	5,488	874
<b>Sub total</b>	<b>21,104</b>	<b>12,657</b>
<b>Grants</b>		
Maintenance grant	-	-
Other grants	8,000	20,301
<b>Sub total</b>	<b>8,000</b>	<b>20,301</b>
<b>Fundraising events (gross)</b>		
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising activities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Scout hut income</b>		
Hire of building	13,303	8,751
Hire of equipment	-	-
Other Scout hut income	720	556
<b>Sub total</b>	<b>14,023</b>	<b>9,306</b>
<b>Investment income</b>		
Bank interest	8	17
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
<b>Sub total</b>	<b>8</b>	<b>17</b>
<b>Total Gross Income</b>	<b>43,135</b>	<b>42,281</b>
<b>Asset and investment sales, etc.</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>43,135</b>	<b>42,281</b>

## 4th St Albans Scout Group Receipts and payments account

	Year start date		Year end date
For the year from	01/04/2021	To	31/03/2022

### Receipts and payments

	2021/22 Unrestricted funds £	2020/21 Unrestricted funds £
<b>Payments</b>		
<b>Charitable Payments</b>		
Membership subscriptions paid on (National/County/Area/District)	8,211	8,873
Youth programme and activities	7,452	1,737
Adult support and training	848	70
Rent	-	-
Water and Sewerage	290	303
Electricity and Gas	3,060	2,605
Insurance	1,259	1,244
Repairs and Renewals	12,260	5,674
Materials and equipment	-	-
Printing and photocopying	-	-
Contribution to camp costs	-	-
Uniforms	1,224	407
AGM and trustee expenses	-	-
Other costs detail 1	-	-
Other costs detail 2	-	-
Other costs detail 3	-	-
<b>Sub total</b>	<b>34,605</b>	<b>20,913</b>
<b>Fundraising expenses</b>		
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total Gross Expenditure</b>	<b>34,605</b>	<b>20,913</b>
Asset and investment purchases, etc.	-	-
<b>Total payments</b>	<b>34,605</b>	<b>20,913</b>
<b>Net of receipts/(payments)</b>	<b>8,530</b>	<b>21,368</b>
Cash funds last year end	66,743	45,375
<b>Cash funds this year end</b>	<b>75,273</b>	<b>66,743</b>

## 4th St Albans Scout Group Statement of assets and liabilities

Year start date

Year end date

### Statement of assets and liabilities at the end of the year

	31st March 2022 Unrestricted funds £	31st March 2021 Unrestricted funds £
<b>Cash funds</b>		
Bank current account	33,353	24,831
Bank deposit account	41,615	41,611
Building society account	-	-
The Scout Association Short Term Investment Service	305	302
Cash/Floats	-	-
<b>Total cash funds</b>	<b>75,273</b>	<b>66,743</b>
<small>(agree balances with receipts and payments account)</small>	<small>ok</small>	<small>ok</small>
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total net assets</b>	<b>75,273</b>	<b>66,743</b>

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 13th June 2022 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature



Print Name

Cameron Macgregor Lavin (Chair)

Kelly Drew (Treasurer)

# England & Wales

## Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

### Independent examiner's report to the trustees of 4th St Albans Scout Group Scout Council

I report to the trustees on my examination of the accounts of the 4th St Albans Scout Group for the year ended 31 March 2022.

#### Responsibilities and basis of report

As the charity trustees of the 4th St Albans Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 4th St Albans Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 4th St Albans Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Relevant professional qualification or membership of professional bodies (if any):

Address:

Date:

# England & Wales

## Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

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### Independent examiner's report to the trustees of 4th St Albans Scout Group Scout Council

I report to the trustees on my examination of the accounts of the 4th St Albans Scout Group for the year ended 31 March 2022.

#### Responsibilities and basis of report

As the charity trustees of the 4th St Albans Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 4th St Albans Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 4th St Albans Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*Randi Allan*

Name:

RONDI ALLAN

Relevant professional qualification or membership of professional bodies (if any):

Address:

4 New Barnes Avenue, St Albans, AL1 1TG

Date:

13.7.2022

**4TH ST ALBANS SCOUT GROUP**

England & Wales - Charity number 302569

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# Accounts

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# Trustees' Annual Report

For the period

From (start date) 

0	1	0	4	2	0
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 to end date 

3	1	0	3	2	1
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## Section A Reference and administration details

Charity name 

4th St Albans Scout Group																																																											
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Registered charity number 

3	0	2	5	6	9
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HQ registration number 

1	0	0	0	0	7	6	9
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Charity's principal address 

Jim Green Memorial Hall																																																											
25 Riverside Road																																																											
St Albans																																																											
Postcode																														A	L	1	1	R	X																								

**Names of the charity trustees who manage the charity**

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Cameron Lavin	Chair	
2	Ron Dasgupta	Treasurer	07.09.20 - 31.03.21
3	Sarah Pratt	Secretary	
4	Ian Hamilton Woods		
5	Geoff Bassil		
6	Mark Young		
7	Kathryn-Rhys-Parry		
8	Margaret Caldwell		01.04.20 - 22.10.20
9	Antony Witton		01.04.20 - 17.11.20

## Section B Structure, governance and management

Type of governing document 

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
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How the charity is constituted 

The Group is a trust established under its rules which are common to all Scouts.
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Trustee selection methods 

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
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**Section B**

**Structure, governance and management (continued)**

**Additional governance issues**

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity. As charity trustees, they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Group Executive Committee consists of 3 independent representatives (Chair, Treasurer and Secretary) together with the Group Scout Leader, individual section leaders (if they have opted to take on the responsibility) and parental representation (ideally with representation from parents of members of each section). The Group Executive Committee meets every 3-4 months. Due to the COVID-19 pandemic, meetings during the financial year have been held virtually (via Zoom).

Members of the Group Executive Committee complete five training modules within the first 5 months of joining the committee: 'Essential Information', 'General Data Protection Regulations (GDPR)', 'Safety', 'Safeguarding' and 'Trustee Introduction'.

The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for the maintenance of Group property, the raising of funds and the administration of Group finance, the insurance of persons, property and equipment, Group public occasions, assisting in the recruitment of leaders and other adult support, appointing any sub committees that may be required, appointing Group Administrators and Advisors other than those who are elected.

**Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

**Damage to the building, property and equipment.** The Group would seek to facilitate temporary use of buildings, property and equipment from neighbouring organisations such as churches, community centres and other Scout Groups and / or could hold section meetings at outdoor locations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

**Injury to leaders, helpers, supporters and members.** The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Section B	Structure, governance and management (continued)
	<p><b>Risk and Internal Control (continued)</b></p> <p><b>Reduced income from fund raising.</b> The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently and / or look for alternative sources of grants or other income (as has been possible during the current financial year to support the Group during the COVID-19 pandemic).</p> <p><b>Reduction or loss of leaders.</b> The Group is totally reliant upon volunteers to run and administer the activities of all sections. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole, then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the Group.</p> <p><b>Reduction or loss of members.</b> The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the Group as whole, then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p><b>COVID-19.</b> COVID-19 and the resulting national regulations (including 'lock-downs') has restricted the activities of the Group over the financial year. The Group has followed 'The Scouts Framework' in this respect throughout the year. This framework covers when 'physical meetings' are permitted, the considerations required together with permissions process for restarting any face-to-face activity, together with legal and liability conditions and control measures for everyone within the Group to follow.</p>

Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values:  <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.  <b>Respect</b> - We have self-respect and respect for others.  <b>Care</b> - We support others and take care of the world in which we live.  <b>Belief</b> - We explore our faiths, beliefs and attitudes.  <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:  - enjoy what they are doing and have fun  - take part in activities indoors and outdoors  - learn by doing  - share in spiritual reflection  - take responsibility and make choices  - undertake new and challenging activities  - make and live by their Promise.</p>

**Section C Objectives and activities (continued)**

Summary of the main activities in relation to these objects

**Scouts**  
 Over the year, numbers across the two troops have averaged 75 with seven full time leaders. Despite the restrictions caused by 'lockdown', four scouts have managed to achieve their Gold Standard Chief Scouts Award during the year.

The Scouts have been kept busy and active throughout the difficult times on Zoom, including two virtual camps (one spy themed and the other WW2) and a survival themes term, outdoor challenge and expedition challenge activities. Scouts took part in the District 'Store Cupboard Challenge' with one taking first place.

In addition, both troops took part in a sponsored virtual walk challenge to raise funds for scout groups having funding difficulties during lockdown.

**Cubs**  
 Over the year, numbers across both packs averaged 61 with each having three warranted leaders. Over 100 badges have been issued with five cubs gaining their Chief Scouts Silver Award.

Activities have been mainly a hybrid of Zoom and parent led activities with a space theme. Virtual camps have also been held successfully and a make your own gingerbread house competition was held with a very high quality of entries.

The two packs raised over £1000 for the Scout Association 'Race Around The World' event to support Groups struggling financially. Other fund raising events saw the cubs take part in a Penny Hike and a Christmas Funny Walk.

**Beavers**  
 Over the year, it was decided to keep the numbers in each of the two Colonies to 15. This was to enable face to face meetings to take place (where government restrictions allowed) and because of leadership constraints.

Meetings continued on Zoom during 'lockdown' but this proved more difficult than for the other sections because of the age of the young people. Recruitment of 'parent helpers' is continuing and it is hoped that it will be possible to revert to face to face meetings as soon as possible.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D Achievements and performance**

Summary of the main achievements during the year

As can see by the Sectional reviews, the Group has continued to run and engage its young people throughout the financial year, which has seen life and activities constrained by the COVID-19 pandemic.

Section E	Financial Review
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Brief statement of the charity's policy on reserves and investments	<p><b>Reserves Policy</b></p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income from subscriptions, hall hire, fundraising activities and other income sources fall short. Given the Group ownership of the Headquarters building, sufficient reserves to cover on-going maintenance and repair are also required.</p>
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<p><b>Investment Policy</b></p> <p>The Group's Income and Expenditure is relatively small and as a consequence, the Group, does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.</p>
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Section F	Other Optional Information
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Plans for future periods	The Group very much hopes that a return to 'face to face' meetings will be possible during the next financial year.
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Section G	Declaration
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The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)			
Full name(s)	Cameron Lavin	Ian Hamilton Woods	
Position (eg Secretary, Chair)	Chair	Group Scout Leader	
Date	1   2   0   7   2   1		

### 4th St Albans Scout Group Receipts and Payments Account

For the year from	01/04/2020	T o	31/03/2021
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Receipts and payments			
	2020/21	2019/20	
	Unrestricted funds	Unrestricted funds	
	£	£	
<b>Receipts</b>			
<b>Donations, legacies and similar income</b>			
Membership subscriptions	10,024	17,942	
Less Membership subscriptions paid on (National/County/Area/District)	8,873	8,100	
Net membership subscriptions retained	1,152	9,842	
Donations	60	10	
Scouting Activities	674	14,817	
Gift Aid	1,759	1,703	
Other similar income	-	523	
<b>Sub total</b>	<b>3,944</b>	<b>26,896</b>	
<b>Grants</b>			
Maintenance grant	-	-	
Other grants	20,241	-	
<b>Sub total</b>	<b>20,241</b>	<b>-</b>	
<b>Investment Income</b>			
Bank interest	17	66	
Building Society interest	-	-	
The Scout Association Short Term Investment Service	-	-	
Property Rent Income	8,276	10,192	
Other investment income	931	1,960	
<b>Sub total</b>	<b>9,323</b>	<b>12,208</b>	
<b>Total Gross Income</b>	<b>33,408</b>	<b>39,103</b>	
<b>Asset and investment sales, etc.</b>	-	-	
<b>Total receipts</b>	<b>33,408</b>	<b>39,103</b>	

### 4th St Albans Scout Group Receipts and Payments Account

For the year from	01/04/2020	T o	31/03/2021
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Receipts and payments			
	2020/21	2019/20	
	Unrestricted funds	Unrestricted funds	
	£	£	
<b>Payments</b>			
<b>Charitable Payments</b>			
Youth programme and activities	1,737	14,996	
Adult support and training	70	471	
Rent	-	-	
Water and Sewerage	303	487	
Electricity and Gas	2,606	2,868	
Insurance	1,244	1,182	
Repairs and Renewals	5,676	1,367	
Materials and equipment	-	1,009	
Printing and photocopying	-	-	
Contribution to camp costs	-	-	
Uniforms	407	2,008	
AGM and trustee expenses	-	-	
Other costs detail 1	-	-	
Other costs detail 2	-	-	
Other costs detail 3	-	-	
<b>Sub total</b>	<b>12,641</b>	<b>24,698</b>	
<b>Fundraising expenses</b>			
Detail 1	-	-	
Detail 2	-	-	
Detail 3	-	-	
Other fundraising costs	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	
<b>Total Gross Expenditure</b>	<b>12,641</b>	<b>24,698</b>	
<b>Asset and investment purchases, etc.</b>	-	-	
<b>Total payments</b>	<b>12,641</b>	<b>24,698</b>	
<b>Net of receipts/(payments)</b>	<b>21,387</b>	<b>14,582</b>	
<b>Cash funds last year end</b>	-	-	
<b>Cash funds this year end</b>	<b>21,387</b>	<b>14,582</b>	

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**Statement of assets and liabilities at the end of the year**

	31/03/2021 Unrestricted funds	31/03/2020 Unrestricted funds
	£	£
<b>Cash funds</b>		
Bank current account	25,192	11,560
Bank deposit account	41,811	33,594
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
<b>Total cash funds</b>	<b>66,803</b>	<b>45,144</b>
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	302	302
Other investments - detail	-	-
<b>Sub total</b>	<b>302</b>	<b>302</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	1	1
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
<b>Sub total</b>	<b>1</b>	<b>1</b>
<b>Liabilities</b>		
Accounts not yet paid	383	71
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
<b>Sub total</b>	<b>383</b>	<b>71</b>

**Contingent liabilities and future obligations**

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 12th July 2021 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature



Print Name

**CH. LAVIN** Chair

Treasurer

**RON DASGUPTA**  
**(TREASURER)**

## Independent examiner's report to the trustees of 4<sup>th</sup> St Albans Scout Group Council

---

I report to the trustees on my examination of the accounts of the 4th St Albans Scout Group for the year ended 31 March 2021.

### Responsibilities and basis of report

As the charity trustees of the 4th St Albans Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 4th St Albans Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

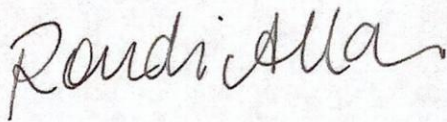
### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 4th St Albans Scout Group as required by section 130 of the Act;  
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Rondi Allan

Relevant professional qualification or membership of professional bodies: Former Chartered Accountant – Price Waterhouse – Audit Dept

Address: 4 New Barnes Avenue, St Albans. Hertfordshire.

Date: 9<sup>th</sup> September 2021