

# Trustees' Annual Report For the period 01/10/23 to 31/12/23

1<sup>st</sup> Rickmansworth & Chorleywood Scout Group

Charity Number 302565

## Trustees

Ross Macdonald	Chair
Andrew Larkworthy	Vice Chair
Diane Back	Treasurer
Hannah Gardiner	Secretary
Paul Childerhouse	
Padmini Naicker	
Susan Johnson	

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for

complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and 4 Trustees and meets every 3 months.

Members of the Trustee Board complete Being a Scouts Trustee Learning within the first 6 months of joining the Board.

The Group Trustee Board exists to make sure the charity is well managed, risks are assessed and mitigated, buildings and equipment are in good working order and everyone follows the legal requirements and the organisations policies and rules. Their support helps other volunteers run high quality and safe programmes that give young people skills for life.

### **Risk and Internal Control**

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

### **The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### **The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** – We explore our faiths, beliefs and attitudes.

**Co-Operation** – We make a positive difference: we co-operate with others and make friends.

### **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
  
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.
  
- The Group delivered an extensive programme of progressive training including camping, paddle sports and other outdoor activities to some 120 young people in the Rickmansworth area.
  
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- The Group facilitated and administered the selection, DBS checking and some of the training of volunteer adults needed to run the various sections within the Group.

### **Public Benefit statement**

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings

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### **Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short.

The Group held reserves of approximately £40k against this at year end. This is above the level required for operating expenses.

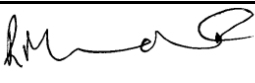
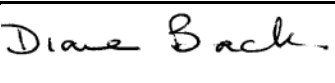
### Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks.

### Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

	
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Signature(s)

Full  
name(s)

Ross Macdonald	Diane Back
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Position (eg Secretary,  
Chair)

Chair	Treasurer
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Date

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## FIRST RICKMANSWORTH SCOUTS

### Receipts & Payments Statement for the period endi 31.12.23

Brought forward 65,478.58

#### RECEIPTS

Subs	19,482.91
Building	2,585.00
Panto	675.00
Vehicle	-
Troop Activities	2,670.00
Summer Camp	8,605.00
Fund Raising	700.63
Social Events/Group Camp	1,528.80
Bank Interest	183.53
Badges	415.00
Gift Aid	2,300.14
Admin	1,332.17
Water Activities	3,465.00
Utilities	-
Training	-
Cubs Activities	256.00
Equipment	-
Total income for the year to date	44,199.18

#### PAYMENTS

Capitation	8,450.00
Building	1,294.55
Panto	645.00
Vehicle	2,965.45
Utilities	2,485.17
Insurance	2,264.62
Equipment	1,320.87
Social Events/ Group Camp	3,333.48
Fund Raising	-
Admin	1,734.47
Section/Comp.	345.00
Badges	1,229.51
Troop Activities	1,987.92
Summer Camp	8,488.05
Beavers	117.50
Training	1,015.00
Cubs Activities	494.28
Total expenditure for the year to date	38,170.87
Surplus/(deficit) for year to date	6,028.31

Funds available

31,506.89

Fixed Term Deposit

40,000.00

71,506.89



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name

1<sup>st</sup> RICKMANSWORTH AND CHORLEYWOOD SCOUT GROUP

**On accounts for the year  
ended**

31 DECEMBER 2023

**Charity no  
(if any)**

302565

**Set out on pages**

One and two

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021DD / MM / YYYY.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

17/07/24

**Name:**

JOHN WESTON RIDGEWAY

**Relevant professional  
qualification(s) or body  
(if any):**

CHARTERED ACCOUNTANT

**Address:**

146 TUDOR WAY

RICKMANSWORTH

HERTS WD3 7HL