



# Trustees' Annual Report For The Period 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024

## Section A: Reference and Administration Details

Charity Name: Croxley Green Scout Group

Other name the charity is known by: 3<sup>rd</sup> Rickmansworth & Chorleywood

Registered Charity No. 302563

The Scout Association Registration Number: 38539

Principal address: 159 Watford Road  
Croxley Green  
Rickmansworth  
Herts.  
WD3 3ED

Charity Trustees:	Mr A, Glasser	Chairman from 17 <sup>th</sup> November 2023
	Mr. T. Batchelor	GSL until 9 <sup>th</sup> May 2024
	Mr. G. Hall	President
	Mrs. J. P. Baker	Treasurer
	Mrs. A. Collins	AGVL
	Mr. M. Roffe	
	Mr. P. Seidler	
	Mr P. Wills	

Custodian Trustees: The Scout Association Trust Corporation

Bankers: Lloyds Bank plc.  
Barclays Bank plc.

## **Section B: Structure, Governance and Management**

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules, which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with the legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and 6 trustees (including 2 Ex Officio Trustees and 2 co-opted Trustees) and meets every 4 months.

Members of the Trustee Board complete 'Being a Scouts Trustee' training within the first 6 months of joining the Board.

The Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order and everyone follows legal requirements and the organisation's policy and rules. Their support helps other volunteers run high quality and safe programmes that give young people skills for life.

The Group has in place systems of internal control that are designed to provide reasonable assurance against material mismanagement or loss; these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

## **Section C: Objectives and Activities**

### **The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### **The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

## **Section C: Objectives and Activities (Cont.)**

### **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- Enjoy what they are doing and have fun
- Take part in activities indoors and outdoors
- Learn by doing
- Share in spiritual reflection
- Take responsibility and make choices
- Undertake new and challenging activities
- Make and live by their Promise

### **Public Benefit Statement**

The Group meets the Charities Commission's benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## **Section D: Achievements and Performance**

The Group has continued to provide Scouting activities for Beavers, Cubs and Scouts throughout the financial year 2023-2024.

The Group consisted of one Beaver Colony, two Cub Packs and one Scout Troop at 1<sup>st</sup> April 2023. Unfortunately, we had to close one of the Cub packs at the end of the Summer Term due to a lack of Leaders. All Sections have good numbers and a waiting list of prospective members has been maintained. Group membership at 31<sup>st</sup> January 2023 was 67.

All the Sections have undertaken a varied programme of activities, both within the Group's Headquarters building (in use 3 evenings a week) and at various outside locations. Activities include finding out about their local community, conservation, handicraft skills, first aid, camping skills, water sports, navigation, understanding other faiths, working in teams and above all having fun.

The Sections have also taken part in various District and County events.

## **Section E: Financial Review**

The group's policy on reserves is to hold sufficient resources to continue the activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum of £1,500.00 against this. At the 31<sup>st</sup> March 2024 the Group held £24,625.51 in its Building Fund, £5,272.08 in its Transport Fund, £590.00 in its Environmental Fund, £1,420.00 in its Members Support Fund, £947.71 in its HCC Project Fund and £1491.13 in the Equipment Fund.

## **Section E: Financial Review (Cont.)**

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk adverse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

## **Section F: Future Plans**

The Group has just under £25,000 in our Building Fund and this will be used to erect a fence around the whole perimeter of the Group's land and then we will look into replacing or repairing the outside storage buildings.


Our Minibus is essential to us being able to offer our members a full range of scouting activities and was acquired through a support scheme offered by West Herts. Training. It is reaching the end of its life and we are considering when to replace it.

We are keen to recruit both uniformed and non-uniformed volunteers. With our plans to improve our facilities we are particularly keen to increase the membership and experience of our Group Management Committee.

## **Section G: Declaration**

The trustees declared that they have approved the trustees report above.

Signed on behalf of the charity's trustees on 4<sup>th</sup> July 2024.

.......... (Angus Glasser – Chair)

.......... (Annette Collins – Assistant Group Volunteer Leader)

# Croxley Green Scout Group (Charity no. 302563)

## Receipts and Payments Account

For the Year 1st April 2023 to 31st March 2024

### Receipts and payments

	Unrestricted funds £	2023/24 Restricted funds £	Total funds £	2022/23 Total funds £
<b>Receipts</b>				
<b>Donations, legacies and similar income</b>				
Membership subscriptions	14,101		14,101	14,921
Donations	2		2	330
Legacies	-		-	-
Gift Aid	1,073		1,073	1,082
Activities	14,758		14,758	6,058
<b>Sub total</b>	<b>29,934</b>	<b>-</b>	<b>29,934</b>	<b>22,391</b>
<b>Grants</b>				
Maintenance grant	-		-	-
Other grants	-		-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fundraising events (gross)</b>				
Amazon		54	54	80
Everyclick		36	36	47
Canal Festival	-	603	603	311
Croxley Revels	-	343	343	292
Charity Events				154
50:50 Club		444	444	180
Quiz Night	-	1,585	1,585	1,291
<b>Sub total</b>	<b>-</b>	<b>3,064</b>	<b>3,064</b>	<b>2,355</b>
<b>Scout hut income</b>				
Hire of building	4,916	320	5,236	3,228
Hire of equipment	-	-	-	-
Other Scout hut income	-	-	-	-
<b>Sub total</b>	<b>4,916</b>	<b>320</b>	<b>5,236</b>	<b>3,228</b>
<b>Investment income</b>				
Bank interest	-	339	339	56
Building Society interest	-	-	-	-
The Scout Association Short Term Investment Service	-	-	-	-
Other investment income	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>339</b>	<b>339</b>	<b>56</b>
<b>Total Gross Income</b>	<b>34,850</b>	<b>3,722</b>	<b>38,573</b>	<b>28,030</b>
<b>Asset and investment sales, etc.</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>34,850</b>	<b>3,722</b>	<b>38,573</b>	<b>28,030</b>

# Croxley Green Scout Group (Charity no. 302563)

## Receipts and Payments Account

For the year from 1st April 2023 to 31st March 2024

### Receipts and payments

	Unrestricted funds £	2023/24 Restricted funds £	Total funds £	2022/23 Total funds £
<b>Payments</b>				
<b>Charitable Payments</b>				
Membership subscriptions paid on to District	4,435	-	4,435	5,720
Youth programme and activities	15,537	-	15,537	9,421
Adult Uniform and training	214	-	214	-
Cleaning	814	-	814	512
Rates	116	-	116	456
Water and Sewerage	359	-	359	308
Electricity and Gas	1,759	-	1,759	2,237
Property Insurance	1,520	-	1,520	2,521
Repairs and Renewals	614	-	614	10,608
Equipment	915	-	915	256
Scarves	77	-	77	- 5
Badges	536	-	536	589
AGM and trustee expenses	51	-	51	58
OSM	125	-	125	196
Helper Insurance	60	-	60	60
Othser Sundry Expenses	224	-	224	500
Transport Costs	1,327	-	1,327	2,536
<b>Sub total</b>	<b>28,682</b>	<b>-</b>	<b>28,682</b>	<b>35,975</b>
<b>Fundraising expenses</b>				
Revels	-	91	91	65
Rickmansworth Canal Festival	-	-	-	50
50:50 Club	-	279	279	335
Quiz Night	-	93	93	154
Other fundraising costs	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>463</b>	<b>463</b>	<b>603</b>
<b>Total Gross Expenditure</b>	<b>28,682</b>	<b>463</b>	<b>29,145</b>	<b>36,578</b>
<b>Asset and investment purchases, etc.</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>28,682</b>	<b>463</b>	<b>29,145</b>	<b>36,578</b>
<b>Net of receipts/(payments)</b>	<b>6,169</b>	<b>3,259</b>	<b>9,428</b>	<b>- 8,548</b>
Transfers between funds	-	-	-	-
Cash funds last year end	2,565	31,087	33,652	42,201
<b>Cash funds this year end</b>	<b>8,734</b>	<b>34,346</b>	<b>43,080</b>	<b>33,653</b>



# Croxley Green Scout Group (Charity no. 302563)

## Receipts and Payments Account

For the year from 1st April 2023 to 31st March 2024

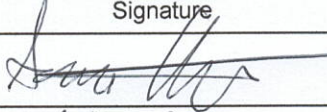

### Statement of assets and liabilities at the end of the year

	31st March 2024			31st March 2023
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
<b>Cash funds</b>				
Bank current account	8,106	-	8,106	3,901
Bank deposit account	616	34,346	34,962	29,739
Building society account	-	-	-	-
The Scout Association Short Term Investment Service	-	-	-	-
Cash/Floats	12	-	12	12
<b>Total cash funds</b>	<b>8,734</b>	<b>34,346</b>	<b>43,080</b>	<b>33,653</b>
<b>Other monetary assets</b>				
Tax claim	1,106	-	1,106	-
Debts due from District	67	-	67	-
Insurance claim	-	-	-	-
<b>Sub total</b>	<b>1,173</b>	<b>-</b>	<b>1,173</b>	<b>-</b>
<b>Investment assets</b>				
Investment property - detail	-	-	-	-
Quoted investments	-	-	-	-
Other investments - detail	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own</b>				
Land and buildings #	-	626,000	626,000	626,000
Motor vehicles	1,000	-	1,000	1,000
Scouting equipment, furniture etc *	40,000	-	40,000	51,412
Other	-	-	-	-
<b>Sub total</b>	<b>41,000</b>	<b>626,000</b>	<b>667,000</b>	<b>678,412</b>
<b>Liabilities</b>				
Accounts not yet paid	-	-	-	-
Deposits taken for future events	450	-	450	500
Other liabilities	-	-	-	153
<b>Sub total</b>	<b>450</b>	<b>-</b>	<b>450</b>	<b>653</b>
<b>Total net assets</b>	<b>51,357</b>	<b>660,346</b>	<b>711,703</b>	<b>712,718</b>

\* This is the value for which they are insured.

#The Group owns the freehold interest in the property free of encumbrance. For safe keeping and to ensure that any disposal could only occur for the benefit of the Group or on the dissolution of the Group, the Scout Association Trust Corporation, who would have to approve any disposal, hold the deeds. Whilst no formal valuation of the land and buildings at the date of these accounts, the trustees are of the opinion that they have an open market value of at least this amount but they could not be realised without a material detrimental effect on the Group.

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 4th July 2024 (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature	Name & Position
	Angus Glasser Chair
	Jean Baker Treasurer

## **Independent Examiner's Report to the Trustees of Croxley Green Scout Group (Charity No.302563) for the Year Ended 31<sup>st</sup> March 2024**

I report to the trustees on my examination of the accounts of Croxley Green Scout Group ('The Trust') for the year ended 31<sup>st</sup> March 2024.

### **Responsibilities and basis of report**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trusts' accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- The accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with those records; or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Name: Mr. Paul Collins

Qualification ACA

Address: 129 Baldwins Lane  
Croxley Green  
Rickmansworth  
Herts. WD3 3LL