

**Trustees' Annual Report for 2021**

**Hemel Hempstead District Scout Council**

**Registered Charity Number 302536**

**Trustees' Statement and Annual Accounts for the Year ended**

**31 December 2021**

## Index

Trustees	Page 2
Receipts & Payments Summary	Page 3
Receipts	Page 4
Payments	Page 5
Statement of Assets & Liabilities	Page 6
Notes to the Accounts	Page 7
Independent Examiner's Report	Page 8

# Trustees

*Hemel Hempstead District Scout Council is a Trust established under the Policy, Organisation and Rules of The Scout Association. Trustees are appointed in accordance with the Policy, Organisation and Rules.*

Hon. President	The Mayor of Dacorum		
Hon. Vice-Presidents	Mr D Thomas	Mr M Watson	
Trustees – Ex-officio	Mr Keith Gower	Chairman	(Nov 2007)
	Mr Russ Dyble	DC	(May 2005)
	Mr David Fleming	Treasurer	(Nov 2004)
	Mr Geoff Angell	DSNL	(Nov 2007)
Trustees – Nominated	Mr Simon Fancourt		(May 2007)
	Mrs Lorna Glass		(May 2009)
	Mr Colin Rivett		(May 2013)
	Mr Mark Knapton		(May 2017)
Trustees – Elected	Mr Richard Haynes		(May 2005)
	Mr Frank Monnington		(May 2018)
Bankers	Lloyds Bank	Lloyds, Barclays & HSBC	
	Chesham	Hemel Hempstead	
	Bucks	Herts	

*The Trustees confirm that during 2021 there were no serious incidents or matters which needed to be reported to the Charity Commission.*

Signed for the Trustees

DAVID

FLEMING

June 2022

HEMEL HEMPSTEAD DISTRICT SCOUT COUNCIL

**Receipts & Payments Summary for the year ended 31 December**

	2021	2020
	£	£
Balance brought forward from previous year	103,140.74	86,412.68
Total receipts	59,564.18	73,808.54
Total payments	-36,448.88	-57,080.48
Net receipts (payments)	23,115.30	16,728.06
Balance carried forward	126,256.04	103,140.74
Cash, Bank & Deposit Account Balances (See Statement of Assets & Liabilities)	126,256.04	103,140.74

The above account and accompanying statement of assets and liabilities were approved  
by the Trustees

on 16/6/22 and signed on their behalf by

DAVID

RENNING

# HEMEL HEMPSTEAD DISTRICT SCOUT COUNCIL

<b>Receipts for the year ended 31 December</b>	<b>2021</b>	<b>2020</b>
<b>MEMBERSHIP SUBSCRIPTIONS</b>	<b>51,132.50</b>	<b>53,128.50</b>
less: Paid	<u>44,847.00</u>	<u>45,528.00</u>
	6,285.50	7,600.50
Explorer Scout Subs	3,934.50	-43.00
Jamboree receipts	991.16	0.00
less: Jamboree expenses	829.36	0.00
less: Jamboree payments	0.00	0.00
	<b>10,381.80</b>	<b>7,557.50</b>
 <b>INVESTMENT INCOME RECEIVED</b>		
Charity Deposit Scheme	97.10	233.08
	<b>97.10</b>	<b>233.08</b>
 <b>DONATIONS / GRANTS</b>		
Government Covid Grants	17,474.00	21,334.00
Miscellaneous donations	2,599.00	1,796.33
	<b>20,073.00</b>	<b>23,130.33</b>
 <b>ACTIVITIES</b>		
Beavers, Cubs & Scouts	1,396.24	2,687.05
Explorer Scouts	7,240.00	2,806.10
Network	<b>0.00</b>	0.00
Bushcraft	320.00	4,232.50
Water Activities	1,176.00	0.00
Locheamhead Camp 2020	0.00	19,013.35
Haarlem 2022	0.00	0.00
Capital Appeal Fundraising	275.73	298.09
	<b>10,407.97</b>	<b>29,037.09</b>
 <b>OTHER INCOME</b>		
Scout Shop Sales	8,396.78	5,859.34
Fundraising	0.00	1,006.18
District HQ - Boxmoor.	1,150.02	1,290.02
District HQ - Warners End	5,942.50	5,445.00
Gift Aid	0.00	0.00
	<b>15,489.30</b>	<b>13,600.54</b>
 <b>SUNDRY RECEIPTS</b>		
Explorer Minibus Income	905.00	0.00
Explorer Minibus Deposits	1,250.00	250.00
Two Waters Loan Repayment (Note 6)	960.00	0.00
Miscellaneous Income	0.01	0.00
	<b>3,115.01</b>	<b>250.00</b>
 <b>TOTAL RECEIPTS FOR THE YEAR</b>	<b>59,564.18</b>	<b>73,808.54</b>

<b>Payments for the year ended 31 December</b>	<b>2021</b>	<b>2020</b>
<b>PREMISES</b>		
District HQ - Boxmoor.	2,493.02	2,557.25
District HQ - Boxmoor. Capital Expenditure	0.00	3,000.00
District HQ - Warners End	5,578.86	3,079.76
District HQ - Warners End. Capital Expenditure	0.00	699.00
Explorer Partnership Agreements	925.00	775.00
	<b>8,996.88</b>	<b>10,111.01</b>
<b>DONATIONS / GRANTS</b>		
Donations / Grants (Note)	0.00	503.09
	<b>0.00</b>	<b>503.09</b>
<b>ACTIVITIES</b>		
Beavers, Cubs & Scouts	1,864.50	3,362.43
Explorer Scouts	8,387.67	3,638.24
Locheamhead Camp 2020 (see Note 8)	0.00	27,872.25
Network	9.63	0.00
Bushcraft	271.14	2,401.33
Water Activities	647.00	875.00
Haarlem 2022	1,770.54	0.00
Training	415.16	92.77
	<b>13,365.64</b>	<b>38,242.02</b>
<b>FUNDRAISING, ADMIN &amp; ESTABLISHMENT EXPENSES</b>		
Admin & Establishment	1,051.24	1,061.20
Capital Appeal Fundraising	219.83	233.35
Awards Evening	70.03	0.00
AGM & Meetings	100.00	25.00
Audit	41.49	46.25
Insurance	81.66	81.58
Miscellaneous expenditure	56.00	56.00
	<b>1,620.25</b>	<b>1,503.38</b>
<b>OTHER EXPENSES</b>		
Public Relations	0.00	0.00
	<b>0.00</b>	<b>0.00</b>
<b>CAPITAL EQUIPMENT</b>		
Equipment	593.15	776.94
	<b>593.15</b>	<b>776.94</b>
<b>OTHER EXPENDITURE</b>		
Scout Shop Expenses	316.32	275.73
Scout Shop Stock Purchases	9,063.76	4,723.31
Explorer Minibus	1,742.88	695.00
Explorer Minibus Deposits	750.00	250.00
	<b>11,872.96</b>	<b>5,944.04</b>
<b>EXCEPTIONAL EXPENDITURE</b>		
	0.00	0.00
	<b>0.00</b>	<b>0.00</b>
<b>TOTAL PAYMENTS FOR THE YEAR</b>	<b>36,448.88</b>	<b>57,080.48</b>

# HEMEL HEMPSTEAD DISTRICT SCOUT COUNCIL

## Statement of Assets & Liabilities as at 31 December

	2021	2020
<b>MONETARY ASSETS</b>		
Cash, Bank and Similar Funds		
Bank Current Account(s)	46,961.17	48,053.44
National Savings Accounts	2.00	2.00
Charity Deposit Scheme	0.00	54,182.39
Hampshire Trust Bank Deposit	77,500.00	0.00
Cash in hand	306.87	350.07
	<b>124,770.04</b>	<b>102,587.90</b>
<b>TOTAL BALANCES as at 31st DECEMBER</b>	<b>124,770.04</b>	<b>102,587.90</b>
Less unrepresented cheques / outstanding transfers	1,500.00	230.74
Plus uncredited income / outstanding transfers	2,986.00	783.58
	<b>126,256.04</b>	<b>103,140.74</b>
<b>OTHER MONETARY ASSETS</b>		
Debts due to District (Note 6)	0.00	960.00
	<b>0.00</b>	<b>960.00</b>
<b>INVESTMENT ASSETS</b>		
Government Stocks	0.00	0.00
Other quoted securities at market value	0.00	0.00
Other Investment	0.00	0.00
	<b>0.00</b>	<b>0.00</b>
<b>NON-MONETARY ASSETS</b>		
Assets for Charity's own use		
Shop Stock	5,802.24	5,177.76
Fittings - Scout Shop	1,666.60	1,666.60
Explorer Minibus	6,885.64	9,180.85
Scouting equipment, furniture etc	28,310.76	27,717.61
	<b>42,665.24</b>	<b>43,742.82</b>
<b>LIABILITIES</b> Those due within one year.		
Expenses incurred not yet invoiced	0.00	0.00
Subscriptions not yet repaid	0.00	0.00
	<b>0.00</b>	<b>0.00</b>
<b>LIABILITIES</b> Those due after one year.		
Loan (with details)	0.00	0.00
Hire purchase owing / Leasing payments outstanding	0.00	0.00
Other long term liabilities	0.00	0.00
	<b>0.00</b>	<b>0.00</b>

### **Notes to the Accounts.**

1. £4,301.00 is held as a provision for the Warners End and Boxmoor buildings.
2. £3,000.00 is held as a provision for Scout Shop development.
3. £10,000.00 is held as the District Reserve.
4. £6,145.59 is held in the Adventure Fund.
5. £6,473.32 is held in the International Fund.
6. A 5 year loan of £2,400.00 to Two Waters was made in 2016 for the purchase of canoes. Repayments of £480.00 each were made in April 2017, May 2018 & May 2019. Owing to the lack of activity in 2020 the repayment schedule was extended by one year. The final two repayments were made in 2021.
7. While it has not been possible to quantify the exact profits made by the Shop in 2021 for a number of reasons, an interim payment of £1,500.00 was transferred to the District. Steps have been taken by the District, in conjunction with the Shop Team, to address the matter for the future.
8. The £3,000.00 deposit is still held by Lochearnhead. Steps are being taken to obtain its return to the District as it is not known when we will next be holding a camp there.



## Independent Examiner's Report to the Trustees of the Hemel Hempstead District Scout Council

I report on the accounts of the District Scout Council for the year to 31<sup>st</sup> December 2021 which are set out on pages 3 to 7.

### Respective Responsibilities of Trustees and Examiner

The District's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent Examiner's Statement

In connection with my examination no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with Section 130 of the Charities Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.....

Name..... ROBERT SALT

Qualification..... RETIRED BANKER

Address.....

1 WESTRIDGE CLOSE  
HEMEL HEMPSTEAD HP12 8BT

Date..... 15/6/2022