

# 64TH BUSHEY AND OXHEY SCOUT GROUP

England & Wales · Charity number 302521

## Details

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**Other names** 64TH BUSHEY AND OXHEY (3RD BUSHEY) SCOUT GROUP

**Status** Registered

**Legal form** Other

**Registered** 1968-09-16

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 64 Falconer Road  
Bushey  
WD23 3AW

**Phone** 07469 155 027

**Email** [davidholdback@hotmail.com](mailto:davidholdback@hotmail.com)

**Website** <https://64thbusheyscouts.org.uk/>

## Activities

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**Objects:** UNIT OF THE SCOUT ASSOCIATION

**Activities:** Adventurous and outdoor team and personal development activities for boys and girls aged 6 to 16 in accordance with the Scout Association's aims, methods and principles.

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, Religious Activities, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage, Economic/community Development/employment
- **Who:** Children/young People, The General Public/mankind

## Geography

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- **Area of benefit:** BUSHEY
- Hertfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£43,473	£52,213	-	-
2024-03-31	£41,963	£32,672	-	-
2023-03-31	£81,243	£108,109	-	-
2022-03-31	£25,214	£18,355	-	-
2021-03-31	£27,580	£13,613	-	-

## Trustees

Name	Role	Appointed
<b>David Holdback</b>	Chair	2021-09-27
Dean Manchett		2026-02-03
Jilna Patel		2021-09-27
Laura Cohen		2026-02-03
Vikki Cooper		2025-04-01

**64TH BUSHEY AND OXHEY SCOUT GROUP**

England & Wales - Charity number 302521

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# Accounts

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# Trustees' Annual Report

For the period

From (start date) 

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 to end date

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## Section A Reference and administration details

Charity name	64TH BUSHEY AND OXHEY SCOUT GROUP											
Other names the charity is known by												
Registered charity number (if any)	<table style="width: 100%; border-collapse: collapse;"><tr><td style="width: 20px; text-align: center;">3</td><td style="width: 20px; text-align: center;">0</td><td style="width: 20px; text-align: center;">2</td><td style="width: 20px; text-align: center;">5</td><td style="width: 20px; text-align: center;">2</td><td style="width: 20px; text-align: center;">1</td></tr></table>	3	0	2	5	2	1					
3	0	2	5	2	1							
HQ registration number	<table style="width: 100%; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>											
Charity's principal address	<table style="width: 100%; border-collapse: collapse;"> <tr><td style="padding: 2px;">BOURNEHALL LANE</td></tr> <tr><td style="padding: 2px;">BUSHEY</td></tr> <tr><td style="padding: 2px;">HERTS</td></tr> <tr> <td style="padding: 2px; text-align: right;">Postcode</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">W</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">D</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">2</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">3</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">3</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">J</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">U</td> </tr> </table>	BOURNEHALL LANE	BUSHEY	HERTS	Postcode	W	D	2	3	3	J	U
BOURNEHALL LANE												
BUSHEY												
HERTS												
Postcode	W	D	2	3	3	J	U					

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	David Holdback	Chair	Whole Year
2	Jilna Patel	Trustee	Whole Year
3	Sam Shepherd	Trustee	Whole Year
4			
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Names and addresses of advisers (optional information but encouraged as best practice)  
*(These will be published in the annual report of the charity)*

Type of advisor	Name	Address

## Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

**Section B**

**Structure, governance and management (continued)**

**Risk and Internal Control**

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered. Furthermore, the Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations.

The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values:  <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.  <b>Respect</b> - We have self-respect and respect for others.  <b>Care</b> - We support others and take care of the world in which we live.  <b>Belief</b> - We explore our faiths, beliefs and attitudes.  <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p>

**The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

[Empty box for summary of main activities]

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

[Empty box for additional details]

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D Achievements and performance**

Summary of the main achievements of the charity during the year

The Group maintained its 4 sections (Scouts, Cubs, Beavers and Squirrels) with a total average membership of 136. There are 2 Squirrel Dreys, 2 Beaver Colonies and 2 Cub Packs within the group.

Each section held weekly meetings at the Scout Hut as well as participating in regular additional activities including camps and events both locally and nationally.

The Group also received 2 councillors grant totalling £1.5k towards the Big Help Out, camping equipment and refurbishments. The Group spent £12.4k towards refurbishments to the building in order to make it more energy efficient, sustainable as well as adding in further fun and safety elements.

**Section E Financial Review**

Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £20k

The Group held reserves of approximately £24k against this at year end. This is within the level required for operating expenses.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

- how expenditure has supported the key objectives of the charity;

- investment policy and objectives;

**Section F Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

The group has planned to carry out further refurbishments to the building in order to make it more energy efficient, sustainable as well as adding in further fun and safety elements.

**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

David Holdback

Position (eg Secretary, Chair)

Chair

Date

D	D	M	M	Y	Y
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# 64TH BUSHEY AND OXHEY SCOUT GROUP

Annual Accounts for the year ended 31 March 2025

	<u>2025</u>	<u>2024</u>
<b><u>Income Statement</u></b>	<b>£</b>	<b>£</b>
Income	43,473	41,963
Expense	(52,213)	(32,672)
<b>Net Income</b>	<b>(8,740)</b>	<b>9,290</b>
<b><u>Balance Sheet</u></b>	<b>£</b>	<b>£</b>
Bank	24,589	33,329
Accrued Income - Grants	-	-
Accrued Expenses	-	-
<b>Net Assets</b>	<b>24,589</b>	<b>33,329</b>
Reserves - brought forward	33,329	24,039
Net Income - current year	(8,740)	9,290
<b>Total Reserves</b>	<b>24,589</b>	<b>33,329</b>

*The income for YE 2025 includes local authority support grants, totalling £1.5k, and the expense includes new equipment totalling £3.8k*

*YE 2024 includes £2,540 from Councillors Grants; £1,952 from Gift Aid, £876 from dormant Barclays account;*

*YE 2025 includes £1,550 from Grants; £1,984 from Gift Aid;*

**BARRY HULIN**

91 Grover Road  
Watford  
Herts WD19 4HH  
Phone 01923-233981  
Mobile: 07738-434957  
E-mail: barryhulin@btopenworld.com

**28 November 2025**

**Mrs Jilna Patel  
27 Moatfield Road  
Bushey  
Herts WD23 3BP**

**Dear Jilna,**

**64<sup>th</sup> Bushey & Oxhey Scouts Accounts 2024/2025**

**I am writing to you to confirm that I have scrutinised these accounts as requested. Whilst it is not necessary for the accounts to be audited you have adopted the recommendation that these accounts be independently examined which involves the following procedures:**

- comparison of these accounts with the accounting records;**
- inspection of all accounting records for material errors;**
- analytical review of the accounts to identify problems;**
- review of accounting policies, material assumptions & judgements;**

**As an examiner I have an understanding of your activities & accounting systems, the nature of your assets, liabilities, income & expenditure was able to plan this work properly.**

**You did supply a copy of the year end bank statement from Metro Bank for 2025 but not for 2024 but I have kept a copy from last year which both agree with your figures.**

I am pleased to say that I did find your accounts to be in very good order and am happy to agree with them.

Your normal income shown under Go Cardless totals £25,394 plus Gift Aid £1,984 against normal expenses comprising utilities, cleaning, capitation maintenance & other totaling £19,148 giving a surplus of £8,230.

Exceptional income comprises rental, grant & events total £16,094 against exceptional expenses of leaders, events, refurbishment totaling £33,067 showing a deficit of £16,973. Overall, the deficit was £8,740 (rounded) for which you have adequate funds with a closing balance of £24,589 which is above the £20,000 figure the trustees set as a reserve policy.

You are doing an excellent job for your Group for which we all thank you.

Go well and be well.

Yours sincerely

Barry Hulin FCII

Watford South District Council Treasurer

PS I will e-mail this letter in the first instance and send a signed original in the post.

**64TH BUSHEY AND OXHEY SCOUT GROUP**

England & Wales - Charity number 302521

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# Accounts

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# Trustees' Annual Report

For the period

From (start date) 

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 to end date

3	1	0	3	2	4
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**Section A Reference and administration details**

Charity name 

64TH BUSHEY AND OXHEY SCOUT GROUP
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Other names the charity is known by 

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Registered charity number (if any) 

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HQ registration number 

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Charity's principal address

BOURNEHALL LANE										
BUSHEY										
HERTS										
Postcode				W	D	2	3	3	J	U

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	David Holdback	Chair	Whole Year
2	Jilna Patel	Trustee	Whole Year
3	Samantha Shepherd	Trustee	Whole Year
4			
5			
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Names and addresses of advisers (optional information but encouraged as best practice)  
*(These will be published in the annual report of the charity)*

Type of advisor	Name	Address

**Section B Structure, governance and management**

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

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The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

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Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered. Furthermore, the Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

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Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

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Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their</p>

personal development,  
empowering them to make a positive contribution to society.

### The Values of Scouting

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

### The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

The Group maintained its 4 sections (Scouts, Cubs, Beavers and Squirrels) with a total average membership of 116. There are 2 Beaver Colonies and 2 Cub Packs within the group.

Each section held weekly meetings at the Scout Hut as well as participating in regular additional activities including camps and events both locally and nationally.

The Group also received 5 councillors grant totalling £2.5k towards the Big Help Out, camping equipment and refurbishments. The Group spent £3.8k towards refurbishments and new equipment.

## Section E

## Financial Review

Brief statement of the charity's policy on reserves

### Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £20,000.

The Group held reserves of approximately £33,000 against this at year end. This is within the level required for operating expenses.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

- how expenditure has supported the key objectives of the charity;

- investment policy and objectives;

--

**Section F Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

The group has planned to carry out further refurbishments to the building in order to make it more energy efficient, sustainable as well as adding in further fun and safety elements.
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**Section G Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

David Holdback	
----------------	--

Position (eg Secretary, Chair)

Chair	
-------	--

Date

0805218
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# 64TH BUSHEY AND OXHEY SCOUT GROUP

Annual Accounts for the year ended 31 March 2024

	<u>2024</u>	<u>2023</u>
<u>Income Statement</u>	£	£
Income	41,963	81,243
Expense	(32,672)	(108,109)
<b>Net Income</b>	<b><u>9,290</u></b>	<b><u>(26,866)</u></b>
<u>Balance Sheet</u>	£	£
Bank	33,329	24,039
Accrued Income - Grants	-	-
Accrued Expenses	-	(308)
<b>Net Assets</b>	<b><u>33,329</u></b>	<b><u>23,731</u></b>
Reserves - brought forward	24,039	50,597
Net Income - current year	9,290	(26,866)
<b>Total Reserves</b>	<b><u>33,329</u></b>	<b><u>23,731</u></b>

*The income for 2024 includes local authority support grants, totalling £2.5k, and the expense includes new equipment totalling £3.8k*

*2023 includes £1,945 Councillors grants;*

*2024 includes £2,540 for Councillors Grants; £1,952 from Gift Aid, £876 from dormant Barclays account;*

BARRY HULIN

91 Grover Road  
Watford  
Herts WD19 4HH  
Phone 01923-233981  
Mobile: 07738-434957  
E-mail: barryhulin@btopenworld.com

6 August 2024

Mrs Jilna Patel  
27 Moatfield Road  
Bushey  
Herts WD23 3BP

Dear Jilna,

**64<sup>th</sup> Bushey & Oxhey Scouts Accounts 2023/2024**

I am writing to you to confirm that I have scrutinised these accounts as requested. Whilst it is not necessary for the accounts to be audited you have adopted the recommendation that these accounts be independently examined which involves the following procedures:

- comparison of these accounts with the accounting records;
- inspection of all accounting records for material errors;
- analytical review of the accounts to identify problems;
- review of accounting policies, material assumptions & judgements;

As an examiner I have an understanding of your activities & accounting systems, the nature of your assets, liabilities, income & expenditure was able to plan this work properly.

I am pleased to say that I did find your accounts to be in very good order and am happy to agree with them.



You confirmed that there were no invoices outstanding at your year-end 31<sup>st</sup> March 2024 so the accounts give an up-to-date position at that time.

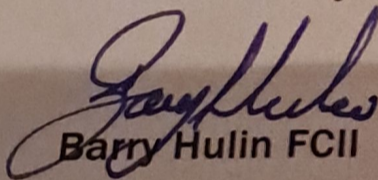
However, there are to be renovations to your premises which will be carried out later in the year at a cost in the region of £15,000 to £20,000 for which you have sufficient funds to pay for and still maintain normal services.

Noted that you will be moving to the OSM accounting system which should make your job much easier.

It is always a delight to meet you and thank you for your co-operation allowing me to scrutinize your accounts. You are doing an excellent job for your Group for which we all thank you.

Go well and be well.

Yours sincerely



Barry Hulin FCII

Watford South District Council Treasurer

PS Whilst I am now a member of the *Handwritten Letter Appreciation Society*, I thought I should type this letter particularly given my poor handwriting!

**64TH BUSHEY AND OXHEY SCOUT GROUP**

England & Wales - Charity number 302521

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# Accounts

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# Trustees' Annual Report

For the period

From (start date) 

0	1	0	4	2	2
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 to end date

3	1	0	3	2	3
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## Section A Reference and administration details

Charity name

64TH BUSHEY AND OXHEY SCOUT GROUP
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Other names the charity is known by

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Registered charity number (if any)

3	0	2	5	2	1
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HQ registration number

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Charity's principal address

BOURNEHALL LANE							
BUSHEY							
HERTS							
Postcode	W	D	2	3	3	J	U

Names of the charity trustees who manage the charity

*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	David Holdback	Chair	Whole Year
2	Jilna Patel	Trustee	Whole Year
3	Bruno Ashton	Trustee	Whole Year
4	Sam Shepherd	Trustee	Whole Year
5	Julia Almira Meloy	Trustee	Whole Year
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Names and addresses of advisers (optional information but encouraged as best practice)

*(These will be published in the annual report of the charity)*

Type of advisor	Name	Address

## Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered. Furthermore, the Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their</p>

personal development,  
empowering them to make a positive contribution to society.

### The Values of Scouting

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

### The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

The Group maintained its 4 sections (Scouts, Cubs, Beavers and Squirrels) with a total average membership of 85.

Each section held weekly meetings at the Scout Hut as well as participating in regular additional activities including camps and events both locally and nationally.

The Group also received 2 councillors grant of £695 and £1250 towards fixing the windows and a new fence, respectively.

The Group spent £39k on improving the Scout Hut (windows refurbishment, new heaters), as well as precautions against vandalism to the hut (security lights, metal fence, CCTV). This was essential to make the hut efficient, safer and to accommodate the growing group

Section E	Financial Review
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Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £20,000.

The Group held reserves of approximately £24,000 against this at year end. This is within the level required for operating expenses.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

- how expenditure has supported the key objectives of the charity;

- investment policy and objectives;

--

**Section F Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

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**Section G Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s) 

	
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Full name(s) 

David Holdback	
----------------	--

Position (eg Secretary, Chair) 

Chair	
-------	--

Date 

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# 64TH BUSHEY AND OXHEY SCOUT GROUP

Annual Accounts for the year ended 31 March 2023

	<u>2023</u>	<u>2022</u>
<u>Income Statement</u>	£	£
Income	81,243	25,214
Expense	<u>(108,109)</u>	<u>(18,355)</u>
<b>Net Income</b>	<b><u>(26,866)</u></b>	<b><u>6,859</u></b>
<u>Balance Sheet</u>	£	£
Bank	38,595	50,905
Accrued Income - Grants	-	-
Accrued Expenses	<u>(308)</u>	<u>-</u>
<b>Net Assets</b>	<b><u>23,731</u></b>	<b><u>50,597</u></b>
Reserves - brought forward	50,597	43,738
Net Income - current year	<u>(26,866)</u>	<u>6,859</u>
<b>Total Reserves</b>	<b><u>23,731</u></b>	<b><u>50,597</u></b>

*The income for 2023 includes local authority support grants, totalling £1,945, and the expense includes refurbishment of the Hut totalling £39.5k*

*2022 £8k Covid Grants; 2023 includes £695 + £1,250 Councillors grants;*

*2023 includes £39.5k in refurb (£16k windows refurbishment, £4.5k new heaters, £1k security lights, £16.5k Fence, £1.5k CCTV)*

BARRY HULIN

91 Grover Road  
Watford  
Herts WD19 4HH  
Phone 01923-233981  
Mobile: 07738-434957  
E-mail:  
barryhulin@btopenworld.co  
m

16 October 2023

Mrs Jilna Patel  
27 Moatfield Road  
Bushey  
Herts WD23 3BP

Dear Jilna,

**64<sup>th</sup> Bushey & Oxhey Scouts Accounts  
2022/2023**

I am writing to you to confirm that I have scrutinised these accounts as requested. Whilst it is not necessary for the accounts to be audited you have adopted the recommendation that these accounts be independently examined which involves the following procedures:

- comparison of these accounts with the accounting records;
- inspection of all accounting records for material errors;
- analytical review of the accounts to identify problems;
- review of accounting policies, material assumptions & judgements;

As an examiner I have an understanding of your activities & accounting systems, the nature of your

assets, liabilities, income & expenditure was able to plan this work properly.

I am pleased to say that I did find your accounts to be in very good order and am happy to agree with them.

I was also very pleased to see that you adopted the recommendations I made last year including successful enrolling under the Gift Aid scheme, review of your insurances including inspection of the fire extinguishers and preparation of risk assessments.

All utility bills are up to date and the amount owed of £571.37 from Castle Water has been received. All Utilities are in the name of the Group.

In closing can I say it is always a delight to meet you and thank you for your co-operation in this process. You are doing an excellent job for your Group.

With best wishes and apologies for not writing sooner.

Yours sincerely

Barry Hulin FCII

Watford South District Treasurer

**64TH BUSHEY AND OXHEY SCOUT GROUP**

England & Wales - Charity number 302521

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# Accounts

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# Trustees' Annual Report

For the period

From (start date)

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to end date

3 1 0 3 2 2

## Section A

## Reference and administration details

Charity name

64TH BUSHEY AND OXHEY SCOUT GROUP

Other names the charity is known by

Registered charity number (if any)

3 0 2 5 2 1

HQ registration number

Charity's principal address

BOURNEHALL LANE

BUSHEY

HERTS

Postcode

W D 2 3 3 J U

Names of the charity trustees who manage the charity

*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	David Holdback	Chair	Whole Year
2	Jilna Patel	Trustee	Whole Year
3	Bruno Ashton	Trustee	Whole Year
4	Sam Shepherd	Trustee	Whole Year
5	Julia Almira Meloy	Trustee	Whole Year
6	Wendy Jayne Clark	Trustee	Whole Year
7			
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12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

*(These will be published in the annual report of the charity)*

Type of advisor	Name	Address

**Section B****Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;

The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment;

Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing Group Administrators and Advisors other than those who are elected.

**Risk and Internal Control**

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered. Furthermore, the Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

**Section C****Objectives and activities**

Summary of the objects of the charity set out in its governing document

**The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

**The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

**The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D****Achievements and performance**

Summary of the main achievements of the charity during the year

The Group maintained its 3 sections (Scouts, Cubs and Beavers) with a total average membership of 78.

Each section held weekly meetings at the scout hut as well as participating in regular additional activities including camps and events both locally and nationally.

The Group also received a Covid grant from the local council during the year

**Section E****Financial Review**

Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £20,000.

The Group held reserves of approximately £50,000 against this at year end. This is well above the level required for operating expenses.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

--	--

**Section F Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

--	--

**Section G Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s) 

	
---	--

Full name(s) 

David Holdback	
----------------	--

Position (eg Secretary, Chair) 

Chair	
-------	--

Date 

12	5	M	10	12	12
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# 64TH BUSHEY AND OXHEY SCOUT GROUP

Annual Accounts for the year ended 31 March 2022

	<u>2022</u>	<u>2021</u>
<u>Income Statement</u>	£	£
Income	25,214	27,580
Expense	(18,355)	(13,613)
<b>Net Income</b>	<b>6,859</b>	<b>13,967</b>
<u>Balance Sheet</u>	£	£
Bank	50,905	44,757
Accrued Income - Grants	-	-
Accrued Expenses	-	-
<b>Net Assets</b>	<b>50,597</b>	<b>43,738</b>
Reserves - brought forward	43,738	29,771
Net Income - current year	6,859	13,967
<b>Total Reserves</b>	<b>50,597</b>	<b>43,738</b>

*The income for 2022 includes local authority support grants, relating to the Covid pandemic, totalling £8,000*

BARRY HULIN

91 Grover Road  
Watford  
Herts WD19 4HH  
Phone 01923-233981  
Mobile: 07738-434957  
E-mail:  
barryhulin@btopenworld.co  
m

2 November 2022

**Mrs Jilna Patel**  
**27 Moatfield Road**  
**Bushey**  
**Herts WD23 3BP**

Dear Jilna,

**64<sup>th</sup> Bushey & Oxhey Scouts Accounts**  
**2021/2022**

I am writing to you to confirm that I have scrutinised these accounts as requested. Whilst it is not necessary for the accounts to be audited you have adopted the recommendation that these accounts be independently examined which involves the following procedures:

- comparison of these accounts with the accounting records;
- inspection of all accounting records for material errors;
- analytical review of the accounts to identify problems;
- review of accounting policies, material assumptions & judgements;

As an examiner I have an understanding of your activities & accounting systems, the nature of your assets, liabilities, income & expenditure was able to plan this work properly.

I am pleased to say that I did find your accounts to be in very good order and am happy to agree with them. I did suggest that you enroll under the Gift Aid Scheme, where you confirmed that this was well in hand.

I recommended that when presenting the accounts to the Trustees you include a narrative showing the development of the finances year on year and left an example from my own Group to give you some ideas. You should include details of the bankers that have changed from Barclays to Metro Bank.

This narrative should include a reference to any significant items that were likely to occur in the following year where you did say you have agreed to the installation of new windows at a cost of around £15,000 for which you have sufficient funds to meet.

I understand that there were no conditions attached to the Covid Grant and the previous Local Authority Grant was to replace the roof which was completed.

All utility bills are up to date although you are owed £571.37 from Castle Water as one bill was paid twice, once by the previous treasurer personally and once by you in the name of the Group. All Utilities are in the name of the Group.

Whilst not part of this process I did make reference to your insurances and thank you for sending me details. I will comment on those arrangements separately by e-mail.

In closing can I say it was delightful to meet you and thank you for your co-operation in this

process. You are doing an excellent job for your Group. With best wishes.

Yours sincerely

Barry Hulin FCII

Watford South District Treasurer

**64TH BUSHEY AND OXHEY SCOUT GROUP**

England & Wales - Charity number 302521

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# Accounts

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# Trustees' Annual Report

For the period

From (start date) 

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 to end date 

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## Section A Reference and administration details

Charity name

64TH BUSHEY AND OXHEY SCOUT GROUP
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Other names the charity is known by

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Registered charity number (if any)

3	0	2	5	2	1
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HQ registration number

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Charity's principal address

BOURNEHALL LANE
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BUSHEY
--------

HERTS
-------

Postcode	W	D	2	3	3	J	U
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Names of the charity trustees who manage the charity

*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Alan Phillip Kennedy	Chair	Whole Year
2	Richard Haines	Trustee	Whole Year
3	Bruno Ashton	Trustee	Whole Year
4	Catherine Lydia Serrao	Trustee	Whole Year
5	Julia Almira Meloy	Trustee	Whole Year
6	Wendy Jayne Clark	Trustee	Whole Year
7			
8			
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Names and addresses of advisers (optional information but encouraged as best practice)

*(These will be published in the annual report of the charity)*

Type of advisor	Name	Address

**Section B****Structure, governance and management**

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:  
The maintenance of Group property;  
The raising of funds and the administration of Group finance;  
The insurance of persons, property and equipment;  
Group public occasions;  
Assisting in the recruitment of leaders and other adult support;  
Appointing any sub committees that may be required;  
Appointing Group Administrators and Advisors other than those who are elected.

**Risk and Internal Control**

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered. Furthermore, the Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

**Section C****Objectives and activities**

Summary of the objects of the charity set out in its governing document

**The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

**The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

**The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D****Achievements and performance**

Summary of the main achievements of the charity during the year

Like many, the Groups' activities were disrupted by Covid 19, particularly during lockdown when face-to-face meetings could not take place. In response to Covid 19, the group updated its operating procedures and ensured all activities at all times were in line with the latest government guidelines.

When normal face-to-face activities were disrupted, these were replaced (where possible) with online meetings via video calls, as well as other activities such as home camps.

Despite both income and expenditure from normal activities being reduced, these largely offset each other. The group also benefitted from several Covid 19 government grants and utilised some of these for much needed refurbishments to the scout hut, including consumer units, water cylinders and floodlights. This is on top of the roof refurbishment completed in the previous year.

Despite the disruption in the past year caused by Covid 19, the group continues to maintain its 3 sections (Scouts, Cubs and Beavers), attracts sufficient membership to each, and is financial secure (see Financial Review below).

**Section E****Financial Review**

Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £10,000.

The Group held reserves of approximately £45,000 against this at year end. This is well above the level required for operating expenses.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

**Section F**

**Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

*R C Haines*

Full name(s)

Richard Haines

Position (eg Secretary, Chair)

Treasurer

Date

2 | 9 | 0 | 1 | 2 | 2

# 64TH BUSHEY AND OXHEY SCOUT GROUP

Annual Accounts for the year ended 31 March 2021

	<u>2021</u>	<u>2020</u>
	£	£
<b><u>Income Statement</u></b>		
Income	27,910	33,765
Expense	(13,943)	(27,521)
<b>Net Income</b>	<b><u>13,967</u></b>	<b><u>6,244</u></b>
 <b><u>Balance Sheet</u></b>		
	£	£
Bank	44,757	15,146
Accrued Income - Grants	-	17,760
Accrued Expenses	-	(3,135)
<b>Net Assets</b>	<b><u>43,738</u></b>	<b><u>29,771</u></b>
Reserves - brought forward	29,771	23,527
Net Income - current year	13,967	6,244
<b>Total Reserves</b>	<b><u>43,738</u></b>	<b><u>29,771</u></b>

*The income for 2021 includes local authority support grants, relating to the Covid pandemic, totalling £18,698.*

*The income (and expense) for 2020 includes a local authority grant of £17,760 to cover the cost of refurbishing the scout hut roof. Although the work was carried out and paid for in February/March 2020, the grant was received in May 2020 and therefore, at the year end, appears as Accrued Income on the Balance Sheet.*

## **Independent examiner's report to the trustees of 64TH BUSHEY AND OXHEY SCOUT GROUP**

I report to the trustees on my examination of the accounts of 64TH BUSHEY AND OXHEY SCOUT GROUP for the year en March 2021.

### **Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carryi my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) o Act.

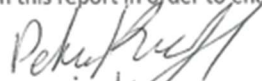
### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair vi which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention shou drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

PETAR KARTALOV

Address:

6, LANGWOOD Gardens

Date:

25/01/2022