

# SAWBRIDGEWORTH MEMORIAL HALL

England & Wales · Charity number 302465

## Details

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Other names	MEMORIAL HALL, SAWBRIDGEWORTH MEMORIAL HALL TRUST MANAGEMENT COMMITTEE
Status	Registered
Legal form	Other
Registered	1963-05-14
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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**Address** Sawbridgeworth Memorial Hall  
The Forebury  
Sawbridgeworth  
Hertfordshire  
CM21 9BD

**Phone** 07952475839

**Email** [chair@smht.org.uk](mailto:chair@smht.org.uk)

**Website** [www.smht.org.uk](http://www.smht.org.uk)

## Activities

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**Objects:** SUBJECT TO CLAUSE 25 OF THE SCHEME, THE OBJECT OF THE CHARITY IS THE PROVISION AND MAINTENANCE OF A VILLAGE HALL, RECREATION GROUND AND PLAYING FIELD FOR USE BY THE INHABITANTS OF THE AREA OF BENEFIT WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR:(A) MEETINGS, LECTURES AND CLASSES; AND(B) OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION, WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE INHABITANTS OF THE AREA OF BENEFIT.

**Activities:** General charitable purposes Education/training, eg Digital inclusion training, Sport/recreation. eg Short Mat Bowls, Table Tennis, Line dancing, Live music, Cinema club

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Amateur Sport, Recreation
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

## Geography

- **Area of benefit:** THE FORMER URBAN DISTRICT OF SAWBRIDGEWORTH AND ITS IMMEDIATE VICINITY.
- Hertfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£220,331	£238,660	-	-
2024-12-31	£251,045	£437,048	-	-
2023-12-31	£170,515	£208,271	-	-
2022-12-31	£89,239	£39,019	-	-
2021-12-31	£64,118	£34,416	-	-

## Trustees

Name	Role	Appointed
<b>PETER LEE</b>	Chair	
ANDREW WINCOTT		
Andrew Dongworth		2014-11-13
Catherine Lamont		2014-11-13
Claire McDonald		2024-07-01
HAZEL MEAD		
Jessica Jeffrey		2019-09-26
Matthew Jason Dumphreys		2023-09-28
Patricia Lee		2013-10-31
RIA DONGWORTH		2013-10-31

**SAWBRIDGEWORTH MEMORIAL HALL**

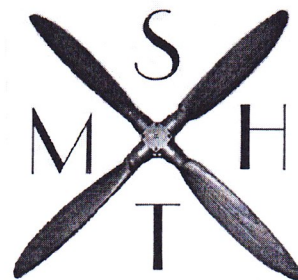
England & Wales - Charity number 302465

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# Accounts

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## SMHT – 2025 Chair Review



### Overview

Another very successful year, hall users, hirers, attendances to functions, discounts to other charities maintained and a successful May fayre.

Completion of the hall extension & refurbishment of the original hall ground floor.

The extension has expanded our hire spaces including 3 micro offices, hot desk area and 2 more activity rooms. Income has increased far more than our expectations, confirming that we did the right thing expanding the hall. The future looks very rosy as last years activities have

### Financial

**NB The figures in this report are rounded, for detail see the full accounts**

*Trading / core activities ie stripped out any capex either way*

Income £220k – expenses (£239k – 144k project expenses) £95k = **£125k**  
surplus on activities

*Cash in Bank*

31<sup>st</sup> Dec 24 = £52k

31<sup>st</sup> Dec 25 = £22k

*Capital spend £144 k*

*Outstanding loan of £25k, a £6k payment is due each June until and inc 2029*

The vast majority of capital money has been spent on the extension and refurbishment project, which also includes an upgrade to the cinema system.

We believe the balance of income streams is nicely spread; we are quite resilient to one of these becoming less buoyant at any time

Regular Hirers

Occasional Hirers

Forever active programme

Office hires

Educational home study hires is a new but growing area.

Event Management and subsequent bar takings

**Occupancy rate**

Over 80% including the new spaces

**Events in the hall**

We ran all our regular events to support the community, music, cinema etc.

**Children's Parties**

We continue to be a magnet for children parties, these contribute greatly to the halls finances

**Forever activity programme**

We have run these activities for over 10 years now, these are great community services but they also add a good income stream

**May Fayre**


The May fayre was very successful, we are planning to continue the event for 2026, this is an ad hoc arrangement reviewed each year. It is an event that we do not raise money for ourselves it is purely for the benefit of other charities and associations and the residents in the town.

**Centre Manager**

This role was created and filled sept 2024 to help with the expanded facility, it is proving very successful and has reduced the amount of work carried out by volunteers

**Future**

Now that the expansion is complete, consolidation of our financial position by building back our reserves is planned for the next two years, with minor works and improvements continuing.

A handwritten signature in black ink, appearing to read 'Peter Lee', with a horizontal line underneath.

Chair SMHT Peter Lee

COMPANY NUMBER:  
302465

SAWBRIDGEWORTH MEMORIAL HALL TRUST  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2025

DONGWORTH LTD  
CHARTERED ACCOUNTANTS  
LOWLANDS  
3 SOUTHBROOK  
SAWBRIDGEWORTH  
HERTFORDSHIRE  
CM21 9NS

ACCOUNTANT'S REPORT  
TO THE CHAIRMAN  
ON THE ACCOUNTS OF  
SAWBRIDGEWORTH MEMORIAL HALL TRUST  
FOR THE YEAR ENDED 31 DECEMBER 2025

We have compiled these financial statements from the accounting records and information supplied to us.

Dongworth Limited

Dated: 23 April 2026

Dongworth Limited  
Chartered Accountants  
Lowlands  
3 Southbrook  
Sawbridgeworth  
Hertfordshire  
CM21 9NS

**SAWBRIDGEWORTH MEMORIAL HALL TRUST**

**PROFIT AND LOSS ACCOUNT**

**FOR THE YEAR ENDED 31 DECEMBER 2025**

	Note	2025 £	2024 £
Gross income		220,103	249,365
Administrative expenses		(238,660)	(437,048)
Operating Loss		(18,557)	(187,683)
Interest received		228	1,680
Deficit on activities		(18,329)	(186,003)

COMPANY NUMBER: 302465

SAWBRIDGEWORTH MEMORIAL HALL TRUST

BALANCE SHEET AS AT 31 DECEMBER 2025

	Note	2025		2024	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	1		1,213		2,425
<b>Current assets</b>					
Debtors	2	3,801		2,999	
Cash at bank and in hand		29,440		52,027	
		<u>33,241</u>		<u>55,026</u>	
<b>Creditors</b>					
Amounts due within one year	3	(26,401)		(31,069)	
<b>Net current assets</b>			<u>6,840</u>		<u>23,957</u>
<b>Total assets less current liabilities</b>			<u>8,053</u>		<u>26,382</u>
<b>Net assets</b>			<u>£ 8,053</u>		<u>£ 26,382</u>
<b>Funds of Charity</b>					
Unrestricted funds	4		<u>£ 8,053</u>		<u>£ 26,382</u>

.....  
P Lee

..... 24/4/26  
Dated

SAWBRIDGEWORTH MEMORIAL HALL TRUST

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2025

1	<b>Tangible fixed assets</b>		
			<b>Fixtures and Fittings £</b>
	Cost:		
	At 1 January 2025		24,848
	At 31 December 2025		<u>24,848</u>
	Depreciation:		
	At 1 January 2025		23,029
	Charge for the year		606
	At 31 December 2025		<u>23,635</u>
	Net book value:		
	At 31 December 2025		<u>£ 1,213</u>
	At 31 December 2024		<u>£ 2,425</u>
2.	<b>Debtors</b>		
		<b>2025</b>	<b>2024</b>
		<b>£</b>	<b>£</b>
	Due within one year:		
	Trade debtors	<u>3,801</u>	<u>2,999</u>

**SAWBRIDGEWORTH MEMORIAL HALL TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS** (Continued)  
**FOR THE YEAR ENDED 31 DECEMBER 2025**

3. Creditors - amounts falling due within one year

	2025	2024
	£	£
Trade creditors	26,292	30,960
Taxation and social security	109	109
	£ 26,401	£ 31,069
	£ 26,401	£ 31,069

4 Funds of Charity

	2025
	£
At 1 January 2025	26,382
Deficit for the year	(18,329)
	£ 8,053
At 31 December 2025	£ 8,053

**SAWBRIDGEWORTH MEMORIAL HALL TRUST**  
**DETAILED TRADING AND PROFIT AND LOSS ACCOUNT**  
**FOR THE YEAR ENDED 31 DECEMBER 2025**

		2025		2024	
	£	£	£	£	£
<b>Gross income</b>					
Income		220,103		249,365	
Interest receivable		228		1,680	
		220,331		251,045	
<b>Overheads</b>					
Light, heat and water	5,095		3,320		
Telephone	170		168		
Stationery	480		472		
Cleaning costs	12,718		9,899		
Repairs	6,151		12,308		
Waste disposal	2,151		3,096		
Salaries	18,200		7,602		
Accountancy fees	960		960		
Licences	465		972		
Insurance	3,918		3,671		
Miscellaneous	3,200		7,381		
Depreciation	0		808		
Bar Costs	8,168		10,885		
Donations	-		2,080		
IT and computing costs	1,147		1,228		
Event costs	32,391		15,384		
Energy project costs	143,446		355,226		
Sound equipment costs	-		1,588		
		238,660		437,048	
<b>Loss on ordinary activities</b>		£ (18,329)		£(186,003)	



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

SAWBRIDGE WORTH MEMORIAL HALL TRUST

On accounts for the year ended

31 - 12 - 25

Charity no (if any)

302465

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

F. P. DUNGWORTH F.C.A.

Date:

27/04/2026

Name:

F. P. DUNGWORTH

Relevant professional qualification(s) or body

F.C.A.

INSTITUTE OF CHARTERED ACCOUNTANTS.

(if any):

Address:

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**SAWBRIDGEWORTH MEMORIAL HALL**

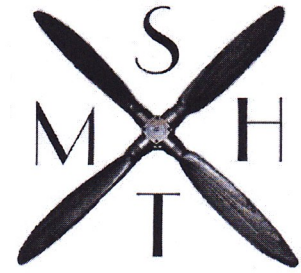
England & Wales - Charity number 302465

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# Accounts

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## SMHT – 2024 Chair Review



### Overview

A successful year, hall users, hirers, attendances to functions, discounts to other charities maintained and a successful May fayre.

Capital work, we opened our expansion project which enabled us to utilise more hire space of 3 micro offices and 2 more activity rooms. The project will continue into 2025 to complete the refurbishment of the whole building and finish the installation of heat pumps and solar panels.

Taking the bar in house is paying dividends

### Financial

*Trading / core activities ie stripped out any capex either way*

Income £125k – expenses £77k = £50k surplus on activities

*Cash in Bank*

31<sup>st</sup> Dec 23 = £208k

31<sup>st</sup> Dec 24 = £52k

*Capital spend*

	£k
Expansion project	355

*We took out a £30k loan over 5 years, payable in yearly installments*

*Current update*

*The project is essentially finished, we have approx £18k in the bank and climbing, with 1 final payment to the builder of Circa £10k*

**Regular activities**

Occupancy rate, over 70% including the new spaces

**Events in the hall**

We ran all our regular events to support the community, music, cinema etc.

**May Fayre**

The May fayre was very successful, we are planning to continue the event for 2024, this is an ad hoc arrangement reviewed each year. It is an event that we do not raise money for ourselves it is purely for the benefit of other charities and associations and the residents in the town.

**Future**

Complete expansion, consolidate our financial position by building back our reserves.

**Extension Project****A substantial increase in Sawbridgeworth Community Facilities****What will we get**

- 100% increase in hire space of 200sqm,
- 3 rooms, inc tech centre + 3 micro offices
- Heat pumps / air con units
- 14.5 Kw Solar panels to make 30kw total


**Costs**

£620k Build

*Loan*

£25k outstanding as of June 2025

The new areas are well used and contributing significantly to the hall income.



Chair SMHT Peter Lee

CHARITY NUMBER:  
302465

SAWBRIDGEWORTH MEMORIAL HALL TRUST  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2024

DONGWORTH LTD  
CHARTERED ACCOUNTANTS  
LOWLANDS  
3 SOUTHBROOK  
SAWBRIDGEWORTH  
HERTFORDSHIRE  
CM21 9NS

**ACCOUNTANT'S REPORT**  
**TO THE CHAIRMAN**  
**ON THE ACCOUNTS OF**  
**SAWBRIDGEWORTH MEMORIAL HALL TRUST**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

We have compiled these financial statements from the accounting records and information supplied to us.

*Dongworth Limited*

Dongworth Limited  
Chartered Accountants  
Lowlands  
3 Southbrook  
Sawbridgeworth  
Hertfordshire  
CM21 9NS

Dated: *23 September 2025*

SAWBRIDGEWORTH MEMORIAL HALL TRUST

PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2024

	Note	2024 £	2023 £
<b>Gross income</b>		249,365	168,514
Administrative expenses		(437,048)	(208,271)
<b>Operating Loss</b>		(187,683)	(39,757)
Interest received		1,680	2,001
<b>Deficit on activities</b>		(186,003)	(37,756)


The annexed notes form part of these financial statements.

CHARITY NUMBER: 302465

SAWBRIDGEWORTH MEMORIAL HALL TRUST

BALANCE SHEET AS AT 31 DECEMBER 2024

	Note	2024		2023	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	1		2,425		3,233
<b>Current assets</b>					
Debtors	2	2,999		1,476	
Cash at bank and in hand		52,027		208,426	
		<u>55,026</u>		<u>209,902</u>	
<b>Creditors</b>					
Amounts due within one year	3	(31,069)		(750)	
<b>Net current assets</b>			<u>23,957</u>		<u>209,152</u>
<b>Total assets less current liabilities</b>			<u>26,382</u>		<u>212,385</u>
<b>Net assets</b>			<u>£ 26,382</u>		<u>£212,385</u>
<b>Funds of Charity</b>					
Unrestricted funds	4		<u>26,382</u>		<u>212,385</u>

  
.....  
P Lee  
Chairman

01/10/25  
.....  
Dated

**SAWBRIDGEWORTH MEMORIAL HALL TRUST**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2024**

**1. Tangible fixed assets**

	<b>Fixtures and Fittings £</b>
Cost:	
At 1 January 2024	24,848
At 31 December 2024	<u>24,848</u>
Depreciation:	
At 1 January 2024	21,615
Charge for the year	808
At 31 December 2024	<u>22,423</u>
Net book value:	
At 31 December 2024	<u>£ 2,425</u>
At 31 December 2023	<u>£ 3,233</u>

**2. Debtors**

	<b>2024 £</b>	<b>2023 £</b>
Due within one year:		
Trade debtors	2,999	1,476
	<u>2,999</u>	<u>1,476</u>

**SAWBRIDGEWORTH MEMORIAL HALL TRUST**

**NOTES TO THE FINANCIAL STATEMENTS** (Continued)

**FOR THE YEAR ENDED 31 DECEMBER 2024**

3. Creditors - amounts falling due within one year

	2024	2023
	£	£
Trade creditors	30,960	750
Taxation and social security	109	-
	<u>£ 31,069</u>	<u>£ 750</u>

4. Funds of Charity

	2024
	£
At 1 January 2024	212,385
Deficit for the year	(186,003)
	<u>£ 26,382</u>

**SAWBRIDGEWORTH MEMORIAL HALL TRUST**  
**DETAILED TRADING AND PROFIT AND LOSS ACCOUNT**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

	2024		2023	
	£	£	£	£
<b>Gross income</b>				
Income		249,365		168,514
Interest receivable		1,680		2,001
		251,045		170,515
<b>Overheads</b>				
Light, heat and water	3,320		892	
Telephone	168		136	
Stationery	472		462	
Cleaning costs	9,899		7,302	
Repairs	12,308		5,097	
Waste disposal	3,096		1,615	
Salaries	7,602		5,432	
Accountancy fees	960		750	
Licences	972		-	
Insurance	3,671		2,786	
Miscellaneous	7,381		2,957	
Depreciation	808		1,078	
Bar costs	10,885		-	
Donations	2,080		5,385	
IT and computing costs	1,228		1,035	
Event costs	15,384		18,123	
Extension costs	355,226		135,037	
Sound equipment costs	1,588		-	
Solar batteries	-		20,184	
		437,048		208,271
<b>Loss on ordinary activities</b>		£(186,003)		£ (37,756)



Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
SAWBRIDGEWORTH MEMORIAL HALL TRUST.

On accounts for the year ended

31 - 12 - 24 Charity no (if any) 302465

Set out on pages

1-2. (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable. ICAEW.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below \*~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: F. P. Dongworth F.C.A.

Date: 15/10/2025.

Name: F. P. DONGWORTH.

Relevant professional qualification(s) or body

F.C.A.  
INSTITUTE OF CHARTERED ACCOUNTANTS

(if any):

Address:

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**SAWBRIDGEWORTH MEMORIAL HALL**

England & Wales - Charity number 302465

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# Accounts

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## SMHT – 2023 Chair Review



### Overview

A successful year, hall users, hirers, attendances to functions, discounts to other charities maintained and a successful May fayre. Capital work, we installed Solar Batteries in February and started the hall expansion in July with a completion target in the summer of 2024. The project is significant, almost doubling the existing hire space, without increasing footprint. The expansion project will temporarily wipe out all of our reserves and will need to have a small loan to complete the fit out.

### Financial

Trading income - Trading costs = Trading Surplus  
96,514          53,050          43,464

#### *Cash in Bank*

31<sup>st</sup> Dec 22 = £242k

31<sup>st</sup> Dec 23 = £204

#### *Capital spend*

	<i>£k</i>
Solar batteries	20
Legal fees on project	7
Paid out to project builder	<u>127</u>
Total	154

**Regular activities**

Occupancy rate, over 90%

**Events in the hall**

We ran all our regular events to support the community, music, cinema etc. The largest event was Uncle Funk raising < £5k and planned again in 2024

**May Fayre**

The May fayre was very successful, we are planning to continue the event for 2024, this is an ad hoc arrangement reviewed each year. It is an event that we do not raise money for ourselves it is purely for the benefit of other charities and associations and the residents in the town.

**Future**

Complete expansion, consolidate our financial position by building back our reserves.  
Expanding room hiring and build on community services.

## Extension Project

### A substantial increase in Sawbridgeworth Community Facilities

#### What will we get

- 100% increase in hire space of 200sqm,
- 3 rooms, inc tech centre
- Access - Ability lift and two new staircases
- Heat pumps / air con units
- 14.5 Kw Solar panels

#### Costs

£400k Build

£50k Fit out cost

#### *How is it being funded?*

Grants

Queens jubilee fund £72k

East Herts levelling up fund £45k

Stansted Airport £5K

Total £122k

#### *Reserves*

£298k, some assumed from operating surplus of 2024.

#### *Loan*

£30k

#### **Project Time line**

Phase 1, Opens Sept 1 2024

Phase 2 Opens Nov 2024

CHARITY NUMBER:  
302465

SAWBRIDGEWORTH MEMORIAL HALL TRUST

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

DONGWORTH LTD  
CHARTERED ACCOUNTANTS  
LOWLANDS  
3 SOUTHBROOK  
SAWBRIDGEWORTH  
HERTFORDSHIRE  
CM21 9NS

ACCOUNTANT'S REPORT  
TO THE CHAIRMAN  
ON THE ACCOUNTS OF  
SAWBRIDGEWORTH MEMORIAL HALL TRUST  
FOR THE YEAR ENDED 31 DECEMBER 2023

We have compiled these financial statements from the accounting records and information supplied to us.

*Dongworth Limited*

Dongworth Limited  
Chartered Accountants  
Lowlands  
3 Southbrook  
Sawbridgeworth  
Hertfordshire  
CM21 9NS

Dated: *8 August 2024*

SAWBRIDGEWORTH MEMORIAL HALL TRUST

PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

	Note	2023 £	2022 £
Gross income		168,514	89,022
Administrative expenses		(208,271)	(39,019)
Operating (Loss)/profit		(39,757)	50,003
Income from investments	2	2,001	217
Deficit on activities		(37,756)	50,220
		<u>          </u>	<u>          </u>

CHARITY NUMBER: 302465

SAWBRIDGEWORTH MEMORIAL HALL TRUST

BALANCE SHEET AS AT 31 DECEMBER 2023

	Note	2023		2022	
		£	£	£	£
Fixed assets					
Tangible assets	1		3,233		4,312
Current assets					
Debtors	2	1,476		4,055	
Cash at bank and in hand		208,426		242,374	
		<u>209,902</u>		<u>246,429</u>	
Creditors					
Amounts due within one year	3	(750)		(600)	
Net current assets			<u>209,152</u>		<u>245,829</u>
Total assets less current liabilities			<u>212,385</u>		<u>250,141</u>
Net assets			<u>£212,385</u>		<u>£250,141</u>
Funds of Charity					
Unrestricted funds	4		<u>212,385</u>		<u>250,141</u>

Peter Lee  
P Lee  
Chairman

Dated 7/9/24

**SAWBRIDGEWORTH MEMORIAL HALL TRUST**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2023**

1.	<b>Tangible fixed assets</b>		<b>Fixtures and Fittings £</b>
	Cost:		
	At 1 January 2023		24,848
	At 31 December 2023		<u>24,848</u>
	Depreciation:		
	At 1 January 2023		20,537
	Charge for the year		<u>1,078</u>
	At 31 December 2023		<u>21,615</u>
	Net book value:		
	At 31 December 2023		<u>£ 3,233</u>
	At 31 December 2022		<u>£ 4,311</u>
2.	<b>Debtors</b>	<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
	Due within one year:		
	Trade debtors	<u>1,476</u>	<u>4,055</u>

**SAWBRIDGEWORTH MEMORIAL HALL TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS** (Continued)  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

3.	Creditors - amounts falling due within one year	2023 £	2022 £
	Trade creditors	750	600
		<u>£ 750</u>	<u>£ 600</u>
4.	Funds of Charity	2023 £	
	At 1 January 2023	250,141	
	Deficit for the year	<u>(37,756)</u>	
	At 31 December 2023	<u>£212,385</u>	

**SAWBRIDGEWORTH MEMORIAL HALL TRUST**  
**DETAILED TRADING AND PROFIT AND LOSS ACCOUNT**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

	2023		2022	
	£	£	£	£
<b>Gross income</b>				
Income		96,514		89,022
Grants received		72,000		-
Interest receivable		2,001		217
		<u>170,515</u>		<u>89,239</u>
<b>Overheads</b>				
Light, heat and water	892		653	
Telephone	136		65	
Stationery	462		444	
Cleaning costs	7,302		5,986	
Repairs	5,097		3,843	
Waste disposal	1,615		2,811	
Salaries	5,432		3,423	
Accountancy fees	750		600	
Licences	-		1,120	
Insurance	2,849		2,720	
Miscellaneous	2,894		106	
Depreciation	1,078		1,437	
Donations	5,385		3,830	
IT and computing costs	1,035		639	
Event costs	18,123		11,342	
Energy project costs	135,037		-	
Solar batteries	20,184		-	
		<u>208,271</u>		<u>39,019</u>
<b>(Loss)/Profit on ordinary activities</b>		<u><u>£(37,756)</u></u>		<u><u>£ 50,220</u></u>



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

SAWBRIDGEWORTH MEMORIAL HALL TRUST.

On accounts for the year ended

31-12-23

Charity no (if any)

302465

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

F. P. Dongworth F.C.A.

Date:

28/10/2024

Name:

F. P. DONGWORTH

Relevant professional qualification(s) or body (if any):

F.C.A.

INSTITUTE OF CHARTERED ACCOUNTANTS.

Address:

3, SOUTHBROOK

SAWBRIDGEWORTH

HERTS. CM21 9HS

**Section B** **Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

N/A

**SAWBRIDGEWORTH MEMORIAL HALL**

England & Wales - Charity number 302465

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# Accounts

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## SMHT – 2022 Chair Review



All figures are rounded

**Trading account**, £50k surplus, an outstanding result considering covid implications

**Income** £89k, an increase on 2021 but considering we were still suffering from covid this a much better result than we expected at the start of 2022, there are no government grants in this income.

On 31<sup>st</sup> Dec 21 we had £196k cash in bank, on 31<sup>st</sup> Dec 22 we had £242k.

Financially we are well set for the future.

### **Expenditure**

Minimal capital was spent this year, but annual painting of the hall was carried out and more xmas lights were purchased

### **Regular activities**

Post Covid our classes have all restarted and now look very healthy.

### **One off and yearly activities in the hall**

We ran all our regular events to support the community. The largest event was Uncle Funk which raised approx £5k on one night and planned to be done again in 2023

### **May Fayre**

The May fayre was very successful, we are planning to continue the event for 2023, this is an ad hoc arrangement reviewed each year. It is an event that we lose money and this needs to be addressed.

### **Expansion**

Herts County council have removed themselves from having a joint building extension, so we are looking to expand our facility by ourselves. Development of this concept will be carried out in 2023 with building work in late 2023 / 2024 if we decide to go ahead.

### **Overview**

The Trust is doing very well financially and in its support of the town. If we expand the hall, we will be looking to give the town more facilities and activities, catering for an even more diverse range of residents.

COMPANY NUMBER:  
302465

SAWBRIDGEWORTH MEMORIAL HALL TRUST  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022

DONGWORTH LTD  
CHARTERED ACCOUNTANTS  
LOWLANDS  
3 SOUTHBROOK  
SAWBRIDGEWORTH  
HERTFORDSHIRE  
CM21 9NS

SAWBRIDGEWORTH MEMORIAL HALL TRUST

REPORTS AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

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ACCOUNTANT'S REPORT  
TO THE DIRECTOR  
ON THE ACCOUNTS OF  
SAWBRIDGEWORTH MEMORIAL HALL TRUST  
FOR THE YEAR ENDED 31 DECEMBER 2022

We have compiled these financial statements from the accounting records and information and explanations supplied to us.

*Dongworth Limited*  
Dongworth Limited  
Chartered Accountants  
Lowlands  
3 Southbrook  
Sawbridgeworth  
Hertfordshire  
CM21 9NS  
0.0

Dated: *22<sup>nd</sup> October 2023*

SAWBRIDGEWORTH MEMORIAL HALL TRUST

PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2022

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Gross income</b>	89,022	64,101
Administrative expenses	(39,019)	(34,416)
<b>Operating profit</b>	50,003	29,685
Interest receivable	217	17
<b>Surplus on activities</b>	50,220	29,702

COMPANY NUMBER: 302465

SAWBRIDGEWORTH MEMORIAL HALL TRUST

BALANCE SHEET AS AT 31 DECEMBER 2022

	Note	2022		2021	
		€	€	€	€
Fixed assets					
Tangible assets	3		4,312		4,915
Current assets					
Debtors	4	4,055		1,330	
Cash at bank and in hand		242,374		194,276	
		<u>246,429</u>		<u>195,606</u>	
Creditors					
Amounts due within one year	5	(600)		(600)	
Net current assets			<u>245,829</u>		<u>195,006</u>
Total assets less current liabilities			<u>250,141</u>		<u>199,921</u>
Net assets			<u>£250,141</u>		<u>£199,921</u>
Capital and reserves					
Profit and loss account	6		250,141		199,921
Shareholders' funds			<u>£250,141</u>		<u>£199,921</u>



P Lacey  
Chairman

SAWBRIDGEWORTH MEMORIAL HALL TRUST

DETAILED TRADING AND PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2022

	2022	2021
	£	£
<b>Gross income</b>		
Income	89,022	64,101
Interest receivable	217	17
	<u>89,239</u>	<u>64,118</u>
<b>Overheads</b>		
Light, heat and water	653	2,483
Telephone	65	254
Stationery	444	-
Paypal charges	-	984
Cleaning costs	5,986	4,964
Repairs	3,843	2,800
Waste disposal	2,811	1,210
Salaries	3,423	-
Accountancy fees	600	600
Licences	1,120	1,920
Insurance	2,720	2,559
Miscellaneous	106	3,446
Depreciation	1,437	1,638
'Forever active' instructors	-	65
Donations	3,830	-
IT and computing costs	639	606
Event costs	11,342	10,887
	<u>39,019</u>	<u>34,416</u>
<b>Profit on ordinary activities</b>	<u>£ 50,220</u>	<u>£ 29,702</u>



Section A Independent Examiner's Report

Report to the trustees/ members of SAWBRIDGEWORTH MEMORIAL HALL TRUST

On accounts for the year ended 31 - 12 - 22 Charity no (if any) 302485

Set out on pages 1 - 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 - 12 - 2022

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below\*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: F.P. Donworth F.C.A. Date: 20 - 10 2023

Name: F. P. DONWORTH

Relevant professional qualification(s) or body (if any): F.C.A. INSTITUTE OF CHARTERED ACCOUNTANTS.

Address: 3 SOUTHBROOK SAWBRIDGEWORTH HERTS. CM21 9NS

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

**SAWBRIDGEWORTH MEMORIAL HALL**

England & Wales - Charity number 302465

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# Accounts

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## SMHT – 2021 Chair Review



All figures are rounded

**Trading account**, approx £30k surplus

**Income** £64k, a drop an increase on 2020 from £36k but due to covid 19, this is far below 2019 which was £113k but understandable and good considering the covid 19 effect. The income includes approx. £20k from the government.

On 31<sup>st</sup> Dec 2021 we had £169k cash in bank and at end of year we had £196k, but £200 when all debts are included.

Currently cash in bank we have £245k which is looking good for this actual year as we return to more normal levels of activity.

### **Expenditure**

Minimal capital was spent this year but £2k on xmas lighting for the garden. This new attraction went down well with the town.

### **Services and support to the community**

Because the hall going into Covid 19 was financially comfortable we have managed the pandemic very well.

We have supported our regular hirers by giving them many weeks free of hire to help them survive this difficult time

### **Regular activities**

**We ran as many classes as we were allowed to**

Our classes have been hit very hard but hopefully they recover in autumn 2022

### **One off and yearly activities**

We ran as many as we could, odd jazz nights with waitress service, substantial food etc  
Santas grotto vx 1 and 1 cancelled.

### **May Fayre**

SMHT cancelled the May fayre 2021

### **Overview**

We have all experienced a difficult 2021 but the government have been very generous to all businesses and charities, we have received approx £28k across the whole pandemic and this has meant the hall is still in a good position to support our community.

CHARITY NUMBER:  
302465

SAWBRIDGEWORTH MEMORIAL HALL TRUST

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

DONGWORTH LTD  
CHARTERED ACCOUNTANTS  
LOWLANDS  
3 SOUTHBROOK  
SAWBRIDGEWORTH  
HERTFORDSHIRE  
CM21 9NS

SAWBRIDGEWORTH MEMORIAL HALL TRUST

REPORTS AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

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Detailed overhead expenses	5

**SAWBRIDGEWORTH MEMORIAL HALL TRUST**

**PROFIT AND LOSS ACCOUNT**

**FOR THE YEAR ENDED 31 DECEMBER 2021**

	Note	2021 £	2020 £
Gross income		64,101	36,093
Administrative expenses		(34,416)	(33,135)
<b>Operating profit</b>		<u>29,685</u>	<u>2,958</u>
Interest receivable		17	135
<b>Surplus on activities</b>		<u><u>29,702</u></u>	<u><u>3,093</u></u>

The annexed notes form part of these financial statements.

**CHARITY NUMBER: 302465**

**SAWBRIDGEWORTH MEMORIAL HALL TRUST**

**BALANCE SHEET AS AT 31 DECEMBER 2021**

	Note	2021		2020	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	1		4,915		5,520
<b>Current assets</b>					
Debtors	2	1,330		3,786	
Cash at bank		194,276		161,513	
		<u>195,606</u>		<u>165,299</u>	
<b>Creditors</b>					
Amounts due within one year	3	(600)		(600)	
		<u>(600)</u>		<u>(600)</u>	
<b>Net current assets</b>			195,006		164,699
			<u>195,006</u>		<u>164,699</u>
<b>Total assets less current liabilities</b>			199,921		170,219
			<u>199,921</u>		<u>170,219</u>
<b>Net assets</b>			£199,921		£170,219
			<u>£199,921</u>		<u>£170,219</u>
<b>Funds of Charity</b>					
Unrestricted funds	4		199,921		170,219
			<u>199,921</u>		<u>170,219</u>

.....  
P Lee  
Chairman

Date

.....

**SAWBRIDGEWORTH MEMORIAL HALL TRUST**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2021**

<b>1. Tangible fixed assets</b>		
		<b>Fixtures and Fittings £</b>
Cost:		
At 1 January 2021		22,982
Additions		1,033
		<hr/>
At 31 December 2021		24,015
		<hr/>
Depreciation:		
At 1 January 2021		17,462
Charge for the year		1,638
		<hr/>
At 31 December 2021		19,100
		<hr/>
Net book value:		
At 31 December 2021		£ 4,915
		<hr/> <hr/>
At 31 December 2020		£ 5,520
		<hr/> <hr/>
<b>2. Debtors</b>		
	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Due within one year:		
Trade debtors	1,330	3,786
	<hr/> <hr/>	<hr/> <hr/>

**SAWBRIDGEWORTH MEMORIAL HALL TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS** (Continued)  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

3. Creditors - amounts falling due within one year

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade creditors	600	600
	<u>600</u>	<u>600</u>
	<u>£ 600</u>	<u>£ 600</u>

4. Profit and loss account

	<b>2021</b>
	<b>£</b>
At 1 January 2021	170,219
Profit for the year	29,702
	<u>199,921</u>
At 31 December 2021	<u>£199,921</u>

**SAWBRIDGEWORTH MEMORIAL HALL TRUST**  
**DETAILED TRADING AND PROFIT AND LOSS ACCOUNT**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

		2021		2020
	£	£	£	£
<b>Gross income</b>				
Income		45,861		26,093
Government rates grants		18,240		10,000
Interest receivable		17		135
		<u>64,118</u>		<u>36,228</u>
<b>Overheads</b>				
Light, heat and water	2,483		2,263	
Telephone	254		195	
Paypal charges	984		-	
Cleaning costs	4,964		3,999	
Repairs	2,800		3,005	
Waste disposal	1,210		1,724	
Salaries	-		1,116	
Accountancy fees	600		600	
Licences	1,920		-	
Insurance	2,559		1,840	
Miscellaneous	3,446		719	
Depreciation	1,638		1,840	
'Forever active' instructors	65		221	
Donations	-		5,096	
IT and computing costs	606		686	
Event costs	10,887		5,724	
Sound equipment costs	-		3,307	
Other equipment	-		800	
		<u>34,416</u>		<u>33,135</u>
<b>Surplus on ordinary activities</b>		<u>£ 29,702</u>		<u>£ 3,093</u>



Section A

Independent Examiner's Report

Report to the trustees/  
members of

SAWBRIDGECORTH MEMORIAL HALL TRUST

On accounts for the year  
ended

31-12-21

Charity no  
(if any)

302465

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31-12-2021

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination ~~(other than that disclosed below \*)~~ which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

F. P. Dongworth F.C.A.

Date:

26-10-2022

Name:

F. P. DONGWORTH

Relevant professional  
qualification(s) or body

F. C. A.  
INSTITUTE OF CHARTERED ACCOUNTANTS

(if any):

Address:

3 SOUTHBROOK

SAWBRIDGEWORTH

HERTS. CM21 9HS

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A.