

ST ALBANS UNIT OF THE SEA CADET CORPS

England & Wales · Charity number 302457

Details

Other names	ST ALBANS SEA CADETS - UNIT NO 292, UNIT 292 ST ALBANS THE SEA CADET CORPS, ST ALBANS SEA CADETS
Status	Registered
Legal form	Other
Registered	1963-04-08
Register	View on the Charity Commission register

Contact

Address	5 Butterfield Lane St. Albans AL1 2HJ
Phone	07971780280
Email	BRIAN@HEWITTCONSULTING.COM
Website	www.sea-cadets.org/stalbans/home.aspx

Activities

Objects: The charitable purpose of the Unit (the Purpose) is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

Activities: sailing, canoeing, hiking, off-shore sailing, off-shore power, mechanical and electrical engineering, 5-a-s football, ceremonial drill, band, Duke of Award Scheme, people skills, leadership.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Education/training, Amateur Sport, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Other Charities Or Voluntary Bodies

Geography

- **Area of benefit:** ST.ALBANS AND NEIGHBOURHOOD
- Hertfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£42,650	£43,448	-	-
2024-03-31	£46,318	£36,279	-	-
2023-03-31	£43,980	£33,968	-	-
2022-03-31	£32,501	£20,389	-	-
2021-03-31	£34,452	£18,095	-	-

Trustees

Name	Role	Appointed
BRIAN HEWITT		1991-03-12
Caroline Williams		2023-09-06
Lynda Bishop		2014-01-05
Philip Remnant		2024-06-26
Richard Harvey		2017-05-16
Robert Brown		2014-01-05

ST ALBANS UNIT OF THE SEA CADET CORPS

England & Wales - Charity number 302457

Accounts

**SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

Form
SCC A3 (R&P)

Oct-2011

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2025

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: ST ALBANS

Charity No: 302457

Fund-name/purpose (if not held for the Unit's general purposes):-

		THIS YEAR 2025	LAST YEAR 2024
REVENUE RECEIPTS –	Notes		
HQ-GRANTS:			
- CAPITATION	MSSC Refund	250.00	
- TRAVEL EXPENSE REFUNDS	Course Refund	1,014.67	649.88
- DIRECT			
- SCVA (Sea Cadet Victualling Allowance)			
OTHER GRANTS			
CADET DONATIONS	Cadet Donations	8,111.99	8,176.09
OTHER DONATIONS	Broads24/25	443.73	9,908.00
LEGACIES			
MOD - BOAT REPAIR GRANT			
FUNDRAISING PROCEEDS (not: Special Events as below)	Trafalgar Dinner	450.00	644.41
SPECIAL EVENTS PROCEEDS (as <u>charitable</u> activity only)			
OTHER CHARITABLE ACTIVITIES:			
- COMPETITION RECEIPTS			
- COURSE FEES			
SUNDRY SALES RECEIPTS			
INVESTMENT INCOME RECEIVED			
BANK DEPOSIT INTEREST			
PROPERTY RENTS (includes any occasional lettings/hirings)	AMS, Striders, others	31,350.23	25,985.36
OTHER REVENUE RECEIPTS	Galley and equipment	1,029.72	954.28

TOTAL REVENUE RECEIPTS A

42,650.34 46,318.02

NON-REVENUE RECEIPTS –

INVESTMENT SALES PROCEEDS			
PROCEEDS FROM SALES OF OTHER FIXED ASSETS			
LOANS RECEIVED/RECOVERED (include grants per contra*)			
TRANSFERS FROM ANY OTHER# FUND OF THE UNIT		2,961.97	1,786.72
ANY OTHER RECEIPTS			

TOTAL NON-REVENUE RECEIPTS B

2,961.97 1,786.72

(*Attach that Fund's similar Account of Receipts as page AC1A, and so on)

(*Note: Loan write-offs are 'receipts' here and 'payments' on page AC2)

TOTAL RECEIPTS (=A+B) C

45,612.31 48,104.74

Reconciliation:-

NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-

- REVENUE ITEMS (= A – D from page AC2)	G	-797.50	10,039.13
- NON-REVENUE ITEMS (= B – E from page AC2)	H	-2,263.03	
- COMBINED (=G+H)		-3,060.53	10,039.13
CASH/BANK BALANCE FROM LAST YEAR-END		102,775.22	92,736.09
CASH/BANK BALANCE AT THIS YEAR-END		99,714.69	102,775.22

**SEA CADETS
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Oct-2011

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2025

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(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: ST ALBANS		Charity No: 302457	
Fund-name/purpose (if not held for the Unit's <u>general</u> purposes):-		THIS	LAST
		YEAR	YEAR
		2025	2024
	Notes		
REVENUE PAYMENTS –			
FUNDRAISING COSTS (not: Special Events as below)			
INVESTMENT MANAGEMENT COSTS (if any)			
DIRECT CHARITABLE ACTIVITY COSTS:			
- SPECIAL EVENTS COSTS			
- COMPETITION COSTS			
- TRAVEL COSTS			
- CATERING COSTS			
- TRAINING COURSES COSTS			
- GRANTS (including any charitable loans written off)			
ARTICLES PURCHASED FOR RESALE			
OVERHEAD COSTS FOR:			
- RENT / COUNCIL TAX			
- HEAT, LIGHT & WATER			
- TELEPHONE			
- POSTAGE			
- PRINTING & STATIONERY			
MAINTENANCE COSTS FOR:			
- BUILDINGS			
- BOATS			
- VEHICLES			
- COMPUTERS			
- OTHER EQUIPMENT			
FUEL COSTS			
INSURANCE COSTS			
BANK INTEREST & CHARGES			
CHARITY GOVERNANCE COSTS:			
- FOR AUDIT OR INDEPENDENT EXAMINATION			
- FOR ACCOUNTS PREPARATION			
- FOR LEGAL ADVICE (for constitution or trustees)			
OTHER REVENUE COSTS			
		TOTAL REVENUE PAYMENTS D	
		43,447.84	36,278.89
NON-REVENUE PAYMENTS –			
FOR INVESTMENTS PURCHASED			
FOR OTHER FIXED ASSETS (including any <u>improvements</u>)			
LOANS MADE/REPAID			
TRANSFERS FROM ANY OTHER# FUND OF THE UNIT			
ANY OTHER PAYMENTS			
		-2,263.03	
		TOTAL NON-REVENUE PAYMENTS E	1,786.72
		TOTAL PAYMENTS (=D+E) F	38,065.61
		41,184.81	38,065.61

(*Attach that Fund's similar Account of Payments as page AC2A. and so on)

SEA CADETS

**ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT
TRUSTEES' ANNUAL REPORT ON ACTIVITIES for year ended 31 March 2025**

Form
SCC A3 (R&P)
Oct-2011

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: ST ALBANS

Charity No: 302457

Unit address (or address for correspondence):-

House name:	St Albans Sea Cadets
Street and No:	Holywell Hill
Area or Estate:	Westminster Lodge
Town/City:	St Albans
County:	Hertfordshire
Post Code:	AL1 2DJ

Unit Management Committee members (the 'charity trustees') at date of signing Report:-

Lynda Bishop	Philip Remnant
Robert Brown	
Brian Hewitt	
Caroline Williams	
Richard Harvey	

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [*not: Scotland*]:-

Brian Hewitt	
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Nature and date of the Unit's constitution (governing document):- 07 September 2017

Governed by Sea Cadet Regulations

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-

Unit Management Committee (UMC) members are elected annually at the Annual General Meeting (AGM). UMC members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMC have the power to appoint a new UMC member. The UMC member appointed will serve until the date of the next AGM, after which the post will be filled by election.

The Unit's charitable purpose(s) as set out in its constitution is:-

To help young people towards responsible adulthood by encouraging valuable personal attributes and high standards of conduct, using a nautical theme based on the customs of the Royal Navy.

The Unit's main activities and achievements in the financial year were:-

Rowing, canoeing, sailing both dinghies and offshore tallship and competitive craft alike, Adventure training, seamanship, target shooting, sports events (swimming and football), D of E, cook stewarding, first aid, the list goes on and is serious fun and action packed.

Public Benefit

The UMC continue to give due regard to the public benefit provided by the Unit in relation to the charitable purposes of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as seaborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst undertaking courses to earn badges and promotions.

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

Trustees Report - Page 1 of 2

SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT
TRUSTEES' ANNUAL REPORT ON ACTIVITIES for year ended 31 March 2025

Form
 SCC A3 (R&P)
 Oct-2011

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: ST ALBANS

Charity No: 302457

Reserve Policy

The charity trustees acknowledge with thanks the extra support of the Ministry of Defence by way of grants in aid, loan of equipment and services of personnel to the Unit during this financial year.

Revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income
 Year-end reserves amounted to £99,715 equal to 36 months' on that basis.

[Delete this section if not applicable]

The Unit holds <enter sum> in designated funds representing fixed assets needed for future activities and
 <enter sum> for future projects to be carried out in <Enter No of Months/Yrs> as currently

[Delete this section unless the Unit has a Restricted Fund in deficit]

A restricted fund held for the purpose of _____ as at the year-end as a result of the following circumstances:

and the steps being taken to rectify it are:-

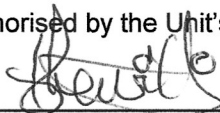
During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-
 None

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

None

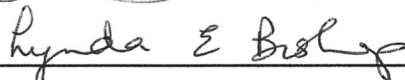
Date signed as authorised by the Unit's Management Committee: 24 July 2025

Brian Hewitt



Unit Treasurer

Lynda Bishop



Unit Chairman

Bob Greaves



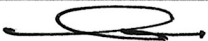
Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

Trustees Report - Page 2 of 2

Appendix B1 – England & Wales

Independent examiner's report on the accounts

Report to the trustees/ members of	Sea Cadet Unit Name St Albans Sea Cadets		
On accounts for the year ended	2024 - 2025	Sea Cadet Unit no (if any)	292
Set out on pages	AC1 to AC5 <small>(remember to include the page numbers of additional sheets)</small>		
Respective responsibilities of trustees and examiner	<p>The Charity trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.</p> <p>It is my responsibility to</p> <ul style="list-style-type: none"> • examine the accounts (under section 43 of the Act), • to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and • to state whether particular matters have come to my attention. 		
Basis of independent examiner's statement	<p>My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.</p>		
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention (other than that disclosed below *)</p> <ol style="list-style-type: none"> 1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that: <ul style="list-style-type: none"> • proper accounting records are kept (in accordance with section 41 of the Act); and • accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. <p><i>* Please delete the words in the brackets if they do not apply.</i></p>		
Signed:		Date:	24.7.25
Name:	R. GREAVES		
Relevant professional qualification(s) or body (if any):	FCCA		
Address:	132 WHITCOURT LANE		
	EDGWARE		
	H49 6QJ		



Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

The form consists of a large rectangular box with a thin black border. Two diagonal lines cross each other in the center of the box, forming an 'X' shape. The lines extend from the top-left and top-right corners towards the bottom-right and bottom-left corners, respectively. This is a common way to indicate that the area is reserved for a specific type of input or is currently blank.

[Handwritten signature]
12/1/20

ST ALBANS UNIT OF THE SEA CADET CORPS

England & Wales - Charity number 302457

Accounts

**SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

Form
SCC A3 (R&P)

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2024

Oct-2011

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: ST ALBANS

Charity No: 302457

Fund-name/purpose (if not held for the Unit's general purposes):-

	Notes	THIS YEAR 2024	LAST YEAR 2023
REVENUE RECEIPTS –			
HQ-GRANTS:			
- CAPITATION	Refunds		0.00
- TRAVEL EXPENSE REFUNDS		649.88	82.14
- DIRECT			
- SCVA (Sea Cadet Victualling Allowance)			
OTHER GRANTS			
CADET DONATIONS		8,176.09	7,677.00
OTHER DONATIONS	Broads 2023 and 2024	9,908.00	11,869.30
LEGACIES			
MOD - BOAT REPAIR GRANT			
FUNDRAISING PROCEEDS (not: Special Events as below)			
SPECIAL EVENTS PROCEEDS (as <u>charitable</u> activity only)	Traf/Din Amazon	644.41	178.14
OTHER CHARITABLE ACTIVITIES:			
- COMPETITION RECEIPTS			
- COURSE FEES			
SUNDRY SALES RECEIPTS			
INVESTMENT INCOME RECEIVED			
BANK DEPOSIT INTEREST			
PROPERTY RENTS (includes any occasional lettings/hirings)	AMS, Striders, others	25,985.36	23,397.64
OTHER REVENUE RECEIPTS	Galley sales	954.28	776.61

TOTAL REVENUE RECEIPTS A

46,318.02 43,980.83

NON-REVENUE RECEIPTS –

INVESTMENT SALES PROCEEDS			
PROCEEDS FROM SALES OF OTHER FIXED ASSETS			
LOANS RECEIVED/RECOVERED (include grants per contra*)			
TRANSFERS FROM ANY OTHER# FUND OF THE UNIT	Transfer Acc1 and Acc2	1,786.72	
ANY OTHER RECEIPTS			
TOTAL NON-REVENUE RECEIPTS B		1,786.72	

(*Attach that Fund's similar Account of Receipts as page AC1A, and so on)

(*Note: Loan write-offs are 'receipts' here and 'payments' on page AC2)

TOTAL RECEIPTS (=A+B) C 48,104.74 43,980.83

Reconciliation:-

NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-

- REVENUE ITEMS (= A – D from page AC2)	G	10,039.13	10,012.78
- NON-REVENUE ITEMS (= B – E from page AC2)	H		-613.00
- COMBINED (=G+H)		10,039.13	9,399.78
CASH/BANK BALANCE FROM LAST YEAR-END		92,736.09	83,336.31
CASH/BANK BALANCE AT THIS YEAR-END		102,775.22	92,736.09

SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT -

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Oct-2011

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 (Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: ST ALBANS

Charity No: 302457

Fund-name/purpose (if not held for the Unit's general purposes):-

	Notes	THIS YEAR 2024	LAST YEAR 2023
REVENUE PAYMENTS –			
FUNDRAISING COSTS (not: Special Events as below)			
INVESTMENT MANAGEMENT COSTS (if any)			
DIRECT CHARITABLE ACTIVITY COSTS:			
- SPECIAL EVENTS COSTS			
- COMPETITION COSTS			1,406.98
- TRAVEL COSTS		0.00	546.12
- CATERING COSTS		331.88	427.43
- TRAINING COURSES COSTS		12,210.76	9,347.97
- GRANTS (including any charitable loans written off)			
ARTICLES PURCHASED FOR RESALE			
OVERHEAD COSTS FOR:			
- RENT / COUNCIL TAX			
- HEAT, LIGHT & WATER		4,395.87	4,112.71
- TELEPHONE	Telephone & Broadband	1,059.89	1,245.45
- POSTAGE		0.00	0.00
- PRINTING & STATIONERY		14.99	0.00
MAINTENANCE COSTS FOR:			
- BUILDINGS	Repairs and maintenace	5,632.29	3,353.85
- BOATS		136.06	564.02
- VEHICLES	MOT & service	1,019.43	2,286.92
- COMPUTERS			
- OTHER EQUIPMENT		2,427.09	4,988.83
FUEL COSTS		596.14	969.81
INSURANCE COSTS	All elements	2,329.50	2,020.30
BANK INTEREST & CHARGES			
CHARITY GOVERNANCE COSTS:			
- FOR AUDIT OR INDEPENDENT EXAMINATION			
- FOR ACCOUNTS PREPARATION			
- FOR LEGAL ADVICE (for constitution or trustees)			0.00
OTHER REVENUE COSTS	Refuse, Security, Uniform	6,124.99	2,697.66
TOTAL REVENUE PAYMENTS D		36,278.89	33,968.05
NON-REVENUE PAYMENTS –			
FOR INVESTMENTS PURCHASED			
FOR OTHER FIXED ASSETS (including any <u>improvements</u>)			
LOANS MADE/REPAID			
TRANSFERS FROM ANY OTHER# FUND OF THE UNIT		1,786.72	613.00
ANY OTHER PAYMENTS	Adjustment		
TOTAL NON-REVENUE PAYMENTS E		1,786.72	613.00
TOTAL PAYMENTS (=D+E) F		38,065.61	34,581.05

(*Attach that Fund's similar Account of Payments as page AC2A, and so on)

SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT
TRUSTEES' ANNUAL REPORT ON ACTIVITIES for year ended 31 March 2024

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Unit Name: ST ALBANS

Charity No: 302457

Unit address (or address for correspondence):-

House name:	St Albans Sea Cadets
Street and No:	Holywell Hill
Area or Estate:	Westminster Lodge
Town/City:	St Albans
County:	Hertfordshire
Post Code:	AL1 2DJ

Unit Management Committee members (the 'charity trustees') at date of signing Report:-

Lynda Bishop	
Robert Brown	
Brian Hewitt	
Sara Grewel	
Richard Harvey	

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Caroline Williams	

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [*not: Scotland*]:-

Brian Hewitt	
--------------	--

Nature and date of the Unit's constitution (governing document):- 07 September 2017
 Governed by Sea Cadet Regulations

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-

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The Unit's charitable purpose(s) as set out in its constitution is:-

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The Unit's main activities and achievements in the financial year were:-

Rowing, canoeing, sailing both dinghies and offshore tallship and competitive craft alike, Adventure training, seamanship, target shooting, sports events (swimming and football), D of E, cook stewarding, first aid, the list goes on and is serious fun and action packed.

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- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as seaborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst undertaking courses to earn badges and promotions.

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT
TRUSTEES' ANNUAL REPORT ON ACTIVITIES for year ended 31 March 2024

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 SCC A3 (R&P)
 Oct-2011

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 (Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: ST ALBANS **Charity No:** 302457

Reserve Policy

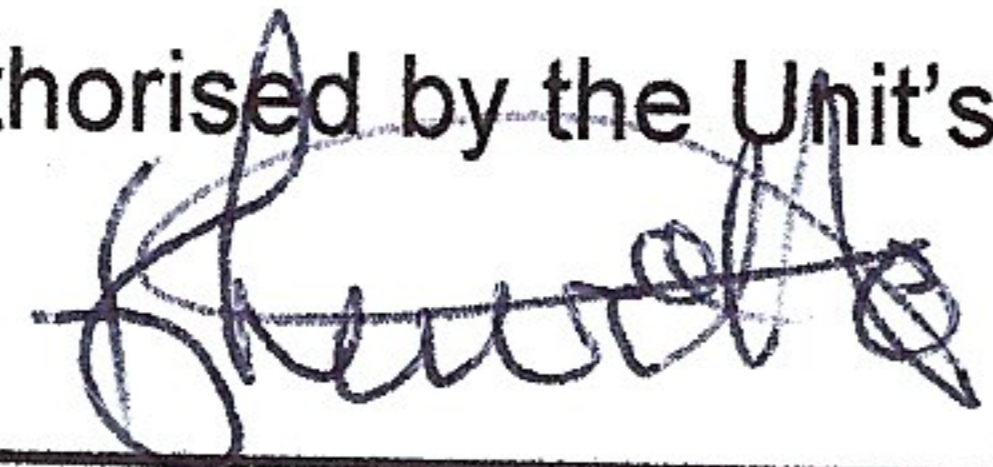
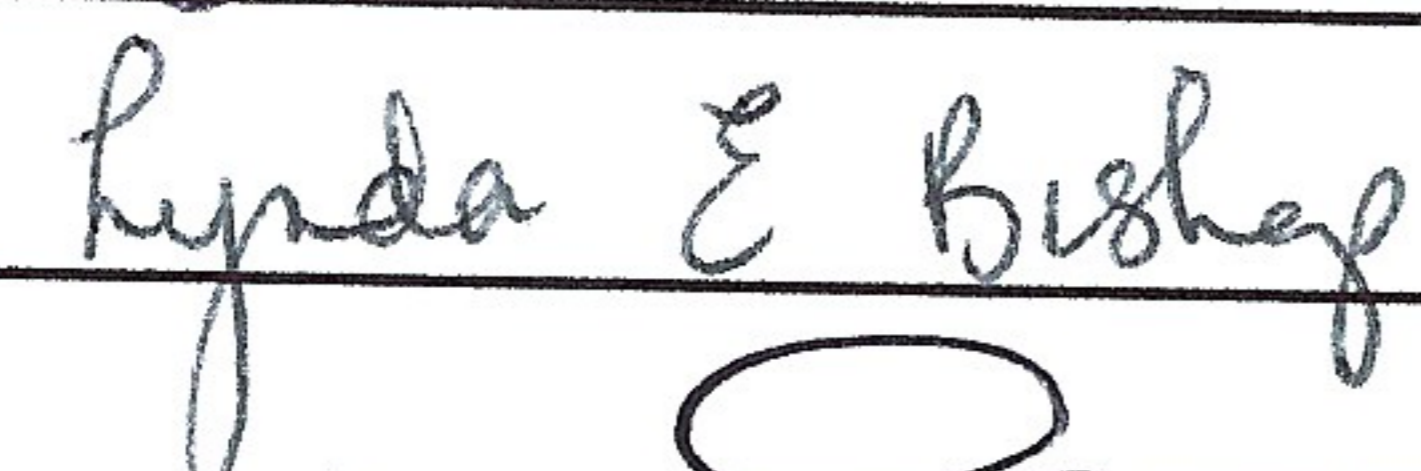

The charity trustees acknowledge with thanks the extra support of the Ministry of Defence by way of grants in aid, loan of equipment and services of personnel to the Unit during this financial year.
 Revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income
 Year-end reserves amounted to £102,775.22 equal to 120 months' on that basis.

[Delete this section if not applicable]
 The Unit holds <enter sum> in designated funds representing fixed assets needed for future activities and <enter sum> for future projects to be carried out in <Enter No of Months/Yrs> as currently

[Delete this section unless the Unit has a Restricted Fund in deficit]
 A restricted fund held for the purpose of was in deficit to the extent of as at the year-end as a result of the following circumstances:
 and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-
 None

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-
 None

Date signed as authorised by the Unit's Management Committee:	02 June 2024
Brian Hewitt 	4/6/2024 Unit Treasurer
Lynda Bishop 	11/6/2024 Unit Chairman
Bob Greaves 	17/6/2024 Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

Appendix B1 – England & Wales

Independent examiner's report on the accounts

Report to the trustees/ members of	Sea Cadet Unit Name St Albans Sea Cadets		
On accounts for the year ended	2023 - 2024	Sea Cadet Unit no (if any)	292
Set out on pages	AC1 to AC5 <small>(remember to include the page numbers of additional sheets)</small>		

Respective responsibilities of trustees and examiner The Charity trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to

- examine the accounts (under section 43 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.


The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 41 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:  **Date:** 17 JUNE 2024

Name: R. GREAVES

Relevant professional qualification(s) or body (if any): FCCA

Address: 132 WHITCHURCH LANE
EDGWARE
HA8 6QJ

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

A large rectangular box with a diagonal line from the top-left to the bottom-right, indicating it is a placeholder for a disclosure.

ST ALBANS UNIT OF THE SEA CADET CORPS

England & Wales - Charity number 302457

Accounts

**SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

Form
SCC A3 (R&P)

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2023

Oct-2011

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: ST ALBANS **Charity No:** 302457

Fund-name/purpose (if not held for the Unit's general purposes):-

		THIS YEAR 2023	LAST YEAR 2022
--	--	-------------------------------	-------------------------------

	Notes		
REVENUE RECEIPTS –			
HQ-GRANTS:			
- CAPITATION	Refunds	0.00	400.15
- TRAVEL EXPENSE REFUNDS		82.14	0.00
- DIRECT			
- SCVA (Sea Cadet Victualling Allowance)			
OTHER GRANTS			
CADET DONATIONS		7,677.00	6,905.00
OTHER DONATIONS	Cadet activities various	11,869.30	6,029.00
LEGACIES			
MOD - BOAT REPAIR GRANT			
FUNDRAISING PROCEEDS (not: Special Events as below)	Traf/Din Amazon	178.14	117.56
SPECIAL EVENTS PROCEEDS (as <u>charitable</u> activity only)			
OTHER CHARITABLE ACTIVITIES:			
- COMPETITION RECEIPTS			
- COURSE FEES			
SUNDRY SALES RECEIPTS			
INVESTMENT INCOME RECEIVED			
BANK DEPOSIT INTEREST			
PROPERTY RENTS (includes any occasional lettings/hirings)	AMS, Striders,	23,397.64	19,049.05
OTHER REVENUE RECEIPTS		776.61	0.00

TOTAL REVENUE RECEIPTS A **43,980.83** **32,500.76**

NON-REVENUE RECEIPTS –			
INVESTMENT SALES PROCEEDS			
PROCEEDS FROM SALES OF OTHER FIXED ASSETS			
LOANS RECEIVED/RECOVERED (include grants per contra*)			
TRANSFERS FROM ANY OTHER# FUND OF THE UNIT			
ANY OTHER RECEIPTS			

TOTAL NON-REVENUE RECEIPTS B **0.00**

(*Attach that Fund's similar Account of Receipts as page AC1A, and so on)

(*Note: Loan write-offs are 'receipts' here and 'payments' on page AC2)

TOTAL RECEIPTS (=A+B) C **43,980.83** **32,500.76**

Reconciliation:-

NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-			
- REVENUE ITEMS (= A – D from page AC2)	G		10,012.78
- NON-REVENUE ITEMS (= B – E from page AC2)	H	Broads23 to Acc2	-613.00
- COMBINED (=G+H)			9,399.78
CASH/BANK BALANCE FROM LAST YEAR-END			83,336.31
CASH/BANK BALANCE AT THIS YEAR-END			92,736.09



**SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

Form
SCC A3 (R&P)

Mar-2007

STATEMENT OF BALANCES & ACCOUNTS NOTES for year ended 31 March 2023

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)
(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: ST ALBANS

Charity No: 302457

In England & Wales: STATEMENT OF ASSETS & LIABILITIES (English/Welsh/NI Units: <u>No</u> valuations/costs or accounts notes required)	Name of Fund <input type="checkbox"/> if restricted	THIS YEAR	LAST YEAR
		2023	2022
ASSETS:			
CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)	Account 1	84913.37	83336.31
BANK DEPOSITS (if any) not included above	Account 2	7722.72	
LOANS RECOVERABLE			
OTHER DEBTS (total recoverable – exclude any “accruals”)			
*STOCKS OF ITEMS FOR RESALE (total cost)			
INVESTMENTS (present value of securities &c)			
INVESTMENTS (ditto – belonging to a Restricted Fund, if any)			
*OTHER FIXED ASSETS:			
- LAND & BUILDINGS			
- BOATS		9,018.00	8,845.00
- VEHICLES		25,000.00	25,000.00
- COMPUTERS		4,375.00	2,331.00
- OTHER EQUIPMENT		6,822.00	6,422.00
*For all these items (including any gifts at estimated value when given) state their total <u>present value</u> here if lower than as above		12,617.00	12,000.00

LIABILITIES

LOANS REPAYABLE
OTHER CREDITORS (total payable – exclude any “accruals”)
CONTINGENT LIABILITIES (estimated total amount)

[Scottish] ACCOUNTS NOTES* (if not within Annual Report)

For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its use

Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project

Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it

Amount of any trustee expenses reimbursed and for how many trustees

Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) - together with any amount owing at the year-end (say if none)

Any further information that ‘may reasonably assist’ a reader’s understanding

Give page no(s). - or say if none

(or say if none)

(or say if none)

Give page no(s).

[Amounts]	Particulars
[]	
[]	Authority:
[]	For how many:
[]	Nature:
[]	- or say if none

(*Show details on an extra attached (numbered) page if necessary)

Signed as authorised by the Unit’s Management Committee - Date:

01 June 2023

Brian Hewitt 01/06/23

(Brian Hewitt) - Unit Treasurer

Lynda E Bishop 01/6/23

(Lynda Bishop) - Unit Chair

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT
TRUSTEES' ANNUAL REPORT ON ACTIVITIES for year ended 31 March 2023

Form
 SCC A3 (R&P)
 Oct-2011

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: ST ALBANS **Charity No:** 302457

Unit address (or address for correspondence):-

House name:	St Albans Sea Cadets
Street and No:	Holywell Hill
Area or Estate:	Westminster Lodge
Town/City:	St Albans
County:	Hertfordshire
Post Code:	AL1 2DJ

Unit Management Committee members (the 'charity trustees') at date of signing Report:-

Lynda Bishop	0
Robert Brown	0
Brian Hewitt	0
Sara Grewel	0
Richard Harvey	

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [*not: Scotland*]:-

Brian Hewitt	
--------------	--

Nature and date of the Unit's constitution (governing document):- 07 September 2017

Governed by Sea Cadet Regulations

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-

Unit Management Committee (UMC) members are elected annually at the Annual General Meeting (AGM). UMC members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMC have the power to appoint a new UMC member. The UMC member appointed will serve until the date of the next AGM, after which the post will be filled by election.

The Unit's charitable purpose(s) as set out in its constitution is:-

To help young people towards responsible adulthood by encouraging valuable personal attributes and high standards of conduct, using a nautical theme based on the customs of the Royal Navy.

The Unit's main activities and achievements in the financial year were:-

Rowing, canoeing, sailing both dinghies and offshore tallship and competitive craft alike, Adventure training, seamanship, target shooting, sports events (swimming and football), D of E, cook stewarding, first aid, the list goes on and is serious fun and action packed.

Public Benefit

The UMC continue to give due regard to the public benefit provided by the Unit in relation to the charitable purposes of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as seaborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst undertaking courses to earn badges and promotions.

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

SEA CADETS

**ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT
TRUSTEES' ANNUAL REPORT ON ACTIVITIES for year ended 31 March 2023**

Form
SCC A3 (R&P)
Oct-2011

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: ST ALBANS

Charity No: 302457

Reserve Policy

The charity trustees acknowledge with thanks the extra support of the Ministry of Defence by way of grants in aid, loan of equipment and services of personnel to the Unit during this financial year.

Revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income
Year-end reserves amounted to £92,736.09 equal to 36 months' on that basis.

[Delete this section if not applicable]

The Unit holds <enter sum> in designated funds representing fixed assets needed for future activities and
<enter sum> for future projects to be carried out in <Enter No of Months/Yrs> as currently

[Delete this section unless the Unit has a Restricted Fund in deficit]

A restricted fund held for the purpose of
was in deficit to the extent of as at the year-end as a result of the following circumstances:

and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-
None

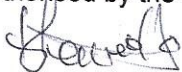
The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

None

Date signed as authorised by the Unit's Management Committee:

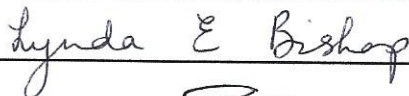
01 June 2023

Brian Hewitt



Unit Treasurer

Lynda Bishop



Unit Chairman

Bob Greaves



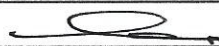
Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

Trustees Report - Page 2 of 2

Appendix B1 – England & Wales

Independent examiner's report on the accounts

Report to the trustees/ members of	Sea Cadet Unit Name ST ALBANS SEA CADETS	
On accounts for the year ended	31 March 2023	Sea Cadet Unit no (if any)
Set out on pages	AC1-AC5. <small>(remember to include the page numbers of additional sheets)</small>	
Respective responsibilities of trustees and examiner	<p>The Charity trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.</p> <p>It is my responsibility to</p> <ul style="list-style-type: none"> examine the accounts (under section 43 of the Act), to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and to state whether particular matters have come to my attention. 	
Basis of independent examiner's statement	<p>My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.</p> <p>In the course of my examination, no matter has come to my attention (other than that disclosed below *)</p>	
Independent examiner's statement	<ol style="list-style-type: none"> which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that: <ul style="list-style-type: none"> proper accounting records are kept (in accordance with section 41 of the Act); and accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. <p>* Please delete the words in the brackets if they do not apply.</p>	
Signed:		Date: 5 JUNE 2023
Name:	R. GREAVES	
Relevant professional qualification(s) or body (if any):	FCCA	
Address:	182 WHITTINGTON LANE	
	EDGWARE	
	448 6QJ	



ST ALBANS UNIT OF THE SEA CADET CORPS

England & Wales - Charity number 302457

Accounts

**SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

Form
SCC A3 (R&P)

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2022

Oct-2011

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: ST ALBANS		Charity No: 302457	
Fund-name/purpose (if not held for the Unit's <u>general</u> purposes):-			
	Notes	THIS YEAR 2022	LAST YEAR 2021
REVENUE RECEIPTS –			
HQ-GRANTS:			
- CAPITATION	Refunds	400.15	
- TRAVEL EXPENSE REFUNDS		0.00	2,420.93
- DIRECT			
- SCVA (Sea Cadet Victualling Allowance)			
OTHER GRANTS			
CADET DONATIONS		6,905.00	5,475.00
OTHER DONATIONS	Cadet activities various	6,029.00	404.00
LEGACIES			
MOD - BOAT REPAIR GRANT			
FUNDRAISING PROCEEDS (not: Special Events as below)	Traf/Din Amazon	117.56	555.63
SPECIAL EVENTS PROCEEDS (as <u>charitable</u> activity only)			
OTHER CHARITABLE ACTIVITIES:			
- COMPETITION RECEIPTS			
- COURSE FEES			
SUNDRY SALES RECEIPTS			
INVESTMENT INCOME RECEIVED			
BANK DEPOSIT INTEREST			
PROPERTY RENTS (includes any occasional lettings/hirings)	AMS, Striders, others	19,049.05	15,015.76
OTHER REVENUE RECEIPTS		0.00	10,031.20
TOTAL REVENUE RECEIPTS A		32,500.76	33,902.52
NON-REVENUE RECEIPTS –			
INVESTMENT SALES PROCEEDS			
PROCEEDS FROM SALES OF OTHER FIXED ASSETS			
LOANS RECEIVED/RECOVERED (include grants per contra*)			
TRANSFERS FROM ANY OTHER [#] FUND OF THE UNIT			550.00
ANY OTHER RECEIPTS			
TOTAL NON-REVENUE RECEIPTS B		0.00	550.00
(#Attach that Fund's similar Account of Receipts as page AC1A, and so on) (*Note: Loan <u>write-offs</u> are 'receipts' here and 'payments' on page AC2)			
TOTAL RECEIPTS (=A+B) C		32,500.76	34,452.52

Reconciliation:-

NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-

- REVENUE ITEMS (= A – D from page AC2)	G	12,111.74	16,423.04
- NON-REVENUE ITEMS (= B – E from page AC2)	H	0.00	-65.37
- COMBINED (=G+H)		12,111.74	16,357.67
CASH/BANK BALANCE FROM LAST YEAR-END		71,224.57	54,866.90
CASH/BANK BALANCE AT THIS YEAR-END		83,336.31	71,224.57

**SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT -**

Form
SCC A3 (R&P)

Oct-2011

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2022

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: ST ALBANS

Charity No: 302457

Fund-name/purpose (if not held for the Unit's general purposes):-

	Notes	THIS YEAR 2022	LAST YEAR 2021
REVENUE PAYMENTS –			
FUNDRAISING COSTS (not: Special Events as below)			
INVESTMENT MANAGEMENT COSTS (if any)			
<u>DIRECT CHARITABLE ACTIVITY COSTS:</u>			
- SPECIAL EVENTS COSTS			
- COMPETITION COSTS		450.00	0.00
- TRAVEL COSTS		0.00	0.00
- CATERING COSTS		0.00	100.00
- TRAINING COURSES COSTS		2,146.03	1,124.50
- GRANTS (including any charitable loans written off)			
ARTICLES PURCHASED FOR RESALE			
<u>OVERHEAD COSTS FOR:</u>			
- RENT / COUNCIL TAX			
- HEAT, LIGHT & WATER		2,438.96	2,095.05
- TELEPHONE	Telephone & Broadband	870.92	930.42
- POSTAGE		0.00	0.00
- PRINTING & STATIONERY		750.93	
<u>MAINTENANCE COSTS FOR:</u>			
- BUILDINGS	Repairs and maintenance	6,564.60	9,167.30
- BOATS		0.00	0.00
- VEHICLES	MOT & service	757.57	447.54
- COMPUTERS			
- OTHER EQUIPMENT		2,459.95	0.00
FUEL COSTS		306.85	0.00
INSURANCE COSTS	All elements	1,921.96	1,926.50
BANK INTEREST & CHARGES			
<u>CHARITY GOVERNANCE COSTS:</u>			
- FOR AUDIT OR INDEPENDENT EXAMINATION			
- FOR ACCOUNTS PREPARATION			
- FOR LEGAL ADVICE (for constitution or trustees)		0.00	0.00
OTHER REVENUE COSTS	Refuse, Security, Uniform	1,721.25	1,688.17
TOTAL REVENUE PAYMENTS D		20,389.02	17,479.48
<u>NON-REVENUE PAYMENTS –</u>			
FOR INVESTMENTS PURCHASED			
FOR OTHER FIXED ASSETS (including any improvements)			
LOANS MADE/REPAID			
TRANSFERS FROM ANY OTHER# FUND OF THE UNIT			550.00
ANY OTHER PAYMENTS			65.37
TOTAL NON-REVENUE PAYMENTS E		0.00	615.37
TOTAL PAYMENTS (=D+E) F		20,389.02	18,094.85

(*Attach that Fund's similar Account of Payments as page AC2A, and so on)

SEA CADETS

**ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT
TRUSTEES' ANNUAL REPORT ON ACTIVITIES for year ended 31 March 2022**

Form
SCC A3 (R&P)
Oct-2011

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: ST ALBANS

Charity No: 302457

Unit address (or address for correspondence):-

House name:	St Albans Sea Cadets
Street and No:	Holywell Hill
Area or Estate:	Westminster Lodge
Town/City:	St Albans
County:	Hertfordshire
Post Code:	AL1 2DJ

Unit Management Committee members (the 'charity trustees') at date of signing Report:-

Lynda Bishop	0
Robert Brown	0
Brian Hewitt	0
Sara Grewel	0
Richard Harvey	0

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

	0
0	0
0	0
0	0

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [*not*: Scotland]:-

Brian Hewitt

Nature and date of the Unit's constitution (governing document):- 07 September 2017

Governed by Sea Cadet Regulations

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-

Unit Management Committee (UMC) members are elected annually at the Annual General Meeting (AGM). UMC members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMC have the power to appoint a new UMC member. The UMC member appointed will serve until the date of the next AGM, after which the post will be filled by election.

The Unit's charitable purpose(s) as set out in its constitution is:-

To help young people towards responsible adulthood by encouraging valuable personal attributes and high standards of conduct, using a nautical theme based on the customs of the Royal Navy.

The Unit's main activities and achievements in the financial year were:-

Rowing, canoeing, sailing both dinghies and offshore tallship and competitive craft alike, Adventure training, seamanship, target shooting, sports events (swimming and football), D of E, cook stewarding, first aid, the list goes on and is serious fun and action packed.

Public Benefit

The UMC continue to give due regard to the public benefit provided by the Unit in relation to the charitable purposes of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as seaborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst undertaking courses to earn badges and promotions.

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

SEA CADETS

**ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT
TRUSTEES' ANNUAL REPORT ON ACTIVITIES for year ended 31 March 2022**

Form
SCC A3 (R&P)
Oct-2011

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: ST ALBANS

Charity No: 302457

Reserve Policy

The charity trustees acknowledge with thanks the extra support of the Ministry of Defence by way of grants in aid, loan of equipment and services of personnel to the Unit during this financial year.

Revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income
Year-end reserves amounted to £83,336.31 equal to 36 months' on that basis.

[Delete this section if not applicable]

The Unit holds <enter sum> in designated funds representing fixed assets needed for future activities and
<enter sum> for future projects to be carried out in <Enter No of Months/Yrs> as currently

[Delete this section unless the Unit has a Restricted Fund in deficit]

A restricted fund held for the purpose of
was in deficit to the extent of as at the year-end as a result of the following circumstances:

and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-
None

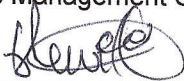
The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

None

Date signed as authorised by the Unit's Management Committee:

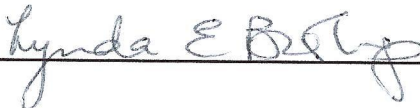
02 September 2022

Brian Hewitt



Unit Treasurer

Lynda Bishop



Unit Chairman

Bob Greaves




Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

Trustees Report - Page 2 of 2

Appendix B1 – England & Wales

Independent examiner's report on the accounts

Report to the trustees/ members of	Sea Cadet Unit Name ST ALBANS SEA CADETS		
On accounts for the year ended	31 March 2020	Sea Cadet Unit no (if any)	
Set out on pages	AC1 – AC5 <small>(remember to include the page numbers of additional sheets)</small>		
Respective responsibilities of trustees and examiner	<p>The Charity trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.</p> <p>It is my responsibility to</p> <ul style="list-style-type: none"> • examine the accounts (under section 43 of the Act), • to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and • to state whether particular matters have come to my attention. 		
Basis of independent examiner's statement	<p>My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.</p>		
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention (other than that disclosed below*)</p> <ol style="list-style-type: none"> 1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that: <ul style="list-style-type: none"> • proper accounting records are kept (in accordance with section 41 of the Act); and • accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. <p><small>* Please delete the words in the brackets if they do not apply.</small></p>		
Signed:		Date:	2 SEPTEMBER 2020
Name:	R. GREAVES		
Relevant professional qualification(s) or body (if any):	FCCA		
Address:	182 WHITCHURCH LANE		
	EDGWARE		
	HA8 6QJ		

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

The form consists of a large rectangular box with a black border. Inside the box, there are three diagonal lines drawn from the bottom-left towards the top-right. The top-most line starts near the bottom-left corner and ends near the top-right corner, with a small black dot at its upper endpoint. The middle line starts further down and to the left, and ends further up and to the right. The bottom-most line starts near the bottom-left corner and ends near the bottom-right corner. These lines appear to be redaction marks or placeholders for text.

ST ALBANS UNIT OF THE SEA CADET CORPS

England & Wales - Charity number 302457

Accounts

**SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

Form
SCC A3 (R&P)

Oct-2011

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2021

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: ST ALBANS

Charity No: 302457

Fund-name/purpose (if not held for the Unit's general purposes):-

	Notes	THIS YEAR 2021	LAST YEAR 2020
REVENUE RECEIPTS –			
HQ-GRANTS:			
- CAPITATION			
- TRAVEL EXPENSE REFUNDS			
- DIRECT			
- SCVA (Sea Cadet Victualling Allowance)			
OTHER GRANTS			
CADET DONATIONS			
OTHER DONATIONS			
LEGACIES			
MOD - BOAT REPAIR GRANT			
FUNDRAISING PROCEEDS (not: Special Events as below)			
SPECIAL EVENTS PROCEEDS (as charitable activity only)			
OTHER CHARITABLE ACTIVITIES:			
- COMPETITION RECEIPTS			
- COURSE FEES			
SUNDRY SALES RECEIPTS			
INVESTMENT INCOME RECEIVED			
BANK DEPOSIT INTEREST			
PROPERTY RENTS (includes any occasional lettings/hirings)			
OTHER REVENUE RECEIPTS			
	COVID-19 Activity refunds	2,420.93	656.06
	Cadet Donations	5,475.00	6,134.00
	Cadet activity	404.00	9,125.06
	CO-OP Grant	555.63	6,362.22
	AMS, Pixie Studio	15,015.76	18,851.90
	COVID-19 /Deposit	10,031.20	1,253.86

TOTAL REVENUE RECEIPTS A

33,902.52 42,383.10

NON-REVENUE RECEIPTS –

INVESTMENT SALES PROCEEDS
PROCEEDS FROM SALES OF OTHER FIXED ASSETS
LOANS RECEIVED/RECOVERED (include grants per contra*)
TRANSFERS FROM ANY OTHER# FUND OF THE UNIT
ANY OTHER RECEIPTS

	Transfer from Acc No2	550.00	

TOTAL NON-REVENUE RECEIPTS B

550.00 0.00

(*Attach that Fund's similar Account of Receipts as page AC1A, and so on)

(*Note: Loan write-offs are 'receipts' here and 'payments' on page AC2)

TOTAL RECEIPTS (=A+B) C

34,452.52 42,383.10

Reconciliation:-

NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-

- REVENUE ITEMS (= A – D from page AC2)	G	16,423.04	8,778.78
- NON-REVENUE ITEMS (= B – E from page AC2)	H	-65.37	
- COMBINED (=G+H)		16,357.67	8,778.78
CASH/BANK BALANCE FROM LAST YEAR-END		54,866.90	46,088.12
CASH/BANK BALANCE AT THIS YEAR-END		71,224.57	54,866.90

**SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT -**

Form
SCC A3 (R&P)

Oct-2011

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2021

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)
(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: ST ALBANS

Charity No: 302457

Fund-name/purpose (if not held for the Unit's general purposes):-

	THIS YEAR 2021	LAST YEAR 2020
	Notes	
REVENUE PAYMENTS –		
FUNDRAISING COSTS (not: Special Events as below)		
INVESTMENT MANAGEMENT COSTS (if any)		
DIRECT CHARITABLE ACTIVITY COSTS:		
- SPECIAL EVENTS COSTS		
- COMPETITION COSTS		
- TRAVEL COSTS	0.00	1,169.63
- CATERING COSTS	0.00	1,449.00
- TRAINING COURSES COSTS	Cadet support grant 100.00	302.41
- GRANTS (including any charitable loans written off)	COVID-19 Refunds 1,124.50	11,707.85
ARTICLES PURCHASED FOR RESALE		
OVERHEAD COSTS FOR:		
- RENT / COUNCIL TAX		
- HEAT, LIGHT & WATER		
- TELEPHONE	Gas, Water, Electric 2,095.05	2,227.18
- POSTAGE	Telephone & Broadband 930.42	813.51
- PRINTING & STATIONERY	0.00	0.00
MAINTENANCE COSTS FOR:		
- BUILDINGS		
- BOATS		
- VEHICLES		
- COMPUTERS		
- OTHER EQUIPMENT		
FUEL COSTS	Refurbished Toilets 9,167.30	3,257.33
INSURANCE COSTS	0.00	150.60
BANK INTEREST & CHARGES	MOT & service 447.54	1,700.56
CHARITY GOVERNANCE COSTS:		
- FOR AUDIT OR INDEPENDENT EXAMINATION		
- FOR ACCOUNTS PREPARATION		
- FOR LEGAL ADVICE (for constitution or trustees)		
OTHER REVENUE COSTS	0.00	0.00
	Refuse, Security, Uniform 1,688.17	7,731.91
TOTAL REVENUE PAYMENTS D	17,479.48	33,604.32
NON-REVENUE PAYMENTS –		
FOR INVESTMENTS PURCHASED		
FOR OTHER FIXED ASSETS (including any improvements)		
LOANS MADE/REPAID		
TRANSFERS FROM ANY OTHER# FUND OF THE UNIT	Transfer from Acc No2 550.00	
ANY OTHER PAYMENTS	Adjustment 65.37	
TOTAL NON-REVENUE PAYMENTS E	615.37	0.00
TOTAL PAYMENTS (=D+E) F	18,094.85	33,604.32

(*Attach that Fund's similar Account of Payments as page AC2A, and so on)

2/10/21 *McL*

SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT
TRUSTEES' ANNUAL REPORT ON ACTIVITIES for year ended 31 March 2021

Form
 SCC A3 (R&P)
 Oct-2011

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: ST ALBANS

Charity No: 302457

Unit address (or address for correspondence):-

House name:	St Albans Sea Cadets
Street and No:	Holywell Hill
Area or Estate:	Westminster Lodge
Town/City:	St Albans
County:	Hertfordshire
Post Code:	AL1 2DJ

Unit Management Committee members (the 'charity trustees') at date of signing Report:-

Lynda Bishop	
Robert Brown	
Brian Hewitt	
Sara Grewel	
Richard Harvey	

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Caroline Williams	

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [not: Scotland]:-

Brian Hewitt	
--------------	--

Nature and date of the Unit's constitution (governing document):- 07 September 2017
 Governed by Sea Cadet Regulations

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-

Unit Management Committee (UMC) members are elected annually at the Annual General Meeting (AGM). UMC members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMC have the power to appoint a new UMC member. The UMC member appointed will serve until the date of the next AGM, after which the post will be filled by election.

The Unit's charitable purpose(s) as set out in its constitution is:-

To help young people towards responsible adulthood by encouraging valuable personal attributes and high standards of conduct, using a nautical theme based on the customs of the Royal Navy.

The Unit's main activities and achievements in the financial year were:-

Rowing, canoeing, sailing both dinghies and offshore tallship and competitive craft alike, Adventure training, seamanship, target shooting, sports events (swimming and football), D of E, cook stewarding, first aid, the list goes on and is serious fun and action packed.

Public Benefit

The UMC continue to give due regard to the public benefit provided by the Unit in relation to the charitable purposes of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as seaborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst undertaking courses to earn badges and promotions.

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT
TRUSTEES' ANNUAL REPORT ON ACTIVITIES for year ended 31 March 2021

Form
SCC A3 (R&P)
Oct-2011

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)
(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: ST ALBANS

Charity No: 302457

Reserve Policy

The charity trustees acknowledge with thanks the extra support of the Ministry of Defence by way of grants in aid, loan of equipment and services of personnel to the Unit during this financial year.

Revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income
Year-end reserves amounted to £71,224.57 equal to 24 months' on that basis.

[Delete this section if not applicable]

The Unit holds <enter sum> in designated funds representing fixed assets needed for future activities and <enter sum> for future projects to be carried out in <Enter No of Months/Yrs> as currently

[Delete this section unless the Unit has a Restricted Fund in deficit]

A restricted fund held for the purpose of was in deficit to the extent of as at the year-end as a result of the following circumstances:

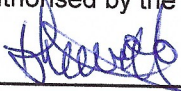
and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-
None

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-
None

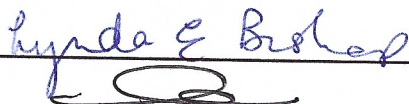
Date signed as authorised by the Unit's Management Committee: 01 September 2021

Brian Hewitt



Unit Treasurer

Lynda Bishop



Unit Chairman

Bob Greaves



Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

Trustees Report - Page 2 of 2

Appendix B1 – England & Wales

Independent examiner's report on the accounts

Report to the trustees/ members of	Sea Cadet Unit Name SAINT ALBANS SEA CADETS		
On accounts for the year ended	31 MARCH 2021	Sea Cadet Unit no (if any)	302457
Set out on pages	AC1, AC2, AC3, AC4, AC5 <small>(Number in brackets the page numbers of additional sheets)</small>		

Respective responsibilities of trustees and examiner The Charity trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to


- examine the accounts (under section 43 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement In the course of my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 41 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:  Date: **6 OCTOBER 2021**

Name: **BOB GREAVES**

Relevant professional qualification(s) or body (if any): **FCCA**

Address: **1B2 WHITCHURCH LANE**
EDGWARE
HAB 6QJ

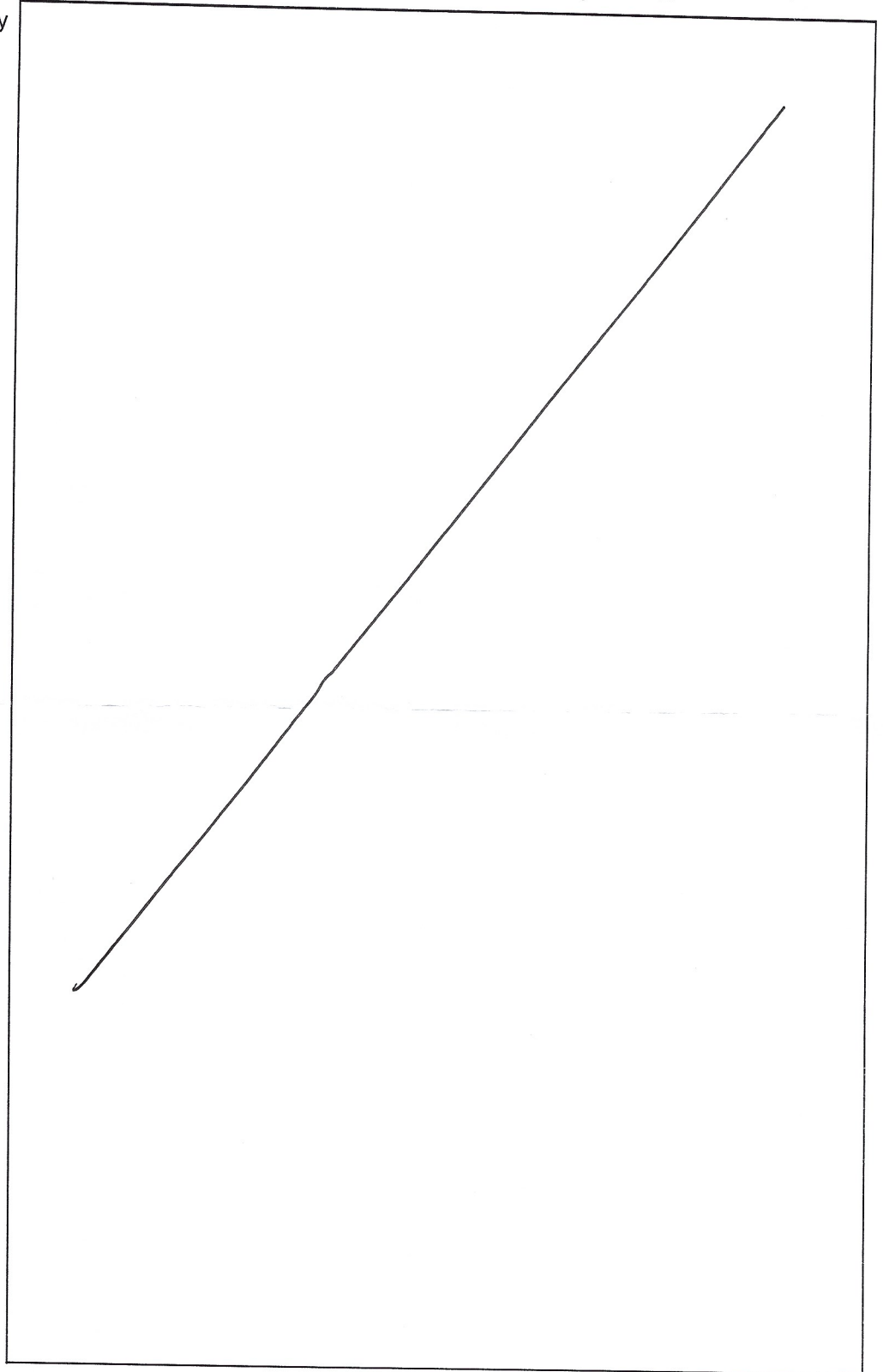
#10/21

#6/10

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.



Handwritten notes:
11/10/21
M 6/10