

NASH MILLS VILLAGE HALL

England & Wales · Charity number 302433

Details

Status Registered

Legal form Other

Registered 1963-05-14

Register [View on the Charity Commission register](#)

Contact

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Hemel Hempstead
Hertfordshire
HP3 9DQ

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Activities

Objects: THE PROVISION AND MAINTENANCE OF A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF NASH MILLS WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR MEETINGS, LECTURES AND CLASSES, AND FOR OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION, WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

Activities: Maintenance and management of Nash Mills village hall. The hall is used by the greater community for social activities and gatherings. The hall is self funding and we receive no financial support for running costs from the Parish or local council.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- **Area of benefit:** NASH MILLS
- Hertfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£36,034	£17,062	-	-
2024-03-31	£33,693	£18,477	-	-
2023-03-31	£29,732	£15,366	-	-
2022-03-31	£50,354	£31,614	-	-
2021-03-31	£47,404	£38,607	-	-

Trustees

Name	Role	Appointed
Janet Maddern		2015-11-28
Nicola Cobb		2019-06-19
Paul Clark		2021-10-18
Richard Ball		2021-10-18

NASH MILLS VILLAGE HALL

England & Wales - Charity number 302433

Accounts

Balance Sheet

As at 31 March 2025

Account number	Account description	31 Mar 25 YTD	31 Mar 24 YTD	Variance
	Assets			
	Fixed Assets			
	Fixed Assets	41,384.44	942.82	40,441.62
0030	Office equipment and IT - Cost	848.46	848.46	-
0031	Office equipment and IT - Accumulated Depreciation	(848.46)	(565.64)	(282.82)
0040	Furniture, Fixtures and fittings - Cost	40,936.44	660.00	40,276.44
0041	Furniture, Fixtures and fittings - Accumulated Depreciation	(220.00)	-	(220.00)
0050	Hall Equipment - Cost	668.00	-	668.00
	Noncurrent Assets	-	-	-
	Intangible Assets	-	-	-
	Total Fixed Assets	41,384.44	942.82	40,441.62
	Current Assets			
	Current Assets	12,685.98	2,509.76	10,176.22
1100	Trade Debtors	12,514.00	2,340.00	10,174.00
1110	Prepayments	171.98	169.76	2.22
	Bank	102,478.70	122,101.09	(19,622.39)
1200	Bank Current Account	16,949.23	37,499.40	(20,550.17)
1201	Bank Deposit Account (95 Day)	50,000.47	-	50,000.47
1202	Bank Deposit Account (Instant)	35,529.00	84,601.69	(49,072.69)
	Total Current Assets	115,164.68	124,610.85	(9,446.17)
	Total Assets	156,549.12	125,553.67	30,995.45
	Liabilities			
	Current Liabilities			
	Current Liabilities	-	-	-
	Bank Overdraft	-	-	-
	Other Current Liabilities	15,723.37	3,700.00	12,023.37
1120	Deposits Held - Parties	2,148.00	2,250.00	(102.00)
1121	Prepaid Parties	994.00	1,450.00	(456.00)
1140	Grants Received But Not Expended: ACRE Kitchen	12,581.37	-	12,581.37
	Total Current Liabilities	15,723.37	3,700.00	12,023.37
	Future Liabilities			
	Long Term Liabilities	-	-	-
	Total Future Liabilities	-	-	-
	Total Liabilities	15,723.37	3,700.00	12,023.37
	Total Net Assets	140,825.75	121,853.67	18,972.08
	Equity			
	Equity	140,825.75	121,853.67	18,972.08
	Profit And Loss - Prior Years	121,853.67	106,637.55	15,216.12
	Profit And Loss - Current Year	18,972.08	15,216.12	3,755.96
	Total Equity	140,825.75	121,853.67	18,972.08

Nash Mills Village Hall

Profit and Loss Report

01 April, 2024 - 31 March, 2025

Analysis Type: ALL

	This Period		
	2024/2025	2023/2024	Difference
SALES			
4000 - Sales - Regular Hirers	18,174.00	17,755.00	419.00
4001 - Car Park Spaces	5,000.00	5,000.00	
4005 - Grants and Donations Received		400.00	-400.00
4010 - Sales - Ad Hoc Parties	11,833.00	9,647.00	2,186.00
4900 - Other income	100.00		100.00
4920 - Bank Interest Received	927.78	891.40	36.38
Total Sales (£)	36,034.78	33,693.40	2,341.38
DIRECT EXPENSES			
5000 - Cost of Sales - Hall Hire Refunds	600.00	432.00	168.00
5040 - Cost of Sales - Labour	2,080.00	2,080.00	
Total Direct Expenses (£)	2,680.00	2,512.00	168.00
GROSS PROFIT/LOSS (£)	33,354.78	31,181.40	2,173.38
% Profit	92.56%	92.54%	
OVERHEADS			
6000 - Marketing & Events	151.67	72.00	79.67
7110 - Water Rates	460.70	494.09	-33.39
7120 - General Rates		16.50	-16.50
7200 - Electricity	1,010.30	1,037.53	-27.23
7210 - Gas & Oil	2,680.22	2,149.83	530.39
7220 - Waste Collection	983.12	927.12	56.00
7500 - Printing	24.79	22.99	1.80
7520 - Office Stationery		5.50	-5.50
7521 - Hall Decorations	7.49	50.00	-42.51
7540 - Internet Charges	190.31		190.31
7550 - Computer & Software	212.40	165.60	46.80
7570 - Subscriptions	36.00	36.00	

7610 - Accountancy Fees	120.00		120.00
7611 - Bookings and Hall Management	1,323.00	1,300.00	23.00
7620 - Website	253.00	416.29	-163.29
7630 - Business Insurance	685.70	704.49	-18.79
7800 - Repairs, Renewals & Maintenance	2,251.98	5,042.87	-2,790.89
7810 - Cleaning & Cleaning Sundries	3,489.20	3,241.65	247.55
8030 - Office Equipment and IT Depreciation	282.82	282.82	
8040 - Fixtures and Fittings Depreciation	220.00		220.00
Total Overheads (£)	14,382.70	15,965.28	-1,582.58
NET PROFIT/LOSS (£)	18,972.08	15,216.12	3,755.96
% Profit	52.65%	45.16%	

Nash Mills Village Hall

Lower Road – Nash Mills - Hemel Hempstead - Herts - HP3 8RT

Treasurer contact email: NMVHtreasurer@hotmail.com

Treasurer's Report for Financial Year End March 2025

Once again, the village hall accounts are fully automated via a Sage Accounting system and have been approved by an external examiner, RD.

Notes to the accounts:

Balance Sheet

Assets

- Office Equipment and IT - £848.46 for a table trolley and folding chairs, which is being written down over 3 years at £282.82 per year now fully depreciated.
- Furniture, Fixtures and Fittings – Additional £40,276.44 - kitchen including fitting £36,360.44, £516 concrete base and installation for bench, £3400 concrete slab and new drainage at front entrance. Will be written down starting FYE 31.3.26.
- Trade Debtors totalling per attached £12,514.00. Of this, £11,527.00 has now been paid (as at 25.9.24), a further £160 is being paid. This leaves doubtful debts of £588 that may need to be written off. Negotiations will take place with the hirers and moving forward they will need to comply with our terms.
- Prepayment £171.98 represents the portion of the insurance payment that relates to FYE 31.3.25 (3 months)
- Bank accounts: Current £16,949.23; Lloyds Deposit £35,529.00; NatWest 95 Day account £50,000.47. Total £102,478.70. Much of this fund is ringfenced for hall renovations taking place in FYE 31.3.26.

Liabilities

- Deposits held – Parties: £2,148.00 - a list is available for committee to view if required.

- Prepaid Parties: £994.00; represents future parties (to be held in FYE 31.3.26 but paid in advance, FYE 31.3.25)
- Grants received but not yet expended: ACRE grant for kitchen and toilets. This grant has now been expended as at 25.9.25.

Notes to the P&L account

Sales

Total income for the period is recorded as £36,034.78, including bank interest received of £927.78. This shows as an increase of £2,341.38 on the previous year, which is reflected in both ad hoc party sales and regular hirers.

Overheads - main increases/decreases

- There was an increase in gas and electricity of £530.39, unsurprisingly, due to energy providers increasing rates globally.
- Accountancy fees £120.00 - this was a cost incurred for completion of the complex NatWest bank forms that required a chartered accountant or solicitor to complete.
- Website and internet charges, one higher and one lower than previous year, negligible difference.
- Repairs and Renewals - Reduced by £2790.89. This was due to external drainage works required in 23/24
- Cleaning and cleaning sundries - increase over previous year £247.55 due to professional oven clean and paper towels and dispenser for kitchen.
- Depreciation Fixtures and fittings - £220.00 - bench seat to be depreciated over 3 years, first of three.

Summary

In recent years the accounts have shown a large balance in the bank accounts, following S106 income and various grants received, that were ringfenced for hall improvements. Due to this, it was necessary to move some funds into a different bank in order to keep within the protected £85,000 Financial Services Compensation Scheme; this was an arduous but necessary task. However, in the financial year to 31.3.2026 a large portion of the bank balances are being spent in order to bring the village hall up to a more corporate/competitive standard.

The accounts have been 'audited' by an independent examiner, Russ Dyble. Russ has a great deal of experience in both commercial and charity accounting and holds the role of Treasurer in another local charity. He and I held a meeting to perform a deep dive into the accounting function and following this he has robustly examined the accounts presented to him.

My grateful thanks to Russ for his detailed scrutiny, questioning and constructive criticism. His report is herewith.

A handwritten signature in black ink that reads "Maddern". The signature is written in a cursive style with a large initial 'M' and a horizontal line under the name.

Jan Maddern

Treasurer

Nash Mills Village Hall

Scrutineer's Report to the Trustees of the

NASH MILLS VILLAGE HALL

(Registered Charity Number 302433)

I report on the accounts of the charity for the year ended 31st March 2025.

Respective responsibilities of Trustees and Scrutineer

As the charity's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility, without carrying out an audit or independent examination, to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the charity's constitution, I have scrutinised the records and the accounts presented to me, set out on Sage and accompanied by documents shared with me by Dropbox (bank statements, balance sheet, profit & loss report, trial balance and invoices/receipts relating to payments made by the charity).

Scrutineer's Statement

I am satisfied that the final Balance Sheet and Profit & Loss account, signed off today, are an accurate record of the business of Nash Mills Village Hall for this period.

The following points are of note:

1. I have checked that the opening balances on Sage, the bank statements and year-end figures submitted for 31/3/24 all agree.
2. I have conducted spot-checks on a selection of transactions to satisfy myself that transactions are being correctly categorised and relate to the business of Nash Mills Village Hall.
3. Some payments are made against a claim form rather than receipts – whilst the figures look to be fair costs for the items claimed, best practice would be for supporting evidence of the purchases to be submitted with the claim form.
4. This being the second full year Sage has been used has allowed the charity to better present this year's figures vs the previous year's figures.
5. Depreciation has been applied at a rate consistent with previous years and is correctly reflected in the balance sheet.
6. Following some clarification questions, I am satisfied that the treasurer's report provides excellent commentary on balances, debtors, pre-payments and depreciation.
7. There are payments made to one or more of the trustees/volunteers during the year - which I can see has been correctly declared to the charity commission in previous years. The charity should satisfy itself that they have the correct policy and procedures in place to cover this in line with Charity Commission guidance.



Russell Dyble

Hollybush House, Bond Gate, Nuneaton, CV11 4AR

3rd October 2025

Nash Mills Village Hall

Lower Road – Nash Mills - Hemel Hempstead - Herts - HP3 8RT

Chair email: [mailto: NMVHChair@hotmail.com](mailto:NMVHChair@hotmail.com)

Chair's Report

Year ending 31 March 2025

As always, I'd like to express my thanks to the entire committee for their continued support and commitment to Nash Mills Village Hall throughout the year. It is, once again, worth mentioning that most of the work we put into the hall as a committee is done voluntarily, usually on top of many other commitments, responsibilities, and day jobs. It can take time to get things done due to the timing of meetings, availability of committee members, and time in general, but I'm pleased to say that we are now steadily making progress with refurbishments in the hall.

We were lucky enough to receive a grant from the Platinum Jubilee Fund that has been put towards our new kitchen which has received very positive feedback. The fund has also helped us to resolve drainage issues at the front of the hall and will be put towards new toilets in the coming year. On top of that, we are planning for a full redecoration of the hall to add a more modern feel.

In September 2024 we held a community event for local residents to show off our new kitchen and officially share our Platinum Jubilee bench (purchased with money left over from a previous grant fund). This was very successful and has encouraged us to consider what we may want to do for the community in the coming year. As we're now moving into the 75th year since the hall opened, it gives us the perfect goal to think about other event opportunities. We have already planned a fun dog show for May and are thinking about options for a big 75th celebration in November.

At our AGM in September, Richard stood down as secretary after taking on the role in 2015. I'd like to take this opportunity to thank him for all his hard work on the agendas, minutes, and follow up actions. That probably equates to over 50 agendas and sets of minutes! In my own six years with the hall, Richard has always been a committed and enthusiastic member and I'm delighted that he has remained on the committee, while allowing him time to concentrate on commitments outside of the hall.

Once again, this year has seen a few changes in the groups using the hall but we seem to have regular enquiries and are always able to fill the more popular days and times, with some additional day time spaces being filled. My thanks to Keith for his continued commitment and careful organisation to optimise bookings for the hall.

Thank you again to Jan who holds us all to account by following a trusted process for invoicing and managing payments and expenses, and continues to look for ways to streamline methods to try to minimise the time these tasks take.

In the coming year, we are looking forward to welcoming two new roles to support the Bookings and Finance side of our work, helping the committee and trustees with the more administrative tasks required to keep the hall running smoothly and professionally.

A final thank you, once again, to everyone for your time, energy, and commitment to getting things done, and I look forward to seeing what challenges we decide to take on in the coming year!

Nicola Cobb

Chair of Management Committee
Nash Mills Village Hall

NASH MILLS VILLAGE HALL

England & Wales - Charity number 302433

Accounts

Nash Mills Village Hall

Balance Sheet Report

To: 31 March, 2024

ASSETS

Fixed Assets

0030 - Office equipment and IT - Cost	848.46	
0031 - Office equipment and IT - Accumulated Depreciation	-565.64	
0040 - Furniture, Fixtures and fittings - Cost	660.00	
	Total Fixed Assets	£942.82

Current Assets

1100 - Trade Debtors	2,340.00	
1110 - Prepayments	169.76	
1200 - Bank Current Account	37,499.40	
1202 - Bank Deposit Account (Instant)	84,601.69	
	Total Current Assets	£124,610.85

TOTAL ASSETS **£125,553.67**

LIABILITIES

Current Liabilities

1120 - Deposits Held - Parties	2,250.00	
1121 - Prepaid Parties	1,450.00	
	Total Current Liabilities	£3,700.00

Future Liabilities

Total Future Liabilities **£0.00**

	TOTAL LIABILITIES	£3,700.00
	TOTAL NET ASSETS	£121,853.67
EQUITY		
Net Profit / Loss	121,853.67	
<i>Net Profit / Loss (prior year(s))</i>	106,637.55	
<i>Net Profit / Loss (current year)</i>	15,216.12	
	TOTAL EQUITY	£121,853.67

Nash Mills Village Hall

Profit and Loss Report

01 April, 2023 - 31 March, 2024

Sales		
4000 - Sales - Regular Hirers	17,755.00	
4001 - Car Park Spaces	5,000.00	
4005 - Grants and Donations Received	400.00	
4010 - Sales - Ad Hoc Parties	9,647.00	
4920 - Bank Interest Received	891.40	
	Total Sales	£33,693.40
Direct Expenses		
5000 - Cost of Sales - Hall Hire Refunds	432.00	
5040 - Cost of Sales - Labour	2,080.00	
	Total Direct Expenses	£2,512.00
GROSS PROFIT / LOSS		£31,181.40
Overheads		
6000 - Marketing	72.00	
7110 - Water Rates	494.09	
7120 - General Rates	16.50	
7200 - Electricity	1,037.53	
7210 - Gas & Oil	2,149.83	
7220 - Waste Collection	927.12	
7500 - Printing	22.99	
7520 - Office Stationery	5.50	
7521 - Hall Decorations	50.00	
7550 - Computer & Software	165.60	
7570 - Subscriptions	36.00	

7611 - Bookings and Hall Management	1,300.00	
7620 - Website	416.29	
7630 - Business Insurance	704.49	
7800 - Repairs, Renewals & Maintenance	5,042.87	
7810 - Cleaning & Cleaning Sundries	3,241.65	
8030 - Office Equipment and IT Depreciation	282.82	
	Total Overheads	£15,965.28
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	NET PROFIT / LOSS	£15,216.12
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Nash Mills Village Hall

Lower Road, Nash Mills, Hemel Hempstead, Herts HP3 8RT
Treasurer contact tel: 07711 066696; Email NMVHtreasurer@hotmail.com

Treasurer's Report for Financial Year End March 2024

This year the village hall accounts are fully automated via a Sage Accounting system and have been approved by an external examiner, DG.

Notes to the accounts:

Balance Sheet

Assets

- Office Equipment and IT - £848.46 for a table trolley and folding chairs, which is being written down over 3 years at £282.82 per year
- Furniture, Fixtures and Fittings - £660 for a bench installed in the garden. Depreciation will start in the next financial year and will be written down over 4 years.
- Trade Debtors totalling per attached £2,340.00. Of this, £750.00 has now been paid (as at 28.9.24), a further £150.00 is being paid, and £108.00 has been identified as a cancelled booking so will be credited. This leaves two doubtful debts of £360 and £972 that may need to be written off. Negotiations will take place with the hirers and moving forward they will need to comply with our terms.
- Prepayment £169.76 represents the portion of the insurance payment that relates to FYE 31.3.25 (3 months)
- Bank accounts: Current £37,499.40; Deposit £84, 601.69; Total £122,101.09. Much of this fund is ringfenced for hall renovations taking place in FYE 31.3.25.

Liabilities

- Deposits held – Parties: £2,250.00, a list is available for committee to view if required.
- Prepaid Parties: £1,450.00; represents future parties (to be held in FYE 31.3.25 but paid in advance, FYE 31.3.24)

Notes to the P&L account

Total income for the period is recorded as £33,693.40, including bank interest received of £891.40. This shows as an increase of £3,960.97 on the previous year. This increase is a true reflection as this is the first full year since we changed the accounting method.

Summary

The accounts have been 'audited' by an independent examiner, Dawn Gardner. Dawn has a great deal of experience in charity accounting, and robustly examines the accounts presented to her.

My grateful thanks to Dawn for her detailed scrutiny, questioning and constructive criticism. Her report is herewith.

Jan Maddern
Treasurer
Nash Mills Village Hall

Independent Examination of Nash Mills Village Hall Accounts

FYE: 31.3.24

Examination completed: 9th September 2024

Having examined the accounts for the financial year to 31.3.24, I am satisfied that the final Balance Sheet and Profit & Loss account, signed off today, are an accurate record of the business of Nash Mills Village Hall for this period. The following points are of note:

2. Purchase Ledger check - It is imperative that all costs are supported by documentation. Persons who regularly receive 'payments' from NMVH for 'services' should provide an annual invoice which describes the services they provide (if they are not providing monthly invoices). The file has one such for Mrs J Warwick, but not for Mr K Gower. Both receive payments four-weekly.

3. Sales Invoice check - Some of the regular hirers are not paying on time and, more importantly, do not seem to be communicating with either the Booking Secretary or the Treasurer on any change of dates / time / usage. This lack of communication is making the keeping of the diary very loose and the managing of the sales invoices / credit control very time consuming. The hall calendar does not seem to reflect the actual usage. An example of this would be *Pilates with Jenna*, which is not listed within the diary for September 2024, although this group use the hall on Tuesday mornings at 10am for one hour.

The issues with the sales ledger seem to be caused by a lack of continuity with the regular hirers, the diary and the invoicing. This could be improved by one person taking responsibility for the whole process.

4. There is a total aged debt of £2,340.00. All debts are 60 days or more outstanding at the year end. I would predict these were 'queries' requiring credit notes but, if this is the case, the length of time in dealing with these is overlong.

5. The prepayment amount of £169.76 is a 3 month portion of the insurance costs which relate to the next financial year.

6. I can confirm that the bank account totals shown in the accounts agree to the bank statements.

Dawn Gardner

Independent Examiner

NASH MILLS VILLAGE HALL

England & Wales - Charity number 302433

Accounts

Nash Mills Village Hall

Balance Sheet Report

To: 31 March, 2023

ASSETS

Fixed Assets

0030 - Office equipment and IT - Cost	848.46	
0031 - Office equipment and IT - Accumulated Depreciation	-282.82	
	
	Total Fixed Assets	£565.64

Current Assets

1100 - Trade Debtors	1,904.00	
1110 - Prepayments	195.19	
1200 - Bank Current Account	25,777.43	
1202 - Bank Deposit Account (Instant)	83,710.29	
	
	Total Current Assets	£111,586.91

TOTAL ASSETS **£112,152.55**

LIABILITIES

Current Liabilities

1120 - Deposits Held - Parties	2,358.00	
1121 - Prepaid Parties	1,757.00	
1140 - Grants Received But Not Expended	400.00	
2110 - Accruals	1,000.00	
	
	Total Current Liabilities	£5,515.00

Future Liabilities

Total Future Liabilities **£0.00**

	TOTAL LIABILITIES	£5,515.00
	TOTAL NET ASSETS	£106,637.55
EQUITY		
Net Profit / Loss	106,637.55	
<i>Net Profit / Loss (prior year(s))</i>	92,271.15	
<i>Net Profit / Loss (current year)</i>	14,366.40	
	TOTAL EQUITY	£106,637.55

Nash Mills Village Hall

Profit and Loss Report

01 April, 2022 - 31 March, 2023

Sales	
4000 - Sales - Regular Hirers	24,003.00
4010 - Sales - Ad Hoc Parties	5,571.00
4920 - Bank Interest Received	158.43

Total Sales	£29,732.43
Direct Expenses	
5040 - Cost of Sales - Labour	2,080.00

Total Direct Expenses	£2,080.00
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	GROSS PROFIT / LOSS
	£27,652.43
Overheads	
6000 - Marketing	48.00
7110 - Water Rates	315.24
7200 - Electricity	668.72
7210 - Gas & Oil	1,115.00
7220 - Waste Collection	812.84
7500 - Printing	7.20
7521 - Hall Decorations	25.50
7540 - Internet Charges	328.35
7610 - Accountancy Fees	700.00
7611 - Bookings and Hall Management	4,420.00
7612 - Caretaking	300.00
7620 - Website	440.00
7630 - Business Insurance	585.56
7800 - Repairs, Renewals & Maintenance	2,486.64

7810 - Cleaning & Cleaning Sundries	685.66	
8030 - Office Equipment and IT Depreciation	282.82	
8200 - General Expenses	28.50	
8210 - Subscriptions	36.00	
	
	Total Overheads	£13,286.03
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	NET PROFIT / LOSS	£14,366.40
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Nash Mills Village Hall

Lower Road, Nash Mills, Hemel Hempstead, Herts HP3 8RT
Treasurer contact tel: 07711 066696; Email NMVHtreasurer@hotmail.com

Treasurer's Report for Financial Year End 2023

This year the village hall accounts have been fully automated via a Sage Accounting system.

Balance Sheet

Assets – notes:

- Office Equipment and IT - £848.46 for a table trolley and folding chairs, which is being written down over 3 years at £282.82 per year
- Trade Debtors totalling per attached £1904.00
- Prepayment £195.19 represents the portion of the insurance payment that relates to FYE 31.3.24 (3 months)
- Bank accounts: Current £25777.43; Deposit £83710.29; Total £109,487.72

Liabilities – notes:

- Deposits held – Parties: £2,358.00 as per attached list
- Prepaid Parties: £1,757.00; represents future parties (to be held in FYE 31.3.24 but paid in advance, FYE 31.3.23)
- Grants Received but not expended: Two grants totalling £400.00; £200 to purchase a QEII memorial tree and £200 for the ceremony to dedicate it
- Accruals: £1,000 to cover the British Gas undercharge for the period

Notes to the P&L account

Total sales for the period is recorded as £29,732.43. This shows as a decrease of £5,391.52 from the previous year. Part of this difference is the adjustment for how we account for deposits, including £2,198 of deposits paid out in FYE 31.3.23 that had been accounted as sales in FYE 31.3.22. In addition, previous years would have accounted for prepaid parties as sales. This year's adjustment also includes prepaid parties of £1,757 for FYE 31.3.24 as a Balance Sheet liability whereas in previous years this would have been counted as sales.

Summary

The accounts prepared up to 31.3.23 include several adjustments in order to bring the accounting system into line to comply with general accounting principles. This was necessary to accurately account for deposits held on behalf of clients, which are not part of the trading income and expenditure of the charity.

The accounts were 'audited' by an independent examiner, Dawn Gardner. Dawn has a great deal of experience in charity accounting, including deposits held on behalf of clients, as she was a school bursar for many years.

My grateful thanks to Dawn for her detailed scrutiny, questioning and constructive criticism.

Jan Maddern
Treasurer
Nash Mills Village Hall

**Nash Mills Village Hall
Chair's Report
17 July 2023**

It's the end of my second term as the chair of the Nash Mills Village Hall management committee and I'd like to express my thanks to the entire committee for their continued support throughout the year.

Thanks, as always, to Richard for his hard work on the agenda, minutes, and meeting follow ups, and to Keith for his continued commitment and careful organisation to optimise bookings for the hall. This year has seen a few changes in the groups using the hall but we seem to have regular enquiries and are always able to fill the more popular days and times.

Particular thanks this year to Jan who took over the role of treasurer in order to update and modernise the process (including the use of an online accounting package) so that it will be easier to hand over to future treasurers. I know this has not been a straightforward task and (because she won't do a job by halves) has taken up a great deal of her time.

Although we haven't added to the large-scale building improvements since the last AGM in October 2022, there has been plenty of maintenance work regularly taken care of. Thanks to those who have been willing and active – particularly Chalan - in taking on those tasks to keep the hall running smoothly (including items such as leaks and issues with the gate).

Our Wi-Fi has now been up and running for around nine month, thanks to Richard's time and dedication in its set up! It has been well received by hirers and seems to have been working successfully, so certainly a great addition.

We will shortly have a budget and planning meeting (our first for some years I believe) to ensure that we can cover rising costs for the coming year(s) while still remaining good value for our customers. As a charity, it is, of course, important that we can cover our regular outgoings with the incoming payments, while building our funds for future repairs and improvements, and hopefully this budget will help us to make a plan for how to bring the next set of hall improvements to fruition. The 75th anniversary of NMVH gives us a nice goal!

The change in deposit charges since last year has, potentially, had a positive impact on the number of issues previously experienced with a small number of evening bookings and I'm optimistic that we will continue to see the reduced impact on regular hirers.

CDA Herts continues to be a great resource for information and advice, and both Keith and I attend their meetings as much as possible. I have started to look at policies over the last year but it's time-consuming so always seems to be a lower priority when there are more pressing tasks such as utility changes and insurance. However, it is important that these are in place so I will endeavour to have essential items done by the end of 2023!

Nicola Cobb
Chair of Management Committee
Nash Mills Village Hall

Independent Examination of Nash Mills Village Hall Accounts

FYE: 31.3.23

Examination completed: 17.7.23

Having scrutinised the accounts for the financial year to 31.3.23 I am satisfied that the final balance sheet and P&L account, signed off today, are an accurate record of the business of Nash Mills Village Hall for this period. The following points are of note:

1. In FYE 31.3.22 there was no 'deposits held' figure, indicating that all deposits were previously accounted as sales. This was brought into line in this financial year, whereby a total of £2,198 was paid out in deposits relating to the previous year. This has unavoidably reduced this year's sales by the same amount as the previous year's sales would have been inflated by this amount.
2. It is imperative that all costs are supported by documentation, with invoices or receipts.
3. There is a total aged debt of £1,904.00.
4. The treasurer has accrued £1,000.00 for gas that I understand is due to an undercharge caused by British Gas, which was corrected in May 2023.
5. The balance sheet shows a £400.00 grant received that has not been expended as at 31.3.23. It is recommended to expend this as soon as possible in order for it to not be reclaimed.
6. Account 1120 – Deposits held – parties: shows a reconciled balance of £2,358.00. The Treasurer has provided a supporting analysis of this.
7. I can confirm that the bank account totals shown in the accounts agree to the bank statements.

Dawn Gardner

Independent Examiner

NASH MILLS VILLAGE HALL

England & Wales - Charity number 302433

Accounts



Nash Mills Village Hall

Treasurer's Report – Amanda Clutson

Nash Mills Village Hall Charity Number 302433

AGM 18th October 2021

Summary of accounts submitted and approved by our Independent Auditor – **Peter Bladon on 1st September 2021**

Income on the financial statement:

Bank interest: £1.71 on monies held in the high interest account

Lettings income = £8615.97

This is mainly made up of income from our Church groups who during a period of time in lockdown were the only groups able to utilise the hall due to Covid restrictions.

Expenses/Cleaning: £9430.00

There is a slight decrease in this figure from last year – £10010 but this was purely down to when the cut- off was. Expenses are paid every 4 weeks rather than monthly hence the slight difference.

Repairs & Maintenance = £24484.82

We have had a couple of large payments through this year's accounts. The first was to Armstrong Landscaping for £5754 which was for ground clearance and seeding and stump and tree removal. Payments also included £17978.40 payable to Bestco Surfacing Ltd for the car park resurfacing and marking up. The other small payments were for general maintenance items purchased by Keith for the general upkeep of the hall

Utilities: = £2177.92

This is down from previous years however it has to be noted that there were long periods of time that the hall wasn't used during lockdown and the heating was either switched off or turned down to minimum temperature. We are signed into a 4 year fixed deal with British Gas for both our electricity and gas for a further 2 years.

Electricity = £16.21 day/ £13.79 evening / Standing charge £27.99

Gas= Unit charge of £3.89/ standing charge = £37.20

Insurance = £715.55

The Village Hall is signed up to a fixed 3 year deal with Zurich Insurance (Suffolk Holdings), a company who specialise in Village Hall insurance. We are finishing our 3 year fixed term in July and therefore can look for a more competitive quote from other providers

Sundry Expenses = £234.52

This mainly includes items for cleaning the hall (invoices mainly from Herts Fullstop), toilet roll, floor and surface cleaner, etc. We also purchased a towel dispenser for the toilets which came to £94.28. and a gift for our independent auditor for £31.61. Again, a point to note that our cleaning materials budget was lower than normal due to the fact that the hall was closed for a long period of time.

Return of deposit = £1565.00

Hirers who have paid their deposit as a BACS payment have their deposit returned by cheque once the hall has been checked over for damage. The online banking system wasn't in operation before the end of the financial year and therefore all deposit refunds were by cheque.

Donations/Lockdown grants: £20808.00

Business Grants were received in the following denominations:

15th May 2020 = £10,000

11th December 2020 = £1334

26th January 2021 = £1282

2nd February 2021 = £6096

9th March 2021 = £2096

On behalf of the committee I would like to pass our thanks to Nash Mill Parish Council for the donation of £17978.40 for full reimbursement of the car park resurfacing costs. This was very gratefully received and has meant that we can now utilise this money that we would have allocated to this repair bill to the many other jobs that we have to do.

The bank account looks healthier than it has ever done partly due to the 106 money received last year and also for the grants received during lockdown. As a charity we are very grateful that we were able to access this financial support and it has to be noted that without this funding our expenditure would have vastly outweighed out income..

I would also like to give huge thanks to the rest of the Committee and Trustees for being so supportive of the Nash Mills Village Hall and doing their best to look after and treasure this wonderful asset. Also, special thanks to Richard for being our brilliant committee secretary and holding us to account for our action points, I know it is a bit of a thankless job sometimes but we are all very appreciative! Finally, huge thanks to Mr Peter Bladon again who always cheerfully agrees to audit our accounts for us.

Lets look forward to a good year ahead!

Amanda Clutson – Treasurer

16th October 2021

**NASH MILLS VILLAGE HALL
LOWER ROAD, NASH MILLS**

Financial statement for the Year ending 31st March 2021

INCOME	Year to 31st March 2021	Year to 31st March 2020
Donations	£17,978.40	£49,010.00
Bank interest	£1.71	£3.39
Lettings income	£8,615.97	£23,135.73
Lockdown grants	£20,808.00	£0.00
Total income	£47,404.08	£72,149.12
EXPENDITURE		
Expenses/cleaning	£9,430.00	£10,010.00
Repairs & Maintenance	£24,484.82	£9,960.70
Equipment costs	£0.00	£0.00
Utilities	£2,177.92	£2,826.44
Insurance	£715.55	£817.25
Office/Sundries Expenses	£234.52	£442.24
Return of deposit	£1,565.00	£1,362.00
Fund raising costs	£0.00	£0.00
Advertising	£0.00	£0.00
Total expenditure	£38,607.81	£25,418.63
Surplus for the year	£8,796.27	£46,730.49

Balance sheet 2021

Nash Mills Village Hall

Charity number 302433

Lower Road, Hemel Hempstead, HP3

Balance sheet as of 31st March 2021

Balance as of March 2020	£64,733.96
Surplus for the year	£8,796.27

Available funds	£73,530.23
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Represented by

Current a/c March 2021	£49,976.84
Petty Cash	£7.15
Less uncleared cheques	£0.00

Total	£49,983.99
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Deposit account (instant)	£75.67
Deposit account (30 day)	£23,470.57

Total	£23,546.24
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Total	£73,530.23
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Prepared by: _____

A J Clutson
Treasurer, Nash Mills Village Hall

Dated:

Examined by: _____

Dated:

P Bladon
Independent Examiner

£0.00

23rd May 2021

**NASH MILLS VILLAGE HALL
LOWER ROAD, NASH MILLS**

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Prepared by: AJ Clutson

Dated:

A J Clutson
Treasurer, Nash Mills Village Hall

Examined by: PJ Bladon

Dated:

P Bladon
Independent Examiner

£0.00

23rd May 2021

1st September 2021