

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date Period end date

Charity name

Charity No
(if any)

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Little Hadham Village Hall is held upon trust for the inhabitants of the Parish of Little Hadham without distinction of political, religious, or other opinions. Use is for meetings, lectures, and classes and for other forms of recreation and leisure time occupations with the objective of improving the conditions of life for the inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Main activities are bowls, badminton, cinema club, afternoon tea, coffee morning, digital inclusion, craft, and fitness classes fundraising events and private hire. To further the charities purposes, we have been working with social prescribing agencies and others to provide activities for public benefit around the prevention of isolation and digital exclusion.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All management committee members are emailed a copy of CC3 The Essential Trustee: What you Need to Know. We also have a Management Trustee (Induction) Policy in place and trustees are asked to sign a declaration annually which refers to the Charity Commission's guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	LEFT BLANK
Policy on social investment including program related investment	Para 1.38	LEFT BLANK
Contribution made by volunteers	Para 1.38	The Management Committee is made up of volunteers as described in the constitution. Volunteers play an essential part in ensuring the premises are maintained properly with reference to health and safety legislation. Financial management is regularly reviewed including applications for grant funding.
Other		

October 2016

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Our main achievement for the management committee of Little Hadham Village Hall has been to maintain the premises and financial affairs during the difficult circumstances presented by the Covid19 pandemic. Government guidelines and lack of income through lockdown meant that we had to identify and apply for appropriate grant funding. This funding has enabled the charity to continue to operate for the public benefit and has also enabled us to refurbish some parts of the building to create a safe and warm community space fit for purpose.</p> <p>We have also achieved wider engagement with our local community through working with outside agencies which has provided help and support to vulnerable groups, including the elderly and young mothers.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	LEFT BLANK
Performance of fundraising activities against objectives set	Para 1.41	LEFT BLANK
Investment performance against objectives	Para 1.41	LEFT BLANK
Other		

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	Trust - Constitution derived from Conveyance document
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Constitution states that 5 elected members and 9 appointed members become management trustees

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	LEFT BLANK
The charity's organisational structure and any wider network with which the charity works	Para 1.51	LEFT BLANK
Relationship with any related parties	Para 1.51	LEFT BLANK
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	At the end of last financial year the charity was in a good fiscal position. There were no outstanding debts and income post Covid has returned to a healthy level. This is supported by regular fundraisers and donations from the local community
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The policy on reserves is to hold 6 months operating expenses in reserves. We hold this level of reserves to ensure that in the event of extraordinary circumstances (such as the Covid pandemic) the charity has funds to keep the facilities running and in good repair ready for return to business as usual.
Amount of reserves held	Para 1.22	Reserves held at the end of the last financial year were sufficient to meet our reserves policy.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There were no uncertainties about the charity as a going concern at the end of the financial year

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Reference and Administrative details

Charity name	LITTLE HADHAM VILLAGE HALL TRUST
Other name the charity uses	
Registered charity number	302425
Charity's principal address	THE FORD, LITTLE HADHAM WARE, HERTS SG11 2BP

CHAIR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	JAN WILLIAMSON	CHAIR		ELECTED
2	JOAN MCKINLAY	VICE-CHAIR		ELECTED
3	KAITEE ROBINSON	MINUTES SECRETARY		ELECTED
4	DENISE ARMSTRONG	BOOKINGS SECRETARY		ELECTED
5	DAVID WILLETT	LITTLE HADHAM PRIMARY SCHOOL		APPOINTED
6	ANNETTE LUEDTKE	BADMINTON		APPOINTED
7	PETER ENGLISH	BOWLS CLUB		APPOINTED
8	FREDDIE ARKELL	PARISH COUNCIL		APPOINTED
9	RICHARD MARDELL	PANTOMIME GRP		APPOINTED
10	KARIN GREEN	GARDENING CLUB		APPOINTED
11	MIKE SMITH	RED CHAIR CINEMA		APPOINTED
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
JOHN FARDELL		
ANGELA FARDELL		
KARIN GREEN		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Treasurer	Emma Branch	Houghtons, Little Hadham, Ware., Herts

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

J. Williamson

Full name(s)

Janette

Williamson

Position (eg Secretary,
Chair, etc)

chairman.

Date

21/6/22

VILLAGE HALL TRUST
LITTLE HADHAM
STATEMENT OF FINANCIAL ACTIVITIES AT 31 JULY 2021

Income		£
Local trading income		£ (1,390.00)
Non local trading income		£ (970.00)
Events		£ (544.00)
Total Trading Income		£ (2,904.00)
Other income - donations		£ (16,309.66)
Other income - Grants		£ (29,555.00)
Other income fundraising		£ (1,384.50)
Other income - investmnets		£ (624.02)
Other income - furloughs		£ (672.00)
Other income - doctors		£ (2,350.00)
Other income - bank interest		£ 0.92
Total Other Income		£ (50,894.26)
TOTAL INCOME		£ (53,798.26)

Expenses

Total Salaries	£ 876.00
Administration	
Property Maintenance	£ 5,721.87
Property Refurbishment	£ 6,984.17
Cleaning and cleaning materials	£ 261.83
Insurance	£ 6,009.22
Heating and Light	£ 2,063.23
Water	£ 1,168.80
Refuse	£ 1,675.80
Internet and Technology	£ 143.83
Telephone	£ 326.99
Rates	£ (11,209.95)
Professional fees	£ 299.40
Licenses	£ 183.46
covid	£ 928.85
equipment purchase	£ 12,220.28
miscellaneous (giftst etc)	£ 79.99
Total Adminstration	£ 26,857.77
Website	£ 99.83
fundraising costs	£ -
general	£ 213.80
Total Marketing	£ 313.63
Total Expenses	£ 28,047.40

Net profit for the year

Loss realised:

Loss on investments

Loss on fixed assets written off

Loss on sale of investments

Less money held for Ash valley community fund

Accounting profit/loss

Balance brought forward
Movement in P&L
Balance carry forward

--	--

NOTES ON BALANCE SHEET ITEMS

Note 1

	Book value		
	31.7.19		depreciation
Tangible fixed assets			
	£		£
Hall	0		-11,562
Surgery	0		-2,851
Equipment	0		-5,819
Total	-£0		-£20,232

Note 2

	Bought		
		Loss	31.7.21
Invesco perpetua inc	05/04	4,991	24788.15

**VILLAGE HALL TRUST
LITTLE HADHAM
BALANCE SHEET AT 31 JULY 2021**

		2021
FIXED ASSETS	Note	
Tangible fixed assets	1	-£0
Investmensts	2	24788.15
		24,788
 CURRENT ASSETS		
Bank Balance		
community account		19803.01
sviings account		31840.87
 Total Bank Balance		51643.88
 CREDITORS: amounts falling due		
within one year		
Fees and rents received in advance		0
accruals		0
		76,432
 NET CURRENT ASSETS		
Assets		24,788
Bank accounts		51643.88
		76,432

£	
£	(53,798.26)

£	28,047.40
---	------------------

£ (25,750.86)

£	4,990.85
£	20,232.25
£	-
£	(527.76)

£	75,902.00
£	(527.76)
£	76,429.76



Book value	
31.7.19	
	£
£	11,562.00
£	2,850.75
£	5,819.25
£	20,232.00

31.7.20	
£	29,779.00



2020

20,232

29779

50,011

25891

0

0

75,902

50,011

25891

75,902

Ashmeads
The Ford
Little Hadham
Herts
SG11 2AY

Little Hadham Village Hall Committee
Little Hadham Village Hall
Little Hadham
Herts
SG11 2BP

12 June 2022

Dear Emma,

You have asked me to review the accounting records and the formal accounts. I confirm the following:

1. The accounting records are clearly documented
2. The accounts reconcile with the accounting records
3. The format of the accounts is accurate

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'N. Faraday', with a stylized flourish at the end.

Neil Faraday MPhys ACA FCA (ICAEW - 1442521)