



Ickleford Village Hall

ACCOUNTS

FOR THE YEAR ENDED

31 DECEMBER 2022

CHARITY NAME: THE ICKLEFORD VILLAGE HALL

CHARITY NUMBER: 302409

THE ICKLEFORD VILLAGE HALL

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THE ICKLEFORD VILLAGE HALL

REFERENCE AND ADMINISTRATION

1 TRUSTEES

Sue Firm
Nicola Lockey-Voyle
Deborah Julian Curle Hammond
Lucy Harrigan
Peter Roberts
Geoff Morse
Wendy Crowe
Siouxsie Symons

2 CHARITY ADRESSS

47 Arlesey Road
Ickleford
Hitchin
Hertfordshire
SG5 3TG

3 CHARITY NUMBER

302409

4 BANK NAME AND ADDRESS

Lloyds Bank
1 Bancroft
Hitchin
Hertfordshire
SG5 1JQ

2022

Ickleford Village Hall

Report of the Trustees for the year ended 31 December 2022

Structure, governance and management

The charity is an unincorporated entity and governed by its governing document dated 8 December 1967 (amended 11 May 2017). Trustees are appointed and reappointed at the annual general meeting held each year. The charity is managed in its day to day running by the Trustees.

Objectives and activities

The hall remains a popular venue both for residents and non-residents of Ickleford as it has regular bookings every day, both daytime and evenings. There are also many one-off bookings (mainly weekends) throughout the year. We have tried to keep hire costs low to help facilitate a good level of bookings.

Overview of activities for the year

In 2022 The Ickleford Village Hall was fully open for business again and enjoyed a healthy level of both regular and one-off hirers. The turnover from One-off Hires and Regular Users rose significantly from £15,895.06 (2021) to £29,682.23 (2022). This has exceeded the pre-Covid levels of 2019 (£25,056.05).

Our main outgoing in 2022 was by far the Utility costs (Light, Power, Heating), a staggering £14,427.97 although £5,666.88 was an incorrect water bill, of which £4,800 has since been refunded. We switched energy supplier in December 2022 from British Gas to SSE and hope this will keep our monthly spend to around £1,000. Our second largest spend was sub-contract cleaning, costing £3,370.20. Repairs & Maintenance have been lower this year at £2,817.29 but we expect a much bigger spend in 2023 as we plan to have smoke/heat detectors fitted and work on damp areas in the small hall, repair of the external render and window surround and external repaint undertaken.

The total turnover from lettings was £29,682.23, with the cost of sales and operating expenses totalling £26,837.23, giving us a small operating profit of £5,547.27. This is still lower than our pre Covid profit in 2019 of £6,160.04.

These figures have enabled the hall to increase our closing asset balance to £71,513.91 as of 31 December 2022.

Reserves policy

The reserves will continue to be managed closely by the Committee and where appropriate, further work undertaken on the hall in 2023/2024 to maintain the building to a high standard.

Future overview

Having lost 3 committee members during 2022 and juggled both the Chair and Treasurer roles, I was pleased to welcome a new Bookings Secretary in April and just recently a new Treasurer. I now plan to concentrate on the day-to-day management of the hall and take forward the necessary maintenance work. I would like to thank all committee members for their help and support over the last year and look forward to working together to preserve the future of the village hall.

Signed on behalf of the Board of Trustees on 9 March 2023

Sue Firm
Chair & Acting Treasurer

**INDEPENDENT EXAMINER'S STATEMENT TO THE TRUSTEES OF
THE ICKLEFORD VILLAGE HALL**

I report to the trustees on my examination of the accounts of the above charity for the year ended 31st

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity concerning any such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently I do not express an audit opinion on the view given in the accounts. The report is limited to those matters set out in the statement below.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be

Emma Fraser FCA

Unit 1, The Cam Centre
Wilbury Way
Hitchin
Herts
SG4 0TW



6th March 2023

THE ICKLEFORD VILLAGE HALL

ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

	<u>2022</u>	Year on Year Variance	<u>2021</u>
	£		£
RECEIPTS			
HALL LETTINGS (Note 2)	29,682.23	86.74%	15,895.06
GOVERNMENT GRANTS	2,667.00	(72.21%)	9,597.00
BANK DEPOSIT INTEREST	35.27	490.79%	5.97
TOTAL RECEIPTS	32,384.50	27.01%	25,498.03
EXPENDITURE			
CARETAKER/CLEANER	3,370.20	58.14%	2,131.20
CLEANING MATERIALS	853.17	26.56%	674.11
POSTAGE, STATIONERY, ADMIN	167.00	(32.53%)	247.50
TELEPHONE	103.85	(15.26%)	122.55
GENERAL RATES	430.21	240.81%	126.23
WATER RATES	9,826.92	14123.36%	69.09
GAS	3,697.32	279.98%	973.03
ELECTRICITY	903.73	(12.01%)	1,027.08
REFUSE COLLECTION	965.90	4.35%	925.60
PHS GROUP	171.65	5.18%	163.20
FIRE EXTINGUISHER SERVICE	186.00	2.21%	181.98
INSURANCE	1,259.02	7.05%	1,176.10
SOFTWARE COSTS	532.50	48.29%	359.10
INDEPENDENT REVIEW	120.00	0.00%	120.00
LICENCE (PRS)	485.04	0.00%	-
SUNDRIES	947.43	177.44%	341.49
	24,019.94	178.06%	8,638.26
REPAIRS AND RENEWALS (Note 3)	2,817.29	-60.06%	7,053.83
TOTAL EXPENDITURE	26,837.23	71.02%	15,692.09
SURPLUS FOR YEAR	5,547.27	-43.43%	9,805.94

THE ICKLEFORD VILLAGE HALL

BALANCE SHEET AS AT 31 DECEMBER 2022

	<u>31/12/2022</u>	<u>31/12/2021</u>
	£	£
<u>CAPITAL BALANCES</u>		
OPENING ASSET BALANCES (1ST JAN)	65,966.64	56,160.70
SURPLUS FOR THE YEAR	5,547.27	9,805.94
	<hr/>	<hr/>
CLOSING ASSET BALANCES (31ST DEC)	<u>71,513.91</u>	<u>65,966.64</u>
<u>REPRESENTED BY</u>		
LLOYDS BANK -CURRENT ACCOUNT	2,249.62	3,145.27
-INSTANT SAVINGS ACCOUNT	71,181.05	65,145.78
	<hr/>	<hr/>
	73,430.67	68,291.05
PETTY CASH	216.49	18.49
DEBTORS (HIRE CHARGES)	2,313.25	767.70
CREDITORS (ADVANCE DEPOSITS)	(2,100.00)	(1,600.00)
CREDITORS (DEFERRED INCOME)	(2,346.50)	(1,165.00)
CREDITORS (SUPPLIERS)	-	(345.60)
	<hr/>	<hr/>
CLOSING ASSET BALANCES AS ABOVE	<u>71,513.91</u>	<u>65,966.64</u>

THE ICKLEFORD VILLAGE HALL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

1. GENERAL INFORMATION

This is an unincorporated charity registered with the Charities Commission England and Wales Registration Number: 302409

These statements have been prepared on a receipts and payments basis. They have been prepared in accordance with the trust deed and Charities Act 2011 ('the act').

2. HALL LETTINGS

	<u>2022</u>		<u>2021</u>	
	£		£	
SCOUTS, CUBS AND BEAVERS	1,441.00	5%	1,044.00	7%
BROWNIES	269.80	1%	134.90	1%
DRAMA	3,014.48	10%	2,048.16	13%
MIRRORS DANCE	2,878.50	10%	1,420.00	9%
KEEP-FIT/PILATES/YOGA	1,347.00	5%	612.00	4%
LINE DANCING	1,094.00	4%	522.50	3%
W.I.	438.50	1%	155.50	1%
PARISH COUNCIL	200.00	1%	881.00	6%
DANCING	1,665.50	6%	604.00	4%
DANSE HERTS	615.00	2%	275.00	2%
SARACENS FOUNDATION	1,394.00	5%	510.00	3%
TODDLERS	535.00	2%	414.00	3%
CORE CONFIDENT	403.00	1%	-	0%
PILATES (CS)	853.00	3%	-	0%
FITNESS AND STRETCH	401.00	1%	-	0%
ART & CRAFTS CLUB	1,144.00	4%	-	0%
SING AND SIGN	567.25	2%	-	0%
PHONICS FOR ROBOTS	1,057.00	4%	792.00	5%
ZEN FLOW YOGA	156.75	1%	-	0%
OTHER LETTINGS	<u>10,207.45</u>	34%	<u>6,482.00</u>	41%
	<u><u>29,682.23</u></u>	100%	<u><u>15,895.06</u></u>	100%

THE ICKLEFORD VILLAGE HALL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022 (continued)

<u>3.REPAIRS AND RENEWALS</u>	<u>2022</u>	<u>2021</u>
	£	£
Sundry Items/General repairs	113.47	338.86
Boiler Service	-	186.00
Switched On - PAT test	-	60.00
Polish main hall floor	-	3,989.65
Wireless Thermostat and Hot &		
Cold tap heads	-	263.40
Heating sensor	-	312.00
Boiler parts	-	117.60
Water Syphon	-	105.60
Community Heartbeat -		
Defibrillator annual cost	198.00	198.00
New front hedge		708.00
Gas Check	144.00	84.00
Battery for cleaner	-	185.72
Vacuum cleaner	-	345.00
Fridge	-	160.00
PAT test & 5 year Electrical	618.02	-
Repair of boiler	495.80	-
Fire risk assessments	354.00	-
Loft ladder and hatch	894.00	-
	<u>2,817.29</u>	<u>7,053.83</u>

4. RELATED PARTIES

During the year Sue Firm, a trustee was reimbursed £702 for petty cash expenses relating to the charity.