

ANNUAL REPORT

BREAKS MANOR
YOUTH AND
COMMUNITY
CENTRE



ANNUAL GENERAL MEETING
WEDNESDAY 23^{R D} JULY 2025
AT 7PM FOR 7.30PM START

AGENDA

Welcome by the Chairman who will then ask the Patron, Lady Salisbury to chair the meeting.

Apologies for absence

Agree Minutes of previous AGM

Matters arising from minutes of previous AGM

Chairmans Report 2024-2025

Treasurers Report 2024-2025

Approval of Accounts 2024-2025

Any other business

MANAGEMENT COMMITTEE

PATRON

Lady Salisbury

Hatfield House, Hatfield, Hertfordshire,
AL95HX

OFFICERS

Tony Crowther

**HON TRUSTEE/VICE
CHAIRMAN**

34 Birchwood Close, Hatfield, Hertfordshire,
AL10 0PP

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Barry Clark

CHAIRMAN

24 Chennells, Hatfield, Hertfordshire, AL10
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BARRY.JOHN.CLARK@GMAIL.COM

Keith Jones

TREASURER

46 Crossway, Welwyn Garden City,
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COMMITTEE MEMBERS

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Elizabeth Mendez

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Sandy Jones

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Peter Hebden

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Mick Wise

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Howard Taunton

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WHBC REPRESENTATIVE

Adrienne Nix
COUNCILLOR

Council Offices, The Campus, Welwyn Garden
City, Hertfordshire, AL8 6AE
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BREAKS MANOR YOUTH & COMMUNITY CENTRE

Annual General Meeting held at 7.30 pm on Wednesday 17th July 2024

Present:	Lady Salisbury	Patron
	Barry Clark	Chairman
	Peter Hebden	Trustee
	Tony Crowther	Centre Secretary
	Elaine Jones	Hon Treasurer
	Keith Jones	Gardener/Social Media
	Sandy Jones	House Staff/Social Media/Website
	Sophie Gallagher-Jones	Minutes Secretary
	June Walters	Hatfield Town Council
	Rosemary Basden	Hatfield Town Council Deputy Mayor
	Richard Griffiths	
	Cllr Mick Wise	

Barry warmly welcomed everyone, though not huge numbers. He was sad to report, and endorsed by Lady Salisbury, the recent death of Eric McLaughlin who had been a committed member of the committee. He then handed over to our Patron, Lady Salisbury, who said it was a great pleasure to be here, thanked everyone, the committee, volunteers, marvellous, and then took over the Meeting. Breaks has changed its role but still plays a big part in the community, so thank you everybody for keeping Breaks alive. She was full of praise for the 2023-2024 Report provided, and also had noted the decorations, so thank to all concerned. She also paid tribute to our social presence—and Breaks is booked every weekend!

1. **Apologies for Absence**

Apologies for absence had been received from Beverly O'Connell, Elizabeth Mendez, Linda Mendez, Cllr Bernard Sarson.

2. **Minutes of Previous Annual General Meeting**

The minutes from 27 July 2022 were given a quick reading by those present, were agreed and signed by Lady Salisbury.

3. **Matters Arising**

There were no matters arising.

4. **Chairman's Report 2023-2024**

Barry reported that much of the Centre's success has largely been due to our improved marketing strategy: Elaine has done very well! Our website highlights opportunities, community events and weekend provision, and we receive regular telephone and email enquiries.

On 31st March our financial year came to an end. We have managed to maintain a favourable bank balance due to increased client usage.

The portacabin has been removed after nearly 20 years because of rot and woodlice. The premises are undoubtedly your most valuable asset, with the Breaks building in its own palatial gardens, and close to transport networks. Users often comment on how lovely the house and gardens look, so it is incumbent on us to maintain it all to a good standard, which does not come cheap. A more pressing need at the same time can affect problems, such as a complete shutdown of our heating system to remedy leaks, issues around flooding, damaged trees. However we did manage to complete many other projects, including repainting walls and ceilings to ground and first floor. We were fortunate to receive ££4,200 from Section 106 funding which enabled work on

the crumbling brickwork on the floodlit play area and to the exterior of Enterprise Hall. The former music room was emptied, the equipment given to a local school, and it is now a modern kitchen for the upstairs lounge. Exterior work was also carried out by the Borough Council, so a lot of improvements have been made to the premises; overall a relatively successful year. Lady Salisbury asked about the cameras, security and alarm systems and Elaine said all were dealt with. Barry mentioned that where damage is caused by the users, any problems are referred to the groups themselves. The Hertfordshire Youth Service has changed beyond all recognition. Gone is youth work where young people aged 13-19 could attend, replaced by issue-based provision; however the service is still provided by the County Council, which pleases us in that they continue to use our premises. However cuts came and they had to leave this part of the front of the building, which will now be available for other uses: this room will now be used for management meetings. Junior Club continues every Wednesday evening 1800-2000 hours for young people aged 8-11, attracting up to 30 young people – and having run for over 50 years – but it is increasingly difficult to manage. Amanda had to leave us but fortunately we have Sarah. However it proved how vulnerable we are without a gender balance, for it is necessary to have a male and a female to deal with any issues. We are fortunate in the amount of land surrounding the house, with grassed areas and flowerbeds plus tubs and hanging baskets, but a large amount of grounds brings necessary work, and problems, with very few people. In winter it is leaf clearance, and flooding in certain areas, which require a lot of attention, and Sandy regularly tends to the garden assisted by Community Payback. We were all saddened by the loss of Adrian Moody who died early this year. However we are grateful that we can achieve all of this with such a small number of willing individuals. Fund-raising is not as important as it once was but we like to access funds when we can. We are grateful for the Section 106 £4,002 and £240 from the Real Tennis Club, also £745 from the local community fund run by the Co-op. We also participated in the government scheme Warm Spaces, with a grant of £2,000. Not all funding though is of a financial nature, for we also received pieces of equipment and furniture, so despite not having made specific efforts to raise funds, we did do particularly well. We put on a Christmas Fayre, which did not do at all well: Elaine reported that we had Romanians outside which caused a bit of chaos as people did not realise there were stalls inside; however, we did not lose any money and will try again this year, when they will not be invited. Lady Salisbury asked about Christmas events for children and Elaine replied we will have another do this year, on 30th November. Barry said we would like to make greater use of our lovely gardens, but alas the weather does not co-operate. The sports field is under-used and we cannot put in a gate to egress the field (we want to be able to get out of the field into Link Close); the fear is that the Council might then use the field for building. Barry will try to get the Council to agree to the gate as there is only one way in and out, for we do need another access. Peter asked how much it costs to maintain the field and Barry said we get the grass cut for nothing; but we do not have the staff to cut back hedges etc. Elaine mentioned we have our first dog-walker using the field, so it is hoped that might grow. Barry reported that improved marketing has increased bookings greatly, and our day-to-day users remain loyal to Breaks. Lady Salisbury thanked Barry for his report.

Treasurer's Report/Approval of Accounts

5. Keith had provided detailed financial statements for the year ended 31 March 2024. He reported that we ended up with a small deficit of £3,704, not too bad considering the increasing costs of services and materials. Income for the year was £159,963, very encouraging; bookings have really gone up. Total income for the year was

£159,963, up 18.7%, while expenditure increased by 21.7%, but we know the reasons. We have spent a lot of money on the premises and grounds, so total expenditure was £163,667, also spent on issues with the heating system. Premises and grounds maintenance increased by £13,000 and was £64,142. But we have to manage the premises to a good standard so it is money well spent. Utilities costs doubled to £25,677: what we expected though and we were lucky to be in a cheap deal. We have recently signed a new contract for a year; Keith thinks things will go down. The balance sheet remains healthy, with net assets ending at £102,440, mostly unrestricted reserves. Our cash balances have also increased to £111,576, so we are on the right track. Keith feels the financial outlook for the Centre is positive, plus the variety of users. This is an old building which costs money to maintain, but we are in good shape and bookings are increasing; but we do have to keep the premises in good order so as to attract and retain users. Approval of minutes proposed by Peter, seconded by Tony.

7. **Nominations for Committee Members**

Barry mentioned it would be good to have more committee members and he proposed Mick Wise, Deputy Mayor of Hatfield Town Council. Mick agreed to join the committee – proposed by Peter, seconded by June.

8. **Any Other Business**

Elaine said we get people interested via email and social media, plus people walking into Breaks; also we are going to promote Breaks at Onslow School's Open Day. Barry had noticed a lot of our users are from other cultures. Elaine said we also have a lot of family gatherings, and people are recommended to us by users. Lady Salisbury said the Centre has really opened up and it is wonderful. Lady Salisbury added that she really liked the Annual Report, with all the photographs.

CHAIRMANS REPORT

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- 15. Premises
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- 17. Annual Coffee Morning
- 18. Christmas Fayre
- 19. Conclusion

OPENING STATEMENT

During my closing comments at last year's AGM, I said that we had, over the past year, focused most of our attention on improving the fabric of the premises and the surrounding estate.

Equally, we had also improved our marketing strategy, which, as a result had a profound effect on our lettings.

The result of which was a noticeable increase in our revenue.

Therefore, being mindful of further work requiring our attention, it seemed sensible that we should continue similarly this Year.

I will cover under, premises the work that we have undertaken in greater detail.

STAFF

Barry Clark
CHAIRMAN

Elaine Jones
CENTRE SECRETARY

Jerry Murphy
HOUSE STAFF/YOUTH WORKER LEADER IN CHARGE

Sandy Jones
GARDENER/SOCIAL MEDIA

John Walker
MAINTENANCE

Sarah Jackson
YOUTH WORKER/HOUSE KEEPER

Abdul Aziz Masri
HOUSEKEEPER

STAFFING

Staffing is and always will be a difficult issue for us.

This is mainly due to the precarious nature of our finances.

Whilst our income is relatively stable at this time, things can change very quickly and we can suddenly find ourselves struggling.

So, at present we only have two permanent members of staff with the remaining as casual.

For some, it suits but for others they require some more permanent! And this we cannot guarantee.

CLIENTS

The Youth and Community Centre has been extremely busy once again.

The attached list represents our core users and accounts for the largest source of income.

Equally, we also host numerous other Community events, which at times we find hard to facilitate, but we are always pleased to welcome other users. For example Polling Station, Indian Community Society, Model Aircraft Group and Ocado (team building events).

Throughout the half-term and summer holidays, we host opportunities for young people, and at weekends we facilitate private functions such as Birthday Parties, Wedding Receptions, Baby Showers, Celebration of Life etc.

The Centre is indeed very popular and people return year after year.

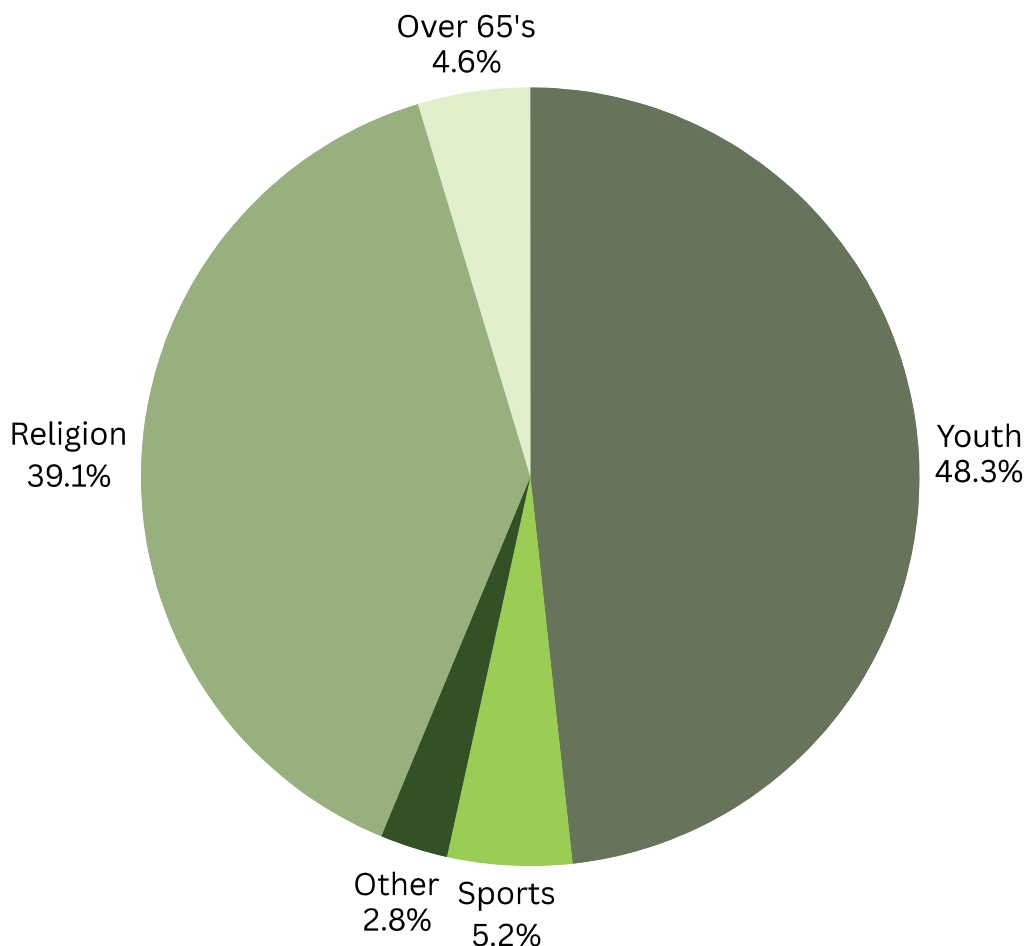


TABLE OF USERS

July 2025 User Numbers

User	Daily	Days	Time		Days p/w	Weeks	Weekly
Under 5						Per Annum	
Brightside Preschool	36	Mon-Fi	9.00am	3.00pm	5	38	6840
Little Achievers	24	Thursday	9.00am	12.30pm	1	38	912
YMCA Baby Group	10	Monday	9.30am	12.00pm	1	38	380
Youth							
Raphael House	12	Mon-Tues	4.00pm	8.00pm	2	52	1248
The Craft Room Storage	2	Tuesday	1.00pm	5.00pm	1	52	104
The Craft Room Camps	30	Tues-Thurs	10.00am	2.00pm	3	8	720
SFYP	8	Thursday	7.00pm	9.00pm	1	52	416
	8	Monday	3.15pm	5.15pm	1	52	416
	9	Friday	6.45pm	9.15pm	1	52	468
Ovation	14	Monday	5.00pm	8.00pm	1	38	532
					1		0
Vulnerable Adults							
Mens Shed	18	Tues-Thurs	9.00am	2.00pm	3	52	2808
Inclusion Group	5	Friday	1.00pm	3.00pm	1	38	190
Sports Club							0
Hatfield Comets	15	Tuesday	6.00pm	7.00pm	1	24	360
Hatfield Yellows	15	Friday	6.00pm	7.00pm	1	24	360
Lemsford Youth	12	Monday	5.30pm	7.30pm	1	24	288
Over 65's							
U3A	120	Wednesday	9.00am	12.00pm	1	19	2280
Line Dancing	12	Thursday	1.30pm	3.30pm	1	10	120
Religious Groups							
Hatfield Masjid	250	Friday	12.30pm	2.30pm	1	52	13000
Total	350						31442

YOUTH SERVICES

Earlier in the year, Services for Young People Hertfordshire vacated the offices at the front of the building they had occupied since 2009. They decided to relocate the Information Advice and Guidance Service to Welwyn Garden City. Presumably as a cost-cutting exercise.

For us, initially, it meant a loss of substantial income, but fortunately, the rapidly expanding nursery provision here at Breaks needed further space.

So! In a relatively short time, we were able to facilitate the nursery and replace our lost revenue.

Services for Young People still continue to deliver youth projects here throughout the year and holiday programmes during half term. Most of the projects are issue-based, and more often, the young people are referred by other agencies.

Open door Youth provision sadly being a thing of the past!

As some of you will be aware, we have our youth provision here at Breaks.

The club is open on Wednesday evenings from 18.00 to 20.00 and caters for young people aged 8 to 11 years of age.

The club has been providing a range of fun activities for over 50 years and was initially set up because the County Council's youth provision only catered for young people 13+

Over the past 26 years, Jerry Murphy has successfully run the club and, over that period, has had some very able and enthusiastic workers in support.

Sadly, as is always the case, people move on, and replacing them has become increasingly difficult!!

We have been able to provide a service over recent months, but this has proved to be very difficult.

We have tried to recruit more people, and whilst we have had some responses, they fail to turn up!!!

Therefore, for the time being, we have reluctantly ceased to operate!!

I would like to revisit the reestablishment of the junior club before the start of the new term in September, but would appreciate the setting up of a small working party from the Management Committee.

PREMISES

A comment often made by visitors to the Centre is, " I did not realise how big this place is!

Looking at the building from the outside can be very misleading! But once inside, it is surprising just how vast it is.

The main house and outbuildings comprise 21 rooms of various sizes. We have 6 kitchens and 6 toilets.

As you can appreciate, with our limited number of staff, maintaining all of this can be difficult!

Fortunately, some of the rooms are let to regular users and therefore they are responsible for their cleaning.

Nonetheless, we as the host organization remain responsible for the maintenance and repair of these rooms, and it is to that end that over the last two years, we have focused most of our attention!

As I have said many times, our premises are our biggest asset, and it is essential that we maintain them to as best level we can.

The amount of income raised in the last year has enabled us to fund the ongoing work, and as such, attract more and more bookings.

Being in this situation is indeed most encouraging; pieces of work that for years have eluded us have now become possible, and as such, we have less in the way of reorganization and development work to do than before.

Nonetheless, over the past year, we have seen the creation of new Admin Offices, a Kitchen, an additional Counselling room, a newly upgraded Stage, and additional CCTV stations.

Clearly, that does not mean ongoing cleaning and maintenance work is any less; in fact, it could be substantially more!!

A building of this size and vintage will always throw up issues, and therefore, it is incumbent on us to do the best we can with the limited number of staff available.

FUNDRAISING

Fund Raising has not been as crucial as in earlier years, mainly due to our ability to accrue a steady source of income through our day-to-day business.

None the less we have, this year been fortunate the have two Lady Salisbury's coffee mornings in the same year, which as a result raised, £1973.08

Equally our very successful Christmas Fayre raised £515.80.

Whilst not making specific efforts to identify funding streams we do keep a watchful eye on what is available.

Swizzels The Great Community Refresh – A chance to win £1000 towards the Youth Club.

Arise – Applied for Funding for the Youth Club, however they are not open to applications at the moment.

Warburtons - £400 towards Youth Club healthy fruit and snacks

Set Up Easy Fundraising and promote on our socials.

Christmas Fayre raised £515.80

Coffee Morning raised £1973.08 (£986.54 each for Breaks and St Etheldreda)

ANNUAL COFFEE MORNING

"A heartfelt thank you to our generous plant donors — Rochfords, Euro Plants, Dutch Nursery, and new supporter B&Q — for their contributions to this year's event."



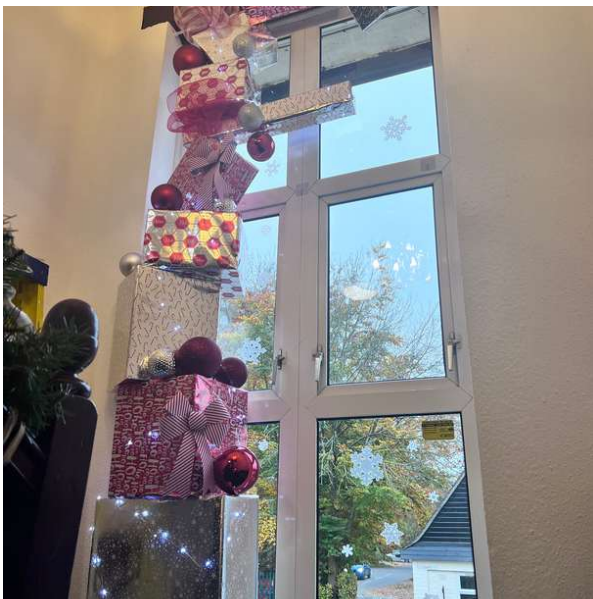
CHRISTMAS FAYRE

"A big thank you to the committee for their invaluable help, and to Lady Salisbury for her much-appreciated attendance. We're delighted to report a stronger footfall than last year!"



WINDOW DISPLAY

"This year's window displays beautifully captured the spirit of the seasons, featuring themes for Valentine's Day, Halloween, and Christmas."



CONCLUSION

All in all we have achieved a great deal this year. The premises has had virtually all the rooms refurbished over the past two years, with some previously used as storage now, newly functional kitchens.

Therefore if all remains well we should need to do less this year apart from day to day maintenance.

Clearly as mentioned earlier with the premises being so widely used we will need to continue to maintain them as much as possible to a good standard.

None the less we are aware of one very pressing need and that is a total resurfacing of the forecourt and as such we will need to explore funding opportunities!!

Apart from that I do feel confident in saying that the past year has been a success and I would like to extend my sincere thanks, on behalf of Breaks Manor to all those who have made this possible.

Barry Clark BEM
Chairman

BREAKS MANOR YOUTH AND COMMUNITY CENTRE

Financial Statements

For the Year Ending 31 March 2025

**Breaks Manor Youth and Community Centre is a registered charity:
Registration number 302373**

BREAKS MANOR YOUTH AND COMMUNITY CENTRE

INDEX TO THE FINANCIAL STATEMENTS

YEAR ENDED 31st MARCH 2025

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BREAKS MANOR YOUTH AND COMMUNITY CENTRE**INCOME AND EXPENDITURE ACCOUNT****YEAR ENDED 31st MARCH 2025**

	NOTES	<u>RESTRICTED</u>	<u>UNRESTRICTED</u>	<u>2025</u>	<u>2024</u>
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<u>INCOMING RESOURCES</u>					
Total income for the period		<u>0.00</u>	<u>152,109.90</u>	<u>152,109.90</u>	<u>159,963.15</u>
TOTAL INCOMING RESOURCES		<u>0.00</u>	<u>152,109.90</u>	<u>152,109.90</u>	<u>159,963.15</u>
 <u>RESOURCES EXPENDED</u>					
Administration, Management, Cost of Activities etc.		<u>645.12</u>	<u>169,321.83</u>	<u>169,966.95</u>	<u>163,667.30</u>
TOTAL RESOURCES EXPENDED		<u>645.12</u>	<u>169,321.83</u>	<u>169,966.95</u>	<u>163,667.30</u>
NET INCOMING RESOURCES FOR THE YEAR		(645.12)	(17,211.93)	(17,857.05)	(3,704.15)
ADJUSTMENT		0.00	0.00	0.00	0.00
FUNDS BROUGHT FORWARD		<u>645.12</u>	<u>101,795.34</u>	<u>102,440.46</u>	<u>106,144.61</u>
FUNDS CARRIED FORWARD	7, 8, 9	<u>0.00</u>	<u>84,583.41</u>	<u>84,583.41</u>	<u>102,440.46</u>

BREAKS MANOR YOUTH AND COMMUNITY CENTRE**BALANCE SHEET AS AT 31st MARCH 2025**

	NOTES	2025 £	2024 £
<u>FIXED ASSETS</u>			
Furniture and equipment	3	618.66	461.26
<u>CURRENT ASSETS</u>			
Stock	4	0.00	86.20
Debtors & Prepayments	5	12,825.66	4,586.83
Cash & Bank Balances	5	<u>84,189.65</u>	<u>111,576.14</u>
		97,015.31	116,249.17
<u>CREDITORS</u>			
Amounts falling due within one year	6	<u>13,050.56</u>	<u>14,269.97</u>
NET CURRENT ASSETS (LIABILITIES)		83,964.75	101,979.20
NET ASSETS		<u>84,583.41</u>	<u>102,440.46</u>
<u>FUNDS</u>			
Unrestricted Funds	7	84,583.41	101,795.34
Restricted Funds	8	0.00	645.12
TOTAL FUNDS		<u>84,583.41</u>	<u>102,440.46</u>

Approved by the Management Committee and signed on its behalf by:

Lady Salisbury - President on: 25 July 2025

Barry Clark - Chairman on: 25 July 2025

The accompanying notes form an integral part of the accounts

BREAKS MANOR YOUTH AND COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31st MARCH 2025

1 ACCOUNTING POLICIES

a) Basis of Preparation and Assessment of Going Concern

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

The trust constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Centre's ability to continue as a going concern.

b) Income and Expenditure

Income and Expenditure is recorded on the accruals basis.

c) Depreciation

Depreciation is calculated on the straight line basis at rates which are intended to write off the cost of the assets over their estimated useful lives, and is itemised as follows:

Machinery, furniture and equipment	33%
Fixtures and fittings	33%
Motor vehicles	25%

d) Leases

Rental costs under operating leases are charged to the income and expenditure account in equal annual instalments covering the period of the leases.

e) Fund Accounting

Grants and similar income which are subjected to restrictions by the donors are shown as restricted funds and any expenditure incurred will be set off against this fund. All other income and expenditure is shown as unrestricted.

BREAKS MANOR YOUTH AND COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31st MARCH 2025

f) Resources Expended

The cost of activities comprises expenditure that directly relates to the furtherance of the organisation's charitable activities. All other expenses are shown under administration and management which involve the cost of managing and administering the charity.

g) Value Added Tax (VAT)

VAT is not recoverable by the charity and as such is included in the relevant costs in the Statement of Financial Activities.

2	<u>GRANTS RECEIVABLE</u>	2025	2024
		£	£
	Total grant income received	<u>500.00</u>	<u>2,000.00</u>
	Total	<u>500.00</u>	<u>2,000.00</u>

3 **FIXED ASSETS**

	Youth Centre Equip £	Fixtures and fittings £	Total £
Cost			
At 1 April 2024	12,451.38	25,086.23	37,537.61
Additions	928.00	0.00	928.00
Disposals	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
At 31 March 2025	<u>13,379.38</u>	<u>25,086.23</u>	<u>38,465.61</u>
Depreciation			
At 1 April 2024	12,451.38	24,624.97	37,076.35
Charge for the year	309.34	461.26	770.60
Depreciation on disposals	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
At 31 March 2025	<u>12,760.72</u>	<u>25,086.23</u>	<u>37,846.95</u>
Net book value			
At 31 March 2025	<u>618.66</u>	<u>0.00</u>	<u>618.66</u>
At 31 March 2024	<u>0.00</u>	<u>461.26</u>	<u>461.26</u>

BREAKS MANOR YOUTH AND COMMUNITY CENTRE**NOTES TO THE FINANCIAL STATEMENTS****YEAR ENDED 31st MARCH 2025**

4	<u>CURRENT ASSETS - Stock</u>	2025	2024
		£	£
	Canteen stock	0.00	86.20
5	<u>CURRENT ASSETS - Cash & Bank Balances & Debtors</u>	2025	2024
		£	£
	Cash in hand and current account	19,326.08	25,244.58
	Meeting Point Account (Restricted)	0.00	0.00
	Community Fund	0.00	0.00
	Business Money Manager Account	64,863.57	86,331.56
	Debtors & Prepayments	12,825.66	4,586.83
	Total	97,015.31	116,162.97
6	<u>CREDITORS - Amounts Falling Due Within One Year</u>	2025	2024
		£	£
	Creditors, Deferred Income & Accruals	10,936.42	12,264.56
	PAYE, Social Security and Other Taxes	1,948.52	2,005.41
	Pension Creditor	165.62	0.00
		13,050.56	14,269.97
7	<u>UNRESTRICTED FUND</u>	2025	2024
		£	£
	Opening Balance	101,795.34	106,144.61
	Surplus (Deficit) for the Year	(17,211.93)	(4,349.27)
	Revaluation adjustment	0.00	0.00
	Closing Balance	84,583.41	101,795.34
8	<u>RESTRICTED FUND</u>	2025	2024
		£	£
	Opening Balance	645.12	0.00
	Surplus (Deficit) for the Year	(645.12)	645.12
	Revaluation adjustment	0.00	0.00
	Closing Balance	0.00	645.12

BREAKS MANOR YOUTH AND COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31st MARCH 2025

9	<u>ANALYSIS OF NET FUNDS</u>	Restricted	Unrestricted	Total
		£	£	£
	Tangible Fixed Assets	0.00	618.66	618.66
	Net Current Assets	0.00	83,964.75	83,964.75
	Total	0.00	84,583.41	84,583.41
10	<u>STAFF COSTS & NUMBERS</u>		2025	2024
			£	£
	Staff Salaries, Employer's National Insurance & Pension		53,612.25	47,727.24
	Total Remuneration for the Year		53,612.25	44,690.02
			2025	2024
	Average Number of Paid Staff		3	3

11 TRUSTEES' REMUNERATION & EXPENSES

No remuneration was paid to trustees in the year nor were any expenses reimbursed to them in respect of their duties as trustees.

Independent examiner's report on the accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Breaks Manor Youth and Community Centre

**On accounts for the year
ended**

31ST MARCH 2025

**Charity no
(if any)**

302373

Set out on pages

1-6

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.


**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:**Date:**

23-01-2026

Name:

Mrs Julie Gittins FCCA

**Relevant professional
qualification(s) or body
(if any):**

The Association of Chartered Certified Accountants (ACCA)

Address:

c/o J K Minerva LLP

46 Crossway

Welwyn Garden City, AL8 7EE

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of
any items that the
examiner wishes to
disclose.**

NONE