

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	January	2022		31	December	2022

Section A Reference and administration details

Charity name Datchworth Village Hall

Other names charity is known by

Registered charity number (if any) 302360

Charity's principal address 52 The Green

Datchworth

Knebworth

Postcode

SG3 6TL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sara Miller	Chair		
2	Pat Perry	Secretary		
3	Derek Hill			
4	Greg Cooper			
5				
6				
7				
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10				
11				
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13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Datchworth Parish Council	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Articles of Association/Scheme
How the charity is constituted (eg. trust, association, company)	Corporation created by an Act of Parliament -Scheme made by the Secretary of State for Education and Science under Section 18 Charities Act 1960.
Trustee selection methods (eg. appointed by, elected by)	Election

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The provision and maintenance of a village hall for the use of the inhabitants of the parish of Datchworth and the neighbourhood without distinction of sex or political, religious or other opinions and in particular for use for meetings, lectures, and classes and for other forms of recreation and leisure time occupations. The objective is to provide a community facility to allow people to enjoy social and educational events and to come together for social interaction.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

A full range of social and sporting activities are carried out in the ``hall eg:

Womens Institute
Guides and Brownies
Elderberries
Badminton
Table Tennis
Children's paly activities
Pet training
Dance classes
Community Post Office
Craft workshops
Roller-skating for young persons
Private hire for meetings and functions
Fundraising events eg Barn dance, plays and concerts

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

A fully utilised hall which benefits the local and surrounding area and enables inhabitants to socialise together thus combatting loneliness and isolation.

Successful fundraising has enabled the hall to be financially sound so that contributions can be made to local groups to subsidise operating costs.

Facility for local children and youths to congregate to enjoy activities in a safe environment.

Section E

Financial review

Brief statement of the charity's policy on reserves

We keep approx. £10,000 in our reserve account to fund emergency repairs and general expenses should monthly income fall.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We raise most funds from the rental charges for the use of the village hall.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Pat Perry	
Full name(s)	Patricia Perry	
Position (eg Secretary, Chair, etc)	Secretary/Trustee	
Date	11 October 2023	

Datchworth Village Hall

Statement of Receipts and Payments for the Year Ended 31st December 2022

	12 months to 31.12.22	12 months to 31.12.21	12 months to 31.12.20
Income	35,558.87	28,534.43	22,271.75
Expenditure	34,999.29	19,442.38	15,564.53
Excess (Deficit) of Income over expenditure for the Period	559.58	9,092.05	6,707.22

Excess(Deficit) for the period	559.58	9,092.05	6,707.22
Add b/fwd at Bank	53,487.64	44,395.59	37,688.37

Balance	54,047.22	53,487.64	44,395.59
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Represented By:			
Current Account	11,132.53	7,240.51	7,721.42
Business Premium Account	12,081.00	30,068.93	20,066.36
Less: o/s cheques	0.00	0.00	0.00
Plus: o/s income	0.00	0.00	0.00
Reconciled with Bank Statements	23,213.53	37,309.44	27,787.78
Capital expenditure	32,795.32	20,555.32	17,316.92
Less: o/s creditors	(2,950.03)	(5,232.90)	(1,354.54)
Plus: o/s debtors	1,552.30	1,699.68	859.33
Less: Returnable deposits	(563.90)	(843.90)	(213.90)

Balance	54,047.22	53,487.64	44,395.59
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0.00

0.00

0.00

Treasurer: <i>F. W. Pelly</i>	Chairman: <i>[Signature]</i>
Date: <i>14/6/2023</i>	Date: <i>11th June 2023</i>

TO THE COMMITTEE OF DATCHWORTH VILLAGE HALL: I have independently over-viewed the above statement of Receipts and Payments for the period ended 31.12.22 and the funds statement at that date, and confirm that they are in conformity with the books and records maintained on a receipts and payments basis by the committee.

Independent Examiner: <i>[Signature]</i>
Date: <i>26.5.23</i>

DATCHWORTH VILLAGE HALL
INCOME AND EXPENDITURE 1 January to 31 December 2022

Income		2022	2021	2020
Hall Hire		26,178.30	11,447.43	9,302.91
Deposits				
Donations		5,505.00	5.00	1,000.00
Gift Aid reclaimed		0.00	0.00	0.00
Fund-raising		500.00		0.00
Grants	EHDC & Datchworth magazine	3,226.00	16,906.93	11,934.00
Miscellaneous				34.84
e.g. Bank interest, recharge or utilities, etc.		149.57	175.07	
Total Income Jan - Dec		35,558.87	28,534.43	22,271.75

Expenditure

Contractors:		18,517.50	10,132.50	8,231.00
Utilities:		4,120.36	2,854.78	3,016.20
Returned deposits				
Repairs & Maintenance		7,727.03	2,892.78	1,028.35
Cleaning Materials		1,207.60	1,375.76	1,309.19
Insurance		1,586.41	1,245.81	1,217.51
Post, stationary & other admin costs		1,278.17	321.47	182.00
Misc (PRS Music Licence, etc)		524.72	604.28	580.28
Bad debts written off		37.50	15.00	
Total Expenditure Jan- Dec		34,999.29	19,442.38	15,564.53

Balance of Income over Expenditure to date		559.58	9,092.05	6,707.22
Plus Brought Forward @ Bank		53,487.64	44,395.59	37,688.37
Total Funds		54,047.22	53,487.64	44,395.59

Supported by:

Bank

Current account		11,132.53	7,240.51	7,721.42
Bus. Account		12,081.00	30,068.93	20,066.36
Capital Expenditure (accumulative)		32,795.32	20,555.32	17,316.92
less o/s creditors		(2,950.03)	(5,232.90)	(1,354.54)
plus o/s debtors		1,552.30	1,699.68	859.33
		54,611.12	54,331.54	44,609.49
Less Liability of Outstanding Deposits		(563.90)	(843.90)	(213.90)
TOTAL FUNDS AVAILABLE		54,047.22	53,487.64	44,395.59
		0.00	0.00	0.00

Cash at bank 23,213.53 37,309.44 27,787.78

Datchworth Village Hall

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