

Charity number 302322

# **ADEYFIELD NEIGHBOURHOOD ASSOCIATION**

**ACCOUNTS  
FOR THE YEAR ENDED  
31 MARCH 2023**

**HICKS AND COMPANY**

Chartered Accountants

83 High Street, Hemel Hempstead, HP1 3AH

Telephone: 01442 214666

# **Adeyfield Neighbourhood Association**

Accounts for the year ended 31 March 2021

Business address	<b>Adeyfield Community Centre</b> The Queen's Square Hemel Hempstead Herts HP2 4EW
Bankers	<b>Barclays Bank Plc</b> Bank Court Hemel Hempstead Herts
Trustees	Gary Penticost (Chair) Mandy Neal (Secretary) Collin Galliers (Treasurer)

## **Independent Examiners Report to The Trustees of Adeyfield Neighbourhood Association**

I report on the accounts of Adeyfield Neighbourhood Association for the period ended 31 March 2023 which comprise the income and expenditure account, balance sheet and related notes.

This report is made solely to the trustees in accordance with Sections 145 of the Charities Act. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;  
to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the charities Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiners report**

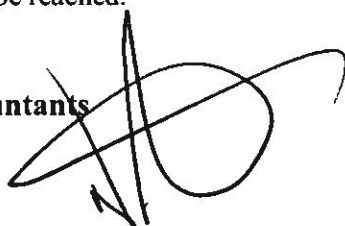
My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to this matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
  - (a) to keep accounting records in accordance with section 130 of the charities Act; and
  - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the charities Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Nick Aikman**  
**Hicks Chartered Accountants**  
**83 High Street**  
**Hemel Hempstead**  
**Hertfordshire**  
**HP1 3AH**



**Date 26 June 2023**

**Adeyfield Neighbourhood Association**  
**Income & Expenditure account**  
**for the year ended 31 March 2023**

	Note	2023		2022	
		£	£	£	£
<b>Income</b>					
Income from Regular Clients	2		41,005		41,165
Income from Occasional Clients	2		54,522		49,558
Income from Grants			0		10,670
Miscellaneous Income			0		17,674
<b>Total Income</b>			<u>95,527</u>		<u>119,067</u>
<b>Direct Costs</b>					
ANA Wages & Pensions	3	59,819		74,921	
Staff Cover		250		240	
Staff Training & welfare		<u>1,094</u>		<u>0</u>	
<b>Expenses &amp; Overheads</b>			61,164		75,161
<b>Income less Direct Costs</b>			34,363		43,906
<b>Expenses</b>					
Advertising, Honoraria, Travel, Subsistence		0		0	
Utilities		21,836		20,640	
Waste Disposal		4,236		0	
New and Replacement Equipment		0		0	
Repairs and Maintenance		10,442		12,064	
Cleaning & Cleaning Materials		1,445		4,837	
Presentations, Gifts, etc		0		0	
Insurance		0		0	
Accounting & Professional Fees		1,230		1,080	
Office Supplies, Stationery, Postage		1,213		200	
Communications		1,294		885	
Event costs		572		1,723	
Membership, Subscriptions, Licenses		1,030		215	
Sundry		56		893	
Depreciation		<u>201</u>		<u>859</u>	
			43,556		43,396
<b>Net Surplus</b>			<u><u>-9,193</u></u>		<u><u>510</u></u>

**Adeyfield Neighbourhood Association**  
**Balance sheet**  
**as at 31 March 2023**

	Note	2023		2022	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	4	201		1,060	
Acquisitions		0		0	
Depreciation		<u>-201</u>		<u>-859</u>	
			0		201
<b>Current assets</b>					
Debtors	5	300		0	
Cash at bank and in hand		78,219		87,977	
Prepayments		312		312	
Uncleared / Unpresented cheques		<u>0</u>		<u>0</u>	
		78,831		88,288	
<b>Current liabilities</b>					
Other creditors	6	0		0	
Accruals	6	1,140		1,606	
Deposits held		<u>1,550</u>		<u>1,550</u>	
		2,690		3,156	
<b>Net current assets</b>			76,141		85,133
<b>Total assets less current liabilities</b>			<u>76,141</u>		<u>85,334</u>
<b>Funds</b>					
Brought forward			85,334		84,824
Net Surplus / (Loss) for the year			<u>-9,193</u>		<u>510</u>
Carried forward			<u>76,141</u>		<u>85,334</u>

These financial statements were approved by the members of the committee and are signed on their behalf.

.....  
 Gary Penticost  
 Chairman

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 Date

25/7/2023

**Adeyfield Neighbourhood Association**  
**Notes to the accounts**  
**for the year ended 31 March 2023**

**1 Accounting Policies**

**1.1 Accounting convention**

These accounts have been prepared on the basis of historic cost in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with the Charities Act.

**1.2 Volunteer help**

The value of any voluntary help received is not included in the accounts but is described in the trustees'

	<u>2022</u>	<u>2021</u>
<b>2 Fees for examination of the accounts</b>		
• Hicks & Co	1,080	960

	<u>2022</u>	<u>2021</u>
<b>3 Staff costs</b>		
Gross wages and benefits in kind	52,202	57,441
Pension costs	7,617	6,609
	<u>59,819</u>	<u>64,050</u>

Average number of full-time equivalent employees in the year	3.0	3.0
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	<u>2022</u>	<u>2021</u>
<b>4 Tangible fixed assets</b>		
• Cost		
Equipment, fixtures & fittings		
Balance brought forward	2,576	1,972
Additions	0	604
Disposals	0	0
Balance carried forward	<u>2,576</u>	<u>2,576</u>

• Accumulated depreciation		
Equipment, fixtures & fittings		
Balance brought forward	1,516	657
Depreciation charge for year	201	859
Disposals	0	0
Balance carried forward	<u>1,717</u>	<u>1,516</u>

• Net book value		
Equipment, fixtures & fittings		
Brought forward	1,060	1,315
Carried forward	859	1,060

	<u>2022</u>	<u>2021</u>
<b>5 Debtors &amp; Prepayments</b>		
Trade debtors	300	0
Prepayments and accrued income	312	312
	<u>612</u>	<u>312</u>

**Adeyfield Neighbourhood Association**  
**Notes to the accounts (continued)**  
**for the year ended 31 March 2022**

	<u>2021</u>	<u>2020</u>
6 Creditors & Accruals		
Loans and overdrafts	0	0
Other Creditors	0	0
Accruals and deferred income	2,690	2,226
	<u>2,690</u>	<u>2,226</u>

**7 Related party transactions**

Any related party transactions are shown in the trustee's annual report.