

# 25TH SOUTHAMPTON (NORTHAM) SEA SCOUTS

England & Wales · Charity number 302309

## Details

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**Status** Registered

**Legal form** Other

**Registered** 2012-09-12

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 25th Southampton Sea Scouts  
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**Website** [www.25th-southampton.org.uk](http://www.25th-southampton.org.uk)

## Activities

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**Objects:** SEA SCOUTS.

**Activities:** WORKING WITH YOUNG PEOPLE

## Classification

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- **How:** Other Charitable Activities
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- **Area of benefit:** NORTHAM
- Southampton City

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-05	£31,109	£24,836	-	-
2024-04-05	£30,474	£26,654	-	-
2023-04-05	£19,047	£16,580	-	-
2022-04-05	£42,996	£25,338	-	-
2021-04-05	£20,184	£8,971	-	-

## Trustees

Name	Role	Appointed
CLIVE PETER FRANCIS AYLETT		2018-01-05
David Simpson		2023-08-01
Dr VERONICA RADFORD		2025-07-11
Henry Stuart Hick-Batson		2025-07-11
Kara Jane Congreve		2018-01-05
Karen Taylor		2025-07-11
Matthew John Boyles		2025-07-11
Oliver McLaggan		2025-07-11
Philip Bagge		2025-07-11
Robert Kevin Heslop		2018-09-01

**25TH SOUTHAMPTON (NORTHAM) SEA SCOUTS**

England & Wales - Charity number 302309

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# Accounts

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# Trustees' Annual Report



For the period

From (start date) 0 6 0 4 2 4 to end date 0 5 0 4 2 5

## Section A Reference and administration details

Charity name 25th Southampton (Northam) Sea Scouts

Other names the charity is known by

Registered charity number (if any) 3 0 2 3 0 9

HQ registration number

Charity's principal address Crosshouse Road Southamton Hampshire Postcode S O 1 4 5 G Z

Names of the charity trustees who manage the charity (These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

Table with 3 columns: Trustee Name, Office (if any), Dates acted if not for whole year. Rows 1-15 listing trustees like John Anthony Bradley, David Simpson, etc.

Names and addresses of advisers (optional information but encouraged as best practice) (These will be published in the annual report of the charity)

Table with 3 columns: Type of advisor, Name, Address. Rows for District Chairman, District Lead Volunteer, Independent Examiner, Architect.

## Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:  
Policies and procedures adopted for:  
a) the induction and training of trustees;  
b) trustee' consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board meets every 3 months and consists of the Chair, Treasurer and 9 Trustees (including 2 Ex Officio Trustees, and 2 co-opted Trustees).

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

**Section B Structure, governance and management (continued)**

**Risk and Internal Control**

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the membership (capitation) fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group holds a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Internal financial controls are in place which include 2 signatories for all payments whether by cheque or online.

Section C	Objectives and activities
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<p>Summary of the objects of the charity set out in its governing document</p>	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values: <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal. <b>Respect</b> - We have self-respect and respect for others. <b>Care</b> - We support others and take care of the world in which we live. <b>Belief</b> - We explore our faiths, beliefs and attitudes. <b>Co-operation</b> - We make a positive difference; we cooperate with others and make friends.</p> <p><b>The Scout Method</b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
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<p>Summary of the main activities in relation to these objects</p>	<p>Each Section meets weekly during school term time and sometimes during holidays. The Section Leaders organise age appropriate indoor and outdoor activities so that the young people learn new skills and life lessons all within a fun and safe environment. Badges are earned for</p>
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within a fun and safe environment. Badges are earned for specific achievements in all Sections. As a Sea Scout Group, activities may be linked to the water particularly in the summer months. This year, including the many and varied water activities (sailing, kayaking, powerboating), the Group have had trips to Paultons Park, the Christmas Panto, various walks and many camps and taken part in activities such as outdoor cooking, raft building and testing.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

The Group continually strives to provide a challenging, interesting, safe and fun environment where young people can excel. The Group is run on an entirely voluntary basis and the Section Leaders and helpers give their time and experience to inspire young people to challenge themselves, achieving personal goals by receiving badges whilst also having fun and allowing them to be part of a group where they can grow and take responsibility outside their normal daily life. Other volunteers are also key to the Group's success; the Headquarters and Marine equipment need to be maintained, the funds looked after, meetings organised, future plans made and activities supported. The Trustee Board review current and future requirements of the Headquarters and the marine equipment so that any investment is made as and when required to ensure the safety and future of the Group. Currently the Trustee Board is involved in the redevelopment of the building and the site.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D Achievements and performance**

Summary of the main achievements of the charity during the year

The main achievement this year has been the continuation of a stable Group environment which has allowed the Sections to flourish and the further consolidation of the Trustee Board. The Section Leaders continued organising an array of wonderful activities and there was as much time on the water as possible. The site development progressed with the architect and then council planning permission was granted.

**Section E Financial Review**

Brief statement of the charity's policy on reserves

**Reserves Policy**  
 The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £20,000.

Quantify and explain any designations

The Group had a legacy donation that the Executive Board at the time decided to put towards development of the Headquarters and site. In last year's accounts the Site Development Fund was designated at £220,000. This financial year after consideration of the reserves for running costs and the balance of the Site Development Fund there are additional reserves of £14,460. This is above the level required for operating expenses and will be discussed by the Trustees.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

NA

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

The Group's Income is predominantly from monthly membership subscriptions and fundraising. The bulk of the fundraising is from supplying a local business with car parking facilities as well as the Group Leaders offering training and water activities to young people outside the Group. Other fundraising is generously given by donations from previous 25th Scouts. The Group adopted a low risk strategy to the investment of its designated funds so all funds are held in cash using only mainstream banks (Lloyds and Cambridge & Counties), building societies (Nationwide) and previously in The Scout Association's Short Term Investment Service until it closed in May 2023. This financial year saw continued high interest rates which led to higher levels of interest as income. Expenditure is predominantly on Scout membership (capitation) fees, insurance and utilities, all of which allow scouting activities to take place. The Scout membership fees cover the national programme and support for the Group. Various insurance policies cover the building, land, contents, marine equipment and personal and accident medical expenses for non members (members are insured under the Scout Association membership fees). Volunteer purchases for activities are refunded and accounted for. Planning application approval means that the site development can progress.

- how expenditure has supported the key objectives of the charity;

- investment policy and objectives;

Insurance and maintenance of the Headquarters and marine equipment allows for weekly activities in a safe environment. The purchase of prepaid cards allows Section Leaders to not use their own funds before having expenses reimbursed and also allows for budgeting. Whilst expenditure on camps and events is covered by parent payments, upfront payments are made to suppliers such as campsites and activity centres.

The Trustees regularly monitor the account balances and the interest rates received to ensure the group obtains the maximum value and income from its banking arrangements. This has meant using accounts that require a period of notice before funds may be withdrawn and therefore monitoring cashflow is required. The large amount of funds has meant it has also been required to follow the Financial Services Compensation Scheme guidelines.

**Section F Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

Since receiving the large legacy the plan has always been to revamp or rebuild the Headquarters. Plans were drawn up by an architect, approved by Southampton City Council and planning permission granted for the building extension and boat house on site. Following the investment criteria mentioned earlier, the designated funds will remain invested to ensure security and accessibility until such time as they are needed. Smaller investments will always be made in capital equipment to allow the young people to continue enjoying being a Sea Scout. The 75th anniversary of the Group was held in June 2024.

**Section G Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair)

Date



CHARITY COMMISSION  
FOR ENGLAND AND WALES



25th Southampton (Northam) Sea Scout Group

302309

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## Receipts and payments accounts

For the period from	Period start date 06-Apr-24	To	Period end date 05-Apr-25
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Membership subscriptions		-	-	-	
Beavers	1,243	-	-	1,243	1,512
Cubs	2,282	-	-	2,282	2,293
Scouts	2,530	-	-	2,530	2,860
Explorer Partnership fee	-	-	-	-	1,062
Canoe Club rental	-	-	-	-	2,800
Camps and Events	3,355	-	-	3,355	4,213
Hire of car park to St James Society	7,280	-	-	7,280	7,280
Hire of hall / toilet block	-	-	-	-	-
Hire of equipment	-	-	-	-	-
Donations	1,130	-	-	1,130	1,045
Gift aid	1,768	-	-	1,768	-
Legacies	-	-	-	-	-
Grants	-	3,175	-	3,175	-
Training courses/water activities to 3rd parties	-	-	-	-	400
Bank / building society interest	8,332	-	-	8,332	6,558
Investment income	-	-	-	-	451
Other	14	-	-	14	-
<b>Sub total (Gross income for AR)</b>	<b>27,934</b>	<b>3,175</b>	<b>-</b>	<b>31,109</b>	<b>30,474</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>27,934</b>	<b>3,175</b>	<b>-</b>	<b>31,109</b>	<b>30,474</b>
<b>Total receipts</b>	<b>27,934</b>	<b>3,175</b>	<b>-</b>	<b>31,109</b>	<b>30,474</b>

### A3 Payments

Membership fees	3,721	-	-	3,721	3,685
Youth programme and activity	874	-	-	874	523
Camps and events	3,193	-	-	3,193	3,493
Camp equipment capital expenditure	1,140	-	-	1,140	-
Uniform and badges	477	-	-	477	695
Training	-	-	-	-	720
Gocardless fees	392	-	-	392	416
PAME insurance	52	-	-	52	52
Property insurance	1,251	-	-	1,251	1,288
Marine insurance	1,816	-	-	1,816	3,622
HQ repairs and maintenance	1,331	-	-	1,331	1,146
Marine repairs and maintenance	168	-	-	168	711
Marine fuel	117	-	-	117	31

Marine capital expenditure	2,414	2,500	-	4,914	-
Stationery and printing	4	-	-	4	103
AGM expenses	60	-	-	60	23
Car park permits	200	-	-	200	100
Prepaid cards for leaders (OSM)	-	-	-	-	50
Council tax	155	-	-	155	121
Electricity	1,195	-	-	1,195	1,052
Gas	152	-	-	152	513
Water	340	-	-	340	296
Site development	3,284	-	-	3,284	7,973
Refunds	-	-	-	-	41
<b>Sub total</b>	<b>22,336</b>	<b>2,500</b>	<b>-</b>	<b>24,836</b>	<b>26,654</b>

<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	<b>22,336</b>	<b>2,500</b>	<b>-</b>	<b>24,836</b>	<b>26,654</b>

<b>Total payments</b>	<b>22,336</b>	<b>2,500</b>	<b>-</b>	<b>24,836</b>	<b>26,654</b>
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<b>Net of receipts/(payments)</b>	<b>5,598</b>	<b>675</b>	<b>-</b>	<b>6,273</b>	<b>3,820</b>
<b>A5 Transfers between funds</b>	-		-	-	-
<b>A6 Cash funds last year end</b>	<b>252,471</b>	-	-	<b>252,471</b>	<b>248,498</b>
<b>Cash funds this year end</b>	<b>258,069</b>	<b>675</b>	<b>-</b>	<b>258,744</b>	<b>252,471</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Last Year to nearest £
<b>B1 Cash funds</b>	Lloyds Treasurer Account *086	13,970	-	18,577
	Lloyds Commercial Instant Access Account *468	2,922		400
	Lloyds Commercial Instant Access Account *812	56,427		55,805
	Nationwide Business 95 Day Saver Issue 11 - Annual	94,177		90,397
	Cambridge & Counties 95 Day Business Notice Account - Issue 19 Monthly	90,714		86,807
	OSM Prepaid card balance	534	-	485
	<b>Total cash funds</b>	<b>258,744</b>	<b>-</b>	<b>252,471</b>
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	Agreement Error
		<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
<b>B2 Other monetary assets</b>	Rental owed by District Canoe Club	1,400	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-

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**B4 Assets retained for the charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Boats and marine equipment insured value	Unrestricted	-	60,425
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>RESERVES POLICY</b>		-	
12 months running costs	unrestricted	20,000	
Site development	unrestricted	224,084	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

## **EXPLANATORY NOTES FOR RECEIPTS & PAYMENTS 2024/25**

<b>Basis of Accounting</b>	These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities Act 2011 that allows charities registered in England and Wales that are not companies to do so provided the charity's gross income is not over £250,000.
<b>Nature and Purpose of Funds</b>	Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity. The Group maintains a single unrestricted fund for the day-to-day running of the club. The legacy, whilst a designated fund for the purposes of the site development, is part of the unrestricted funds.  No remuneration was paid to the trustees or any connected persons during the year

### **RECEIPTS**

<b>Membership Subscriptions</b>	Money paid monthly by all parents/guardians and which should cover weekly in-house activities and Group operational costs. Most parents pay via OSM which is handled by Gocardless but some still pay directly to the Group Lloyds bank account. Trustees approved an increase in subscriptions from January 2025, the first time for some years. Beavers from £8.50 to £10.50, Cubs from £9 to £13, Scouts from £11 to £15.50. The Group offers a hardship fund for anyone who cannot afford the monthly payment. These figures are gross as the transactional fees are noted in Payments below. Total for 24/25 £6,055 compared to £6,387 for 23/24.
<b>Explorer Partnership Fee</b>	In April 2022 the Group signed the Partnership Agreement. The membership subs are paid to District and costs are also paid by District. The Explorers are still an important part of the 25th and therefore pay an annual fee per Explorer (£23/24 £59). The 24/25 invoice will fall in next year's accounts.
<b>Canoe Club rental</b>	The District Canoe club stores its canoes with the 25th and in return it pays £700 per annum. Money is still owed for 2023/24 and 2024/25 and is noted in B2 Other Monetary Assets
<b>Camps &amp; Events</b>	Additional payments by parent/guardian for attending a camp or event. The organising Leader ensures that costs of the event are covered by the parent payment. Most payments are made via Gocardless but some still continue to be paid via the Group Lloyds account. There were at least 10 camps/events this year, lower than last year hence lower receipts but the related costs shown in payments should also be lower.
<b>Hire of car park to St James Society</b>	The Society of St James pays the Group £606.66 every month to be allowed to use the Group compound for parking their cars. It is a non-contractual agreement that can be ended at any time.
<b>Hire of hall, toilet block, equipment</b>	There were no hirings this year of the hall, toilet block or equipment.
<b>Donations</b>	The majority of these are from previous 25th Scout families. This year there were also donations from Lloyds Bank Foundation Match Funding (Ollie McLaggan) of £500 and of £150 from 5th Farnham Scouts for use of the Solent 3 at their IOW summer camp.
<b>Gift Aid</b>	Applied to HMRC for the first time and retrospectively to April 2020
<b>Legacies</b>	None received this year.
<b>Grants</b>	£2500 from the Royal Navy via the Scout Association, only for match funding for purchase of marine equipment, in this case the RIB engine. £675 received from District to go towards 2023/24 RYA training cost.
<b>Training courses and water activities provided to 3rd parties</b>	None provided this year
<b>Other</b>	Volunteer returned funds due to expenses overpayment made in error
<b>Investment Income</b>	The Group has 3 Lloyds, 1 Nationwide and 1 Cambridge & Counties accounts (the Scout Investment account closed last year). Only the Treasurer current account, which is used for daily running, is not interest bearing. After significant interest this financial year both the Cambridge & Counties and Nationwide are now above the FSCS limit. Below is the breakdown of interest for this year and last.

		2024/25	2023/24
Bank Interest	Lloyds Treasurer account (current)	£0	£0.00
	Lloyds Commercial Instant Access Account (savings)	£22	£4.21
	Lloyds Commercial Instant Access Account (savings)	£623	£682.37
	Cambridge & Counties 95 Day Business Notice Account (savings)	£3,907	£2,807.41
Building Society Interest	Nationwide Business 95 Day Saver Issue 11 (savings)	£3,780	£3,064.64
Fund interest	Scout Short Term Investment Service (closed May 2023)	£0	£450.87
	<b>TOTAL</b>	<b>£8,332</b>	<b>£7,009.50</b>

## **PAYMENTS**

These costs are operational with some capital expenditure and site development. They allow the Group to enjoy all aspects of Sea Scouts and should be covered by Membership Fees and Explorer Partnership fees as a minimum.

<b>Scout Association Membership Fees</b>	Paid annually to the Scout Association allowing Beavers, Cubs and Scouts to be members, based on an annual census. This year the Group had 61 members at a cost of £61 per person.		
<b>Youth Programme and Activity</b>	Cost of supplies used by all Sections at weekly HQ meetings		
<b>Camps and Events</b>	Although parents/guardians pay for camps and events, these costs are the upfront payments to suppliers such as campsites and activity centres. The receipts then come in from the parent and should cover the costs. For that reason these are not included in operational costs. Receipts covered payments.		
<b>Camp Equipment</b>	5 Zenobia tents were bought.		
<b>Uniforms and Badges</b>	Cost of neckers and badges awarded in all Sections		
<b>Gocardless Transaction Fees</b>	Gocardless is a finance company used to handle payments on the OSM platform. For every transaction there is a charge which equates to 4.3% of money received by Gocardless. Total receipts paid by parents £9,038, Group received £8,646, fees £392		
<b>Insurance</b>	Provided by Unity Insurance Services who work with the Scout Association. PAME (Personal Accident & Medical Expenses) is cover for non-members as members are covered under the Scout Association membership fee. Marine insurance is lower than last year as 23/24 covered 2 years premiums.		
<b>HQ Repairs &amp; Maintenance</b>	Includes fire extinguisher service, the annual boiler service and gas safety certificate, clean up after a flood, cleaning products, signage, padlock and keys,.		
<b>Marine Repairs &amp; Maintenance</b>	Minimal repairs and purchases required this year		
<b>Marine Fuel</b>	For camps and activity days		
<b>Stationery &amp; Printing</b>	Minimal this year		
<b>AGM expenses</b>	Higher cost than previously as the Group made the AGM more of a thank you to all.		
<b>Car park permits</b>	10 permits bought from Southampton City Council to allow volunteers free parking in the nextdoor public car park		
<b>OSM Prepaid cards</b>	No OSM cards required this year		
<b>Utilities</b>	Energy prices continued to be high. Electricity is with SSE, Gas bought from Flogas, Water/sewerage with Business Stream, Council tax with Southampton City Council		
<b>Site Development</b>	Payments in this item are taken from the designated funds. Expenditure this year was for a flood risk warning and evacuation plan, construction plans and council planning applications.		
	Application for flood risk warning and evacuation plan	The Town Planning Experts	£1,254.48
	Council planning application x2		£430.00
	Design and construction management plan and submission to council	Monika Litowska	£1,600.00
	<b>TOTAL</b>		<b>£3,284.48</b>
<b>Cash funds</b>	The Lloyds Treasurer account is used for daily banking and Commercial Instant Access *468 for marine expenditure. The remaining accounts hold the funds for site development.		
<b>Non monetary assets for charity's own use</b>	Current value of the boats and marine equipment insured at £60,425		

**Liabilities / Reserves**

The Trustees require 12 month's running costs to be designated to ensure the continuation of the Group and despite some rising costs the designated amount will remain at £20K.

The legacy received in 2016/17 was not restricted for any particular use but it was agreed by the Executive Committee at the time to be used for future building and renovation. Redevelopment of the site was postponed due to covid. In 22/23 the allocated amount was £220,000 and the Executive Committee agreed that interest earned would be added to these funds. After allowing for interest this year, £8,332, and the costs of development £3,284, the total is now £224,084.

Total Cash Funds are £258,744 which after the designated liabilities noted leaves £14,660.

**ANNUAL ACCOUNTS RECEIPTS AND PAYMENTS TOTALS FOR PREVIOUS 5 YEARS**

	<b>24/25</b>	<b>23/24</b>	<b>22/23</b>	<b>21/22</b>	<b>20/21</b>
Receipts Total	£31,109	£30,474	£19,047	£42,996	£20,184
Payments Total	£24,833	£26,654	£16,580	£25,338	£8,971
<b>Profit/Loss</b>	<b>£6,276</b>	<b>£3,820</b>	<b>£2,467</b>	<b>£17,658</b>	<b>£11,213</b>



Section A Independent Examiner's Report

Report to the trustees 25th Southampton (Northam) Sea Scout Group

On accounts for the year ended 05-Apr-25 Charity no (if any) 302309

Set out on pages 3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2025.

Responsibilities and basis of report As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of (insert name of applicable listed body)]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:
- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 15-05-25
Name: RUSSELL JACOB

Relevant professional qualification(s) or body

(if any):

Address:

**Section B Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**25TH SOUTHAMPTON (NORTHAM) SEA SCOUTS**

England & Wales - Charity number 302309

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# Accounts

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# Trustees' Annual Report



For the period

From (start date) 

0	6	0	4	2	3
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 to end date 

0	5	0	4	2	4
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## Section A Reference and administration details

Charity name 

25th Southampton (Northam) Sea Scouts					
---------------------------------------	--	--	--	--	--

Other names the charity is known by 

--	--	--	--	--	--

Registered charity number (if any) 

3	0	2	3	0	9
---	---	---	---	---	---

HQ registration number 

--	--	--	--	--	--	--	--

Charity's principal address 

Crosshouse Road							
Southampton							
Hampshire							
Postcode	S	O	1	4	5	G	Z

Names of the charity trustees who manage the charity  
*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	John Antony Bradley	Chair	
2	David Simpson	Secretary	28/07/2023
3	Kara Congreve	Treasurer	
4	David Bowers	General Scout Leader	
5	Kevin Heslop	Beaver Section Leader	
6	Amber Dadswell	Cub Section Leader	19/08/2023
7	Adrian Norton	Scout volunteer	
8	Henry Hick	Explorer Section Leader	
9	Clive Aylett	Water Activities Coordinator	
10	Sarah Granger	Cub volunteer	19/09/2023
11	Oliver McLaggan	Beaver volunteer	19/09/2023
12	Judith Stevens	Parent representative	19/09/2023
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)  
*(These will be published in the annual report of the charity)*

Type of advisor	Name	Address
District Chairman	Veronica Radford	
District Commissioner	Joshua Smith	
Independent Examiner	Richard Jacob	
Architect	Monika Litowska	

**Section B**

**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:  
Policies and procedures adopted for:  
a) the induction and training of trustees;  
b) trustee' consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board meets every 2 months and consists of the Chair, Treasurer and 12 Trustees (including 2 Ex Officio Trustees, and 2 co-opted Trustees).

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

**Section B**

**Structure, governance and management (continued)**

**Risk and Internal Control**

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar

reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the membership (capitation) fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group holds a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Internal financial controls are in place which include 2 signatories for all payments whether by cheque or online.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values:  <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.  <b>Respect</b> - We have self-respect and respect for others.  <b>Care</b> - We support others and take care of the world in which we live.  <b>Belief</b> - We explore our faiths, beliefs and attitudes.</p>

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

**The Scout Method**  
 Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Each Section meets weekly during school term time and sometimes during holidays. The Section Leaders organise age appropriate indoor and outdoor activities so that the young people learn new skills and life lessons all within a fun and safe environment. Badges are earned for specific achievements in all Sections. As a Sea Scout Group, activities may be linked to the water particularly in the summer months. This year, including the many and varied water activities (sailing, kayaking, powerboating), the Group have had trips to Portsmouth Dockyard, Paultons Park, Injoy activity centre, Rock Up climbing, Christmas Panto and have been on various camps and taken part in activities such as bonfire night and an archery competition.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

The Group continually strives to provide a challenging, interesting, safe and fun environment where young people can excel. The Group is run on an entirely voluntary basis and the Section Leaders and helpers give their time and experience to inspire young people to challenge themselves, achieving personal goals by receiving badges whilst also having fun and allowing them to be part of a group where they can grow and take responsibility outside their normal daily life. Other volunteers are also key to the Group's success; the Headquarters and Marine equipment need to be maintained, the funds looked after, meetings organised, future plans made and activities supported. The Trustee Board review current and future requirements of the Headquarters and the marine equipment so that any investment is made as and when required to ensure the safety and future of the Group. Currently the Trustee Board is involved in the redevelopment of the building and the site.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D Achievements and performance**

Summary of the main achievements of the charity during the year

The main achievement this year has been the continuation of a stable Group environment which has allowed the Sections to flourish and the formation of the Trustee Board with parent representatives. The Section Leaders continued

organising an array of wonderful activities and there was as much time on the water as possible. Several Scouts attended the World Scout Jamboree in South Korea. The site development progressed with planning application approvals, further discussions with the architect and clearing of rubbish from the Headquarters and the site.

**Section E Financial Review**

**Reserves Policy**

Brief statement of the charity's policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £20,000.

Quantify and explain any designations

The Group had a legacy donation that the Executive Board at the time decided to put towards development of the Headquarters and site. In last year's accounts the Site Development Fund was designated at £220,000. This financial year after consideration of the reserves for running costs and the balance of the Site Development Fund there are additional reserves of £13,434. This is above the level required for operating expenses and will be discussed by the Trustees.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

NA

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

The Group's Income is predominantly from monthly membership subscriptions and fundraising. The bulk of the fundraising is from supplying a local business with car parking facilities as well as the Group Leaders offering training and water activities to young people outside the Group. Other fundraising is generously given by donations from previous 25th Scouts. The Group adopted a low risk strategy to the investment of its designated funds so all funds are held in cash using only mainstream banks (Lloyds and Cambridge & Counties), building societies (Nationwide) and The Scout Association's Short Term Investment Service until it closed in May 2023. This financial year saw continued high interest rates which led to higher levels of interest as income. Expenditure is predominantly on Scout membership (capitation) fees, insurance and utilities, all of which allow scouting activities to take place. The Scout membership fees cover the national programme and support for the Group. Various insurance policies cover the building, land, contents, marine equipment and personal and accident medical expenses for non members (members are insured under the Scout Association membership fees). Volunteer purchases for activities are refunded and accounted for.

• the charity's principal sources of funds (including any fundraising);

Planning application approval means that the site development can progress.

- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

RYA training was paid for 3 volunteers across the Sections and this ensures the young people can continue with water based activities. Insurance and maintenance of the Headquarters and marine equipment allows for weekly activities in a safe environment. The purchase of prepaid cards allows Section Leaders to not use their own funds before having expenses reimbursed and also allows for budgeting. Whilst expenditure on camps and events is covered by parent payments, upfront payments are made to suppliers such as campsites and activity centres.

The Trustees regularly monitor the account balances and the interest rates received to ensure the group obtains the maximum value and income from its banking arrangements. This has meant using accounts that require a period of notice before funds may be withdrawn and therefore monitoring cashflow is required. The large amount of funds has meant it has also been required to follow the Financial Services Compensation Scheme guidelines.

**Section F Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

Since receiving the large legacy the plan has always been to revamp or rebuild the Headquarters. This year the plans were drawn up by an architect and approved by Southampton City Council. Following the investment criteria mentioned earlier, the designated funds will remain invested to ensure security and accessibility until such time as they are needed. Smaller investments will always be made in capital equipment to allow the young people to continue enjoying being a Sea Scout. The 75th anniversary of the Group will be held in June 2025.

**Section G Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	<i>KJC</i>	
Full name(s)	Kara Jane Congreve	
Position (eg Secretary, Chair)	Treasurer	
Date	1	5 0 6 2 4



## 25th Southampton (Northam) Sea Scout Group (Charity no. 302309) Receipts and payments account

Year start date

Year end date

For the year from	06-Apr-23	To	05-Apr-24
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### Receipts and payments

	2023/24	2022/23
	Unrestricted funds	Unrestricted funds
	£	£
<b>Receipts (A1)</b>		
<b>Membership</b>		
Membership subscriptions (gross)	6,665	5,492
Explorer Partnership Fee	1,062	-
Canoe club rental	2,800	-
<b>Sub total</b>	<b>10,527</b>	<b>5,492</b>
<b>Camps &amp; Events</b>		
Camps and events (gross)	4,213	2,909
<b>Sub total</b>	<b>4,213</b>	<b>2,909</b>
<b>HQ income, Donations, Courses</b>		
Hire of car park to St James Society	7,280	7,280
Hire of hall	-	-
Hire of toilet block	-	-
Hire of equipment	-	-
Donations	1,045	965
Gift Aid	-	-
Legacies	-	-
Grants	-	-
Training courses and water activities provided to 3rd parties	400	-
Other	-	636
<b>Sub total</b>	<b>8,725</b>	<b>8,881</b>
<b>Investment income</b>		
Bank interest	3,494	192
Building Society interest	3,065	1,422
Investment income	451	152
<b>Sub total</b>	<b>7,010</b>	<b>1,766</b>
<b>Total Gross Income</b>	<b>30,474</b>	<b>19,047</b>
<b>Asset and investment sales, etc. (A2)</b>	-	
<b>Total receipts</b>	<b>30,474</b>	<b>19,047</b>

## 25th Southampton (Northam) Sea Scout Group (Charity no.302309) Receipts and payments account

	Year start date		Year end date
For the year from	06-Apr-23	To	05-Apr-24

### Receipts and payments

	2023/24	2022/23
	Unrestricted funds	Unrestricted funds
	£	£
<b>Payments (A3)</b>		
<b>Operational Running</b>		
Membership fees	3,685	3,432
Youth programme and activity	523	-
Uniforms and badges	695	-
Gocardless transaction fees	416	419
Insurance	4,962	1,146
HQ Repairs and Maintenance	1,146	865
Marine Repairs and Maintenance	711	605
Marine fuel	31	-
Stationery and printing	103	-
AGM expenses	23	-
Car park permits	100	100
OSM prepaid cards x 5	50	-
Refunds	41	895
Volunteer expenses	-	3,428
Utilities	1,984	1,314
<b>Sub total</b>	<b>14,468</b>	<b>12,204</b>
<b>Camps &amp; Events</b>		
Camp & Events	3,493	1,815
<b>Sub total</b>	<b>3,493</b>	<b>1,815</b>
<b>Adult support and training</b>		
RYA training	720	-
<b>Sub total</b>	<b>720</b>	<b>-</b>
Site Development	7,973	2,561
<b>Sub total</b>	<b>7,973</b>	<b>2,561</b>
Asset and investment purchases, etc. (A4)	-	
<b>Total payments</b>	<b>26,654</b>	<b>16,580</b>
<b>Net of receipts/(payments)</b>	<b>3,820</b>	<b>2,467</b>
Cash funds last year end (A6)	248,498	246,031
Prepaid card balance omitted last year	153	
<b>Cash funds this year end</b>	<b>252,471</b>	<b>248,498</b>

## 25th Southampton (Northam) Sea Scout Group (Charity no. 302309) Receipts and payments account

	Year start date		Year end date
For the year from	06-Apr-23	To	05-Apr-24

## Statement of assets and liabilities at the end of the year

	2023-2024 Unrestricted funds	2023-2024 Unrestricted funds
	£	£
<b>Cash funds (B1)</b>		
Lloyds Treasurers Account 00475086	18,577	16,243
Lloyds Business Bank Instant 07620812	55,805	101,122
Lloyds Business Bank Instant Online 38410468	400	396
Nationwide Business 95 Day Saver 90120204	90,397	87,332
Cambridge & Counties 95 Day Business Notice 15029536	86,807	-
Scout Short Term Investment Service 07749	-	43,405
OSM Prepaid card balance	485	
<b>Total cash funds</b>	<b>252,471</b>	<b>248,498</b>
<small>(agree balances with receipts and payments account)</small>	<small>agreement error</small>	<small>ok</small>
<b>Other monetary assets (B2)</b>		
Debts due from the District Canoe Club	700	2,800
<b>Sub total</b>	<b>700</b>	<b>2,800</b>
<b>Investment assets (B3)</b>		
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use (B4)</b>		
Boats and marine equipment	60,425	60,425
	-	-
	-	-
<b>Sub total</b>	<b>60,425</b>	<b>60,425</b>
<b>Liabilities (B5)</b>		
<b>Reserves Policy</b>		
12 months running costs - designated funds	20,000	20,000
Site development - designated funds	219,037	220,000
	-	-
	-	-
<b>Sub total</b>	<b>239,037</b>	<b>240,000</b>

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 15th June 2024 and signed on their behalf by

Signature	
Tony Bradley	
<i>KJC</i>	

Print Name	
JOHN ANTHONY BRADLEY Chair	
KARA JANE CONGREVE Treasurer	

# England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

## Independent examiner's report to the trustees of 25<sup>th</sup> Southampton (Northam) Sea Scouts

I report to the trustees on my examination of the accounts of the 25<sup>th</sup> Southampton (Northam) Sea Scouts for the year ended 5 April 2024.

### Responsibilities and basis of report

As the charity trustees of the 25<sup>th</sup> Southampton (Northam) Sea Scouts you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the 25<sup>th</sup> Southampton (Northam) Sea Scouts accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 25<sup>th</sup> Southampton (Northam) Sea Scouts as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: RICHARD SAROBI

Relevant professional qualification or membership of professional bodies (if any):

Address: 6 WATSON GARDENS, SOUTHAMPTON SO15 2L2.

Date: 26/05/24.

**25TH SOUTHAMPTON (NORTHAM) SEA SCOUTS**

England & Wales - Charity number 302309

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# Accounts

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# Trustees' Annual Report

For the period

From (start date)

0	6	0	4	2	1
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to end date

0	5	0	4	2	2
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## Section A

## Reference and administration details

Charity name 

25th Southampton (Northam) Sea Scouts	
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Other names the charity is known by 

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Registered charity number (if any) 

3	0	2	3	0	9
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HQ registration number 

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Charity's principal address 

Crosshouse Road	
Southampton	
Hampshire	
Postcode	S O 1 4 5 G Z

### Names of the charity trustees who manage the charity

*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Kara Congreve	Treasurer	
2	Kevin Heslop	Section Leader	
3	Adrian Norton	Section Leader	
4	Clive Aylett	Water Activities Manager	
5	David Bowers	Group Scout Leader	29/1/21 appointed
6	John Anthony Bradley	Chair of Executive Committee	29/1/21 appointed

### Names and addresses of advisers (optional information but encouraged as best practice)

*(These will be published in the annual report of the charity)*

Type of advisor	Name	Address

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are both the 'Charity Trustees' and volunteers of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

a) the induction and training of trustees;  
b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual Section Leaders and parent's representation and meets every 2 months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;  
The raising of funds and the administration of Group finance;  
The insurance of persons, property and equipment;  
Group public occasions;  
Assisting in the recruitment of leaders and other adult support;  
Appointing any sub committees that may be required;  
Appointing Group Administrators and Advisors other than those who are elected.

**(continued)**

### **Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the membership fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group holds a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

## **Section C**

### **Objectives and activities**

#### **The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

#### **The Values of Scouting**

Summary of the objects of the charity set out in its governing document

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

### **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Each Section meets weekly during school term time and sometimes during holidays. The Section Leaders organise age appropriate indoor and outdoor activities so that the young people learn new skills and life lessons all within a fun environment. As a Sea Scout Group, activities may be linked to the water particularly in the summer. This year, including the many and varied water activities, the Group have had trips to Rock Up, Paultons Park and been on various camps and taken part in activities such as cooking, shelter building, zorbing and tomahawk throwing.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

The Group Executive Committee continually strives to provide a challenging, interesting, safe and fun environment where young people can excel. The Group is run on an entirely voluntary basis and the Section Leaders and helpers give their time and effort to inspire young people to challenge themselves, achieving personal goals by receiving badges whilst having fun and allowing them to be part of a group where they can grow and take responsibility outside their normal daily life. Other volunteers are also key to the Group's success as the Headquarters and marine equipment need to be maintained, the funds need to be looked after, future plans need to be made and activities need to be supported. The Group Executive Committee review current and future requirements of the Headquarters and the marine equipment so that investment is made as and when required to ensure safety and the future of the Group.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D****Achievements and performance**

Summary of the main achievements of the charity during the year

A huge effort by all the Leaders meant the Group continued to provide Section activities using zoom meetings and then of course, in person when allowed. This meant the young people were able to continue being involved in the Group and to enjoy themselves. External activities returned especially camps which bring all ages and abilities together. A feeling of normality resumed. With this came a renewed focus on the HQ development and meetings with Inland Homes, site developers nextdoor, which were productive and progress was made.

**Section E****Financial Review**

Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £20,000.

Quantify and explain any designations

The Group held reserves of approximately £226,031 against this at year end. This is above the level required for operating expenses. However this can be explained by a designated legacy donation to be used for future rebuilding of the Group's Headquarters.

Designations previously shown for the 100 Club have been removed following agreement from all 100 Club members that the funds can be donated to the Group.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

NA

Further financial review details (optional information)

You may choose to include additional information, where relevant, about:

**Investment Policy**

- the charity's principal sources of funds (including any fundraising);

The Group's income is predominantly from monthly subscriptions and fundraising. The bulk of the fundraising is from supplying local businesses with car parking facilities as well as the Group Leaders offering training and water activities to young people outside the Group. Other fundraising is generously given by match funding and donations. Government and council grants were also key sources of funds to help organisations during and post-pandemic. Without the grants, the balance between income and expenditure for this accounting period would have shown a loss. The Group has therefore adopted a low risk strategy to the investment of its funds which are held in cash using only mainstream banks and building societies (Lloyds and Nationwide) and The Scout Association's Short Term Investment Service.

- how expenditure has supported the key objectives of the charity;

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

- investment policy and objectives;

Section F	Other Information	Optional
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Plans for future periods (details of any significant activities planned to achieve them)

Since receiving the large legacy the plan has always been to revamp or rebuild the Headquarters. Architects plans were drawn up however plans could not be confirmed due to a large housing development starting alongside. This development has had an impact on the project. Once the building development is at a mature stage our Headquarters project can be progressed. Following the Investment criteria mentioned earlier, the designated funds will remain within various bank accounts rather than being invested in the stock market to ensure the funds are as secure and as accessible as possible. Smaller investments will always be made in capital equipment to allow the young people to continue enjoying their sea scouting.

Section G	Declaration
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The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s) 

Full  
name(s)

Kara Congreve	
---------------	--

Position (eg  
Secretary, Chair)

Treasurer	
-----------	--

Date

	2	7	0	1	2	3
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**Receipts and payments accounts**

CC16a

For the period  
from

Period start date  
06/04/2021

To

Period end date  
05/04/2022

**Section A Receipts and payments**

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts (Note 1)</b>					
Subscriptions (Note 2)	683	-	-	683	889
Gocardless Subscriptions (Note 3)	4,812	-	-	4,812	644
Gocardless Camps & Activities (Note 3)	2,388	-	-	2,388	-
Camps & Activities (Note 4)	1,297	-	-	1,297	-
100 Club	-	-	-	-	955
Donations/Fundraising (Note 5)	925	-	-	925	-
Facilities and Equipment Hire	-	-	-	-	-
Grants (Note 6)	23,960	-	-	23,960	11,500
Uniform & Clothing	-	-	-	-	-
Interest (Note 7)	293	-	-	293	518
Parking (Note 8)	7,280	-	-	7,280	4,853
Courses	1,060	-	-	1,060	-
Other (Note 9)	298	-	-	298	825
<b>Sub total (Gross income for AR)</b>	<b>42,996</b>	<b>-</b>	<b>-</b>	<b>42,996</b>	<b>20,184</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>42,996</b>	<b>-</b>	<b>-</b>	<b>42,996</b>	<b>20,184</b>
<b>A3 Payments (Note 10)</b>					
Camps & Activities	1,785	-	-	1,785	905
Insurance (Note 11)	7,746	-	-	7,746	3,015
Utilities	978	-	-	978	521
Membership Fees	3,631	-	-	3,631	3,162
Equipment (Note 12)	455	-	-	455	-
Repairs & Maintenance XXH HQ	1,373	-	-	1,373	512
Repairs & Maintenance Boats	891	-	-	891	270
Car Park Permits (Note 13)	100	-	-	100	-
Fuel	-	-	-	-	139
Stationery and Printing	-	-	-	-	-
Training	-	-	-	-	-
Uniform and Badges	175	-	-	175	-
AGM Costs	-	-	-	-	-
Volunteer Expenses (Note 14)	5,167	-	-	5,167	447
Other (Note 15)	3,036	-	-	3,036	-
<b>Sub total</b>	<b>25,338</b>	<b>-</b>	<b>-</b>	<b>25,338</b>	<b>8,971</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>25,338</b>	<b>-</b>	<b>-</b>	<b>25,338</b>	<b>8,971</b>
<b>Net of receipts/(payments)</b>	<b>17,658</b>	<b>-</b>	<b>-</b>	<b>17,658</b>	<b>11,213</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>228,373</b>	<b>-</b>	<b>-</b>	<b>228,373</b>	<b>217,160</b>
<b>Cash funds this year end</b>	<b>246,031</b>	<b>-</b>	<b>-</b>	<b>246,031</b>	<b>228,373</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b> (Note 16)	Lloyds Bank Current account	15,937	-	-
	Lloyds Bank Savings account	100,931	-	-
	Scout Short Term Investment	43,253	-	-
	Nationwide Business 95 Day Saver	85,910	-	-
	<b>Total cash funds</b> (agree balances with receipts and payments account(s))	<b>246,031</b>	-	-
		OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>				
			-	-
				-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b> (Note 17)	Boats and marine equipment	Restricted		79,269
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b> (Note 18)	12 months building and maintenance running costs	Designated	20,000	
	Future rebuilding renovation	Designated	220,000	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

## NOTES

### 1. Receipts

Group activities started to return to normal following two years of the covid pandemic. The council continued with its ARG Covid grant which is why the total receipts is high. Remove the grant of £23,960 from the figures and the receipts are a more normal £19,036

### 2. Subscriptions

Covid-19 still had an impact with reduced subscriptions until back to normal in September 2021. However, a few parents continued to pay the usual amount during the whole period. This figure shows the subscriptions paid via the Lloyds Bank Current Account.

### 3. Gocardless Subscriptions

Payments for subscriptions and events are received automatically from Gocardless net of fees. Gocardless charges were £264, approx. 3.6% of gross payments.

### 4. Camps and Activities

Payments made via the Lloyds Bank Current Account rather than Gocardless which is the preference of some parents

### 5. Donations & Fundraising

The 100 Club ceased in the last financial year and all members were contacted. The majority did not take any "winnings" but offered to leave it as a donation or to continue their payments as donation to the Group.

### 6. Grants

To help businesses and charities post-covid pandemic, the Government and council continued with grants to enable them to restart business

### 7. Interest

Interest received from the Lloyds Savings account £8.51, Nationwide Business 95 Day Saver account £234.96 and Scout Short Term Investment account £49.23.

### 8. Parking

Back to pre-covid pandemic monthly charges of £606.66

### 9. Other

£9 refund from GoSouth as overcharged on boiler service; £289 for a skip hire that was claimed as an expense but then refunded by the company as the skip did not arrive, and the volunteer refunded the Group.

### 10. Payments

The Group activities started returning to pre-covid levels hence higher costs are shown.

### 11. Insurance

Higher than last year as the marine insurance for both 2021/22 and 2021/23 have been paid in this year as well as the annual property insurance

### 12. Equipment

Servicing of 20 life jackets

### 13. Car Park permits

Purchase of 5 car park permits to allow parking in the nextdoor public car park

### 14. Volunteer expenses

With activities back to normal, the volunteers had significantly more expenses compared with last year. Beavers £1266, Cubs £164, Scouts £282, Explorers £2025, Executive Committee and others £1429. These expenses mostly covered badges and clothing £787, fuel £90, boat maintenance £231, stationery £12, activities/events/food £2676, HQ maintenance and items £684, summer camp £686. 19/20 expenses were £3698

### 15. Other

Cost of survey regarding the Inland Homes building impact on the party wall

### 16. Cash Funds

Due to the quantity of cash, the Lloyds Current account is used for day to day banking and the other 3 accounts are used for savings until the funds are needed for future building and renovation works.

### 17. Assets retained for the charity's own use

Current value of the boats and marine equipment was reassessed by the Secretary on 1st April 2022 and this was reflected in the marine insurance payment for 22/23

### 18. Liabilities

The Executive Committee require 12 month's running costs to be designated to ensure the continuation of the Group and with recent rising costs generally, the designated amount has been increased from £15,000 last year.

The legacy received in 2016/17 was agreed by the Executive Committee to be used for future building and renovation. Redevelopment of the site was postponed due to covid and with rising costs generally the designated amount has been increased from £193,000 last year. It is anticipated that the redevelopment will start 2022/23.

# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

25<sup>TH</sup> SOUTHAMPTON (NORTHAM) SEA SCOUTS

On accounts for the year  
ended

5 April 2022

Charity no  
(if any)

302309

Set out on pages

3

I report to the trustees on my examination of the accounts of the above charity ('the Trust') for the year ended 5 April 2022.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act, or
- the accounts did not accord with the accounting records, or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

23 September 2022

Name:

Carl Palmer

Relevant professional  
qualification(s) or body  
(if any):

FCCA (62909)

Address:

133 Wilton Road, Southampton SO15 5JS