

# Trustees' Annual Report

For the period

From (start date)

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to end date

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## Section A

## Reference and administration details

Charity name

14th Itchen South Scout Group

Other names the charity is known by

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Registered charity number (if any)

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HQ registration number

1	0	0	1	2	1	5	1
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Charity's principal address

261 Spring Road							
Southampton							
Postcode	S	O	1	9	2	N	Z

Names of the charity trustees who manage the charity

*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Janet Christine Rex	Chair	
2	Louise Helen Moore	Treasurer	22/07/2020 to date
3	Thomas Frederick Axton	Treasurer	01/04/2020 - 22/07/2020
4	Michelle Anne Doncom	Secretary	
5	Mark Langdown	GSL	
6	Clair Louise Hayward		
7	Lisa Caroline Bates		
8	Sarah Elizabeth Waddington		
9	Sarah Jane George		
10	Rebecca Elizabeth Burnett		
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

*(These will be published in the annual report of the charity)*

Type of advisor	Name	Address
Quartermaster	Steve Doncom	
Group President	Thomas Frederick Axton	

**Section B****Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 2 months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;

The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment;

Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing Group Administrators and Advisors other than those who are elected.

Section B	Structure, governance and management (continued)

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values:  <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.  <b>Respect</b> - We have self-respect and respect for others.  <b>Care</b> - We support others and take care of the world in which we live.  <b>Belief</b> - We explore our faiths, beliefs and attitudes.  <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:  - enjoy what they are doing and have fun  - take part in activities indoors and outdoors  - learn by doing  - share in spiritual reflection  - take responsibility and make choices  - undertake new and challenging activities  - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	Offering a balanced programme of activities, events and experiences to young people aged 6-14 years old.
Additional details of the objectives and activities (optional information but encouraged as best practice)	
<p>You <b>may choose</b> to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policy on grantmaking;</li> <li>• contribution made by volunteers;</li> <li>• policy on investments.</li> </ul>	<p>The Group runs entirely on a pool of adult volunteers from the local community. This includes running the weekly programme meeting nights for the young people, the offsite activities and trips for the young people but also the governance side of the Group which includes running and maintaining the HQ and acting as Charity Trustees.</p>
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D	Achievements and performance
Summary of the main achievements of the charity during the year	<p>The Group has provided a full and active programme for around a 100 young people aged 6-14. Young people have achieved several awards and badges as well as develop key skills for life.</p>

Section E	Financial Review
Brief statement of the charity's policy on reserves	<p><b>Reserves Policy</b></p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £12,000.</p> <p>The Group held reserves of over £12,000 against this at year end. This is above the level/below required for operating expenses. However this can be explained by the Group currently saving for building refurbishments.</p>
Quantify and explain any designations	
Details of any funds materially in deficit (circumstances plus steps to eliminate)	N/A
Further financial review details (optional information)	<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>the charity's principal sources of funds (including any fundraising);</li> </ul>

• how expenditure has supported the key objectives of the charity;

• investment policy and objectives;

#### Section F

#### Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

#### Section G

#### Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair)

Date

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Janet Rex	Louise Moore
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Chair	Treasurer
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## Deposit Account

date	transaction	in	out	balance
31/03/2020	carried forward			14,724.31
04/06/2020	interest	7.04		14,731.35
04/09/2020	interest	0.37		14,731.72
04/12/2020	interest	0.37		14,732.09
04/03/2021	interest	0.36		14,732.45
	Total as at 31/3/21			14,732.45

<b>Assets and Liabilities</b>	
Income 2021/21	39,143.83
Outgoings 2020/21	25,122.88
Net income	<b>14,020.95</b>
Outstanding cheques	
100458	52.54
Deposits not yet on statement	-
Bank balance 31/3/21	28,262.40
Less outstanding cheques	52.54
plus outstanding deposits	-
	<b>28,209.86</b>
Balance @31/3/20	14,188.91
Net income 2020/21	14,020.95
<b>Balance @31/3/21</b>	<b>28,209.86</b>

Louise Moore  
Group Treasurer



I report on the accounts of the 14th Itchen South Scout Group for the year ended 31st March 2021.  
I have scrutinised the records and the accounts set out above, along with the books, records and vouchers of the Group available.  
In my opinion the accounts are in accordance with the records produced to me.

Carrie Thompson

