



ROMSEY DISTRICT SCOUT COUNCIL

Trustees' Annual Report for the year ending 31st December 2024

Registered Charity Number: 302287

District President: The Lady Alexandra Knatchbull

District Vice President: Mr David Sutton

ROMSEY DISTRICT SCOUT COUNCIL

Legal & Administrative Information for the Year Ending 31st December 2024

Membership of the District Trustee Board for the year to 31st December 2024

Trustees (Ex Officio):	David Shill*	District Commissioner/District Lead Volunteer
	Robin Taylor-Milton*	District Explorer Scout Commissioner
	Vacant	District Scout Network Leader
	Daniel Hunt	District Youth Commissioner
	Peter Black	District Active Support Manager
Trustees (Co-opted):	None	
Trustees (Elected):	Claire Sutton *	Chair
	Fiona West*	Treasurer
	Robert Link*	Deputy District Commissioner/Acting DC from June 2024
	David Sutton*	District Vice President/DPC Rep
	Elizabeth Holloway*	Assistant Treasurer/Executive Member
	Quentin Saloway*	Executive Member
	Darren Reed*	DPC Rep/ Executive Member
Invited to attend:	Jo-Ann (Joe) Ray	ADC (Squirrels)
	James Child (to November 2024)	ADC (Beavers)
	Zoe Hammerton (from December 2024)	ADC (Beavers)
	Cameron Beale (to October 2024)	ADC (Cubs)
	Ryan Orgill (from October 2024)	ADC (Cubs)
	Tina Elliott	ADC (Scouts - joint)
	John Heagren	ADC (Scouts - joint)

ADC – Assistant District Commissioner

*Indicates registered Charity Commission Trustee

The voting members are the ex-officio, co-opted and elected members.

NB: The District Commissioner/Lead Volunteer and District Chair are ex-officio members of all sub-committees.

Principal Appointments

David Shill
Rob Link
Robin Taylor-Milton
Vacant
Daniel Hunt
Jo-Ann (Joe) Ray (from October 2022)
James Child
Cameron Beale
Tina Elliott and John Heagren
Phil Coles
Ben Kington
John Heagren
Jon New
Tomasz Ciuksza
Ian Moore
vacant
James Child
Cameron Beale

District Commissioner/Lead Volunteer
Deputy District Commissioner
District Explorer Scout Commissioner
District Scout Network Leader
District Youth Commissioner
Assistant District Commissioner (Squirrels)
Assistant District Commissioner (Beavers)
Assistant District Commissioner (Cubs)
Assistant District Commissioner (Scouts)
Group Scout Leader: 1st Romsey
Group Scout Leader: 3rd Romsey
Group Scout Leader: 4th Romsey
Group Scout Leader: 6th Romsey
Group Scout Leader: 9th Romsey
Group Scout Leader: 10th Romsey
Group Scout Leader: 11th Romsey (from July)
Group Scout Leader: 15th Romsey (from Feb)
Group Scout Leader: 21st Romsey

District Contact

David Shill
District Commissioner
c/o The Dr Peter Centre
Baden Powell Way
Romsey
SO51 8EA

E-mail: dc@romsey-scouts.org
Website: www.romseyscouts.org
Telephone: 07814 686 120

Additional Information

Registered Charity Number:	302287
Scout Association Registration Number:	10001161
Bankers:	Charities Aid Foundation; TSB Bank.
Independent Financial Examiner:	Helen Stephenson AAT, 8 Halden Close, Romsey SO51 7TS
Custodian Trustees	The Scout Association

PRINCIPAL OPERATING ACTIVITIES

Romsey Scouting's principal purpose is to support a quality programme of activities, events and expeditions that allow young people to achieve their full potential in a spirit of fun and adventure. In working to achieve this aim its main operating activities fall into the following areas:

- District Team
Using monies raised via membership fees and fundraising to provide administrative support to Scouting in Romsey District and to fund the further development of Scouting across the District.
- District Activities
Offer financial management and banking services to a range of District events and activities.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The District's governing documents are those of The Scout Association (TSA), as summarised in our Constitution, which is based upon TSA Royal Charter; this in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules (POR) of the Scout Association.

The District is a Trust established under its rules which are common to all Scouts and a Charity registered in England. The Trustees are appointed in accordance with our Constitution.

The District is managed by the District Trustee Board, the members of which are the Charity Trustees of the District (wherever possible), which is an educational charity. As Charity Trustees they are responsible for complying with the legislation applicable to charities. This includes registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board comprises three independent representatives; Chairman, Treasurer and Secretary, together with the District Commissioner/ Lead Volunteer, District Explorer Scout Commissioner, District Scout Network Leader and other elected District representatives.

The District Trustee Board exists to support the District Commissioner/ Lead Volunteer in meeting the responsibilities of the appointment and is responsible for:

- The maintenance of District property (including the District field and the Dr Peter Centre);
- The raising of funds and the administration of District Finance;
- The insurance of persons, property and equipment;
- District public occasions;
- Adult Support, including adult recruitment and training according to TSA rules;
- Appointing any sub committees that may be required; and
- Appointing District Administrators and Advisors other than those who are elected.

RISK AND INTERNAL CONTROL

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered. We also maintain and regularly review a District Risk Register to help manage risks identified and the potential impact of those risks.

OBJECTIVES, ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE

The purpose of Scouting is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

Scouting uses a method, it takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun;
- take part in activities indoors and outdoors;
- learn by doing;
- share in spiritual reflection;
- take responsibility and make choices;
- undertake new and challenging activities; and
- make and live by their Promise.

Under the Charities Act 2011 Romsey Scout Council is required to demonstrate that our aims are for the public benefit. The Trustees confirm that they have taken account of the Charity Commission's general guidance on public benefit. Our assessment is that we have met the public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings. Two principles demonstrate that Scouting's aims are for the public benefit.

- Principle 1a - through the Scout method young people develop towards their full potential
- Principle 1b- the clear link between the benefits for young people and the purpose of Scouting
- Principle 1c- the safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks.
- Principle 2a- the aim of Scouting refers to young people and the beneficiaries, aged between 6 and 25.
- Principle 2b- full scouting membership is restricted to young people who are willing to make the Scout Promise.
- Principle 2c- Romsey Scout Council does not exclude those in poverty from its benefits. While the Council charges a subscription to members, the benefits of Scouting are not restricted by the ability to pay. Locally there are arrangements to waive subscriptions and other costs for young people who cannot afford to pay. Nationally there are funds available for uniform and activities so that young people are not excluded from activities by virtue of being unable to pay.
- Principle 2d- any private benefits from Scouting are incidental, other than to those as a beneficiary.

ABOUT THIS REPORT

The report shows what we aimed to achieve in 2024, whether we achieved it, and how we plan to achieve even more in 2025.

HOW WE DID

We identify below the objectives we set for 2024 and how we did;

	Objective	Target Completion	How we did
1	None set due to the change in DC personnel		
2			
3			
4			

OUR NEXT STEPS

We identify below the current concerns/needs within the District and the objectives for 2025 to address these;

Top current issues/needs in the District and Objectives for 2025	
1	
2	
3	
4	

None set at this time; our incoming DC/DLV will look to set objectives for summer 2025 into 2026 once he has settled in.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Grants Policy

Grants, noted by the Trustees, are issued in line with any restrictions or designations. Their availability and how to apply is regularly advertised in District meetings and email bulletins.

Activities and Volunteers

A summary of the main activities of the District is included in the accompanying annual review. We are very appreciative of the considerable amount of voluntary help that is given to all aspects of Scouting throughout Romsey District.

Reserves Policy

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising fall short. The District Trustee Board considers that the District should hold the sum equivalent to between 80% and 120% of the average of the last three years routine general fund expenditure of the District.

Investment Policy

The surplus funds of the District are largely represented by Sections' and activities' working capital and by various restricted and designated funds. The Trustees have therefore adopted a policy of low risk to the investment of funds and therefore funds are held in the commercial banks, building societies and charity banks.

Plans for the Future

The District's plans for the future are detailed in 'Our Next Steps' earlier in this report.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of The Royal Charter. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Romsey District Scout Council

Receipts and Payments Account

For the year from 1st January 2024 to 31st December 2024

Receipts and Payments

	2024			2023
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Receipts				
Donations, legacies & similar income				
Membership subscriptions	48,067	8,334	56,401	54,596
Less: Membership subscriptions paid on	43,560	4,290	47,850	45,656
Net Membership subscriptions retained	4,507	4,044	8,551	8,940
Donations	846	65	911	5,490
Gift Aid tax reclaim	1,048	0	1,048	733
Other similar income	115	525	640	600
Sub total	6,516	4,634	11,151	15,764
Grants				
Other Grants	0	0	0	43,504
Sub total	0	0	0	43,504
Fundraising (gross)				
Mayors Picnic	368		368	418
Quiz Evening	1,290		1,290	2,593
Romsey Show	0		0	246
Supporter Club	0	1,437	1,437	1,441
Other Fund raising, incl. Beggars Fair	4,911	862	5,773	5,715
Sub total	6,569	2,299	8,868	10,414
Investment income				
Bank Interest	100	94	194	181
Sub total	100	94	194	181
Youth Programme and Activities				
Squirrels		0	0	110
Beavers		0	0	0
Cubs		8,823	8,823	27,072
Scouts		5,820	5,820	6,704
Scouts (Peter Digby)		0	0	153
Explorers		11,191	11,191	6,356
Explorers - Lockerley		87	87	237
Explorers - Tomahawks		157	157	158
Explorers - Romsey Town		0	0	0
Explorers - Bramshaw		52	52	180
Explorers - Draco		579	579	128
Network		0	0	0
Sub total	0	26,708	26,708	41,099
Other District events				
Carol Service / Festive evening	0		0	0
SGD	573		573	564
District Camp	0		0	0
Sub total	573	0	573	564
Adult support and training				
Leaders Camp/Events	218		218	0
1st Aid Training		0	0	0
SAS / Musketeers		0	0	0
Other, incl OSM income	0	0	0	185
Sub total	218	0	218	185
Dr Peter Centre				
Bookings		22,589	22,589	24,721
Matching 1st Romsey Contribution		900	900	900
Other	0	1,008	1,008	43
Sub total	0	24,496	24,496	25,664
Other District activities				
Badges	355	0	355	695
Other, incl. Shooting	0	0	0	0
Inclusion support	0	0	0	0
Sub total	355	0	355	695
Total Gross Income	14,332	58,232	72,563	138,069
Asset sales & investment sales etc.	0	0	0	0
Total Receipts	14,332	58,232	72,563	138,069

Romsey District Scout Council

Receipts and Payments Account

For the year from 1st January 2024 to 31st December 2024

Receipts and Payments

	2024		2023
	Unrestricted funds £	Restricted funds £	Total funds £
Payments			
Youth Programme and Activities			
Squirrels		50	50
Beavers		50	50
Cubs		5,244	5,244
Scouts		6,579	6,579
Scouts (Peter Digby)		0	0
Explorers		10,398	10,398
Explorers - Lockerley		749	749
Explorers - Tomahawks		944	944
Explorers - Romsey Town		35	35
Explorers - Bramshaw		1,039	1,039
Explorers - Draco		1,962	1,962
Network		0	0
Sub total	0	27,051	27,051
Other District Activities			
District Camp	50		50
Carol Service / Festive evening	21		21
SGD	790		790
Badges	180		180
Equipment	637		637
Inclusion support		0	0
Other, incl. Shooting	0	0	0
Sub total	1,678	0	1,678
Grants			
International Fund grants	200		200
Dudley Dainton grants		0	0
Supporters Club & Other grants	300		300
Sub total	500	0	500
Adult support and training			
Leaders Camp/Events	300		300
Leader Training/Activity permits	0		0
1st Aid Training		25	25
SAS / Musketeers		0	0
Sub total	300	25	325
Dr Peter Centre			
Building work	0	0	0
Running costs	0	11,302	11,302
Maintenance / Improvements	0	0	0
Other	0	646	646
Sub total	0	11,948	11,948
District admin & support			
Insurance / Licences	340	3,600	3,939
On-line subscriptions (OSM + Website)	1,933	0	1,933
District management costs & AGM	216	0	216
Trustees travel expenses	42	0	42
Other	77	0	77
Sub total	2,607	3,600	6,207
Fundraising expenses			
Mayors Picnic	166		166
Quiz Evening	508		508
Romsey Show	0		0
Supporter Club		790	790
Other Fund raising, incl. Beggars Fair	1,830	212	2,043
Sub total	2,504	1,002	3,507
Total Gross Expenditure	7,589	43,627	51,216
Asset purchases	0	0	0
Total Payments	7,589	43,627	51,216
Net of receipts/(payments)	6,743	14,605	21,348
Transfers between funds	-1,868	1,868	0
Cash funds last year end	44,245	65,005	109,250
Cash funds this year end	49,119	81,479	130,598

* 2024 2 claims from Trustees (2023 No claims from Trustees)

Romsey District Scout Council

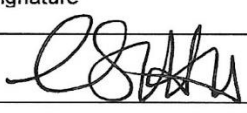
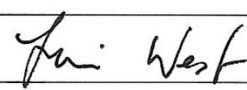
Receipts and Payments Account

For the year from 1st January 2024 to 31st December 2024

Statement of assets and liabilities at the end of the year

	31st December 2024			31st Dec 2023
	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Cash funds				
Lloyds/TSB current account	25,292		25,292	22,042
Charities Aid Foundation	23,827	26,404	50,231	42,025
CAF Dr Peter Community Centre		51,073	51,073	40,881
Explorers (Tomahawks)		2,077	2,077	2,112
Explorers (Draco)		1,241	1,241	1,492
Supporters Club		683	683	699
Total cash funds	49,119	81,479	130,598	109,250
Other monetary assets				
Debts due to the District	74	726	800	1,065
Prepayments	2,550	48	2,598	2,500
sub total	2,624	774	3,398	3,565
Non monetary assets for charity's own use				
Badge Stock	871	0	871	1,080
Dr Peter Centre incl. F&F (insurance value)	0	1,106,300	1,106,300	943,322
District Field (cost)	0	0	0	0
Equipment (insurance value)	32,596	0	32,596	20,215
sub total	33,467	1,106,300	1,139,767	964,617
LIABILITIES				
Accounts not yet paid	0	1,228	1,228	1,209
sub total	0	1,228	1,228	1,209

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on the 24th April 2025 and signed on their behalf by

	Signature	Print Name
DISTRICT CHAIR		C. SUTTON
DISTRICT TREASURER		F. WEST

Romsey District Scout Council

Receipts and Payments Account

For the year from 1st January 2024 to 31st December 2024

Notes to the Accounts for the year ending 31 December 2024

BASIS OF PREPARATION

The accounts for 2024 are produced on a receipts and payments basis, which is consistent with the 2023 accounts.

UNRESTRICTED FUNDS: MOVEMENTS IN THE YEAR

	Balance at 1 Jan 2024 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 31 Dec 2024 £
Designated Funds					
Camp (future)	8,557	601	50	3,648	12,756
Equipment	4,363	115	637	400	4,242
Shooting	656	0	0	0	656
International Fund	609	0	200	1,500	1,909
Supporters Club - Grants	3,029	0	300	332	3,061
Activity Permits / Leader Training	1,966	0	0	0	1,966
Marketing & Development	953	0	0	550	1,503
DC's priorities	620	0	0	0	620
Romsey Show	500	0	0	-250	250
Mayors Picnic	500	368	166	-202	500
Other Events	250	4,928	1,830	-3,097	250
District estate / buildings	9,337	0	0	0	9,337
	31,340	6,012	3,183	2,881	37,048
General Funds	12,905	8,320	4,406	-4,749	12,071
	44,245	14,332	7,589	-1,868	49,119

The Camp (future) fund has been designated by the trustees for future district camps.

The Equipment fund has been designated by the trustees for the purchase of district equipment and parts for trailer/projector. The Shooting fund has been designated by the trustees for shooting activity income and expenditure.

The International Fund and Supporters Club - Grants funds have been designated by the trustees to enable grants to be made to individuals to help them attend major scouting events and grants to be made to groups within the district for items.

The Activity Permits / Leader Training fund has been designated by the trustees to provide training for the gaining of activity permits and to support leader training in the district.

The District estate / building fund has been designated to set aside monies to support expenditure in this area.

The Marketing fund has been designated by the trustees to enable resources to be available to promote scouting and help with recruitment of members and leaders

The Romsey Show, Mayors picnic and Other events funds have been designated by the trustees to support resources required for these events. At the end of each year they are set at agreed levels with the balance from / to the General fund as appropriate.

RESTRICTED FUNDS: MOVEMENTS IN THE YEAR

	Balance at 1 Jan 2024 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 31 Dec 2024 £
Squirrels Fund	492	0	50	0	442
Beavers Fund	662	0	50	0	612
Cubs Fund	-446	8,823	5,244	0	3,133
Scouts (Peter Digby)	939	0	0	0	939
Scouts Fund	5,750	5,820	6,579	50	5,041
Explorers (Lockerley)	705	1,191	749	147	1,294
Explorers (Tomahawks)	2,112	902	944	8	2,077
Explorers (Romsey Town)	1,416	669	35	-285	1,766
Explorers (Bramshaw)	2,553	579	1,039	252	2,345
Explorers (Draco)	1,492	1,578	1,962	134	1,241
Explorers District	3,014	12,643	10,610	825	5,872
SAS / Musketeers Fund	1,407	0	0	0	1,407
Network Fund	204	0	0	0	204
Training (First Aid)	128	0	25	0	103
Dudley Dainton Fund	2,072	0	0	250	2,322
Supporters Club Fund	699	1,437	790	-663	683
Inclusion Support	925	0	0	0	925
Dr Peter Centre	40,881	24,590	15,548	1,150	51,073
	65,005	58,232	43,627	1,868	81,479

The various sections funds (Squirrels, Beavers, Cubs, Scouts, Explorers, SAS and Network) represents funds raised for these activities.

The Training first aid fund was set up to support first aid training in the district.

The Dudley Dainton fund was set up to support young members whose ability to participate in Scouting would otherwise be limited.

The Supporters Club Fund was set up to raise funds for the district.

The Inclusion Support fund relates to monies specifically for this purpose.

The Dr Peter Centre fund was set up to raise funds for the development and running of the Scouting HQ in Romsey.

All figures rounded to the nearest £

Independent examiner's report to the trustees of ROMSEY DISTRICT SCOUT COUNCIL

I report to the trustees on my examination of the accounts of Romsey District Scout Council for the year ended 31st December 2024 as set out on pages 1-4.

Responsibilities and basis of report

As the charity trustees of the Romsey District Scout Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Romsey District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in any material respect:

- 1 accounting records were not kept in accordance with section 130 of the Act; or
- 2 the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

12 June 2025

Name:

HELEN STEPHENSON

Relevant professional qualification or membership of professional bodies:

MAAT

Address:

8 HALDEN CLOSE
ROMSEY
HAMPSHIRE
SO51 7TS