



## **ROMSEY DISTRICT SCOUT COUNCIL**

### **Trustees' Annual Report for the year ending 31<sup>st</sup> December 2023**

Registered Charity Number: 302287

**District President:** The Lady Alexandra Knatchbull

**District Vice President:** Mr David Sutton

# ROMSEY DISTRICT SCOUT COUNCIL

## Legal & Administrative Information for the Year Ending 31<sup>st</sup> December 2023

### Membership of the District Trustee Board (formerly Executive Committee) for the year to 31<sup>st</sup> December 2023

<b>Trustees (Ex Officio):</b>	David Shill*	District Commissioner
	Robin Taylor-Milton*	District Explorer Scout Commissioner
	Vacant	District Scout Network Leader
	Daniel Hunt	District Youth Commissioner
	Claire Sutton *	Chair
	Fiona West*	Treasurer
	Laura Taylor (from Sept 2023)	Secretary
<b>Trustees (Nominated):</b>	None	
<b>Trustees (Co-opted):</b>	Robert Link*	Deputy District Commissioner
	Les Mildon (to June 2023)	Appointments Chair
<b>Trustees (Elected):</b>	David Sutton*	District Vice President/DPC Rep
	Elaine Urban	Guide Division Commissioner/Guide Liaison
	Elizabeth Holloway*	Assistant Treasurer/Executive Member
	Peter Black	District Active Support Manager
	John Mason*	Executive Member
	Darren Reed*	DPC Rep/ Executive Member
<b>Invited to attend:</b>	Jo-Ann (Joe) Ray	ADC (Squirrels)
	James Child*	ADC (Beavers)
	Cameron Beale	ADC (Cubs)
	Tina Elliott	ADC (Scouts - joint)
	John Heagren	ADC (Scouts - joint)

ADC – Assistant District Commissioner

\*Indicates registered Charity Commission Trustee

The voting members are the ex-officio, nominated, co-opted and elected members.

NB: The District Commissioner and District Chair are ex-officio members of all sub-committees.

## Principal Appointments

David Shill  
Rob Link  
Robin Taylor-Milton  
Vacant  
Daniel Hunt  
Jo-Ann (Joe) Ray (from October 2022)  
James Child  
Cameron Beale  
Tina Elliott and John Heagren  
Phil Coles  
Ben Merrills  
John Heagren  
John Papworth  
Tomasz Ciuksza  
Ian Moore  
Claire Sutton  
Kate Moore  
Cameron Beale

District Commissioner  
Deputy District Commissioner  
District Explorer Scout Commissioner  
District Scout Network Leader  
District Youth Commissioner  
Assistant District Commissioner (Squirrels)  
Assistant District Commissioner (Beavers)  
Assistant District Commissioner (Cubs)  
Assistant District Commissioner (Scouts)  
Group Scout Leader: 1<sup>st</sup> Romsey  
Group Scout Leader: 3rd Romsey (to June)  
Group Scout Leader: 4th Romsey  
Group Scout Leader: 6th Romsey  
Group Scout Leader: 9th Romsey  
Group Scout Leader: 10th Romsey  
Acting Group Chair: 11th Romsey  
Group Scout Leader: 15th Romsey  
Group Scout Leader: 21st Romsey

## District Contact

David Shill  
District Commissioner  
c/o The Dr Peter Centre  
Baden Powell Way  
Romsey  
SO51 8EA

E-mail: [dc@romsey-scouts.org](mailto:dc@romsey-scouts.org)  
Website: [www.romseyscouts.org](http://www.romseyscouts.org)  
Telephone: 07814 686 120

## Additional Information

Registered Charity Number:	302287
Scout Association Registration Number:	10001161
Bankers:	Charities Aid Foundation; TSB Bank.
Independent Financial Examiner:	Helen Stephenson AAT, 8 Halden Close, Romsey SO51 7TS

## Custodian Trustees

The Scout Association

## **PRINCIPAL OPERATING ACTIVITIES**

Romsey Scouting's principal purpose is to support a quality programme of activities, events and expeditions that allow young people to achieve their full potential in a spirit of fun and adventure. In working to achieve this aim its main operating activities fall into the following areas:

- District Team  
Using monies raised via membership fees and fundraising to provide administrative support to Scouting in Romsey District and to fund the further development of Scouting across the District.
- District Activities  
Offer financial management and banking services to a range of District events and activities.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The District's governing documents are those of The Scout Association (TSA), as summarised in our Constitution, which is based upon TSA Royal Charter; this in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules (POR) of the Scout Association.

The District is a Trust established under its rules which are common to all Scouts and a Charity registered in England. The Trustees are appointed in accordance with our Constitution.

The District is managed by the District Trustee Board, the members of which are the Charity Trustees of the District (wherever possible), which is an educational charity. As Charity Trustees they are responsible for complying with the legislation applicable to charities. This includes registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board comprises three independent representatives; Chairman, Treasurer and Secretary, together with the District Commissioner, District Explorer Scout Commissioner, District Scout Network Leader and other elected District representatives.

The District Trustee Board exists to support the District Commissioner in meeting the responsibilities of the appointment and is responsible for:

- The maintenance of District property (including the District field and the Dr Peter Centre);
- The raising of funds and the administration of District Finance;
- The insurance of persons, property and equipment;
- District public occasions;
- Adult Support, including adult recruitment and training according to TSA rules;
- Appointing any sub committees that may be required; and
- Appointing District Administrators and Advisors other than those who are elected.

## **RISK AND INTERNAL CONTROL**

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered. We also maintain and regularly review a District Risk Register to help manage risks identified and the potential impact of those risks.

## **OBJECTIVES, ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE**

The purpose of Scouting is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

Scouting uses a method, it takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun;
- take part in activities indoors and outdoors;
- learn by doing;
- share in spiritual reflection;
- take responsibility and make choices;
- undertake new and challenging activities; and
- make and live by their Promise.

Under the Charities Act 2011 Romsey Scout Council is required to demonstrate that our aims are for the public benefit. The Trustees confirm that they have taken account of the Charity Commission's general guidance on public benefit. Our assessment is that we have met the public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings. Two principles demonstrate that Scouting's aims are for the public benefit.

- Principle 1a - through the Scout method young people develop towards their full potential
- Principle 1b- the clear link between the benefits for young people and the purpose of Scouting
- Principle 1c- the safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks.
- Principle 2a- the aim of Scouting refers to young people and the beneficiaries, aged between 6 and 25.
- Principle 2b- full scouting membership is restricted to young people who are willing to make the Scout Promise.
- Principle 2c- Romsey Scout Council does not exclude those in poverty from its benefits. While the Council charges a subscription to members, the benefits of Scouting are not restricted by the ability to pay. Locally there are arrangements to waive subscriptions and other costs for young people who cannot afford to pay. Nationally there are funds available for uniform and activities so that young people are not excluded from activities by virtue of being unable to pay.
- Principle 2d- any private benefits from Scouting are incidental, other than to those as a beneficiary.

## ABOUT THIS REPORT

The report shows what we aimed to achieve in 2023, whether we achieved it, and how we plan to achieve even more in 2024.

## HOW WE DID

We identify below the objectives we set for 2022 and how we did;

	Objective	Target Completion	How we did
1	Finalise and implement a District Action Plan.	31/12/2022	Consultation took place; first draft plan produced. This now needs review (when we have the capacity) with the intention to complete by end 2023.
2	Leadership team reviews: District, Group and Section wide.	31/12/2022	Many completed but an ongoing task to update records to reflect this – carried forward to 2023.
3	Provision for Scouting achievement: opportunities for members to gain the skills to achieve, and the opportunity for recognition.	31/12/2022	Restrictions of previous years are now lifting so carrying forward to review/complete in 2023.

## OUR NEXT STEPS

We identify below the current concerns/needs within the District and the objectives for 2023 to address these;

Top current issues/needs in the District and Objectives for 2023	
1	Recruit to key leadership positions (District and Groups)
2	Adult training: continue to encourage/support all members to achieve
3	Finalise and implement the District Action Plan
4	Leadership team reviews: continue District, Group and Section wide

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Grants Policy**

Grants, noted by the Trustees, are issued in line with any restrictions or designations. Their availability and how to apply is regularly advertised in District meetings and email bulletins.

### **Activities and Volunteers**

A summary of the main activities of the District is included in the accompanying annual review. We are very appreciative of the considerable amount of voluntary help that is given to all aspects of Scouting throughout Romsey District.

### **Reserves Policy**

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising fall short. The District Executive Committee considers that the District should hold the sum equivalent to between 80% and 120% of the average of the last three years routine general fund expenditure of the District.

### **Investment Policy**

The surplus funds of the District are largely represented by Sections' and activities' working capital and by various restricted and designated funds. The Trustees have therefore adopted a policy of low risk to the investment of funds and therefore funds are held in the commercial banks, building societies and charity banks.

### **Plans for the Future**

The District's plans for the future are detailed in 'Our Next Steps' earlier in this report.

## **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of The Royal Charter. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# Romsey District Scout Council

## Receipts and Payments Account

For the year from 1st January 2023 to 31st December 2023

### Receipts and Payments

	2023			2022
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
<b>Receipts</b>				
<b>Donations, legacies &amp; similar income</b>				
Membership subscriptions	46,872	7,724	54,596	46,346
Less: Membership subscriptions paid on	41,808	3,848	45,656	38,522
Net Membership subscriptions retained	5,064	3,876	8,940	7,824
Donations	351	5,139	5,490	1,434
Gift Aid tax reclaim	733	0	733	654
Other similar income	0	600	600	0
<b>Sub total</b>	<b>6,148</b>	<b>9,615</b>	<b>15,764</b>	<b>9,912</b>
<b>Grants</b>				
Other Grants	0	43,504	43,504	0
<b>Sub total</b>	<b>0</b>	<b>43,504</b>	<b>43,504</b>	<b>0</b>
<b>Fundraising (gross)</b>				
Mayors Picnic	418		418	402
Quiz Evening	2,593		2,593	0
Romsey Show	246		246	395
Supporter Club	0	1,441	1,441	1,428
Other Fund raising, incl. Beggars Fair	4,610	1,106	5,715	4,867
<b>Sub total</b>	<b>7,867</b>	<b>2,547</b>	<b>10,414</b>	<b>7,093</b>
<b>Investment income</b>				
Bank Interest	101	80	181	70
<b>Sub total</b>	<b>101</b>	<b>80</b>	<b>181</b>	<b>70</b>
<b>Youth Programme and Activities</b>				
Squirrels		110	110	0
Beavers		0	0	0
Cubs		27,072	27,072	3,306
Scouts		6,704	6,704	6,010
Scouts (Peter Digby)		153	153	0
Explorers		6,356	6,356	9,046
Explorers - Lockerley		237	237	0
Explorers - Tomahawks		158	158	529
Explorers - Romsey Town		0	0	0
Explorers - Bramshaw		180	180	688
Explorers - Draco		128	128	659
Network		0	0	0
<b>Sub total</b>	<b>0</b>	<b>41,099</b>	<b>41,099</b>	<b>20,238</b>
<b>Other District events</b>				
Carol Service / Festive evening	0		0	0
SGD	564		564	626
District Camp	0		0	0
<b>Sub total</b>	<b>564</b>	<b>0</b>	<b>564</b>	<b>626</b>
<b>Adult support and training</b>				
Leaders Camp/Events	0		0	0
1st Aid Training		0	0	0
SAS / Musketeers		0	0	0
Other, incl OSM income	185	0	185	697
<b>Sub total</b>	<b>185</b>	<b>0</b>	<b>185</b>	<b>697</b>
<b>Dr Peter Centre</b>				
Bookings		24,721	24,721	11,294
Matching 1st Romsey Contribution		900	900	900
Other	0	43	43	0
<b>Sub total</b>	<b>0</b>	<b>25,664</b>	<b>25,664</b>	<b>12,194</b>
<b>Other District activities</b>				
Badges	695	0	695	351
Other, incl. Shooting	0	0	0	250
Inclusion support	0	0	0	0
<b>Sub total</b>	<b>695</b>	<b>0</b>	<b>695</b>	<b>601</b>
<b>Total Gross Income</b>	<b>15,560</b>	<b>122,509</b>	<b>138,069</b>	<b>51,431</b>
<b>Asset sales &amp; investment sales etc.</b>				
	0	0	0	0
<b>Total Receipts</b>	<b>15,560</b>	<b>122,509</b>	<b>138,069</b>	<b>51,431</b>

# Romsey District Scout Council

## Receipts and Payments Account

For the year from 1st January 2023 to 31st December 2023

### Receipts and Payments

	2023		2022	
	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
<b>Payments</b>				
<b>Youth Programme and Activities</b>				
Squirrels		118	118	0
Beavers		140	140	38
Cubs		29,221	29,221	2,945
Scouts		5,394	5,394	4,605
Scouts (Peter Digby)		509	509	0
Explorers		11,502	11,502	10,980
Explorers - Lockerley		837	837	192
Explorers - Tomahawks		739	739	703
Explorers - Romsey Town		25	25	74
Explorers - Bramshaw		955	955	1,731
Explorers - Draco		2,054	2,054	1,383
Network		0	0	0
<b>Sub total</b>	<b>0</b>	<b>51,492</b>	<b>51,492</b>	<b>22,650</b>
<b>Other District Activities</b>				
District Camp	0		0	2,500
Carol Service / Festive evening	22		22	54
SGD	793		793	1,206
Badges	495		495	271
Equipment	2,193		2,193	13
Inclusion support		0	0	0
Other, incl. Shooting	0	0	0	0
<b>Sub total</b>	<b>3,504</b>	<b>0</b>	<b>3,504</b>	<b>4,045</b>
<b>Grants</b>				
International Fund grants	3,300		3,300	3,900
Dudley Dainton grants		345	345	138
Supporters Club & Other grants	0		0	250
<b>Sub total</b>	<b>3,300</b>	<b>345</b>	<b>3,645</b>	<b>4,288</b>
<b>Adult support and training</b>				
Leaders Camp/Events	0		0	57
Leader Training/Activity permits	23		23	65
1st Aid Training		0	0	0
SAS / Musketeers		0	0	108
<b>Sub total</b>	<b>23</b>	<b>0</b>	<b>23</b>	<b>230</b>
<b>Dr Peter Centre</b>				
Building work	0	46,690	46,690	0
Running costs	0	14,134	14,134	8,116
Maintenance / Improvements	0	4,253	4,253	496
Other	0	1,338	1,338	592
<b>Sub total</b>	<b>0</b>	<b>66,415</b>	<b>66,415</b>	<b>9,204</b>
<b>District admin &amp; support</b>				
Insurance / Licences	314	3,354	3,668	3,608
On-line subscriptions (OSM + Website)	1,868	0	1,868	2,568
District management costs & AGM	210	0	210	206
Trustees travel expenses	0	0	0	0
Other	80	0	80	186
<b>Sub total</b>	<b>2,472</b>	<b>3,354</b>	<b>5,826</b>	<b>6,568</b>
<b>Fundraising expenses</b>				
Mayors Picnic	0		0	57
Quiz Evening	725		725	0
Romsey Show	7		7	18
Supporter Club		790	790	855
Other Fund raising, incl. Beggars Fair	2,553	179	2,732	1,995
<b>Sub total</b>	<b>3,284</b>	<b>969</b>	<b>4,254</b>	<b>2,924</b>
<b>Total Gross Expenditure</b>	<b>12,583</b>	<b>122,576</b>	<b>135,159</b>	<b>49,909</b>
<b>Asset purchases</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Payments</b>	<b>12,583</b>	<b>122,576</b>	<b>135,159</b>	<b>49,909</b>
<b>Net of receipts/(payments)</b>	<b>2,977</b>	<b>-67</b>	<b>2,910</b>	<b>1,522</b>
<b>Transfers between funds</b>	<b>-2,073</b>	<b>2,073</b>	<b>0</b>	
<b>Cash funds last year end</b>	<b>43,341</b>	<b>62,999</b>	<b>106,340</b>	
<b>Cash funds this year end</b>	<b>44,245</b>	<b>65,005</b>	<b>109,250</b>	

\* 2023 No claims from Trustees (2022 No claims from Trustees)

# Romsey District Scout Council


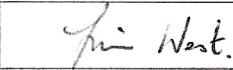
## Receipts and Payments Account

For the year from 1st January 2023 to 31st December 2023

### Statement of assets and liabilities at the end of the year

	31st December 2023			31st Dec 2022
	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
<b>Cash funds</b>				
Lloyds/TSB current account	22,042		22,042	32,419
Charities Aid Foundation	22,203	19,822	42,025	33,683
CAF Dr Peter Community Centre		40,881	40,881	34,490
Explorers (Tomahawks)		2,112	2,112	2,507
Explorers (Draco)		1,492	1,492	2,527
Supporters Club		699	699	714
<b>Total cash funds</b>	<b>44,245</b>	<b>65,005</b>	<b>109,250</b>	<b>106,340</b>
<b>Other monetary assets</b>				
Debts due to the District	18	1,048	1,065	323
Prepayments	2,500	0	2,500	2,548
<b>sub total</b>	<b>2,518</b>	<b>1,048</b>	<b>3,565</b>	<b>2,871</b>
<b>Non monetary assets for charity's own use</b>				
Badge Stock	1,080	0	1,080	1,115
Dr Peter Centre incl. F&F (insurance value)	0	943,322	943,322	1,332,995
District Field (cost)	0	0	0	0
Equipment (insurance value)	20,215	0	20,215	19,276
<b>sub total</b>	<b>21,295</b>	<b>943,322</b>	<b>964,617</b>	<b>1,353,385</b>
<b>LIABILITIES</b>				
Accounts not yet paid	0	1,209	1,209	763
<b>sub total</b>	<b>0</b>	<b>1,209</b>	<b>1,209</b>	<b>763</b>

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on the 18th April 2024 and signed on their behalf by

	Signature	Print Name
DISTRICT CHAIR		C. SUTTON
DISTRICT TREASURER		F. WEST

# Romsey District Scout Council

## Receipts and Payments Account

For the year from 1st January 2023 to 31st December 2023

### Notes to the Accounts for the year ending 31 December 2023

#### **BASIS OF PREPARATION**

The accounts for 2023 are produced on a receipts and payments basis, which is consistent with the 2022 accounts.

#### **UNRESTRICTED FUNDS: MOVEMENTS IN THE YEAR**

	Balance at 1 Jan 2023	Incoming Resources	Outgoing Resources	Transfers	Balance at 31 Dec 2023
	£	£	£	£	£
<b>Designated Funds</b>					
Camp (future)	6,757	0	0	1,800	8,557
Equipment	5,740	185	2,193	632	4,363
Shooting	656	0	0	0	656
International Fund	2,759	0	3,300	1,150	609
Supporters Club - Grants	2,703	0	0	327	3,029
Activity Permits / Leader Training	1,988	0	23	0	1,966
Marketing & Development	553	0	0	400	953
DC's priorities	420	0	0	200	620
Romsey Show	500	246	7	-239	500
Mayors Picnic	500	418	0	-418	500
Other Events	250	4,610	2,553	-2,057	250
District estate / buildings	7,337	0	0	2,000	9,337
	<u>30,162</u>	<u>5,459</u>	<u>8,076</u>	<u>3,794</u>	<u>31,340</u>
<b>General Funds</b>	13,179	10,101	4,507	-5,867	12,905
	<u>43,341</u>	<u>15,560</u>	<u>12,583</u>	<u>-2,073</u>	<u>44,245</u>

The Camp (future) fund has been designated by the trustees for future district camps.

The Equipment fund has been designated by the trustees for the purchase of district equipment and parts for trailer/projector. The Shooting fund has been designated by the trustees for shooting activity income and expenditure.

The International Fund and Supporters Club - Grants funds have been designated by the trustees to enable grants to be made to individuals to help them attend major scouting events and grants to be made to groups within the district for items.

The Activity Permits / Leader Training fund has been designated by the trustees to provide training for the gaining of activity permits and to support leader training in the district.

The District estate / building fund has been designated to set aside monies to support expenditure in this area.

The Marketing fund has been designated by the trustees to enable resources to be available to promote scouting and help with recruitment of members and leaders.

The Romsey Show, Mayors picnic and Other events funds have been designated by the trustees to support resources required for these events. At the end of each year they are set at agreed levels with the balance from / to the General fund as appropriate.

#### **RESTRICTED FUNDS: MOVEMENTS IN THE YEAR**

	Balance at 1 Jan 2023	Incoming Resources	Outgoing Resources	Transfers	Balance at 31 Dec 2023
	£	£	£	£	£
Squirrels Fund	500	110	118	0	492
Beavers Fund	801	0	140	0	662
Cubs Fund	1,183	27,399	29,228	200	-446
Scouts (Peter Digby)	1,295	153	509	0	939
Scouts Fund	4,440	6,704	5,394	0	5,750
Explorers (Lockerley)	474	1,149	837	-82	705
Explorers (Tomahawks)	2,507	262	739	82	2,112
Explorers (Romsey Town)	811	807	25	-177	1,416
Explorers (Bramshaw)	1,936	1,477	955	96	2,553
Explorers (Draco)	2,527	986	2,054	33	1,492
Explorers District	6,540	7,753	11,674	395	3,014
SAS / Musketeers Fund	1,407	0	0	0	1,407
Network Fund	204	0	0	0	204
Training (First Aid)	128	0	0	0	128
Dudley Dainton Fund	2,117	0	345	300	2,072
Supporters Club Fund	714	1,441	790	-666	699
Inclusion Support	925	0	0	0	925
Dr Peter Centre	34,490	74,268	69,769	1,893	40,881
	<u>62,999</u>	<u>122,509</u>	<u>122,576</u>	<u>2,073</u>	<u>65,005</u>

The various sections funds (Squirrels, Beavers, Cubs, Scouts, Explorers, SAS and Network) represents funds raised for these activities.

The Training first aid fund was set up to support first aid training in the district.

The Dudley Dainton fund was set up to support young members whose ability to participate in Scouting would otherwise be limited.

The Supporters Club Fund was set up to raise funds for the district.

The Inclusion Support fund relates to monies specifically for this purpose.

The Dr Peter Centre fund was set up to raise funds for the development and running of a new Scouting HQ in Romsey.

All figures rounded to the nearest £

**Independent examiner's report to the trustees of  
ROMSEY DISTRICT SCOUT COUNCIL**

I report to the trustees on my examination of the accounts of Romsey District Scout Council for the year ended 31st December 2023 as set out on pages 1-4.

**Responsibilities and basis of report**

As the charity trustees of the Romsey District Scout Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Romsey District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in any material respect:

- 1 accounting records were not kept in accordance with section 130 of the Act; or
- 2 the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

17/05/24

Name:

HELEN STEPHENSON

Relevant professional qualification or membership of professional bodies:

MAAT

Address:

8 HALDEN CLOSE  
ROMSEY  
HAMPSHIRE  
SO51 7TS

# Romsey District Scout Council

## Receipts and Payments Account

For the year from 1st January 2023 to 31st December 2023

### Receipts and Payments

	2023			2022
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
<b>Receipts</b>				
<b>Donations, legacies &amp; similar income</b>				
Membership subscriptions	46,872	7,724	54,596	46,346
Less: Membership subscriptions paid on	41,808	3,848	45,656	38,522
Net Membership subscriptions retained	5,064	3,876	8,940	7,824
Donations	351	5,139	5,490	1,434
Gift Aid tax reclaim	733	0	733	654
Other similar income	0	600	600	0
<b>Sub total</b>	<b>6,148</b>	<b>9,615</b>	<b>15,764</b>	<b>9,912</b>
<b>Grants</b>				
Other Grants	0	43,504	43,504	0
<b>Sub total</b>	<b>0</b>	<b>43,504</b>	<b>43,504</b>	<b>0</b>
<b>Fundraising (gross)</b>				
Mayors Picnic	418		418	402
Quiz Evening	2,593		2,593	0
Romsey Show	246		246	395
Supporter Club	0	1,441	1,441	1,428
Other Fund raising, incl. Beggars Fair	4,610	1,106	5,715	4,867
<b>Sub total</b>	<b>7,867</b>	<b>2,547</b>	<b>10,414</b>	<b>7,093</b>
<b>Investment income</b>				
Bank Interest	101	80	181	70
<b>Sub total</b>	<b>101</b>	<b>80</b>	<b>181</b>	<b>70</b>
<b>Youth Programme and Activities</b>				
Squirrels		110	110	0
Beavers		0	0	0
Cubs		27,072	27,072	3,306
Scouts		6,704	6,704	6,010
Scouts (Peter Digby)		153	153	0
Explorers		6,356	6,356	9,046
Explorers - Lockerley		237	237	0
Explorers - Tomahawks		158	158	529
Explorers - Romsey Town		0	0	0
Explorers - Bramshaw		180	180	688
Explorers - Draco		128	128	659
Network		0	0	0
<b>Sub total</b>	<b>0</b>	<b>41,099</b>	<b>41,099</b>	<b>20,238</b>
<b>Other District events</b>				
Carol Service / Festive evening	0		0	0
SGD	564		564	626
District Camp	0		0	0
<b>Sub total</b>	<b>564</b>	<b>0</b>	<b>564</b>	<b>626</b>
<b>Adult support and training</b>				
Leaders Camp/Events	0		0	0
1st Aid Training		0	0	0
SAS / Musketeers		0	0	0
Other, incl OSM income	185	0	185	697
<b>Sub total</b>	<b>185</b>	<b>0</b>	<b>185</b>	<b>697</b>
<b>Dr Peter Centre</b>				
Bookings		24,721	24,721	11,294
Matching 1st Romsey Contribution		900	900	900
Other	0	43	43	0
<b>Sub total</b>	<b>0</b>	<b>25,664</b>	<b>25,664</b>	<b>12,194</b>
<b>Other District activities</b>				
Badges	695	0	695	351
Other, incl. Shooting	0	0	0	250
Inclusion support	0	0	0	0
<b>Sub total</b>	<b>695</b>	<b>0</b>	<b>695</b>	<b>601</b>
<b>Total Gross Income</b>	<b>15,560</b>	<b>122,509</b>	<b>138,069</b>	<b>51,431</b>
<b>Asset sales &amp; investment sales etc.</b>				
	0	0	0	0
<b>Total Receipts</b>	<b>15,560</b>	<b>122,509</b>	<b>138,069</b>	<b>51,431</b>

# Romsey District Scout Council

## Receipts and Payments Account

For the year from 1st January 2023 to 31st December 2023

### Receipts and Payments

	2023		2022	
	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
<b>Payments</b>				
<b>Youth Programme and Activities</b>				
Squirrels		118	118	0
Beavers		140	140	38
Cubs		29,221	29,221	2,945
Scouts		5,394	5,394	4,605
Scouts (Peter Digby)		509	509	0
Explorers		11,502	11,502	10,980
Explorers - Lockerley		837	837	192
Explorers - Tomahawks		739	739	703
Explorers - Romsey Town		25	25	74
Explorers - Bramshaw		955	955	1,731
Explorers - Draco		2,054	2,054	1,383
Network		0	0	0
<b>Sub total</b>	<b>0</b>	<b>51,492</b>	<b>51,492</b>	<b>22,650</b>
<b>Other District Activities</b>				
District Camp	0		0	2,500
Carol Service / Festive evening	22		22	54
SGD	793		793	1,206
Badges	495		495	271
Equipment	2,193		2,193	13
Inclusion support		0	0	0
Other, incl. Shooting	0	0	0	0
<b>Sub total</b>	<b>3,504</b>	<b>0</b>	<b>3,504</b>	<b>4,045</b>
<b>Grants</b>				
International Fund grants	3,300		3,300	3,900
Dudley Dainton grants		345	345	138
Supporters Club & Other grants	0		0	250
<b>Sub total</b>	<b>3,300</b>	<b>345</b>	<b>3,645</b>	<b>4,288</b>
<b>Adult support and training</b>				
Leaders Camp/Events	0		0	57
Leader Training/Activity permits	23		23	65
1st Aid Training		0	0	0
SAS / Musketeers		0	0	108
<b>Sub total</b>	<b>23</b>	<b>0</b>	<b>23</b>	<b>230</b>
<b>Dr Peter Centre</b>				
Building work	0	46,690	46,690	0
Running costs	0	14,134	14,134	8,116
Maintenance / Improvements	0	4,253	4,253	496
Other	0	1,338	1,338	592
<b>Sub total</b>	<b>0</b>	<b>66,415</b>	<b>66,415</b>	<b>9,204</b>
<b>District admin &amp; support</b>				
Insurance / Licences	314	3,354	3,668	3,608
On-line subscriptions (OSM + Website)	1,868	0	1,868	2,568
District management costs & AGM	210	0	210	206
Trustees travel expenses	0	0	0	0
Other	80	0	80	186
<b>Sub total</b>	<b>2,472</b>	<b>3,354</b>	<b>5,826</b>	<b>6,568</b>
<b>Fundraising expenses</b>				
Mayors Picnic	0		0	57
Quiz Evening	725		725	0
Romsey Show	7		7	18
Supporter Club		790	790	855
Other Fund raising, incl. Beggars Fair	2,553	179	2,732	1,995
<b>Sub total</b>	<b>3,284</b>	<b>969</b>	<b>4,254</b>	<b>2,924</b>
<b>Total Gross Expenditure</b>	<b>12,583</b>	<b>122,576</b>	<b>135,159</b>	<b>49,909</b>
<b>Asset purchases</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Payments</b>	<b>12,583</b>	<b>122,576</b>	<b>135,159</b>	<b>49,909</b>
<b>Net of receipts/(payments)</b>	<b>2,977</b>	<b>-67</b>	<b>2,910</b>	<b>1,522</b>
<b>Transfers between funds</b>	<b>-2,073</b>	<b>2,073</b>	<b>0</b>	
<b>Cash funds last year end</b>	<b>43,341</b>	<b>62,999</b>	<b>106,340</b>	
<b>Cash funds this year end</b>	<b>44,245</b>	<b>65,005</b>	<b>109,250</b>	

\* 2023 No claims from Trustees (2022 No claims from Trustees)

# Romsey District Scout Council


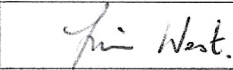
## Receipts and Payments Account

For the year from 1st January 2023 to 31st December 2023

### Statement of assets and liabilities at the end of the year

	31st December 2023			31st Dec 2022
	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
<b>Cash funds</b>				
Lloyds/TSB current account	22,042		22,042	32,419
Charities Aid Foundation	22,203	19,822	42,025	33,683
CAF Dr Peter Community Centre		40,881	40,881	34,490
Explorers (Tomahawks)		2,112	2,112	2,507
Explorers (Draco)		1,492	1,492	2,527
Supporters Club		699	699	714
<b>Total cash funds</b>	<b>44,245</b>	<b>65,005</b>	<b>109,250</b>	<b>106,340</b>
<b>Other monetary assets</b>				
Debts due to the District	18	1,048	1,065	323
Prepayments	2,500	0	2,500	2,548
<b>sub total</b>	<b>2,518</b>	<b>1,048</b>	<b>3,565</b>	<b>2,871</b>
<b>Non monetary assets for charity's own use</b>				
Badge Stock	1,080	0	1,080	1,115
Dr Peter Centre incl. F&F (insurance value)	0	943,322	943,322	1,332,995
District Field (cost)	0	0	0	0
Equipment (insurance value)	20,215	0	20,215	19,276
<b>sub total</b>	<b>21,295</b>	<b>943,322</b>	<b>964,617</b>	<b>1,353,385</b>
<b>LIABILITIES</b>				
Accounts not yet paid	0	1,209	1,209	763
<b>sub total</b>	<b>0</b>	<b>1,209</b>	<b>1,209</b>	<b>763</b>

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on the 18th April 2024 and signed on their behalf by

	Signature	Print Name
DISTRICT CHAIR		C. SUTTON
DISTRICT TREASURER		F. WEST

# Romsey District Scout Council

## Receipts and Payments Account

For the year from 1st January 2023 to 31st December 2023

### Notes to the Accounts for the year ending 31 December 2023

#### **BASIS OF PREPARATION**

The accounts for 2023 are produced on a receipts and payments basis, which is consistent with the 2022 accounts.

#### **UNRESTRICTED FUNDS: MOVEMENTS IN THE YEAR**

	Balance at 1 Jan 2023	Incoming Resources	Outgoing Resources	Transfers	Balance at 31 Dec 2023
	£	£	£	£	£
<b>Designated Funds</b>					
Camp (future)	6,757	0	0	1,800	8,557
Equipment	5,740	185	2,193	632	4,363
Shooting	656	0	0	0	656
International Fund	2,759	0	3,300	1,150	609
Supporters Club - Grants	2,703	0	0	327	3,029
Activity Permits / Leader Training	1,988	0	23	0	1,966
Marketing & Development	553	0	0	400	953
DC's priorities	420	0	0	200	620
Romsey Show	500	246	7	-239	500
Mayors Picnic	500	418	0	-418	500
Other Events	250	4,610	2,553	-2,057	250
District estate / buildings	7,337	0	0	2,000	9,337
	<u>30,162</u>	<u>5,459</u>	<u>8,076</u>	<u>3,794</u>	<u>31,340</u>
<b>General Funds</b>	13,179	10,101	4,507	-5,867	12,905
	<u>43,341</u>	<u>15,560</u>	<u>12,583</u>	<u>-2,073</u>	<u>44,245</u>

The Camp (future) fund has been designated by the trustees for future district camps.

The Equipment fund has been designated by the trustees for the purchase of district equipment and parts for trailer/projector. The Shooting fund has been designated by the trustees for shooting activity income and expenditure.

The International Fund and Supporters Club - Grants funds have been designated by the trustees to enable grants to be made to individuals to help them attend major scouting events and grants to be made to groups within the district for items.

The Activity Permits / Leader Training fund has been designated by the trustees to provide training for the gaining of activity permits and to support leader training in the district.

The District estate / building fund has been designated to set aside monies to support expenditure in this area.

The Marketing fund has been designated by the trustees to enable resources to be available to promote scouting and help with recruitment of members and leaders.

The Romsey Show, Mayors picnic and Other events funds have been designated by the trustees to support resources required for these events. At the end of each year they are set at agreed levels with the balance from / to the General fund as appropriate.

#### **RESTRICTED FUNDS: MOVEMENTS IN THE YEAR**

	Balance at 1 Jan 2023	Incoming Resources	Outgoing Resources	Transfers	Balance at 31 Dec 2023
	£	£	£	£	£
Squirrels Fund	500	110	118	0	492
Beavers Fund	801	0	140	0	662
Cubs Fund	1,183	27,399	29,228	200	-446
Scouts (Peter Digby)	1,295	153	509	0	939
Scouts Fund	4,440	6,704	5,394	0	5,750
Explorers (Lockerley)	474	1,149	837	-82	705
Explorers (Tomahawks)	2,507	262	739	82	2,112
Explorers (Romsey Town)	811	807	25	-177	1,416
Explorers (Bramshaw)	1,936	1,477	955	96	2,553
Explorers (Draco)	2,527	986	2,054	33	1,492
Explorers District	6,540	7,753	11,674	395	3,014
SAS / Musketeers Fund	1,407	0	0	0	1,407
Network Fund	204	0	0	0	204
Training (First Aid)	128	0	0	0	128
Dudley Dainton Fund	2,117	0	345	300	2,072
Supporters Club Fund	714	1,441	790	-666	699
Inclusion Support	925	0	0	0	925
Dr Peter Centre	34,490	74,268	69,769	1,893	40,881
	<u>62,999</u>	<u>122,509</u>	<u>122,576</u>	<u>2,073</u>	<u>65,005</u>

The various sections funds (Squirrels, Beavers, Cubs, Scouts, Explorers, SAS and Network) represents funds raised for these activities.

The Training first aid fund was set up to support first aid training in the district.

The Dudley Dainton fund was set up to support young members whose ability to participate in Scouting would otherwise be limited.

The Supporters Club Fund was set up to raise funds for the district.

The Inclusion Support fund relates to monies specifically for this purpose.

The Dr Peter Centre fund was set up to raise funds for the development and running of a new Scouting HQ in Romsey.

All figures rounded to the nearest £

**Independent examiner's report to the trustees of  
ROMSEY DISTRICT SCOUT COUNCIL**

I report to the trustees on my examination of the accounts of Romsey District Scout Council for the year ended 31st December 2023 as set out on pages 1-4.

**Responsibilities and basis of report**

As the charity trustees of the Romsey District Scout Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Romsey District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in any material respect:

- 1 accounting records were not kept in accordance with section 130 of the Act; or
- 2 the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

17/05/24

Name:

HELEN STEPHENSON

Relevant professional qualification or membership of professional bodies:

MAAT

Address:

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ROMSEY  
HAMPSHIRE  
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