

The Group Scout Council

# ANNUAL GENERAL MEETING

## The 10th Romsey (Woodley & Crampmoor) Scout Group

**Saturday 28<sup>th</sup> September 2024, 6p.m.**

### Annual Report 2023 – 2024

Registered Charity number: 302283

Aims and Activities: Scouting in accordance with the policy, organisation and rules of the Scout Association

The Group occupies a HQ at Braishfield Road, Romsey, Hampshire. The property is freehold and is held by the Scout Association Trust as Trustee for the Group.

Group Scout Leader	Ian Moore
Assistant GSL	Stewart Buswell
Group Chairman	Peter Garland
Group Secretary	Les Herbert
Group Minute Secretary	Emily Goodwin
Group Treasurer	Andy Hodge

The Group Trustee Board is completed by, Andy Hillier, Steve Woodrow, Julie Foster, Dave Slater, Sue Edwards, Andy Hodge, and Section Leaders: Martyn Blake; Ryan Orgill, David Henderson and Chris Templer

### People

At the January census, we had a membership of 143; 48 Beavers, 65 Cubs and 30 Scouts.

It should be noted that ALL Leaders, Assistant Leaders, Group trustees, Bookings Secretary, Treasurers, Accounts Auditor, 10<sup>th</sup> Talk Editor, Grounds and Hall Maintenance Team are unpaid roles and are predominantly made up of existing and pre-existing parents. I would like to thank them all for their continuing support.

### WHAT CAN YOU DO?

We are continually seeking new and existing parents to become involved with the running of the scout group and volunteering to these positions. In this way we can share the workload required to give the scouts the best opportunity to learn new skills and have fun.

Vacancies – various appointments are awaiting volunteers including Assistant Scout leaders, Vice Chairman, Bookings Secretary and Trustee Board members. There are numerous other roles to fulfil, so you let us know what time you can offer and together we'll discuss the most appropriate role to fit your skills and enjoyment in the position. Non-uniform positions run from manual skills such as gardening/decorating/building maintenance to section treasurers, administrative roles and everything in between (bakers, servers, sitting in a chair monitoring scouting activities). No age limits to adult volunteers, training is free and given where

required. Please note that we have flexibility to share these roles – so any spare time that you can give is gratefully received, one hour per year to 500!

As well as Assistant Leader roles, adult volunteers (and parent helpers) could be organising tuck, supervising craft projects, helping with sandwich making and cooking, running cyclist tests and bike maintenance, organising kayaking sessions, towing the canoe trailer, helping with camp prep. and catering, supervising wide games etc. etc. Not forgetting field and hall maintenance, fund-raising and competing for the District Quiz Group Trophy.

## **Thanks**

Thanks to everyone who has supported us throughout the year and to all our Scouters, members of the Group Trustees, Parents and Supporters for the time that they have given to enable 10<sup>th</sup> Romsey Scout Group to continue to provide an exciting Scouting programme across all of our sections.

Thanks to our local councillors who appreciate the importance of Scouting in the local community and for their assistance in raising funds for our projects.

Thanks to our “retired” grounds and hall maintenance Wednesday regulars, now labelled The Famous Five, for carrying out various necessary hall and grounds maintenance activities.

Thank you to all our hall hirers – regular and occasional. This makes full use of our facilities and any excess money raised goes directly back into hall and grounds maintenance and funding.

## **Risk and Control**

The Group Trustee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the membership fees contributes to the Scout Association’s national accident insurance policy. Risk Assessments are undertaken before all activities.

The Group is primarily reliant upon income from subscriptions and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The committee could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group.

Reduction of loss of members. The Group provides activities for all young people aged 6 to 15. If there was a reduction in membership in a particular section or the Group as a whole

there would have to be a contraction consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group.

## General Data Protection Regulation (GDPR)

### GDPR Policy

Accessible and available to read on our website: <https://10thromseyscouts.org.uk> and on the hall notice board.

### Agreed

This Policy was agreed by the 10<sup>th</sup> Romsey (Woodley and Crampmoor) Scout Group Trustees on 12/06/2018

### Review of this Policy

This Policy will be reviewed periodically as any changes in regulations or best practice occur; this will be reviewed for approval at the next Trustee Board meeting.

## Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to at least 6 months running costs and an amount towards the HQ improvements.

## Investment Policy

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the Group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

## Activities

Camping and Nights Away are a key element of our Scouting programme these are held both at the hall and further afield. Sioux pack participated in the District trip to Euro Disney. This year, there have been Beavers sleepovers, Cub Camp and the Scouts have had the opportunity to camp at the District winter camp and on the Pulborough Trophy.

## Fundraising

Recycling of various small electronic gadgets, CDs, DVDs, printer cartridges – sorted and organised by Martyn Blake.

We would also like to thank Martyn and parents Ruth and Graham, for raising considerable funds, for the Group, at car boot sales etc.

We were pleased to hold a successful Jumble Sales in the spring and autumn.

Thanks to the local businesses and councillors for awarding us grants for various projects/equipment that allow us to continue functioning. In particular, we were very pleased to receive a large grant, from Test Valley Borough council, 'Community Asset Fund', for the part funding of replacement doors and windows.

## Community

Sections have been involved in activities such as litter picking in the community. Crusoe Troop took part in the 'Hampshire Hedge' project, which hopes to link 'The New Forest National Park' to 'The South Downs National Park' by hedgerows.

## 10th Romsey (Woodley & Crampmoor)

### Scout Group



### Grounds and Hall

Largely due to our Wednesday volunteers, the hall and grounds are in great shape. A tap has been installed at the camp fire circle, a base and security devices, for the trailer are in place and the garage cage has been extended.

Peter Garland  
Group Chairman  
10<sup>th</sup> Romsey (Woodley & Crampmoor) Scout Group

September 2024

# 10th Romsey (Woodley and Crampmoor) Scout Group

Scout Association No. 34697 Registered Charity No. 302283

31st March 2024

2023

## Incoming Resources

	General Funds		Restricted	Total	Total
	Sections	Executive	Funds		
	£	£	£	£	£
Membership Subscriptions	13150.50			13150.50	11253.00
Transfers	-9515.90	9515.90		0.00	0.00
District, County and National Fees paid out		-8685.80		-8685.80	-8116.65
	3634.60	830.10		4464.70	3136.35

<b>Gift Aid</b>		5367.15		5367.15	0.00
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## Income from Activities

Camps and Sleepovers	10670.00			10670.00	17349.90
Outings	473.00			473.00	1208.00
Pantomime	1917.00			1917.00	1666.00
District Scout Council	293.00			293.00	350.00
	13353.00	0.00		13353.00	20573.90

## Income from Sections

Badge Sales		149.09		149.09	110.07
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## Income from Premises

Karate Club		320.00		320.00	356.00
Zumba Dance Class		600.00		600.00	600.00
Girl Guiding Unit		540.00		540.00	651.00
Railway Modellers' Society		1670.00		1670.00	1050.00
Slimming World Group		250.00		250.00	990.00
Toddler Sense Group		100.00		100.00	1400.00
Scout District Events and Explorer Scout Unit		276.00		276.00	377.50
Sundry Hirings		2526.00		2526.00	3268.75
Loans of Equipment		36.00		36.00	105.00
	0.00	6318.00		6318.00	8798.25

## Fund Raising

Jumble, Car Boot & E-Bay Sales		1845.76		1845.76	1447.53
Recycling Toner Cartridges		0.00		0.00	343.61
Test Way Walk		0.00		0.00	402.00
Group Clothing and second-hand uniforms		20.00		20.00	35.75
	0.00	1865.76		1865.76	2228.89

## Donations and Grants

Romsey Extra Parish Council		0.00		0.00	10000.00
Croudace		7000.00		7000.00	0.00
Railway Modellers' Society		300.00		300.00	300.00
Sundry Donations	265.00	0.00		265.00	87.00
	265.00	7300.00	0.00	7565.00	10387.00

## Investment Income - Bank Interest

		308.24		308.24	303.15
Hall Fund transfer				0.00	1000.00

## Total Income

	17252.60	22138.34	0.00	39390.94	46537.61
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# 10th Romsey (Woodley and Crampmoor) Scout Group

Scout Association No. 34697 Registered Charity No. 302283

31st March 2024

2023

## Resources Expended

	General Funds		Restricted Funds	Total	Total
	Sections	Executive			
	£	£	£	£	£
<b>Scouting Activities</b>					
Camps and Sleepovers	10458.61			10458.61	18798.01
Outings	0.00			0.00	120.00
Pantomime	1917.00			1917.00	1718.40
District Event fees	0.00			0.00	836.26
Grant re World Scout Jamboree		0.00		0.00	1000.00
Section Meeting Night Activities	3920.29	0.00		3920.29	4428.92
	16295.90	0.00	0.00	16295.90	26901.59
Badges	776.93	384.40		1161.33	751.08
Badges (from Executive)	149.09			149.09	110.07
Canoe and Tent Insurance		120.00		120.00	106.00
Equipment repairs		246.27		246.27	368.75
Calor Gas		63.00		63.00	0.00
Online Scout Manager	131.61	0.00		131.61	0.00
RDSC Supporters' Club	12.00	24.00		36.00	24.00
	17365.53	837.67	0.00	18203.20	28261.49
<b>Premises</b>					
Electricity		6128.06		6128.06	1553.45
Water Charges		0.00		0.00	0.00
Telephone and Broadband		413.82		413.82	360.94
Fire and Theft Insurance		749.41		749.41	692.26
Maintenance - Grounds		72.00		72.00	378.26
Maintenance - General		3803.97		3803.97	1764.38
Defibrillator maintenance		0.00		0.00	93.60
Cleaning Costs		1694.99		1694.99	1630.91
Hall Fund transfer		0.00		0.00	1000.00
	0.00	12862.25	0.00	12862.25	7473.80
<b>Administration Expenses</b>					
Public Liability Insurance		90.00		90.00	84.00
Google and Domain Name licence		639.92		639.92	312.20
Welfare and Social Events		0.00		0.00	96.88
Stationery, photocopying		6.00		6.00	0.00
	0.00	735.92	0.00	735.92	493.08
Depreciation	0.00	1424.58		1424.58	821.61
<b>Total Expenditure</b>	17365.53	15860.42	0.00	33225.95	37049.98

# 10th Romsey (Woodley and Crampmoor) Scout Group

Scout Association No. 34697    Registered Charity No. 302283

## Statement of Assets and Liabilities at 31st March 2024

		31st March 2024		31st March 2023	
		£	£	£	£
<b>Fixed Assets</b>					
Scout Headquarters and Land	Note 1		110812.72		102468.76
Scouting Equipment	Note 1		9757.40		4655.77
			<u>120570.12</u>		<u>107124.53</u>
<b>Current Assets</b>					
Badge Stock		241.10		91.00	
Membership Fees paid in advance		0.00		8919.00	
Hire Fees due		0.00		300.00	
Group Current Account		1261.95		2961.54	
Group Savings Account		41119.53		40511.29	
Section Accounts (restricted)		8534.50		8670.38	
		<u>51157.08</u>		<u>61453.21</u>	
Creditors		<u>0.00</u>		<u>3015.53</u>	
<b>Net Current Assets</b>			51157.08		58437.68
<b>Net Assets</b>			<u>£171,727.20</u>		<u>£165,562.21</u>
Represented by:					
<b>Funds</b>					
Restricted Fund	Note 2		0.00		0.00
General Fund	Note 2		171727.20		165562.21
			<u>£171,727.20</u>		<u>£165,562.21</u>

# 10th Romsey (Woodley and Crampmoor) Scout Group

Scout Association No. 34697 Registered Charity No. 302283

## Notes to the Accounts at 31st March 2024

### 1. Fixed Assets

31st March 2024

31st March 2023

£

£

£

£

#### Scout Headquarters, Land and Buildings

At Cost less Grants	81025.18	81025.18
Additions : Gas Bottle Storage Unit	600.00	600.00
Garage Extension	29187.54	20843.58
	<u>110812.72</u>	<u>102468.76</u>

#### Scouting Equipment

At Cost	37177.44	37177.44
Additions	6526.21	0.00
	<u>43703.65</u>	<u>37177.44</u>
less Depreciation		
Brought forward	32521.67	31700.06
Annual Provision	1424.58	821.61
	<u>33946.25</u>	<u>32521.67</u>
	<u>£9,757.40</u>	<u>£4,655.77</u>

### 2. Funds

31st March 2024

31st March 2023

£

£

£

£

#### Restricted Fund

Brought forward	0.00	7938.87
Income	0.00	11000.00
Expenditure	0.00	448.01
Transfer to General Fund	<u>0.00</u>	<u>18490.86</u>
	0.00	0.00

#### General Fund

Brought forward	165562.21	148135.71
Income	39390.94	35537.61
Expenditure	33225.95	36601.97
Transfer from Restricted Fund	<u>0.00</u>	<u>18490.86</u>
	171727.20	165562.21
	<u>£171,727.20</u>	<u>£165,562.21</u>



## Independent examiner's report to the trustees of 10<sup>th</sup> Romsey (Woodley & Crampmoor) Scout Group.

I report to the trustees on my examination of the accounts of the 10<sup>th</sup> Romsey (Woodley & Crampmoor) Scout Group for the year ended 31<sup>st</sup> March 2024.

### **Responsibilities and basis of report**

As the charity trustees of the 10<sup>th</sup> Romsey (Woodley & Crampmoor) Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 10<sup>th</sup> Romsey (Woodley & Crampmoor) Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 10<sup>th</sup> Romsey (Woodley & Crampmoor) Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

AMANDA BERENDSEN

Relevant professional qualification or membership of professional bodies (if any):

AAT

Address:

33 SUTHERLAND CLOSE, ROMSEY, SO51 7HT

Date:

17/9/24