

ANNUAL GENERAL MEETING

The 10th Romsey (Woodley & Crampmoor) Scout Group

Wednesday 27th September 2023

Annual Report 2022 – 2023

Registered Charity number: 302283

Aims and Activities: Scouting in accordance with the policy, organisation and rules of the Scout Association

The Group occupies a HQ at Braishfield Road, Romsey, Hampshire. The property is freehold and is held by the Scout Association Trust as Trustee for the Group.

Group Scout Leader	Ian Moore
Assistant GSL	Stewart Buswell
Group Chairman	
Group Vice Chairman	Peter Garland
Group Secretary	Les Herbert
Group Secretary	
Group Treasurers	Andy Hodge & Aga Sebrell

The Group Executive is completed by, Andy Hillier, Steve Woodrow, Julie Foster, Dave Slater, Mandy Berendsen, Sue Edwards, Aga Sebrell, Andy Hodge and Section Leaders: Martyn Blake; Ryan Orgill, David Henderson and Chris Templer

People

At the January census, we had a membership of 150.

It should be noted that ALL Leaders, Assistant Leaders, Group trustees, Bookings Secretary, Treasurers, Accounts Auditor, 10th Talk Editor, Grounds and Hall Maintenance Team are unpaid roles and are predominantly made up of existing and pre-existing parents. I would like to thank them all for their continuing support.

WHAT CAN YOU DO?

We are continually seeking new and existing parents to become involved with the running of the scout group and volunteering to these positions. In this way we can share the workload required to give the scouts the best opportunity to learn new skills and have fun.

Vacancies – various appointments are awaiting volunteers including Assistant Scout leaders, Vice Chairman, Bookings Secretary and Trustee Board members. There are numerous other roles to fulfil, so you let us know what time you can offer and together we'll discuss the most appropriate role to fit your skills and enjoyment in the position. Non-uniform positions run from manual skills such as gardening/decorating/building maintenance to section treasurers, administrative roles and everything in between (bakers, servers, sitting in a chair monitoring scouting activities). No age limits to adult volunteers, training is free and given where

required. Please note that we have flexibility to share these roles – so any spare time that you can give is gratefully received, one hour per year to 500!

As well as Assistant Leader roles, adult volunteers (and parent helpers) could be organising tuck, supervising craft projects, helping with sandwich making and cooking, running cyclist tests and bike maintenance, organising kayaking sessions, towing the canoe trailer, helping with camp prep. and catering, supervising wide games etc. etc. Not forgetting field and hall maintenance, fund-raising and competing for the District Quiz Group Trophy.

In order to maintain our Scout Group, we need more parents to join the Group Trustee Committee, whose main purpose is to make sure that the Scout Group has the facilities and resources needed to deliver good Scouting in the Group. The Committee meets 4-5 times per year, the meetings generally last for an hour and a half.

Thanks

Thanks to everyone who has supported us throughout the year and to all our Scouters, members of the Group Trustees, Parents and Supporters for the time that they have given to enable 10th Romsey Scout Group to continue to provide an exciting Scouting programme across all of our sections.

Thanks to our local councillors who appreciate the importance of Scouting in the local community and for their assistance in raising funds for our projects.

Thanks to our “retired” grounds and hall maintenance Wednesday regulars, now labelled The Famous Five, for carrying out various necessary hall and grounds maintenance activities.

Thank you to all our hall hirers – regular and occasional. This makes full use of our facilities and any excess money raised goes directly back into hall and grounds maintenance and funding.

Risk and Control

The Group Trustee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the membership fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.

The Group is primarily reliant upon income from subscriptions and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The committee could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole then there would have to

be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group.

Reduction of loss of members. The Group provides activities for all young people aged 6 to 15. If there was a reduction in membership in a particular section or the Group as a whole there would have to be a contraction consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group.

General Data Protection Regulation (GDPR)

GDPR Policy

Accessible and available to read on our website: <https://10thromseyscouts.org.uk> and on the hall notice board.

Agreed

This Policy was agreed by the 10th Romsey (Woodley and Crampmoor) Scout Group Trustees on 12/06/2018

Review of this Policy

This Policy will be reviewed periodically as any changes in regulations or best practice occur; this will be reviewed for approval at the next Trustee Board meeting.

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to at least 6 months running costs and an amount towards the HQ improvements.

Investment Policy

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the Group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Activities

Camping and Nights Away are a key element of our Scouting programme these are held both at the hall and further afield. This year, there have been Beavers sleepovers, Cub Camp and the Scouts have had the opportunity to camp at the District winter camp and on the Pulborough Trophy.

Fundraising

Recycling of various small electronic gadgets, CDs, DVDs, printer cartridges – sorted and organised by Martyn Blake.

We were pleased to hold a successful Jumble Sale this spring.

Also thank you to the local businesses and councillors for awarding us grants for various projects/equipment that allow us to continue functioning.

Community

Sections have been involved in activities such as litter picking in the community.



Grounds and Hall

Largely due to our Wednesday volunteers, the hall and grounds are in great shape. The garage extension has now been completed. It was necessary to replace the grounds mower, this was an expensive investment, but we hope it will last into the foreseeable future.

Peter Garland
Group Vice Chairman
10th Romsey (Woodley & Crampmoor) Scout Group

September 2023

10th Romsey (Woodley and Crampmoor) Scout Group

Scout Association No. 34697 Registered Charity No. 302283

31st March 2023

2022

Incoming Resources

	General Funds		Restricted	Total	Total
	Sections	Executive	Funds		
	£	£	£	£	£
Membership Subscriptions	11253.00			11253.00	12353.50
Transfers	-8728.65	8728.65		0.00	0.00
District, County and National Fees paid out		-8116.65		-8116.65	-6561.55
	2524.35	612.00		3136.35	5791.95

Gift Aid		0.00		0.00	0.00
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Income from Activities

Camps and Sleepovers	17349.90			17349.90	1659.00
Outings	1208.00			1208.00	721.00
Pantomime	1666.00			1666.00	1624.00
District Scout Council	350.00			350.00	0.00
Section Meetings Activities		0.00		0.00	138.69
	20573.90	0.00		20573.90	4142.69

Income from Sections

Badge Sales		110.07		110.07	232.82
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Income from Premises

Karate Club		356.00		356.00	220.00
Zumba Dance Class		600.00		600.00	420.00
Girl Guiding Unit		651.00		651.00	156.00
Railway Modellers' Society		1050.00		1050.00	668.00
Slimming World Group		990.00		990.00	0.00
Toddler Sense Group		1400.00		1400.00	1596.00
Scout District Events and Explorer Scout Unit		377.50		377.50	50.00
Sundry Hirings		3268.75		3268.75	3098.00
Loans of Equipment		105.00		105.00	45.00
	0.00	8798.25		8798.25	6253.00

Fund Raising

Jumble, Car Boot & E-Bay Sales		1447.53		1447.53	611.10
Recycling Toner Cartridges		343.61		343.61	419.50
Test Way Walk		402.00		402.00	193.15
Easy Fundraising		0.00		0.00	15.55
Group Clothing and second-hand uniforms		33.25		33.25	55.50
Sundry	2.50			2.50	0.00
	2.50	2226.39		2228.89	1294.80

Donations and Grants

Romsey Extra Parish Council		0.00	10000.00	10000.00	0.00
Exxon VIP Scheme		0.00		0.00	500.00
Railway Modellers' Society		300.00		300.00	0.00
Sundry Donations	87.00	0.00		87.00	1315.00
	87.00	300.00	10000.00	10387.00	1815.00

Sundry Income

TSB Compensation		0.00		0.00	80.00
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Investment Income - Bank Interest		303.15		303.15	134.51
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Hall Fund transfer			1000.00	1000.00	1000.00
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Total Income	23187.75	12349.86	11000.00	46537.61	20744.77
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Covid-19 Support Grants				0.00	2667.00
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Total Income after Support Grants	23187.75	12349.86	11000.00	46537.61	23411.77
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10th Romsey (Woodley and Crampmoor) Scout Group

Scout Association No. 34697 Registered Charity No. 302283

31st March 2023

2022

Resources Expended

	General Funds		Restricted Funds	Total	Total
	Sections	Executive			
	£	£	£	£	£
Scouting Activities					
Camps and Sleepovers	18298.01			18298.01	451.00
Outings	120.00			120.00	1596.66
Pantomime	1718.40			1718.40	1749.80
District Event fees	836.26			836.26	50.00
Grant re Cub Camp		500.00		500.00	0.00
Grant re World Scout Jamboree		1000.00		1000.00	0.00
Section Meeting Night Activities	4323.94	104.98		4428.92	2551.58
	25296.61	1604.98	0.00	26901.59	6399.04
Badges	583.36	167.72		751.08	1081.99
Badges (from Executive)	110.07			110.07	232.82
Leaders Uniforms and Group Clothing		0.00		0.00	225.06
Canoe and Tent Insurance		106.00		106.00	99.00
Equipment repairs		368.75		368.75	56.90
Calor Gas				0.00	0.00
Canteen Supplies				0.00	29.50
Sundry Items				0.00	0.00
Online Scout Manager	0.00	0.00		0.00	116.10
RDSC Supporters' Club	0.00	24.00		24.00	36.00
	25990.04	2271.45	0.00	28261.49	8276.41
Premises					
Electricity		1553.45		1553.45	1094.76
Water Charges		0.00		0.00	0.00
Telephone and Broadband		360.94		360.94	337.88
Fire and Theft Insurance		692.26		692.26	642.48
Maintenance - Grounds		378.26		378.26	118.37
Maintenance - General		1316.37	448.01	1764.38	961.76
Defibrillator maintenance		93.60		93.60	0.00
Cleaning Costs		1630.91		1630.91	391.10
Hall Fund transfer		1000.00		1000.00	1000.00
	0.00	7025.79	448.01	7473.80	4546.35
Fund Raising					
Jumble Sales				0.00	0.00
Sundry				0.00	0.00
	0.00	0.00	0.00	0.00	0.00
Administration Expenses					
Public Liability Insurance		84.00		84.00	78.00
Domain Name licence		312.20		312.20	0.00
Welfare and Social Events		96.88		96.88	293.57
Stationery, photocopying		0.00		0.00	67.98
	0.00	493.08	0.00	493.08	439.55
Depreciation	25.45	796.16		821.61	966.60
Total Expenditure	26015.49	10586.48	448.01	37049.98	14228.91

10th Romsey (Woodley and Crampmoor) Scout Group

Scout Association No. 34697 Registered Charity No. 302283

Statement of Assets and Liabilities at 31st March 2023

		31st March 2023		31st March 2022	
		£	£	£	£
Fixed Assets					
Scout Headquarters and Land	Note 1		102468.76		81859.18
Scouting Equipment	Note 1		4655.77		5477.38
			<u>107124.53</u>		<u>87336.56</u>
Current Assets					
Badge Stock		91.00		137.97	
Membership Fees paid in advance		8919.00		8116.65	
Hire Fees due		300.00		0.00	
Group Current Account		2961.54		365.59	
Group Savings Account		40511.29		48558.14	
Section Accounts (restricted)	Note 3	8670.38		11559.67	
		<u>61453.21</u>		<u>68738.02</u>	
Creditors		<u>3015.53</u>		<u>0.00</u>	
Net Current Assets			58437.68		68738.02
Net Assets			<u><u>£165,562.21</u></u>		<u><u>£156,074.58</u></u>
Represented by:					
Funds					
Restricted Fund	Note 2		0.00		7938.87
General Fund	Note 2		165562.21		148135.71
			<u><u>£165,562.21</u></u>		<u><u>£156,074.58</u></u>

10th Romsey (Woodley and Crampmoor) Scout Group

Scout Association No. 34697 Registered Charity No. 302283

Notes to the Accounts at 31st March 2023

1. Fixed Assets

31st March 2023

31st March 2022

£

£

£

£

Scout Headquarters, Land and Buildings

At Cost	151525.18	151525.18
Additions : Gas Bottle Storage Unit	600.00	600.00
Garage Extension	20843.58	234.00
	<u>172968.76</u>	<u>152359.18</u>
less Grants received	70500.00	70500.00
	<u><u>£102,468.76</u></u>	<u><u>£81,859.18</u></u>

Scouting Equipment

At Cost	37177.44	37177.44
Additions	0.00	0.00
	<u>37177.44</u>	<u>37177.44</u>
less Depreciation		
Brought forward	31700.06	30733.46
Annual Provision	821.61	966.60
	<u>32521.67</u>	<u>31700.06</u>
	<u><u>£4,655.77</u></u>	<u><u>£5,477.38</u></u>

2. Funds

31st March 2023

31st March 2022

£

£

£

£

Restricted Fund

Brought forward	7938.87	6678.87
Income	11000.00	1500.00
Expenditure	448.01	240.00
Transfer to General Fund	<u>18490.86</u>	<u>0.00</u>
	0.00	7938.87

General Fund

Brought forward	148135.71	140212.75
Income	35537.61	21911.77
Expenditure	36601.97	13988.81
Transfer from Restricted Fund	<u>18490.86</u>	<u>0.00</u>
	165562.21	148135.71
	<u><u>£165,562.21</u></u>	<u><u>£156,074.58</u></u>

10th Romsey (Woodley and Crampmoor) Scout Group

Scout Association No. 34697 Registered Charity No. 302283

Notes to the Accounts at 31st March 2023

3. Section Accounts

Beaver Scout Colonies		Cub Scout Packs		Scout Troops		Totals
Sequoia	Maple	Mohican	Sioux	Sirl	Crusoe	

Receipts

Subscriptions	1608.00	2300.00	3065.00	1695.00	1385.00	1200.00	11253.00
Cub Camps			12675.00	2024.00			14699.00
Beaver Sleepover		221.00					221.00
District Cub Activities			624.00	236.00			860.00
Pulborough Scout Camp					80.00	75.00	155.00
District Winter Camp					385.00	140.00	525.00
County Beaver Camp	286.00	1165.00					1451.00
County Fright Night			620.00				620.00
Pantomime Tickets	350.00	308.00	602.00	406.00			1666.00
Cub Beetle Drive			408.00	18.00			426.00
Mayor's Picnic			535.90				535.90
District Night Activity						60.00	60.00
District Scout Council			50.00		300.00		350.00
Other			155.49	2.50	6.00		163.99
Transfers					899.24	-899.24	0.00
	2244.00	3994.00	18735.39	4381.50	3055.24	575.76	32985.89

Payments

Membership Fees	1312.15	1597.40	2053.80	1483.30	912.80	1369.20	8728.65
Cub Camps			13779.01	1840.00			15619.01
District Cub Activities			789.00	450.00			1239.00
Pulborough Scout Camp					60.00	60.00	120.00
District Winter Camp					385.00	140.00	525.00
County Beaver Camp	298.00	1262.00					1560.00
County Fright Night			652.00				652.00
Pantomime RAODS	365.40	332.40	592.20	428.40			1718.40
Transfers - Camp				405.00			405.00
Transfers - Beetle Drive				18.00			18.00
Transfers - Fright Night				20.00			20.00
Rifle Club event					45.00	25.00	70.00
Ferny Crofts			67.50	67.50			135.00
District Night Activity						60.00	60.00
Activity Costs	20.00	260.76	156.50				437.26
Meeting Night Expenses	354.04	218.81	1775.35	701.51	481.31	187.92	3718.94
Badges	135.55	466.35	46.55	84.29	70.91	45.27	848.92
	2485.14	4137.72	19911.91	5498.00	1955.02	1887.39	35875.18

Surplus/Deficit

-241.14	-143.72	-1176.52	-1116.50	1100.22	-1311.63	-2889.29
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Bank and Cash Balances

1st April 2022	2316.30	1295.88	3490.07	1805.38	1307.98	1344.06	11559.67
31st March 2023	2075.16	1152.16	2313.55	688.88	2408.20	32.43	8670.38

Independent examiner's report to the trustees of 10th Romsey (Woodley and Crampmoor) Scout Group

I report to the trustees on my examination of the accounts of the **10th Romsey (Woodley and Crampmoor) Scout Group** for the year ended 31st March 2023.

Responsibilities and basis of report

As the charity trustees of the **10th Romsey (Woodley and Crampmoor) Scout Group** you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the **10th Romsey (Woodley and Crampmoor) Scout Group** accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect: accounting records were not kept in respect of the **10th Romsey (Woodley and Crampmoor) Scout Group**

1. as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Cara Cox

Relevant professional qualification or membership of professional bodies (if any): F.C.C.A

Address: 10 Tench Way, Romsey, Hampshire SO51 7RX

Date: 16 October 2023