

Sheet Scout Group

Charity No. 302272

Trustees' Report and Independently Examined Accounts

31 March 2023

Sheet Scout Group
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Sheet Scout Group**Trustees Annual Report**

Sheet Scouts

The trustees present their report with the independently examined financial statements of the charity for the year ended 31 March 2023.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity No. 302272

Trustees

The following trustees served during the year:

M. Harvey

H.E. Hughes

S. Humphrey

J. Upfield

Accountants

Accounting & Tax Solutions Ltd

Eastview Holborn Hill Millom Cumbria LA18 5AT

Objectives and Activities

Promote the development of young people in achieving their full physical, intellectual, social and spiritual potential as individuals as responsible citizens and as members of their local, national and international communities

Statement of trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the charity's trustees

M. Harvey

Trustee

28 November 2023

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Independent Examiner's Report to the trustees of Sheet Scout Group

I report to the trustees on my examination of the financial statements of Sheet Scout Group for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

C Stolborg B.A. Accounting
Accounting & Tax Solutions Ltd
Eastview
Holborn Hill
Millom
Cumbria
LA18 5AT
28 November 2023

Sheet Scout Group
Statement of Financial Activities
for the year ended 31 March 2023

		Unrestricted		
		funds	Total funds	Total funds
		2023	2023	2022
	Notes	£	£	£
Income and endowments from:				
Donations and legacies	3	9,711	9,711	13,414
Other trading activities	4	10,931	10,931	-
Investments	5	10,466	10,466	9,324
Other	6	625	625	3,682
Total		31,733	31,733	26,420
Expenditure on:				
Raising funds	7	2,007	2,007	4,097
Charitable activities	8	11,003	11,003	11,399
Other	9	7,916	7,916	8,835
Total		20,926	20,926	24,331
Net gains on investments		-	-	-
Net income		10,807	10,807	2,089
Transfers between funds		-	-	-
Net income before other gains/(losses)		10,807	10,807	2,089
Other gains and losses				
Net movement in funds		10,807	10,807	2,089
Reconciliation of funds:				
Total funds brought forward		284,132	284,132	282,043
Total funds carried forward		294,939	294,939	284,132

**Sheet Scout Group
Balance Sheet**

at 31 March 2023

Charity No. 302272

		2023	2022
		£	£
Fixed assets			
Tangible assets	11	243,125	243,125
		<u>243,125</u>	<u>243,125</u>
Current assets			
Debtors	12	37,566	30,173
Cash at bank and in hand		14,598	11,184
		<u>52,164</u>	<u>41,357</u>
Creditors: Amount falling due within one year	13	(350)	(350)
Net current assets		<u>51,814</u>	<u>41,007</u>
Total assets less current liabilities		<u>294,939</u>	<u>284,132</u>
Net assets excluding pension asset or liability		<u>294,939</u>	<u>284,132</u>
Total net assets		<u><u>294,939</u></u>	<u><u>284,132</u></u>
The funds of the charity			
Restricted funds	14		
Unrestricted funds	14		
General funds		294,939	284,132
		<u>294,939</u>	<u>284,132</u>
Reserves	14		
Total funds		<u><u>294,939</u></u>	<u><u>284,132</u></u>

Approved by the trustees on 28 November 2023

And signed on their behalf by:

M. Harvey

Trustee

28 November 2023

for the year ended 31 March 2023

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts.
Investment income	This is included in the accounts when receivable.
Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from tax on its charitable activities.

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation.

Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term.

In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Statement of Financial Activities - prior year

	Unrestricted funds 2022 £	Total funds 2022 £
Income and endowments from:		
Donations and legacies	13,414	13,414
Investments	9,324	9,324
Other	3,682	3,682
Total	26,420	26,420
Expenditure on:		
Raising funds	4,097	4,097
Charitable activities	11,399	11,399
Other	8,835	8,835
Total	24,331	24,331
Net income	2,089	2,089
Net income before other gains/(losses)	2,089	2,089
Other gains and losses:		
Net movement in funds	2,089	2,089
Reconciliation of funds:		
Total funds brought forward	282,043	282,043
Total funds carried forward	284,132	284,132

3 Income from donations and legacies

	Unrestricted £	Total 2023 £	Total 2022 £
Membership fees	7,323	7,323	8,128
Fundraising	2,388	2,388	5,286
	9,711	9,711	13,414

4 Income from other trading activities

	Unrestricted £	Total 2023 £	Total 2022 £
Event Group			
Camp and Beavers	7,928	7,928	-
Cubs	1,773	1,773	-
Explorers	955	955	-
Scouts	275	275	-
	10,931	10,931	-

5 Income from investments

	Unrestricted	Total 2023	Total 2022
	£	£	£
Property income	9,607	9,607	7,813
Bank Interest	859	859	1,511
	<u>10,466</u>	<u>10,466</u>	<u>9,324</u>

6 Other income

	Unrestricted	Total 2023	Total 2022
	£	£	£
Donations	269	269	1,015
	-	-	2,667
Utility income/Equipment/Meeting	356	356	-
	<u>625</u>	<u>625</u>	<u>3,682</u>

7 Expenditure on raising funds

	Unrestricted	Total 2023	Total 2022
	£	£	£
Costs of generating income	-	-	4,097
Fundraising Costs	2,007	2,007	-
	<u>2,007</u>	<u>2,007</u>	<u>4,097</u>

8 Expenditure on charitable activities

	Unrestricted	Total 2023	Total 2022
	£	£	£
Expenditure on Activities	9,711	9,711	10,406
Badges	1,292	1,292	993
	<u>11,003</u>	<u>11,003</u>	<u>11,399</u>

9 Other expenditure

	Unrestricted	Total 2023	Total 2022
	£	£	£
Uniforms	41	41	119
	-	-	709
Camping Equipment	1,058	1,058	-
Activity Equipment	520	520	-
Other Bank charges	169	169	-
Premises costs	5,778	5,778	6,623
General administrative costs	-	-	307
Legal and professional costs	350	350	1,077
	<u>7,916</u>	<u>7,916</u>	<u>8,835</u>

10 Staff costs

No employee received emoluments in excess of £60,000.

11 Tangible fixed assets

	£	£	£
Cost or revaluation			
At 1 April 2022	233,160	9,965	243,125
At 31 March 2023	<u>233,160</u>	<u>9,965</u>	<u>243,125</u>
Net book values			
At 31 March 2023	233,160	9,965	243,125
At 31 March 2022	<u>233,160</u>	<u>9,965</u>	<u>243,125</u>

12 Debtors

	2023 £	2022 £
Other debtors	30,708	30,173
Prepayments and accrued income	6,858	-
	<u>37,566</u>	<u>30,173</u>

13 Creditors:

amounts falling due within one year

	2023 £	2022 £
Accruals	350	350
	<u>350</u>	<u>350</u>

14 Movement in funds

	At 1 April 2022	Incoming resources (including other gains/losses) £	Resources expended £	At 31 March 2023 £
Restricted funds:				
Unrestricted funds:				
General funds	284,132	31,733	(20,926)	294,939
Total funds	<u>284,132</u>	<u>31,733</u>	<u>(20,926)</u>	<u>294,939</u>

15 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fixed assets	-	243,125	243,125
Net current assets	51,814	-	51,814
	<u>51,814</u>	<u>243,125</u>	<u>294,939</u>

16 Reconciliation of net debt

	At 1 April 2022 £	Cash flows £	At 31 March 2023 £
Cash and cash equivalents	11,184	3,414	14,598
	<u>11,184</u>	<u>3,414</u>	<u>14,598</u>
Net debt	<u>11,184</u>	<u>3,414</u>	<u>14,598</u>

Sheet Scout Group
Statement of Cash flows
for the year ended 31 March 2023

	2023	2022
	£	£
Cash flows from operating activities		
Net income per Statement of Financial Activities	10,807	2,089
Adjustments for:		
Dividends, interest and rents from investments	(11,091)	(13,006)
Increase in trade and other receivables	(7,393)	(13)
Net cash used in operating activities	<u>(7,677)</u>	<u>(10,930)</u>
Cash flows from investing activities		
Dividends, interest and rents from investments	11,091	13,006
Net cash from investing activities	<u>11,091</u>	<u>13,006</u>
Net cash from financing activities	<u>-</u>	<u>-</u>
Net increase in cash and cash equivalents	3,414	2,076
Cash and cash equivalents at the beginning of the year	11,184	9,108
Cash and cash equivalents at the end of the year	<u>14,598</u>	<u>11,184</u>
Components of cash and cash equivalents		
Cash and bank balances	14,598	11,184
	<u>14,598</u>	<u>11,184</u>

Sheet Scout Group
Detailed Statement of Financial Activities
for the year ended 31 March 2023

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income and endowments from:			
Donations and legacies	7,323	7,323	8,128
	2,388	2,388	5,286
	<u>9,711</u>	<u>9,711</u>	<u>13,414</u>
Other trading activities	7,928	7,928	-
	1,773	1,773	-
	955	955	-
	275	275	-
	<u>10,931</u>	<u>10,931</u>	<u>-</u>
Investments	9,607	9,607	7,813
	859	859	1,511
	<u>10,466</u>	<u>10,466</u>	<u>9,324</u>
Other	269	269	1,015
	-	-	2,667
	356	356	-
	<u>625</u>	<u>625</u>	<u>3,682</u>
Total income and endowments	31,733	31,733	26,420
Expenditure on:			
Costs of generating donations and legacies	-	-	4,097
	<u>-</u>	<u>-</u>	<u>4,097</u>
Costs of other trading activities	2,007	2,007	-
	<u>2,007</u>	<u>2,007</u>	<u>-</u>
Total of expenditure on raising funds	2,007	2,007	4,097
Charitable activities	9,711	9,711	10,406
	1,292	1,292	993
	<u>11,003</u>	<u>11,003</u>	<u>11,399</u>
Total of expenditure on charitable activities	11,003	11,003	11,399
Other expenditure			

Sheet Scout Group
Detailed Statement of Financial Activities

	41	41	119
	-	-	709
	1,058	1,058	-
	520	520	-
Other interest payable	169	169	-
	<u>1,788</u>	<u>1,788</u>	<u>828</u>
Premises costs			
Rates	1,011	1,011	1,716
Light, heat and power	2,055	2,055	1,592
Premises insurances	196	196	2,952
Premises repairs and maintenance	2,516	2,516	226
Other premises costs	-	-	137
	<u>5,778</u>	<u>5,778</u>	<u>6,623</u>
General administrative costs, including depreciation and amortisation			
Telephone, fax and broadband	-	-	307
	<u>-</u>	<u>-</u>	<u>307</u>
Legal and professional costs			
Accountancy and bookkeeping	350	350	1,077
	<u>350</u>	<u>350</u>	<u>1,077</u>
Total of expenditure of other costs	<u>7,916</u>	<u>7,916</u>	<u>8,835</u>
Total expenditure	<u>20,926</u>	<u>20,926</u>	<u>24,331</u>
Net gains on investments	-	-	-
	<u>10,807</u>	<u>10,807</u>	<u>2,089</u>
Net income			
Net income before other gains/(losses)	<u>10,807</u>	<u>10,807</u>	<u>2,089</u>
Other Gains	-	-	-
	<u>10,807</u>	<u>10,807</u>	<u>2,089</u>
Net movement in funds			
	<u>10,807</u>	<u>10,807</u>	<u>2,089</u>
Reconciliation of funds:			
Total funds brought forward	284,132	284,132	282,043
Total funds carried forward	<u>294,939</u>	<u>294,939</u>	<u>284,132</u>