

Sheet Scout Group

Charity No. 302272

Trustees' Report and Unaudited Accounts

31 March 2021

	Pages
Trustees' Annual Report	2
Independent Examiner's Report	3
Statement of Financial Activities	4
Balance Sheet	5
Notes to the Accounts	6 to 12
Detailed Statement of Financial Activities	13 to 15

## Sheet SScouts

The trustees present their report with the unaudited financial statements of the charity for the year ended 31 March 2021.

### REFERENCE AND ADMINISTRATIVE DETAILS

Charity No. 302272

#### Trustees

The following trustees served during the year:

M. Harvey

H.E. Hughes

S. Humphrey

J. Upfield

#### Accountants

Accounting & Tax Solutions Ltd

90 Pelham Road

Cowes

Isle of Wight

PO31 7DN

#### Statement of trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the charity's trustees

M. Harvey

Trustee

29 March 2022

Independent Examiner's Report to the trustees of Sheet Scout Group

I report to the trustees on my examination of the financial statements of Sheet Scout Group for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011('the Act'). The trustees consider that an audit is not required for this year under the Charities Act 2011, s.144(2) (the 2011 Act) and that an independent examination is needed.

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of the financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

C Stolborg

B.A. Accounting

Accounting & Tax Solutions Ltd

90 Pelham Road

Cowes

Isle of Wight

PO31 7DN

29 March 2022

Sheet Scout Group  
Statement of Financial Activities  
for the year ended 31 March 2021

		Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
	Notes			
Income and endowments from:				
Donations and legacies	3	8,508	8,508	18,535
Other trading activities	4	51	51	1,244
Investments	5	6,155	6,155	10,159
Other	6	10,300	10,300	2,730
Total		25,014	25,014	32,668
Expenditure on:				
Charitable activities	7	9,087	9,087	15,166
Other	8	10,426	10,426	18,230
Total		19,513	19,513	33,396
Net gains on investments		-	-	-
Net income/(expenditure)		5,501	5,501	(728)
Transfers between funds		-	-	-
Net income/(expenditure) before other gains/(losses)		5,501	5,501	(728)
Other gains and losses				
Net movement in funds		5,501	5,501	(728)
Reconciliation of funds:				
Total funds brought forward		276,542	276,542	277,271
Total funds carried forward		282,043	282,043	276,543

Sheet Scout Group  
Balance Sheet  
at 31 March 2021

Charity No. 302272

		2021 £	2020 £
Fixed assets			
Tangible assets	10	243,125	243,125
		<u>243,125</u>	<u>243,125</u>
Current assets			
Stocks	11	-	60
Debtors	12	30,160	-
Cash at bank and in hand		9,108	33,357
		<u>39,268</u>	<u>33,417</u>
Creditors: Amount falling due within one year	13	(350)	1
Net current assets		<u>38,918</u>	<u>33,418</u>
Total assets less current liabilities		<u>282,043</u>	<u>276,543</u>
Net assets excluding pension asset or liability		<u>282,043</u>	<u>276,543</u>
Total net assets		<u><u>282,043</u></u>	<u><u>276,543</u></u>
The funds of the charity			
Restricted funds	14		
Unrestricted funds	14		
General funds		282,043	276,543
		<u>282,043</u>	<u>276,543</u>
Reserves	14		
Total funds		<u><u>282,043</u></u>	<u><u>276,543</u></u>

Approved by the trustees on 29 March 2022

And signed on their behalf by:

M. Harvey  
Trustee  
29 March 2022

for the year ended 31 March 2021

## 1 Accounting policies

### Basis of preparation

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

### Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

### Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

### Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
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Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
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Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
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Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
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Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
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Volunteer help	The value of any volunteer help received is not included in the accounts.
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Investment income	This is included in the accounts when receivable.
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Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
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Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.
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#### Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

#### Taxation

The charity is exempt from tax on its charitable activities.

#### Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

#### Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

#### Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

#### Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.



#### Research and development

Expenditure on research and development is written off in the year in which it is incurred.

#### Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

#### Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation.

Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term.

In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

#### Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

#### Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Statement of Financial Activities - prior year

	Unrestricted funds 2020 £	Total funds 2020 £
Income and endowments from:		
Charitable activities	18,534	18,534
Other trading activities	1,244	1,244
Investments	10,159	10,159
Other	2,730	2,730
Total	<u>32,667</u>	<u>32,667</u>
Expenditure on:		
Charitable activities	15,166	15,166
Other	18,230	18,230
Total	<u>33,396</u>	<u>33,396</u>
Net income	<u>(729)</u>	<u>(729)</u>
Net income before other gains/(losses)	(729)	(729)
Other gains and losses:		
Net movement in funds	<u>(729)</u>	<u>(729)</u>
Reconciliation of funds:		
Total funds brought forward	277,271	277,271
Total funds carried forward	<u>276,542</u>	<u>276,542</u>

3 Income from donations and legacies

Unrestricted	Total 2021	Total 2020
£	£	£
6,459	6,459	8,420
2,049	2,049	10,115
<u>8,508</u>	<u>8,508</u>	<u>18,535</u>

4 Income from other trading activities

Unrestricted	Total 2021	Total 2020
£	£	£
26	26	274
25	25	15
-	-	324
-	-	631
<u>51</u>	<u>51</u>	<u>1,244</u>

5 Income from investments

Unrestricted	Total 2021	Total 2020
£	£	£
6,132	6,132	10,087
23	23	72
<u>6,155</u>	<u>6,155</u>	<u>10,159</u>

6 Other income

Unrestricted	Total 2021	Total 2020
£	£	£
300	300	2,730
10,000	10,000	-
<u>10,300</u>	<u>10,300</u>	<u>2,730</u>

7 Expenditure on charitable activities

	Unrestricted	Total 2021	Total 2020
	£	£	£
<i>Expenditure on charitable activities</i>			
	-	-	1,312
	-	-	5,070
	9,087	9,087	8,784
<i>Governance costs</i>			
	<u>9,087</u>	<u>9,087</u>	<u>15,166</u>

8 Other expenditure

	Unrestricted	Total 2021	Total 2020
	£	£	£
	650	650	1,509
	1,917	1,917	6,011
Premises costs	7,078	7,078	7,375
General administrative costs	311	311	3,335
Legal and professional costs	470	470	-
	<u>10,426</u>	<u>10,426</u>	<u>18,230</u>

9 Staff costs

No employee received emoluments in excess of £60,000.

10 Tangible fixed assets

	£	£	£
Cost or revaluation			
At 1 April 2020	233,160	9,965	243,125
At 31 March 2021	<u>233,160</u>	<u>9,965</u>	<u>243,125</u>
Net book values			
At 31 March 2021	<u>233,160</u>	<u>9,965</u>	<u>243,125</u>
At 31 March 2020	<u>233,160</u>	<u>9,965</u>	<u>243,125</u>

11 Stocks

	2021 £	2020 £
Finished goods	-	60
	<u>-</u>	<u>60</u>

12 Debtors

	2021 £	2020 £
Other debtors	30,160	-
	<u>30,160</u>	<u>-</u>

13 Creditors:

amounts falling due within one year

	2021 £	2020 £
Accruals	350	(1)
	<u>350</u>	<u>(1)</u>

14 Movement in funds

	At 1 April 2020	Incoming resources (including other gains/losses ) £	Resources expended £	At 31 March 2021 £
Restricted funds:				
Unrestricted funds:				
General funds	276,542	25,014	(19,513)	282,043
Total funds	<u>276,542</u>	<u>25,014</u>	<u>(19,513)</u>	<u>282,043</u>

15 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fixed assets	-	243,125	243,125
Net current assets	38,918	-	38,918
	<u>38,918</u>	<u>243,125</u>	<u>282,043</u>

16 Reconciliation of net debt

	At 1 April 2020 £	Cash flows £	At 31 March 2021 £
Cash and cash equivalents	33,357	(24,249)	9,108
	<u>33,357</u>	<u>(24,249)</u>	<u>9,108</u>
Net debt	<u>33,357</u>	<u>(24,249)</u>	<u>9,108</u>

Sheet Scout Group  
Statement of Cash flows  
for the year ended 31 March 2021

	2021 £	2020 £
Cash flows from operating activities		
Net income/(expenditure) per Statement of Financial Activities	5,501	(729)
Adjustments for:		
Dividends, interest and rents from investments	(16,455)	(12,889)
Decrease/(Increase) in stocks	60	(60)
Increase in trade and other receivables	(30,160)	-
Increase in trade and other payables	351	-
Net cash used in operating activities	<u>(40,703)</u>	<u>(13,678)</u>
Cash flows from investing activities		
Dividends, interest and rents from investments	16,455	12,889
Net cash from/(used in) investing activities	<u>16,455</u>	<u>(230,236)</u>
Net cash from financing activities	<u>-</u>	<u>-</u>
Net decrease in cash and cash equivalents	(24,248)	(243,914)
Cash and cash equivalents at the beginning of the year	33,357	-
Cash and cash equivalents at the end of the year	<u>9,109</u>	<u>(243,914)</u>
Components of cash and cash equivalents		
Cash and bank balances	9,108	33,357
	<u>9,108</u>	<u>33,357</u>

Sheet Scout Group  
Detailed Statement of Financial Activities  
for the year ended 31 March 2021

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income and endowments from:			
Donations and legacies	6,459	6,459	8,420
	2,049	2,049	10,115
	<u>8,508</u>	<u>8,508</u>	<u>18,535</u>
Other trading activities			
	26	26	274
	25	25	15
	-	-	324
	-	-	631
	<u>51</u>	<u>51</u>	<u>1,244</u>
Investments			
	6,132	6,132	10,087
	23	23	72
	<u>6,155</u>	<u>6,155</u>	<u>10,159</u>
Other			
	300	300	2,730
	10,000	10,000	-
	<u>10,300</u>	<u>10,300</u>	<u>2,730</u>
Total income and endowments	25,014	25,014	32,668
Expenditure on:			
Charitable activities			
	-	-	1,312
	-	-	5,070
	9,087	9,087	8,784
	<u>9,087</u>	<u>9,087</u>	<u>15,166</u>
Total of expenditure on charitable activities	9,087	9,087	15,166
Other expenditure			
	650	650	1,509
	1,917	1,917	6,011
	<u>2,567</u>	<u>2,567</u>	<u>7,520</u>
Premises costs			
Rates	-	-	1,118
Light, heat and power	720	720	1,856
Premises cleaning	900	900	920
Premises insurances	3,845	3,845	2,753
Premises repairs and maintenance	1,613	1,613	100

Sheet Scout Group  
Detailed Statement of Financial Activities

Other premises costs	-	-	628
	<u>7,078</u>	<u>7,078</u>	<u>7,375</u>
General administrative costs, including depreciation and amortisation			
Equipment expensed	-	-	2,906
Telephone, fax and broadband	311	311	429
	<u>311</u>	<u>311</u>	<u>3,335</u>
Legal and professional costs			
Audit/Independent examination fees	350	350	-
Accountancy and bookkeeping	120	120	-
	<u>470</u>	<u>470</u>	<u>-</u>
Total of expenditure of other costs	<u>10,426</u>	<u>10,426</u>	<u>18,230</u>
Total expenditure	19,513	19,513	33,396
Net gains on investments	-	-	-
	<u>5,501</u>	<u>5,501</u>	<u>(728)</u>
Net income/(expenditure)			
Net income/(expenditure) before other gains/(losses)	5,501	5,501	(728)
Other Gains	-	-	-
	<u>5,501</u>	<u>5,501</u>	<u>(728)</u>
Net movement in funds			
Reconciliation of funds:			
Total funds brought forward	276,542	276,542	277,271
Total funds carried forward	<u>282,043</u>	<u>282,043</u>	<u>276,543</u>