

Trustees' Annual Report for the period

		Period start date		Period end date	
	01	January	2022	31	December 2022
From				To	

Section A Reference and administration details

Charity name 1st Crookham (Odiham District) Scout Group

Other names charity is known by

Registered charity number (if any) 302270

Charity's principal address 10 Little Copse
Fleet
Hampshire
Postcode GU52 7UQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Helen Payne	Group Secretary		AGM
2	Mark Medler	Group Scout Leader		Ex-officio
3	Mark Brook	Assistant Group Scout Leader - Camping		Ex-officio
4	Iain Soars	Quartermaster		AGM
5	Stephen Davis	Assistant Treasurer and Gift Aid co-ordinator	Resigned 22/6/2022	AGM
6	Jeremy Styles	Coordinator of Cubs		Ex-officio
7	Sujata Sinha	Chair		AGM
8	Janette Mann	Group Treasurer	Resigned 28/6/2023	AGM
9	Toby Roe	Assistant Group Scout Leader – Scouts		Ex-officio
10	Martin Cair	Assistant Group Scout Leader - Beavers		Ex-officio
11	Emma Evans	100 Club Co-ordinator		AGM
12	Richard Barnard	Assistant Treasurer and Gift Aid co-ordinator	Appointed 22/06/2022	AGM
13	John Wilkinson	Group Treasurer	Appointed 28/06/2023	AGM

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (eg. trust, association, company)	The Group is a trust established under rules which are common to all Scouting groups.
Trustee selection methods (eg. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity.

As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The Board consists of the Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders and key volunteers responsible for aspects of the administrative function. The Board meets every 2 months.

Trustees are generally recruited through the parent membership of the Scout Group.

The Group Trustee Board exists to support the Group Scout Leader to ensure that the Scout Group is run safely and legally and is responsible for:

- Following the Scouts Association Policy, Organisation and Rules, key policies, relevant legislation and charity regulations;
- The maintenance of Group property and equipment;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected;
- Manage risk by carrying out regular risk assessments and putting the right risk mitigations in place.

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Reduction or loss of members - The Group provides activities for all young people aged 6 to 14 aimed to be challenging and rewarding. If there was a reduction in membership in a particular section or the Group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group. Currently there is a waiting list and numbers are healthy.

Damage to the building, property and equipment - The Group currently owns its den and maintains the property and grounds, which are leased from Fleet Town Council. The Group has sufficient buildings and contents insurance in place to mitigate permanent loss.

Injury to leaders, helpers, supporters and members - The Group, through the capitation fees, contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities. Any accidents are followed by a 'lessons learned' session to help mitigate further recurrences. Safety and safeguarding issues are discussed at each Board meeting.

Reduced income from fund raising - The Group is primarily reliant upon income from subscriptions and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. Subscriptions are set based upon a benchmarking of local and national rates. The Group also engages in ad-hoc fund-raising initiatives which are promoted against specific activities or events. Finally, the Group is committed to fund-raising in order to finance a replacement Scout den which is reaching end-of-life.

Reduction or loss of leaders - The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section or, in the worst-case scenario, the complete closure of the Group.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the Group are as a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities.

The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Scouts offer a range of activities intended to foster physical, mental, creative, character-building and ethical development, whilst providing enjoyment and a degree of challenge.

Our Group aims to provide variety through a range of activities that will keep young people engaged and empower them to make a positive contribution to society.

Some activities are intended to support the community at large and include litter collection and the tidying of municipal areas.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

2022 saw a welcome return to a full year of face-to-face activities including camping. It's a credit to all involved that the group persisted through the COVID lockdowns and was able to resume our usual programme quickly in our 110th anniversary year.

The group continued to successfully run 3 Beaver colonies, 3 Cub packs and 3 Scout troops with 185 youth members, 45 uniformed leaders & assistants with a full Executive and operated at full capacity through most of the year.

By year end the waiting list remained with 54 waiting for a Beaver place, 32 for a Cub place and 20 for a Scout place.

Leadership was well provisioned, and comparatively strong overall, although replacing Swifts Beaver leadership was proving a challenge at the end of the year.

All sections conducted a full program for the year:

Beavers:

Spring term - Tomahawks/Fires, Chinese New Year, Builder Badge, Hike, Pancakes, Scouting Skills, Problem Solving, Holi, Camp, Messy Session
Summer term - Fun and games, Fire lighting & camp fire cooking, Cycling, Chip hike, Den building, Nature project, Scouting Skills, Water activities, Odiham Castle, Water Fight, Beavers & Cubs Camp at Walton Firs.

Autumn term - Fun and Games, Fleet pond activity, Building, Tomahawks & Disability Awareness, Guy Making, Fireworks, Health and fitness, Cooking, Stargazing Hike, Emergency Aid, Christmas Fun

Cubs:

Spring term - Navigator Badge, World Challenge, Chinese New Year, Pioneering, Donutting, Pancakes, Rifles/Archery, Hike/Community Map, Come Dine With Us, Camp

Summer term - Welcome & Games, Hike, Orienteering, HQ Café, Fires & Fire Safety, Bridge the Ditch, Athletics Badge, Fire Station, Snowsports, Basingbourne Park, Summer Water Fun, Beavers & Cubs Camp at Walton Firs.

Autumn term - Chip, Hike, Fires, Rope Skills, Air Rifles/Tomahawks, Bonfire and Fireworks, Disability Awareness, Remembrance Parade, Emergency Aid Level 2, Fleet Festivities - Santas Grotto, Astronomer Badge, Backwoods Cooking, Christmas Surprise

Scouts:

Spring term Orienteering, Backwoods Cooking, CDT Talk, International Foods, Bluenose Prep & Hike, Pancakes, Badgework, Tomahawks/Mechanics, Scuba, Pioneering, Sharp Edges

Summer term - St Georges Day Hike to Caesars Camp, Games, Admin, Troop forum, Cycle Maintenance, Zebon Copse Orienteering, Cycle Shakedown, Backwoods cooking, Downs-link cycle ride camp, Scuba, Summer camp kit check and preparation, Joint Activities with Guides and Friends of Basingbourne Park, Waterfight and end of term party, Summer Camp at Broadstone Warren

Autumn term - Games, Admin/Camp Fire/Troop Forum, Archery/Shooting / Leathercraft Part, Big Pioneering, International Food Evening / JOTI, Off

Ground Camp, Bonfire and Fireworks, Chip Hike, Remembrance Parade, Scuba Diving, Fleet Festivities, Mystery Meal, Widegames, Christmas Party

The group participated in the Fleet Jubilee Parade in June and held a Group Camp at Paccar in September to celebrate the 110th anniversary. The group also took part in Remembrance Parade in November and supported Fleet Festivities in November with the Beavers Teddy/Bottle tombola stall and Scouts running Santas Grotto.

All our Young People deserve our thanks and congratulations for their perseverance and dedication though the year.

As ever, thanks must go to all the adults and parents who are involved in supporting the group; both on the section leadership side and less visibly, but just as importantly, executive support side.

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Brief statement of the charity's policy on reserves

The Group's policy on reserves is to hold reserves at least equal to cover expenditure for a term plus annual capitation fees. This would enable the Group to continue its charitable activities should income and fundraising activities fall short.

It is also holding funds collected in preparation for the future improvement and towards eventual replacement of the Scout Group's premises. Furthermore, in the event that the lease is terminated for any reason, there is an obligation placed by the Council to potentially return the land to its former state without the building, so some funds are held back for prudence.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

2022 saw a return to a much more normal Scouting year with camps and other activities returning to pre-pandemic levels.

The Group overall made a surplus of £57,567.72 for the year ended 31st December 2022 (£22,169.78 y/e 31/12/2021). This can be split as follows:

'Group activities': surplus of £4,021.42:

- The Group aims to break even on its normal activities in any one year (i.e. excluding Den fundraising and expenditure).
- In 2022 we ended with a surplus due to claiming two years of Gift Aid in the financial year. This surplus will be rolled over into 2023, meaning that we can keep subscription fees at their current level even as costs (in particular our energy costs – both our electricity bill for the den and gas costs for camps etc – and our annual membership fee) increase.

'Den fundraising': surplus of £53,546.30:

- We ran a number of successful fundraising activities during the year, including:
 - Jubilee celebration: cream teas and archery in Calthorpe Park.
 - 'Fun day' at the Wyvern.
 - 'Sports day'.
 - Collection at the fireworks.
 - Santa's grotto and tombola at the Fleet Christmas Festival.
 - Fleet Explorers fundraising activities.
- We were also very fortunate to receive two significant donations during the year:
 - £30,000 from a Scouting family; and
 - £5,000 from Hart District Council as a recipient of the Chairman's Charity

The Statement of Assets shows that the group has reserves at 31 December 2022 of £162,981.36 at year end (£105,413.64 at 31 December 2021). The funds are held as working capital and as a reserve in the event of business interruption (£39,794.16) and for the purpose of the future improvement or eventual replacement of the den

(£123,187.20). Our policy of holding a level of 'general' reserves continues to ensure that we are in a good position financially as we move out of and has allowed us to keep subscription fees in 2023 constant even as our costs increase.

Section F

Other optional information

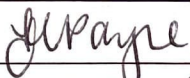
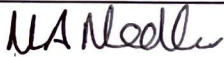
N/A

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	HELEN PAYNE	MARK MEDLEY
Position (eg Secretary, Chair, etc)	SECRETARY	GROUP SCOUT LEADER
Date	31 ST OCTOBER 2023	

Financial Statements for the Year ended 31st December 2022

	1st Crookham Scouts Year to 31-Dec-22 £	Den Fundraising Year to 31-Dec-22 £	Total Year to 31-Dec-22 £	Year to 31-Dec-21 £
INCOME				
Membership subscriptions	22,782.50		22,782.50	22,365.00
Less: Membership subscriptions paid on (District) -	9,506.00		9,506.00 -	7,812.00
Den rebuilding fundraising	73.47	47,222.78	47,296.25	14,748.84
Donations/grants	-		-	-
Hall Hire	792.00		792.00	1,325.00
T-Shirts	123.00		123.00	304.00
Hart District Council grant		-	-	18,073.00
Gift Aid	9,757.62	7,408.81	17,166.43	1,738.62
Camps / Activities	16,324.00		16,324.00	4,149.00
100 Club		250.00	250.00	200.00
Miscellaneous	28.70		28.70	
Total Income	40,375.29	54,881.59	95,256.88	55,091.46
EXPENDITURE				
Utilities & Cleaning	5,752.11		5,752.11	2,529.32
Insurance	1,940.03		1,940.03	1,814.47
Repairs & Maintenance	125.93		125.93	30.99
Website costs	160.65		160.65	147.47
Badges	2,057.40		2,057.40	2,071.68
Den rebuild expenses		-	-	15,053.52
Den rebuild fundraising expenses		1,324.72	1,324.72	6,436.83
Courses / Uniforms	-		-	39.90
T - Shirts	330.00		330.00	200.00
Equipment	2,836.42		2,836.42	254.53
Section Expenses	5,647.27		5,647.27	5,772.94
Camps / Activities	15,670.60		15,670.60	4,634.92
Miscellaneous	492.80		492.80	663.65
Fundraising Expenses	69.35		69.35	-
Online payment fees/ charges - OSM	1,271.15		1,271.15	823.30
Online payment fees/ charges - SumUp	0.16	10.57	10.73	-
Total Expenditure	36,353.87	1,335.29	37,689.16	40,473.52
Surplus / (Deficit) for the year	4,021.42	53,546.30	57,567.72	14,617.94

Check

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STATEMENT OF ASSETS

	Year to 31-Dec-22	Year to 31-Dec-21 £
Total Assets brought forward	305,413.64	290,795.70
Surplus / (Deficit) for the year	57,567.72	14,617.94
Total Assets carried forward	362,981.36	305,413.64
Represented by:		
Headquarters (February 2016 valuation)	200,000.00	200,000.00
Total Non Monetary Assets Note 1	200,000.00	200,000.00
HSBC Current Account	17,865.65	22,886.28
Barclays main current account	20,601.44	11,869.98
Barclays den current account	123,187.20	69,516.54
Cash	618.46	358.69
Section Funds	708.61	782.15
Total Monetary Assets	162,981.36	105,413.64
Total Assets	362,981.36	305,413.64

Note 1: A valuation of the den for insurance purposes was undertaken and agreed by the Executive committee in 2016

Independent examiner's report to the trustees of 1st Crookham (Odiham District) Scout Group (Charity number: 302270)

I report to the trustees on my examination of the accounts of the 1st Crookham (Odiham District) Scout Group for the year ended 31st December 2022.

Responsibilities and basis of report

As the charity trustees of the 1st Crookham (Odiham District) Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1st Crookham (Odiham District) Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts do not accord with these accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: J MASTERS FCA 1353184

Relevant professional qualification or membership of professional bodies (if any):

Address: FLEET

Date: 16/5/23