



**Scouts**  
4th Eling Sea Scouts

## TRUSTEES' ANNUAL REPORT

For the year ended 31st December 2024

Registered Charity Number: 302268

**Integrity**  
**Respect**  
**Care**  
**Belief**  
**Cooperation**

### Our values

As Scouts we live by the values of Scouting. They underpin everything we do, how we act and the way we treat each other.

**Do more.**

**#SkillsForLife**



**Scouts** 

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**Leaders**  
**Problem solvers**  
**Team players**

## A - REFERENCE AND ADMINISTRATION DETAILS

Charity Name:	4th Eling Sea Scouts
Registered Charity Number:	302268
HQ Registration Number:	10013513
Principal Address:	Testwood Lakes, Off Brunel Road, Totton, Southampton, SO40 3WX

### TRUSTEES WHO MANAGE THE CHARITY

Mr Paul Bullock	Trustee - Group President
Ms Jill Doherty	Trustee - Parent Representative
Mr Peter Maurice Foster	Trustee (until 13/07/2024)
Mr Paul Fredericks	Trustee (since 13/07/2024)
Mrs Lorna Kathleen MacPhee	Trustee - Treasurer
Mr Robin Mair	Trustee - Group Lead Volunteer (since 13/07/2024)
Mrs Michelle Moody	Trustee - Secretary (until 13/07/2024)
Mr Alex James Moody	Trustee - Co-Secretary (until 13/07/2024)
Ms Karen Mould	Trustee - Parent Representative
Mrs Donna Ovenden	Trustee
Mr Richard James White	Trustee - Cub Section Team Leader
Mr Kyle Michael Williamson	Trustee - Group Chair
Mrs Lisa Dawn Williamson	Trustee - Sea Scout Section Team Leader

### ADVISORS TO THE CHARITY

Independent Examiner	Ms Holly Dolan	8 Ernest Road, Alton, GU34 1GN
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**Confident  
Active  
Challenging  
Inclusive  
Optimistic**





## **B - STRUCTURE, GOVERNANCE & MANAGEMENT**

### **DESCRIPTION OF THE CHARITY'S TRUSTS:**

#### **TYPE OF GOVERNING DOCUMENT:**

The charity's governing documents are those of The Scout Association. The Scout Association's governing document is a royal charter which gives authority to the Bye-Laws of the Association and the Policy, Organisation and Rules (POR) of the Scout Association. The group is an unincorporated association established under these rules which are common to all Scout Groups. At the 2023 AGM, we adopted our constitution based on the Scout Association's POR (5.4, April 2023 version).

#### **HOW THE CHARITY IS CONSTITUTED:**

The Group is a trust established under its rules which are common to all Scouts in the United Kingdom.

#### **TRUSTEE SELECTION METHODS:**

The Trustees are appointed or elected in accordance with the POR.

#### **ADDITIONAL GOVERNANCE INFORMATION:**

#### **THE TRUSTEE BOARD:**

The Group, which is a registered educational charity, is managed by the Trustees of the Charity. As Charity Trustees they are responsible for complying with legislation applicable to charities, including financial management, accounting and reporting to the Charity Commission as required.



# On board and inspired.

The Trustees are in continuous communication, and formally meet when necessary. Trustee meetings consist of the appointed roles of Chair, Treasurer and Secretary, together with the Group and Section Leaders, elected members and parents' representatives. New members complete training set out by The Scout Association.

As well as being the primary body responsible under Charity Law, the Trustee Board also exists to support the Scout Leaders in meeting the responsibilities of their appointments and is responsible for:

- Raising funds and the administration of Group finance;
- The maintenance and development of Group property and equipment.
- The insurance of persons, property and equipment.
- Representing the Group at public events.
- Assisting in the recruitment of leaders and other adult support.
- Appointing any sub committees that may be required.
- Appointing Group Administrators and Advisers other than those who are elected.

## RISK MANAGEMENT AND INTERNAL CONTROL

The Trustee Board regularly reviews the major risks to which the Group could be exposed. Systems and controls have been established to mitigate these risks where appropriate. The main areas of concern that have been identified are:



**Financial mismanagement:** We have internal controls in place to provide reasonable assurance against material mismanagement or loss. These include two signatories for all payments and comprehensive insurance policies to cover the insurable risks.

**Damage to the building, property and equipment:** In recent years the Group has upgraded the physical security of the property. The Trustee Board continues to review the physical security and is considering further upgrades in 2025. This is in addition to buildings and contents insurance in place to mitigate against permanent or major loss. If required, we would seek the use of buildings, property and equipment from neighbouring Scout Groups and organisations.

**Injury to leaders, helpers, supporters and members:** Through the capitation fees the Group contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.

**Anti-social behaviour at the lake:** The number and scale of these incidents has increased over recent years as the lake has attracted more visitors, especially in the immediate vicinity of our Scout HQ. In 2024, we attended meetings with Hampshire Police and other lake users and are working closely with other stakeholders to address these issues, which can adversely impact the sections' activities.





# Do more. Learn more. Be more.

**Reduced income from fundraising:** The Group is primarily reliant upon income from subscriptions and fundraising. We also hold a reserve fund to ensure the continuity of activities. Subscriptions could be raised to increase the income to the Group, either temporarily or permanently.

**Reduction or loss of leaders:** The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section, or in the worst-case scenario, the complete closure of the Group.

**Reduction or loss of members:** The Group provides activities for all young people aged 6 to 14. If the membership in a particular section or in the Group as whole were to drop below a viable level then there would have to be a contraction, consolidation or closure of that section, or in the worst-case scenario, the complete closure of the Group.

**Rising costs & Inflation:** Like most organisations, The Group is exposed to Rising Costs, particularly in Energy and Contracted In-Services. The Trustee Board has taken the approach of long term contracts to ensure expenditure is known (such as energy) and utilising the services of members and volunteers wherever possible.

**Conflict of Interest:** Trustees' personal and professional connections do bring benefits to the Group that would otherwise be unobtainable or require larger expenditure, and the Group does take note of the Charity Commission's guidance on these matters. Where there is a potential conflict of interest this is declared and conflicted trustees take no part in the decisions being made and the guidance is followed to ensure that decisions are made in the best interests of the charity.



# Integrity

## C - OBJECTIVES AND ACTIVITIES

### **Summary of the objectives of the charity set out in its governing document**

The objectives of the Group are as a unit of The Scout Association.

### **The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### **The Values of Scouting**

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

### **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun;
- take part in activities indoors and outdoors;
- learn by doing;
- share in spiritual reflection;





## **Summary of the main activities in relation to these objectives**

The main activities that are normally undertaken in relation to the above objectives are:

- Provision of leadership training to facilitate the delivery of excellent Scouting;
- Provision of land- and water-based Scouting activities;
- A programme of activities aimed at the young people achieving recognition through being awarded badges;
- Participation in district and county events and competitions;
- Participation in conservation projects and civic events, like the St Georges Day and Remembrance Day parades;
- Opportunities are given to represent the Group at Jamborees and other international events;
- Fundraising to facilitate other activities.

## **Contribution made by volunteers**

The contribution of volunteers to the Group is both fundamental and excellent. Currently the Group has over 25 volunteers working in Scout leadership and administration roles.

## **Public benefit statement**

The Group meets the Charity Commission's public benefit criteria under both the Advancement of Education and the Advancement of Citizenship or Community Development headings.



# Respect

## D - ACHIEVEMENTS AND PERFORMANCE

### Summary of the main achievements of the charity during the year

The Group achieved a number of highlights to be proud of, in particular:

- The Sponsored 24 Hour Paddle undertaken by all sections in 2024 raised nearly £4,000 [our best ever!] and this will be spent in 2025 on boating equipment.
- The Donkey Derby 2024 raised nearly £12,000 (of which 50% split with our partner group, 5th Testwood Scouts) - this was the first year both groups had operated the event together, and was a resounding success.
- Whilst we were unable to continue the Beaver Section from July 2024 [which restarted in May 2025], our Sea Scouts Troop and Cub Pack have both continued to grow across the two evenings they each run.

### Boating & Building

- We were able to continue to renew and replace key equipment, such as the purchase of new spraydecks in April 2024 at a cost of £410.
- The trustees continue to regard maintaining the building and equipment as a key priority of the charity, and were able to continue to use funds in this way and are able to continue maintaining all the equipment in line with manufacturer recommendations.

# E - FINANCIAL REVIEW

## Financial highlights

The Group maintained its strong financial position in 2024. In addition to our ongoing investment in capital improvements and projects, we had a surplus of £8,309 in our unrestricted funds for the year. The Group held unrestricted cash reserves of £27,670 at the end of the year, of which £5,041 the trustees have designated for specific expenditure in 2025. The Group also held £1,480 of funds that are restricted to specific expenditure. This is comfortably over the target range of our Financial Policy.

## The charity's principal sources of funds

The Group's principal sources of funds are subscriptions and non-subscription income (grants, donations and fundraising). The income from subscriptions is used solely for the provision of the Scouting programme, including the membership (capitation) fee, activities, training, and other costs to run the facility, such as the lease, maintenance, utilities and insurance. Gross subscription income in 2024 was £13,222 of which £4,504 was paid out as the annual membership fee. An additional £4,480 was received from HMRC through the Gift Aid scheme against the subscription income. Non-subscription income is used to cover running costs, improvements to the facility and for the provision of new equipment. In 2024 this unrestricted income comprised £16,538 from the Donkey Derby (before Costs), £4,452 from other fundraising events, £6,910 from other users of the facility and £1,873 in other donations and bank interest.

## Investment policy and objectives

The Group has a risk-averse strategy to the investment of its reserve funds. All funds are held in mainstream banks only. £12,330 of these funds is held in a 35-day notice account and the balance is held in current accounts.

## Reserves policy

The Group's Financial policy is to hold sufficient reserves to continue the charitable activities of the Group should income and fundraising activities fall short. Our reserves policy has a target for our unrestricted reserves to cover 6-9 months of our average non-discretionary operating expenditure. At the end of 2024 the Group had unrestricted reserves of £27,670 equivalent to 14 months of our 2024 operating costs. The membership fee of circa £4,500 is due in March 2025 and is fully covered by the designated subs reserve which ringfences funds specifically for this commitment.



## How expenditure has supported the key objectives of the charity

The Group's finances are managed and expenditure is prioritised to support the sections to deliver an exciting Scouting programme consistent with the objectives of Section C.

- Funds made available to sections for spending on their programme and activities;
- Support is provided to leaders to attend training courses and to purchase uniform;
- Maintaining the facility in good condition, and making improvements as and when our finances permit;
- Following a replacement programme for boating and camping equipment to ensure all equipment is in a fit condition.
- Surplus funds are designated to the Group's priority projects, in addition to grants received for these purposes.

## F - OTHER OPTIONAL INFORMATION

### Plans for future periods

#### The key projects planned for 2025 are:

- To relaunch the Beaver Colony during the 2025 Year.
- To look again at the internal use of the building and review to ensure the best use of space.
- Following an exceptional successful 24 Hour Paddle, to review and upgrading our boating equipment.
- Following a donation during 2024 from the Beaulieu Beaufort Foundation, we plan to continue our Lighting Upgrades on the Aquativity Centre.

## G - DECLARATION

The trustees declare that they have approved the Trustee's Report above on 1st July 2025, and this report is signed on behalf of the charity trustees by:



**Kyle Michael Williamson**  
Chair



**Lorna Kathleen MacPhee**  
Treasurer

# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF 4TH ELING SEA SCOUTS

I report to the trustees on my examination of the accounts of the 4th Eling Sea Scouts for the year ended 31st December 2024.

## **Responsibilities and basis of report**

As the charity trustees of the 4th Eling Sea Scouts you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the 4th Eling Sea Scouts accounts carried out under section 745 of the 2011- Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## **Independent examiner's statement**

**I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:**

1. accounting records were not kept in respect of the 4th Eling Sea Scouts as required by section 130 of the Act: or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: **Holly Dolan ACA (ICAEW)**

Date: **01/10/2025**

Relevant professional qualification or membership of professional bodies: **ACA (ICAEW)**

# RECEIPTS AND PAYMENTS ACCOUNT - RECEIPTS

## FOR THE YEAR FROM 1ST JANUARY 2024 TO 31ST DECEMBER 2024

	2024			2023
	Unrestricted	Restricted	Total	Total
<b><u>Subscriptions and Gift Aid</u></b>				
Membership subscriptions	13,222.50		13,222.50	14,539.50
Less: Membership subscriptions paid on 4/3/24	-4,504.50		-4,504.50	-4551.00
Net Membership subscriptions retained	8,718.00		8,718.00	9,988.50
Gift Aid	4,480.86		4,480.86	2,334.55
<b>Sub total</b>	<b>13,198.86</b>	<b>0.00</b>	<b>13,198.86</b>	<b>12,323.05</b>
<b><u>Grants and Donations</u></b>				
Unrestricted donations	595.00		595.00	350.00
Anonymous Family Trust (paving)				6,000.00
RN Admiralty Fund (boating)				1,325.00
The Peoples Postcode Lottery (equipment)				500.00
Tesco (rafting equipment)				500.00
Netley Marsh Steam Rally (HQ projects)				235.00
Beaulieu Beaufort Foundation (Lighting)		1,000.00	1,000.00	
<b>Sub total</b>	<b>595.00</b>	<b>1,000.00</b>	<b>1,595.00</b>	<b>8,910.00</b>
<b><u>Donkey Derby</u></b>				
Gross income	22,429.75		22,429.75	500.00
Less: 50% Profit Share to 5th Testwood Scout Group	-5,891.20		-5,891.20	
<b>Sub total</b>	<b>16,538.55</b>	<b>0.00</b>	<b>16,538.55</b>	<b>500.00</b>
<b><u>Other Fund Raising and Interest</u></b>				
Sponsored events	3,835.75		3,835.75	453.00
Hire of Facility/Equipment	6,910.00		6,910.00	7,542.50
Badges / Uniform				30.00
Other fundraising activities	616.54		616.54	2,908.71
Bank interest	278.17		278.17	93.14
<b>Sub total</b>	<b>11,640.46</b>	<b>0.00</b>	<b>11,640.46</b>	<b>11,027.35</b>
<b><u>Section Camps and Activities</u></b>				
Beaver section				401.00
Cub section		1,289.57	1,289.57	2,835.00
Scout section		1,920.00	1,920.00	1,580.00
District Camp		2,147.50	2,147.50	
<b>Sub total</b>	<b>0.00</b>	<b>5,357.07</b>	<b>5,357.07</b>	<b>4,816.00</b>
<b>Total Gross Income</b>	<b>41,972.87</b>	<b>6,357.07</b>	<b>48,329.94</b>	<b>37,576.40</b>
<b>Sale of Group equipment</b>	<b>10.00</b>		<b>10.00</b>	<b>350.00</b>
<b>Total Receipts</b>	<b>41,982.87</b>	<b>6,357.07</b>	<b>48,339.94</b>	<b>37,926.40</b>



# RECEIPTS AND PAYMENTS ACCOUNT - PAYMENTS

## FOR THE YEAR FROM 1ST JANUARY 2024 TO 31ST DECEMBER 2024

	2024			2023
	Unrestricted	Restricted	Total	Total
<b>OPERATING EXPENSES</b>				
<b>Premises</b>				
Maintenance & Grounds	2,098.33		2,098.33	2,047.06
HQ improvements (excl. discretionary projects)				82.98
Cleaning	4,153.64		4,153.64	4,290.11
Safety, Fire & Security	1,844.63		1,844.63	2,499.62
Electricity	2,232.86		2,232.86	2,127.74
Gas	126.36		126.36	126.01
Water	173.28		173.28	203.29
Phone line - internet & alarm	585.72		585.72	306.06
Rent	250.00		250.00	250.00
Buildings and Contents Insurance	2,038.43		2,038.43	1,710.84
<b>Section Camps and Activities</b>				
Beaver section	275.73		275.73	933.26
Cub section	754.65	847.07	1,601.72	2,972.49
Scout section	985.54	1,834.41	2,819.95	2,018.56
Group events	40.21		40.21	20.00
District Camp		2,666.12	2,666.12	
<b>Camping and Boating Equipment</b>				
Camping equipment	300.68		300.68	
Boating equipment purchases	998.89		998.89	3,760.69
Boating equipment maintenance	1,208.55		1,208.55	516.66
<b>Programme Expenses</b>				
Badges	516.45		516.45	301.00
Group Scarves, Sweatshirts & T Shirts	35.99		35.99	253.45
Volunteer Training & Recruitment	284.21		284.21	
<b>Other Expenses</b>				
Bank Charges & Gocardless Fees	618.82		618.82	653.57
Administration & Sundry Expenses	384.28		384.28	144.23
Marine and Pontoon Insurance	2,769.09		2,769.09	2,436.99
Accident and medical cover for non members	136.00		136.00	136.00
<b>Total operating expenses</b>	<b>22,812.34</b>	<b>5,347.60</b>	<b>28,159.94</b>	<b>27,790.61</b>
<b>DISCRETIONARY EXPENSES</b>				
<b>Fund Raising Expenses</b>				
Donkey Derby	10,655.58		10,655.58	200.00
Other Fund Raising				372.59
<b>Capital expenditure &amp; Discretionary Projects</b>				
Paving / Parking area resurfacing				6,012.87
Lighting upgrade	205.42		205.42	706.14
Mobile router installation				618.15
Equipment Store				486.03
<b>Total discretionary expenses</b>	<b>10,861.00</b>	<b>0.00</b>	<b>10,861.00</b>	<b>8,395.78</b>
<b>Total Payments</b>	<b>33,673.34</b>	<b>5,347.60</b>	<b>39,020.94</b>	<b>36,186.39</b>
<b>Net of receipts / (payments)</b>	<b>8,309.53</b>	<b>1,009.47</b>	<b>9,319.00</b>	<b>1,740.01</b>
Transfer of camp surplus to general funds	342.46	-342.46	0.00	0.00
Cash funds last year end	19,018.51	813.53	19,832.04	18,092.03
<b>Cash funds this year end</b>	<b>27,670.50</b>	<b>1,480.54</b>	<b>29,151.04</b>	<b>19,832.04</b>

# STATEMENT OF ASSETS AND LIABILITIES AT YEAR END

## 31ST DECEMBER 2024

		2024		2023
	Unrestricted	Restricted	Total	Total
<b>Cash funds</b>				
CAF Current Account	13,615.71	1,480.54	15,096.25	9,935.48
NatWest Current Account	1,724.63		1,724.63	6,703.07
NatWest 35-day Notice Account	12,330.16		12,330.16	3,073.49
Cash in hand				120.00
<b>Total cash funds</b>	<b>27,670.50</b>	<b>1,480.54</b>	<b>29,151.04</b>	<b>19,832.04</b>
<b>Other monetary assets</b>				
Gift Aid				1,196.00
Outstanding member subs	30.00		30.00	87.50
Relentless Explorers Contribution for 2024	900.00	-	900.00	
24 Hour Paddle - Paypal Receipts	159.46		159.46	
<b>Total other monetary assets</b>	<b>1,089.46</b>		<b>1,089.46</b>	<b>1,283.50</b>
<b>Non-monetary assets for own use</b>				
Land and buildings (see note 1)	391,514	41,067	432,581	432,581
Pontoon	3,018	90,414	93,432	93,432
Scouting equipment, furniture etc (see note 2)	10,102	6,075	16,177	16,177
Boating equipment	47,755	19,979	67,734	67,149
<b>Total other non-monetary assets</b>	<b>452,389</b>	<b>157,535</b>	<b>609,924</b>	<b>609,339</b>
<b>Liabilities - those due within one year</b>				
Trade Creditors	1,270.49		1,270.49	695.14
Section activity claims				51.85
<b>Total liabilities</b>	<b>1,270.49</b>		<b>1,270.49</b>	<b>746.99</b>
<b>Contingent liabilities and future obligations</b>				
Rent payable in the future £250 per year until 2026. Rent to be reviewed in 2026 until the end of the lease in 2036. (see note 3)				



### Notes:

1. The value of the building for insurance purposes is £542,988.
2. The Scouting equipment etc is valued at original cost.
3. The property is leased by the Scout Association Trust Corporation as trustee for 4th Eling Sea Scouts.

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 1st July 2025 and signed on their behalf by:

### Signature

### Print Name

Chair

Treasurer

Kyle Michael Williamson
Lorna Kathleen MacPhee