

Trustees' Annual Report

For the period

From (start date)

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 to end date

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Section A	Reference and administration details
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Charity name	<table border="1"><tr><td>1st Emsworth Scout Group</td></tr></table>	1st Emsworth Scout Group																																		
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Other names the charity is known by	<table border="1"><tr><td></td></tr></table>																																			
Registered charity number (if any)	<table border="1"><tr><td>3</td><td>0</td><td>2</td><td>2</td><td>4</td><td>6</td></tr></table>	3	0	2	2	4	6																													
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Charity's principal address	<table border="1"><tr><td colspan="8">48 Southleigh Road</td></tr><tr><td colspan="8">Havant</td></tr><tr><td colspan="8">Hants</td></tr><tr><td colspan="4">Postcode</td><td>P</td><td>O</td><td>9</td><td></td><td>2</td><td>Q</td><td>H</td></tr></table>	48 Southleigh Road								Havant								Hants								Postcode				P	O	9		2	Q	H
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Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Richard Jarczyk	Chair	
2	Michael Croucher	GLV	
3	Andy Grice	Treasurer	
4	John Forster		
5	Steve Duffy		
6	Gordon Frost		
7	Katya Porter		
8	Ian Wright		
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:
a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of a maximum of 12 persons, including the Chair and Treasurer who are the appointed officers. The Chair and Group Scout Leader are Ex-Officio Trustees. The Board meets at intervals of approximately 2 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality

and safe programmes that gives young people skills for life.

Section B

Structure, governance and management (continued)

Risk and Internal Control (Specimen 1)

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case

<p>scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Risk and Internal Control (Specimen 2)</p> <p>The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting</p> <p>Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting</p> <p>As Scouts we are guided by these values:</p> <p>Integrity - We act with integrity; we are honest, trustworthy and loyal.</p> <p>Respect - We have self-respect and respect for others.</p> <p>Care - We support others and take care of the world in which we live.</p> <p>Belief - We explore our faiths, beliefs and attitudes.</p> <p>Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method</p> <p>Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:</p> <ul style="list-style-type: none"> - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.
Summary of the main activities in relation to these objects	<p>The Group runs a comprehensive Scouting training programme through it's Squirrel Drey since September 2023, its long established Millpond and Spring Beaver Colonies, Livingstone and Drake Cub Packs, and Scout Troop. We also host the Griffin Explorer Group which is managed as a District Group. The Scouting programme aims to actively engage and support young people in their personal development, and give them skills for life which will empower them to make a positive</p>

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Squirrel Colony, which provides Scouting activities for 4 - 6 year olds has got off to a good start since it's formation in September 2023. More information about the activities of each section are included in the Group Scout Leaders Report.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group for one year should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold in reserve a sum of circa £12,000.00 to achieve this. At the end of the last financial year the Group only held £11,800 in the bank. This sum would be adequate to maintain the Group for a year with some prudent savings e.g. reducing the cleaning contract and using volunteers to perform that task, but after debate the decision was taken that the subscription rate will have to be increased to ensure that the reserve policy is followed.

Quantify and explain any designations

Nil

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Nil

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

- how expenditure has supported the key objectives of the charity;

- investment policy and objectives;

Investment Policy (Specimen 1)

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

Investment Policy (Specimen 2)

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Richard Jarczyk

Position (eg Secretary, Chair)

Chair

Date

0 8 0 7 2 5

FIRST EMSWORTH SCOUT GROUP

ACCOUNTS

For the year ended 31 March 2025

TRUSTEES

Mr R Jarczyk – Chairman

Mrs S Harris – Treasurer (resigned Sept 2024)

Mr A Grice – Treasurer (appointed Sept 2024)

Mr J Forster

Mr M Croucher

Dr I Wright

Mr S Duffy

Mr G Frost

Mrs K Porter

ADDRESS

48 Southleigh Road

Havant

Hants

PO9 2QH

INDEPENDENT EXAMINER

Mrs H Walker

REGISTERED CHARITY NUMBER

302246

FIRST EMSWORTH SCOUT GROUP

ACCOUNTS

For the year ended 31 March 2025

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INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FIRST EMSWORTH SCOUT GROUP

I report on the Accounts of the Charity for the year ended 31 March 2025 which are set out on pages 4 to 6.

Respective responsibilities of Trustees and examiner

The Charity's Trustees are responsible for the preparation of the Accounts.

The Charity's Trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an Independent Examination is needed.

It is my responsibility to :

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5) (b) of the 2011 Act,); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept (in accordance with section 130 of the 2011 Act); and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the 2011 Act; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

H Walker

STATEMENT OF FINANCIAL ACTIVITIES
(including Receipts and Payments Account)

For the year ended 31 March 2025

	Notes	Total Funds 2024/25 £	Total Funds 2023/24 £
INCOMING RESOURCES			
Subscriptions		17,792	13,343
Gift Aid Recoveries		5,590	-
Camp Fees		7,348	7,538
Hut Rental		530	-
Donations		-	-
Grants re. Squirrels Section		220	1,120
Bank Interest		218	374
		31,699	22,375
RESOURCES EXPENDED			
Direct Charitable Expenditure			
Contributions to Camps Costs	2	7,494	7,226
Youth Programme & Activities		2,510	3,295
Equipment	3	189	1,141
Badges and Uniforms		497	1,598
Governance Expenses			
Management and Administration of the Charity	4	16,375	16,969
		27,066	30,229
NET (DEFICIT) SURPLUS FOR THE YEAR		4,633	(7,854)
STATEMENT OF OTHER RECOGNISED GAINS(LOSSES)			
		£	£
Net (Deficit) Surplus for the year		4,633	(7,854)
Balance brought forward		11,811	19,665
Balance carried forward		16,444	11,811

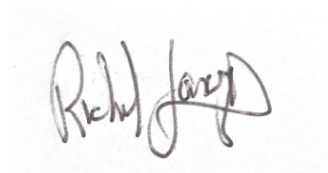
The notes on Page 6 form part of this Account

FIRST EMSWORTH SCOUT GROUP**BALANCE SHEET**

At 31 March 2025

	2025	2024
	£	£
CURRENT ASSETS		
Cash at Bank	16,444	11,811
TOTAL NET ASSETS	16,444	11,811
RESERVES		
Accumulated Fund	16,444	11,811

The Accounts for the financial year ended 31 March 2025, set out on pages 4 to 6, have been approved by the Trustees on....25th June 2025..... and are signed on their behalf by the Chairman of the Trustees.


MR R JARCZYK

The notes on Page 6 form part of these Accounts.

NOTES TO THE ACCOUNTS

For the year ended 31 March 2025

1. ACCOUNTING POLICIES

The Accounts have been prepared in accordance with the Charity's governing document and comply with the current statutory requirements. Accounting and Reporting Charities – Statement of Recommended Practice (SORP 2005) and the Charities Act 1993 and 2006 have been followed where practicable.

2. CONTRIBUTIONS TO CAMPS COSTS

Camp expenses of £425 relate to Summer 2025

3. MATERIALS AND EQUIPMENT

	2025	2024
	£	£
Small Equipment for Activities	189	616
Canoe Paddles	-	225
Coat Trolley	-	300
	189	1,141

4. MANAGEMENT AND ADMINISTRATION OF THE CHARITY

	2025	2024
	£	£
Capitation Fees	6,588	5,830
Premises Electricity	1,183	586
Premises Water	185	305
Premises Maintenance and Repairs	718	3,180
Trees Survey & Maintenance re. camp site	2,226	624
Premises Cleaning	1,243	1,669
Web Site and Broadband Expenses	532	988
Insurance	1,756	2,163
Bank Charges	60	60
Independent Review Fees*	874	600
Bookkeeping Software fees	-	173
Bank Collection Fees	1,010	791
	16,375	16,969

* The £874 relates to the 2023/24 review.

Template for the scrutineer's report to the trustees

Scrutineer's Report to the Trustees of 1st Emsworth Scout Group

I report on the accounts of the Group/District for the year ended ...31st March 2025.....

Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages4..... to6.....

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

• Name: Hilary Walker
Address: 28 Ellesmere Orchard
Westbourne
Emsworth
PO10

Date: 20th June 2025

Signed: H Walker

Template for the scrutineer's report to the trustees

Scrutineer's Report to the Trustees of 1st Emsworth Scout Group

I report on the accounts of the Group/District for the year ended ...31st March 2025.....

Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages4..... to6.....

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

• Name: Hilary Walker
Address: 28 Ellesmere Orchard
Westbourne
Emsworth
PO10

Date: 20th June 2025

Signed: H Walker