

# Trustees' Annual Report

For the period

From (start date) 

0	1	0	4	2	4
---	---	---	---	---	---

 to end date 

3	1	0	3	2	5
---	---	---	---	---	---

## Section A

### Reference and administration details

Charity name

3rd New Forest East Scout Group

Other names the charity is known by

Registered charity number (if any)

3 0 2 2 2 4

HQ registration number

2 6 3 2 6

Charity's principal address

Dibden Purlieu Scout H.Q.

Whinfield Road, Dibden Purlieu

Southampton

Postcode

S O 4 5 4 Q A

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Mrs S Mifflin-Ashley	Group Chairman	
2	Mr A P Warwick	Group Scout Leader	
3	Mrs H Harris	Tarn Beaver Leader	
4	Mr D Lyle	Group Treasurer	
5	Mrs H Croxson	Group Secretary	
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Bank - Main Accounts	Lloyds Bank	Hythe/Totton Branch
Bank - Section Accounts	Natwest Bank	Shirley, Southampton Branch
Scrutineer	Mr I Briant	Dibden Purlieu

## Section B

### Structure, governance and management

Description of the charity's trusts

Type of governing document  (e.g. trust deed, constitution)	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted  (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Additional governance issues (optional information but encouraged as best practice)	
You may choose to include additional information, where relevant, about:	The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.
Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	<p>The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary, plus any Section Leaders who wish to be part of the committee, together with the Group Scout Leader and any other elected or nominated persons and meets at least 3 times a year.</p> <p>Members of the Executive Committee complete '<i>Trustee Introduction</i>' training within the first 5 months of joining the committee.</p> <p>This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:  The maintenance of Group property;  The raising of funds and the administration of Group finance;  The insurance of persons, property and equipment;  Group public occasions;  Assisting in the recruitment of leaders and other adult support;  Appointing any sub committees that may be required;  Appointing Group Administrators and Advisors other than those who are elected.</p> <p>The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include secondary approval for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development,

empowering them to make a positive contribution to society.

### **The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

### **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The main activities in relation to these objectives are aimed at gaining proficiency awards and badges, taking part in County and District competitions, and joining with the local community at other events.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Our volunteers contribute much of their time, delivering a varied and dynamic program for the young people of the group.

All donations and contributions are used to further this aim of delivering a high standard of scouting for all.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## **Section D**

### **Achievements and performance**

Summary of the main achievements of the charity during the year

The group have opened a partnered unit with Explorers, which is thriving.

The Scout section has grown consistently since the previous period, with the younger sections remaining at capacity throughout.

The charity has improved its facilities to allow broader reaches within the community, enabling more groups to use the venue.

## **Section E**

### **Financial Review**

Brief statement of the charity's policy on reserves

#### **Reserves Policy**

Quantify and explain any designations

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 2 terms operating costs, circa £3,500 and a £2,500 contingency fund.

The Group held reserves of £6,574 against this at year end. This is above the level required.

### Annual Financial Review

The main sources of funds this year have been membership subscriptions of £9,436, from which the sum of £5,270 has been paid over to the UK Scout Headquarters in relation to membership costs. The Group has also received donations totalling £2,393 from the use of the Scout Hut and other donations totalling £1,775.

The main items of expenditure have been; £1,713 for upgrading the camping equipment; the sale of uniform items and badges totalling £1,423, which is partly offset by income of £890 from the sale of uniforms and badges; Insurance of £1,197 and utilities of £3,905 (although approximately £2,000 of this relates to an overcharge for gas usage that will be reclaimed in the next financial year).

The Group has also spent £17,393 on venue maintenance, which includes the sum of £16,478 that has been spent on improvements to the Hut.

Excluding the Hut improvement expenditure, the overall movement of funds for the year showed net income of £603.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

## Section F

## Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Introduction of a 2nd Beaver Colony & Squirrel Drey - Leaders required.  
Expand Cub section leadership to allow taking more into that section.  
Boulster leadership within Scouts to accomodate expansion.  
Renovations of rear yard back to lawn, allowing for onsite camping / campsills, as well as the environmental improvement.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

Andrew Warwick	Duncan Lyle
----------------	-------------

Position (eg Secretary, Chair)

Group Scout Leader	Group Treasurer
--------------------	-----------------

Date

D	D	M	M	Y	Y
---	---	---	---	---	---

	2024-2025	2023-2024
<b>Income</b>		
AGM	118.00	266.00
Bank Interest	72.53	68.50
Donation	1,775.00	1,151.79
Events	8,087.11	4,136.00
Events - Beavers	709.00	36.00
Events - Cubs	350.00	0.00
Events - Group	198.00	2,236.00
Events - Scouts	312.00	0.00
Events - Squirrels	0.00	202.50
Explorers	1,335.00	0.00
Fundraising	117.50	1,112.14
Membership Fees	9,436.00	9,648.00
Mud Run	604.50	659.00
Premises Income	2,393.21	1,777.50
Uniforms and Badges	890.42	60.00
<b>Expense</b>		
Admin	153.62	702.73
AGM	88.88	35.92
Bank Fees	374.00	338.48
Camping Equipment	1,713.45	487.13
Events	7,600.42	795.00
Events - Beavers	718.00	36.00
Events - Cubs	298.50	0.00
Events - Group	0.00	2,190.35
Events - Scouts	150.00	312.00
Events - Squirrels	0.00	207.00
Explorers	666.93	0.00
Fundraising	82.42	287.82
Insurance	1,197.13	1,088.82
Meetings	610.44	482.80
Meetings - Scouts	25.00	0.00
Membership Costs	5,269.84	5,452.00
Mud Run	603.00	652.50
Uniforms and Badges	1,423.27	622.74
Utilities	3,905.24	952.88
Venue Maintenance	17,392.95	299.86
<b>Account balances</b>		
Lloyds Treasurers Account	7,507.27	22,581.09
Lloyds Business Bank Instant	6,573.70	6,501.17
Cash	473.06	1,118.02
Natwest -3rd NFESG Tarn Colony	2,023.63	2,023.63
Natwest -3rd NFESG Beavers	1.66	1.66
Natwest -3rd NFESG Denny Pack	486.91	486.91
Natwest -3rd NFESG Shackelton	223.50	223.50
Equals	271.43	500.00

**Summary**

Account balance brought forward	33,435.98	27,026.58
Total income	26,398.27	21,353.43
Total expenditure	42,273.09	14,944.03
Net income	-15,874.82	6,409.40
Account balance carried forward	17,561.16	33,435.98

# Scrutineer's report to the trustees

## Scrutineer's Report to the Trustees of the 3<sup>rd</sup> New Forest Scout Group

I report on the accounts of the Group/District for the year ended 31 March 2025

### Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

### Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts for the year ending 31 March 2025.

### Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: .....IAN BRIANT.....

Address: .....8 TALBOT ROAD.....

.....DIBDEN PURLIEU.....

.....SOUTHAMPTON.....

.....SO45 4PP.....

Date: .....31 AUGUST 2025.....