

Trustees' Annual Report for the period

Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	1	1	2023		31	12	2023

Section A Reference and administration details

Charity name

OLD BASING SCOUT GROUP

Other names charity is known by

Registered charity number (if any) 302202

Charity's principal address

48 Blackberry Walk

Basingstoke

Hampshire

Postcode

RG24 8SN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	David Noble	Chairman	
2	Beverley Teahan	Treasurer	
3	Heather Croxon	Parent Rep.	
4	John Downes	Trustee	
5	Carrie Miller	GSL	To 31 July 2023
6	Jack Tracy	Acting -GSL	From 01 August 2023
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of the Scout Association.
How the charity is constituted (eg. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (eg. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders and parent's representation and, in normal times, aims to meet four times annually.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The group has in place systems of **internal controls** that are designed to provide reasonable assurance against material mismanagement or loss,

these include 2 signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the group are as a unit of the Scout Association.

The aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law, and guided by adult leadership.

The Group meets the Charity Commission's public benefit criteria under both the advancement of education as well as the advancement of citizenship or community development headings.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant-making;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum, at a minimum, equivalent to 12 months running costs, circa £14,000.

The Group held reserves of £36,836 against this at year end, up from £31,896 in the previous year. This is above the level required for operating expenses. However this can usually be explained by the need to ensure that the Group can hire appropriate venues for section meetings, pay for exceptional items of capital expenditure and continue to operate though exceptional circumstances.

Subscription fell slightly on the prior year being down by £396 at £12,839. The Group made a small surplus of £2,535 before taking into account the receipt of Gift Aid (£2,404). Since Gift Aid is not a predictable receipt the Group customarily budgets on the basis of zero receipts from this source, and uses Gift Aid receipts to pay for exceptional operating items, eg attendance at International Camps. The consequence of this conservative approach is that the Group was able to weather an exceptionally difficult period such as that experienced through the global pandemic of 2020-21.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk-averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

However, income from subscriptions and fundraising has been sufficient for the Group's day-to-day activities.

Funds for the construction of the Baden-Powell Centre were held in separate accounts and were transferred to the Management Committee (Charity No. 302203) in May 2017.

Section F

Other optional information

Following an internal review it has been determined that, as a sub-committee of the Old Basing Scout Group (Charity No. 302202), the financial accounts for Old Basing Scouts & Guides Hall (Charity No. 302203) should be consolidated into the financial accounts for the Old Basing Scout Group going forward. Unfortunately, the timing of this review has meant that it has not been possible to include the accounts for Old Basing Scouts & Guides Hall in the accounts for Old Basing Scout Group for year ended 31 December 2023. It is the intention do so in future years

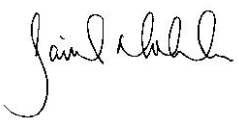
As the hut in Milkingpen Lane is not useable, evening meetings can be held off-site except for some in the summer term, when the open areas of the site are used. The Scouts have been meeting at the premises of the Royal British Legion. In the year the Cubs have met in the St. Mary's Junior School hall, the Royal British Legion and in the Beddington Centre. Beavers meet both at the Beddington Centre and St. Mary's Junior School hall.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)				
	Full name(s) David Noble		Beverley Teahan	
Position (eg Secretary, Chair, etc)	Chairman		Treasurer	
	Date 6 June 2024			



CHARITY COMMISSION
FOR ENGLAND AND WALES

Old Basing Scouts

302202

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/01/2023

To

Period end date
31/12/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Membership subscriptions	12,839	-	-	12,839	13,235
Donations	2,240	-	-	2,240	1,583
Contributions	5,713	-	-	5,713	6,505
Camp Income	6,423	-	-	6,423	213
Gift Aid	2,404	-	-	2,404	1,574
Fundraising	101	-	-	101	52
Investment income - deposit interest	61	-	-	61	14
Sub total (Gross income for AR)	29,781	-	-	29,781	22,750
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	29,781	-	-	29,781	22,750
A3 Payments					
Membership subscriptions paid to District	7,497	-	-	7,497	7,611
Camp Expenditure	5,953	-	-	5,953	
Insurance (equipment)	325	-	-	325	261
Postage, Stationery	5	-	-	5	-
Badges & scarves	1,604	-	-	1,604	2,027
Activities	6,854	-	-	6,854	9,221
Hall Hire	1,839	-	-	1,839	1,951
Admin expenses- Online Scout Manager & Hall hire for Exec Meetings	124	-	-	124	122
Leaders expenses	81	-	-	81	97
Miscellaneous - Gifts, Music/Video Licence.	514	-	-	514	28
Sub total	24,797	-	-	24,797	21,319
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	24,797	-	-	24,797	21,319
Net of receipts/(payments)	4,983	-	-	4,983	1,431
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	31,896	-	-	31,896	30,465
Cash funds this year end	36,880	-	-	36,880	31,896

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Current Account	28,979	-	-
	Scottish Widows Deposit Account	7,901	-	-
		-	-	-
	Total cash funds	36,880	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	-	
		-	-	
		-	-	
		-	-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		B. Leahan	BERELEY T. GATHAN	17/16/2024



Section A

Independent Examiner's Report

Report to the trustees/ members of	Old Basing Scout Group		
On accounts for the year ended	31 December 2023	Charity no (if any)	302202
Set out on pages	1-10		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 12 / 2023**.

**Responsibilities and
basis of report** As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *Salma El-Sodaney*

Date: *11 / 4 / 24*

Name: Salma El-Sodaney

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address: Flat 2 Regent Court, Norn Hill, Basingstoke RG21 4HP

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Nothing to disclose, everything was fine and in order upon examination.