



**1st Andover Air Scout Group**

**Charity number 302199**

**Trustees' Annual Report**

**Independent Examiner's Report**

**and**

**Receipts and Payments Accounts**

**for the period**

**from 01 April 2020 to 31 March 2021**



# Trustees' Annual Report for the period from 01 April 2020 to 31 March 2021

## Section A Reference and administration details

Charity name

1<sup>st</sup> Andover Air Scout Group

Other names charity is known by

Registered charity number  
(if any)

302199

Charity's principal address

Gilliat Hall, 28 Marlborough Street

ANDOVER

Postcode

SP10 1DQ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sue Nias			
2	Jean Joyce			
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year



# Trustees' Annual Report for the period from 01 April 2020 to 31 March 2021

## Names and addresses of advisers (optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (optional information)

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## Section B Structure, governance, and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Royal Charter granted 4 January 1912 and the Scout Association Policy, Organisation and Rules ("POR")

How the charity is constituted  
(eg. trust, association, company)

Scout Group/Unit as part of the Scout Association

Trustee selection methods  
(eg. appointed by, elected by)

As per the Scout Association POR

### Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Trustees' Annual Report for the period from 01 April 2020 to 31 March 2021

### Section C Objectives and activities

#### Summary of the objects of the charity set out in its governing document

Provision of Scouting activities to young people in Andover to promote their development in achieving their full physical, intellectual, social, and spiritual potential; as individuals, as responsible citizens and as members of their local, national, and international communities.

#### Summary of the main activities undertaken for the public benefit in relation to these objects

(Include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

#### Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.



## Trustees' Annual Report for the period from 01 April 2020 to 31 March 2021

### Section D

### Achievements and performance

#### Summary of the main achievements of the charity during the year

This year has been difficult for the Group including our young people and Leaders/adult helpers due to the numerous lockdowns and social restrictions imposed by Government in response to the COVID-19 pandemic and the loss of our Cub Scout Section Leaders.

The Group has, however, dealt with these issues well with all Section meetings going online virtually from the beginning of the pandemic.

Though some of our young people, across all Sections, did not wish or were unable to do online activities, particularly after having to do online home schooling, overall, there was good support for this.

The Group had a varied and fun range of online activities with some external guests helping to provide fun and informative sessions. For example, a children's illustrator, a children's writer & poet, *Space Dave Live from Australia*, an alpaca farm visit and more.

The Group was very fortunate to receive COVID Support Grants as we ordinarily pay business rates for freehold property and that most parents were able to continue paying subscriptions during the pandemic. This helped to cover the reduction in income where we were unable to open the Scout Hall to regular Scouting and non-Scouting users.

This grant money has been used to both cover the loss of income and pay for all COVID compliance-related works required for the reopening of the Scout Hall during the year in line with Government guidance.

During the lockdowns, we were also able to install: a long-awaited new boiler, replacement ceiling and lighting in the main hall, a new wired in smoke alarm system, emergency lighting and upgraded CCTV.

The remainder of the grant money is being carried forward for activities for the Beavers, Cubs and Scouts once they all fully meeting in person again.

Towards the end of the year, a new Cub Scout Section Leader and Assistant Leader were recruited along with a couple of Section Assistants to support the Leaders across all sections.

The Trustees and Leaders also continued their meetings online and started meeting up again in person as soon as it was safe to do so.

We are looking forward to a good year ahead with more certainty and a stable and better resourced Executive Committee.



## Trustees' Annual Report for the period from 01 April 2020 to 31 March 2021

### Section E Financial review

#### Brief statement of the charity's policy on reserves

We look to ensure that a healthy balance is retained in reserves and notionally hold funds aside for building works and repairs should they be required.

#### Details of any funds materially in deficit

n/a

#### Further financial review details (optional information)

You **may choose** to include additional information, where relevant about:

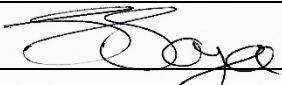
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

### Section F Other optional information

### Section G Declaration

The trustees declare that they have approved the trustees' report above.

#### Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jean Elizabeth Joyce	
Position (eg, Secretary, Chair, etc)	Treasurer	
Date	15 May 2022	



## Independent Examiner's Report

### Independent Examiner's Report to the Trustees of the 1<sup>st</sup> Andover Air Scout Group (302199)

I report to the Trustees on my examination of the accounts of the 1<sup>st</sup> Andover Air Scout Group (the Charity) for the year ended 31 March 2021.

#### Responsibilities and basis of report

As the Trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:** 

**Name:** June Jackson

**Address:** Wisley Road, ANDOVER SP10 3UQ

**Date:** 29 November 2021

**Section A - Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Subs collected: Beaver Scouts	1,761	0	0	1,761	1,912
Cub Scouts	1,149	0	0	1,149	1,420
Scouts	1,080	0	0	1,080	2,110
Fundraising	0	0	0	0	0
Donations	0	0	0	0	0
Gift Aid	0	0	0	0	0
Income for Activities	0	0	0	0	1,378
Equipment Hire	0	0	0	0	0
Uniform	76	0	0	76	157
Covid support grants	19,907	0	0	19,907	0
Storage	480	0	0	480	480
Use of Hall	3,238	0	0	3,238	6,023
<b>Subtotal (Gross income for AR)</b>	<b>27,691</b>	<b>0</b>	<b>0</b>	<b>27,691</b>	<b>13,480</b>
<b>A2 Asset &amp; investment sales (see table)</b>					
None	0	0	0	0	0
<b>Sub total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total receipts</b>	<b>27,691</b>	<b>0</b>	<b>0</b>	<b>27,691</b>	<b>13,480</b>
<b>A3 Payments</b>					
Insurance	910	0	0	910	882
Repairs & maintenance	14,395	0	0	14,395	135
Cleaning	550	0	0	550	1,221
Heat & light	1,631	0	0	1,631	2,683
Water	644	0	0	644	398
Council tax	0	0	0	0	554
Outings & expenses	743	0	0	743	3,105
Uniform & badges	513	0	0	513	521
Telephone/internet	456	0	0	456	469
Equipment	93	0	0	93	535
Membership fees	1,783	0	0	1,783	1,778
Miscellaneous expenses	319	0	0	319	534
Fundraising expenses	0	0	0	0	0
<b>Sub total</b>	<b>22,037</b>	<b>0</b>	<b>0</b>	<b>22,037</b>	<b>12,815</b>
<b>A4 Asset and investment purchases (see table)</b>					
None	0	0	0	0	0
<b>Sub total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total payments</b>	<b>22,037</b>	<b>0</b>	<b>0</b>	<b>22,037</b>	<b>12,815</b>
<b>Net of receipts/(payments)</b>	<b>5,654</b>	<b>0</b>	<b>0</b>	<b>5,654</b>	<b>665</b>
<b>A5 Transfers between funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>A6 Cash funds last year end</b>	<b>20,207</b>	<b>0</b>	<b>0</b>	<b>20,207</b>	<b>19,542</b>
<b>Cash funds this year end</b>	<b>25,861</b>	<b>0</b>	<b>0</b>	<b>25,861</b>	<b>20,207</b>



**Section B - Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank	25,861	0	0
		0	0	0
		0	0	0
		0	0	0
<b>Total cash funds</b>		<b>25,861</b>	<b>0</b>	<b>0</b>

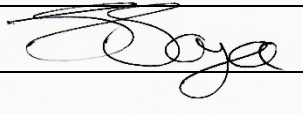
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		0	0	0
		0	0	0
		0	0	0
		0	0	0

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			0	0
			0	0
			0	0
			0	0

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			0	0
			0	0
			0	0
			0	0

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			0	
			0	
			0	
			0	

**Signed by one or two trustees on behalf of all the trustees**

Signature(s)	Print Name	Date of approval
	Jean Elizabeth Joyce (Treasurer)	15 May 2022