

229th St Aldhelm's Scout Group AGM - Thursday 28th September 2023, 6.30pm

Attendees: Anne Baines (trustee), Jacob Baines, Joseph Baines, Nick Baines, Gabriel McEvoy, Jon Norman (trustee), Cathy Harding and Jenny Bhambri-Lyte (trustee).

| <u>Item</u> | <u>Action</u> |
|--|---|
| <ol style="list-style-type: none">1. Jon N welcomed everyone to the meeting.2. No apologies.3. Minutes of the last AGM were discussed. Proposed by Jenny Bhambri-Lyte and seconded by Anne Baines. The minutes were accepted as a true and accurate record.4. Governance<ol style="list-style-type: none">a. The model constitution from Policy, Organisation and Rules was adopted: proposed by Jon Norman and seconded by Jennifer Bhambri-Lyte.b. Group's financial year is 1st April to 31st March.c. The number of members to be elected to the Trustee Board was four. Proposed by Jon Norman and seconded by Gabriel McEvoy.d. A quorum of eight for scout council meetings was proposed by Jon Norman and seconded by Gabriel McEvoy. For trustee meetings, the quorum was proposed by Jon Normand and seconded as Gabriel McEvoy, as three.5. Review of previous year<ol style="list-style-type: none">a. There are over 200 children in the group; numbers have gone up after pandemic. We continue to do lots of nights away and the leadership team has increased in the scout section. Basic training has been completed and first aid. Fundraising for the trip to Switzerland expedition continues and plans for the 90th anniversary are in progress.b. No current treasurer; Anne being assisted by Tony Rees (district treasurer). Historical problem is being resolved. Moving away from our previous spreadsheet on to OSM accountancy tool. Tony is happy with the accounts so far. Question mark over OSM; is it gross or net? No official treasurer needed, but we need an independent 'auditor' to sign off the accounts. We will agree an approach and then return to approve the accounts, formally, at an EGM at a future date. Accounts need to be submitted by December (to be checked). Anne went through current state of play: balance brought forward: £54,506. Income: £65,577, expenditure £77,608, closing balance £47,475. Venue maintenance - £13,00 for the back, £8,000 for internal fire doors, also paid 50% so far, for external fire doors, £6,500? Had to pay for a music licence for this year and last year. Charity donations: if we're fundraising for another charity (e.g. Cots for Tots all money we gathered, has been paid over), this has to be clear on the accounts. Change of signatories to the group bank account, removing John Maul, Nigel Abrahams and Valerie Abrahams, owing to no longer being involved in group. Making Jenny Bhambri-Lyte and Jon Norman, full signatories and adding Daniel Conroy as new full signatory, via a resolution, signed by Anne.6. Making appointments<ol style="list-style-type: none">a. We have no president.b. Anne nominated John to continue as chair.c. Anne nominated Jenny as secretary | <p>Auditor to be sought.</p> <p>Accounts to be approved at a future EGM.</p> <p>Accounts to be submitted by December.</p> |

- d. No treasurer.
- e. The following were nominated as members to the Group Trustee Board:
Joseph. The nomination was unanimous.
- f. No nominations.
- g. Auditor yet to be appointed.

7. Meeting closed at
7.05pm.

229th Bristol St Aldhelm's Bedminster Scouts Group

STATEMENT OF ACCOUNT

Income and Expenditure Statement

Year: 2022/23

| <u>INCOME</u> | £ Income |
|------------------------------------|------------------|
| Bank Interest | 0.90 |
| Donation | 2,113.00 |
| Events | 7,346.19 |
| Events - Beavers | 1,902.00 |
| Events - Cubs | 3,561.28 |
| Events - Scouts | 14,289.00 |
| Fundraising - Switzerland | 300.54 |
| Membership Fees | 700.00 |
| Rent | 4,359.27 |
| Subscriptions | 27,409.60 |
| Uniform | 3,412.38 |
| Utilities | 183.72 |
| Total Income for the Period | 65,577.88 |

| <u>Expenditure</u> | £ Expenditure |
|-------------------------------------|----------------------|
| Badges | 1,145.58 |
| Bank Fees | 1,836.83 |
| Camping Equipment | 707.44 |
| Donation | 1,863.00 |
| Events | 11,973.50 |
| Events - Cubs | 514.10 |
| Events - Scouts | 7,007.53 |
| Insurance | 3,286.53 |
| Licences | 881.96 |
| Meetings | 2,115.79 |
| Meetings - Beavers | 74.00 |
| Meetings - Scouts | 41.59 |
| Membership Costs | 9,500.00 |
| Minibus/Transport | 1,194.41 |
| Rates | 363.52 |
| Training | 60.00 |
| Uniform | 4,966.11 |
| Utilities | 3,642.11 |
| Venue Maintenance | 21,434.88 |
| Total Expense for the period | 72,608.88 |

| | | |
|-------------------------|----------|-----------------|
| Surplus for year | - | 7,031.00 |
|-------------------------|----------|-----------------|

Balance of Funds

| | |
|---------------------------------|-------------------|
| Opening Balance brought forward | 54,506.35 |
| Total Income | 65,577.88 |
| Sub Total | 120,084.23 |
| Expenditure | <u>72,608.88</u> |
| Closing Balance carried forward | 47,475.35 |

Signed..... Position In Club..... Date.....

Print Name.....

| Opening balance break down | |
|----------------------------|------------------|
| Group Current Account | 54,505.35 |
| Group Savings Account | 1.00 |
| Petty Cash | 0.00 |
| | 54,506.35 |

| Closing balance break down | |
|----------------------------|------------------|
| Club Current Account | 46,054.94 |
| Club Savings Account | 1,420.41 |
| Petty Cash | 0.00 |
| | 47,475.35 |

| | |
|----------|-------------------|
| Movement | - 7,031.00 |
|----------|-------------------|

229th Bristol St Aldhelm's Bedminster

Scouts Group

Independent Examiner's Report

2022-2023

229th Bristol St Aldhelm's Bedminster Scouts Group

STATEMENT OF ACCOUNT

Income and Expenditure Statement

Year: 2022/23

INCOME

£ Income

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| Donation | 2,113.00 |
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| Membership Fees | 700.00 |
| Rent | 4,359.27 |
| Subscriptions | 27,409.60 |
| Uniform | 3,412.38 |
| Utilities | 183.72 |

Total Income for the Period **65,577.88**

Expenditure

£ Expenditure

| | |
|--------------------|-----------|
| Badges | 1,145.58 |
| Bank Fees | 1,836.83 |
| Camping Equipment | 707.44 |
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Total Expense for the period **72,608.88**

Surplus for year **- 7,031.00**

Balance of Funds

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|-----------------------------------|------------------|
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| | |
|----------|-------------------|
| Movement | - 7,031.00 |
|----------|-------------------|



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

229th Bristol St Aldhelm's Bedminster Scouts Group

On accounts for the year
ended

31st March 2023

Charity no
(if any)

302186

Set out on pages

2-3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2023.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Scott Canning

Date:

14/10/24

Name:

Scott Canning MAAT

Relevant professional
qualification(s) or body
(if any):

Association of Accounting Technicians

Address:

10 Meadow Street, Avonmouth

Bristol

BS11 9AR