

169 BristolScout Group Trustees'

Annual Report

For the period

From 1.04.24 to 31.03.25

Section A Reference and administration details

Charity name	169 th Bristol Scout Group	Names of the charity trustees who manage the charity
Other names the charity is known by		
Registered charity number (if any)	302179	
HQ registration number		
Charity's principal address	Tranmere Avenue Bristol BS10 7JL	

	Trustee Name		Office (if any)	Dates acted if not for whole year
1	GRAHAM	COOPER	CHAIR	
2	KIM	MILWARD	LV	
3	JO	GREEN	TREASURER	
4	IAN	JOYNER		ELECTED-05-09-24
5	ANTONY	MILWARD	S	01-04-24 TO 05-09-24
6	DANIELLA	JAMES	LV	
7	JULIE	WEBBER	BSL	01.04.24-05.09.24
8	ADRIAN	FRY	CSL	01.04.24-05.09.24
9				
10	Emma	Laird	Parent	0
11	Matt	Barrett	Parent	01.04.24-05.09.24
12	Christine	James		01.04.24-31.03.25
13	Matt	Waite	SL	01.04.24-05.09.24
14	Jess	Gale	Parent Rep	01.04.24-05.09.24
15	Andy	Selway		COOPTED12.04.25
16	Paul	Webber	IND	
17	Kyle Sharon	Fox Merritt	Parent Rep Squirrels Leader	BOTH01.04.24-05.09.24

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name		Address
Financial Scrutineer	Martin Horton	QUALIFIED ACCOUNTANT	27 Barleycroft. Bristol BS9 3TG
Planning and building	Rob O'Leary	ARCHITECT	11a Alexandra Park Bristol BS6 6Q

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	The Group's governing documents are those of the Scout
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(e.g. trust deed, constitution)	Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Additional governance issues (optional information but encouraged as best practice) You may choose to include additional information, where relevant, about: Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	<p>The Group is managed by the Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Trustee Board is made up of up to 12 individuals who are elected at the Group AGM including the Chair and Treasurer together with the Group Lead Volunteers, i and up to 8 other individuals and meets every 6/8 weeks.</p> <p>Members of the Trustee Board complete appropriate training</p> <p>This Trustee exists to meet Charity Governance requirements and support the Lead Volunteers in meeting the responsibilities of the appointments and is responsible for:</p> <p>The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub committees that may be required; Appointing Group Administrators and Advisors other than those who are elected.</p> <p>The Transition to the new requirements of POR and to meet the requirements of Charity Commissioners for the appointment of Trustees and operation of the Scout Group took place following our September AGM.in 2024.</p> <p>In early 2025 the Group agreed that the premises could be used during day time term time by an Education Trust to support SEN children. The use of our premises in this way allows for a good use by the wider community and gives us a healthy income.</p>

Risk and Internal Control

The main areas of concern that have been identified are:

1. Damage to the building, property and equipment. The Group is currently in discussion with its insurers to ensure it has sufficient buildings and contents insurance in place to mitigate against permanent loss.. A full valuation of the site will take place ahead of the October renewal
2. Injury to leaders, helpers, supporters and members. The Group through the membership levy fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.The Group also has another policy for up to 35 un-named helpers who are not members of the Scout Association.
3. Reduced income from fund raising. The Group is primarily reliant upon income from

subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Trustee Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

4. Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the Group.
5. Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the Group.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development,empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on thevalues of Scouting and:- enjoy what they are doing and have fun- take part in activities indoors and outdoors- learn by doing- share in spiritual reflection- take responsibility and make choices- undertake new and challenging activities- make and live by their Promise.

Summary of the main activities in relation to these objects

A busy programme of camps and activities is undertaken by the group as detailed in the section reports.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- contribution made by volunteers;
- policy on investments.

The Group successfully applied for a number of grants primarily from the Community Resilience Fund and the Youth INVESTMENT Fund to pay for a new building and the Youth Investment Fund for refurbishment. Various grants were also obtained for Solar panels and battery storage ..and other ancillary work. Most of the work was completed in 2024.25 with Total grants in excess of £300,000. Receipts and expenditure are reflected in the annual finance report.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

See separate reports from the sections

Section E Financial Review

Brief statement of the charity's policy on reserves	Reserves Policy The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold an average sum equivalent to 12 months running costs, circa £9,000.

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives

Investment Policy (Specimen 1)

The Group's Income and Expenditure is modest with much inward and outward movement and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only a mainstream bank.

Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Following completion of building works, an ongoing programme of routine maintenance works and servicing will be introduced to ensure that the assets of the Group meet regulatory standards and condition of our assets are kept in the best possible state.

Section G Declaration

The trustees declare that they have approved the trustees' report above
Signed on behalf of the charity's trustees

Signature(s)	<input type="text"/>	<input type="text"/>
Full name(s)	Graham Cooper	Kim Milward
Position (eg Secretary, Chair)	Chair	GSL
Date	<input type="text" value="1.07.22"/>	

169th Bristol (Brentry) Scout Group (Charity no. 302179)

Receipts and payments account

	Year start date		Year end date
For the year from	01.04.2024	To	31.03.2025

Receipts and payments

	2024.25	2023.24
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	15,474	14,853
Donations	1,610	2,149
Clothing	364	1,348
Gift Aid (23.24 paid Oct 24)	3,190	2,622
Other similar income	379	588
Sub total	21,015	21,560
Grants		
Maintenance grant (Building Works)	274,646	5,379
Other grants (Solar)	11,660	1,500
Sub total	286,306	6,879
Fundraising events (gross)		
Detail 1	3,222	2,911
Detail 2	-	-
Detail 3	-	-
Other fundraising activities	-	-
Sub total	3,222	2,911
Scout hut income		
Hire of building	3,358	4,142
Hire of equipment	-	-
Other Scout hut income	-	-
Sub total	3,358	4,142
Investment income		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total	-	-
Total Gross Income	313,901	35,492
Asset and investment sales, etc.	-	-
Total receipts	313,901	35,492

169th Bristol (Brentry) Scout Group (Charity no. 302179)

Receipts and payments account

	Year start date		Year end date
For the year from	01.04.2024	To	31.03.2025

Receipts and payments

	2024.25	2023.24
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	7,781	7,535
Youth programme & activities(Net)(Exp £9395.36/Inc £8628.33)	767	2,220
Adult support and training	280	-
Buildings Work (from Grants)(£257344.49+£17170)	274,514	3,196
Water and Sewerage	464	387
Electricity and Gas	1,935	2,602
Insurance	2,948	2,891
Repairs and Renewals	1,050	2,644
Miscellaneous	181	456
New Alarm Installation	-	-
Equipment	-	-
Uniforms and Badges	2,178	2,992
AGM and trustee expenses	-	-
Hall Maintenance and Cleaning expenses	1,376	1,976
Telephone and Internet	831	756
Go Cardless Fees	773	757
Sub total	295,076	28,412
Fundraising expenses		
Detail 1	726	504
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	-
Sub total	726	504
Total Gross Expenditure	295,802	28,916
Asset and investment purchases, etc.	-	-
Total payments	295,802	28,916
Net of receipts/(payments)	18,099	6,576
Cash funds last year end	15,164	8,588
Cash funds this year end	33,263	15,164

169th Bristol (Brentry) Scout Group (Charity no. 302179)

Receipts and payments account

	Year start date		Year end date
For the year from	01.04.2024	To	31.03.2025

Statement of assets and liabilities at the end of the year

	2024.25 Unrestricted funds £	2023.24 Unrestricted funds £
Cash funds		
Bank current account	33,262	15,164
Bank deposit account	-	-
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
Total cash funds	33,262	15,164
(agree balances with receipts and payments account)	agreement error	ok
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings (as per insurance valuation)	559,233	541,368
Motor vehicles	-	-
Scouting equipment, furniture etc (as per insurance valuation)	63,692	63,061
Other	-	-
Sub total	622,925	604,429
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-
Total net assets	656,187	619,593

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Xth X 200X (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

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Print Name

Chair

Treasurer

Scrutineer's Report to the Trustees of [169 BRISTOL SCOUT GROUP]

I report on the accounts of the Group/District for the year ended ...31-03-2025.....

Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages1..... to .4.....

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

M. C. Horton

Name: MARTIN HORTON.....

Address: 27 BARLEY CROFT.....

BRISTOL.....

BS9 3TG.....

Date: 19/08/2025.....