

# 169 BRISTOL SCOUT GROUP

England & Wales - Charity number 302179

## Details

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**Other names** 169TH BRISTOL (BRENTY) BOY SCOUT GROUP

**Status** Registered

**Legal form** Other

**Registered** 1964-02-13

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 12 Downs Cote Avenue  
Bristol  
BS9 3JX

**Phone** 01179620618

## Activities

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**Objects:** 169TH BRISTOL (BRENTY) BOY SCOUT GROUP.

**Activities:** The activities of the Group reflect those laid down by the Scout Movement reflecting the training scheme for young people based on Policy Organisation and Rules and led by trained leaders.

## Classification

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- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- **Area of benefit:** BRISTOL
- Bristol City

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£286,306	£295,076	-	-
2024-03-31	£35,492	£28,916	-	-
2023-03-31	£26,288	£31,431	-	-
2022-03-31	£22,575	£28,299	-	-
2021-03-31	£25,654	£10,621	-	-

## Trustees

Name	Role	Appointed
Daniella James		1997-05-09
EMMA LOUISE LAIRD		2020-04-01
GRAHAM JOHN COOPER		
IAN JOYNER		2024-09-05
JOANNA GREEN		2021-04-01
Kim Milward		2017-07-01
PAUL WEBBER		2021-09-01

**169 BRISTOL SCOUT GROUP**

England & Wales - Charity number 302179

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# Accounts

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# 169 BristolScout Group Trustees'

## Annual Report

For the period

From  to

### Section A Reference and administration details

Charity name	169 <sup>th</sup> Bristol Scout Group
Other names the charity is known by	
Registered charity number (if any)	302179
HQ registration number	
Charity's principal address	Tranmere Avenue Bristol BS10 7JL

**Names of  
the charity  
trustees  
who  
manage the**

**charity**

	Trustee Name		Office (if any)	Dates acted if not for whole year
1	GRAHAM	COOPER	CHAIR	
2	KIM	MILWARD	LV	
3	JO	GREEN	TREASURER	
4	IAN	JOYNER		ELECTED-05-09-24
5	ANTONY	MILWARD	S	01-04-24 TO 05-09-24
6	DANIELLA	JAMES	LV	
7	JULIE	WEBBER	BSL	01.04.24-05.09.24
8	ADRIAN	FRY	CSL	01.04.24-05.09.24
9				
10	Emma	Laird	Parent	0
11	Matt	Barrett	Parent	01.04.24-05.09.24
12	Christine	James		01.04.24-31.03.25
13	Matt	Waite	SL	01.04.24-05.09.24
14	Jess	Gale	Parent Rep	01.04.24-05.09.24
15	Andy	Selway		COOPTED12.04.25
16	Paul	Webber	IND	
17	Kyle Sharon	Fox Merritt	Parent Rep Squirrels Leader	BOTH01.04.24-05.09.24

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address
Financial Scrutineer	Martin Horton	QUALIFIED ACCOUNTANT 27 Barleycroft. Bristol BS9 3TG
Planning and building	Rob O'Leary	ARCHITECT 11a Alexandra Park Bristol BS6 6Q

### Section B Structure, governance and management

#### Description of the charity's trusts

Type of governing document	The Group's governing documents are those of the Scout
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(e.g. trust deed, constitution)	Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association
<b>How the charity is constituted (e.g. trust, association, company)</b>	The Group is a trust established under its rules which are common to all Scouts.
<b>Trustee selection methods (e.g. appointed by, elected by)</b>	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
<b>Additional governance issues (optional information but encouraged as best practice)</b> You may choose to include additional information, where relevant, about: Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	<p>The Group is managed by the Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Trustee Board is made up of up to 12 individuals who are elected at the Group AGM including the Chair and Treasurer together with the Group Lead Volunteers, i and up to 8 other individuals and meets every 6/8 weeks.</p> <p>Members of the Trustee Board complete appropriate training</p> <p>This Trustee exists to meet Charity Governance requirements and support the Lead Volunteers in meeting the responsibilities of the appointments and is responsible for:</p> <p>The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub committees that may be required; Appointing Group Administrators and Advisors other than those who are elected.</p> <p>The Transition to the new requirements of POR and to meet the requirements of Charity Commissioners for the appointment of Trustees and operation of the Scout Group took place following our September AGM.in 2024.</p> <p>In early 2025 the Group agreed that the premises could be used during day time term time by an Education Trust to support SEN children. The use of our premises in this way allows for a good use by the wider community and gives us a healthy income.</p>

### **Risk and Internal Control**

The main areas of concern that have been identified are:

1. Damage to the building, property and equipment. The Group is currently in discussion with its insurers to ensure it has sufficient buildings and contents insurance in place to mitigate against permanent loss.. A full valuation of the site will take place ahead of the October renewal
2. Injury to leaders, helpers, supporters and members. The Group through the membership levy fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.The Group also has another policy for up to 35 un-named helpers who are not members of the Scout Association.
3. Reduced income from fund raising. The Group is primarily reliant upon income from

subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Trustee Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

4. Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the Group.
5. Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the Group.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

#### The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development,empowering them to make a positive contribution to society.

#### The Values of Scouting

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

#### The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on thevalues of Scouting and:- enjoy what they are doing and have fun- take part in activities indoors and outdoors- learn by doing- share in spiritual reflection- take responsibility and make choices- undertake new and challenging activities- make and live by their Promise.

### Summary of the main activities in relation to these objects

A busy programme of camps and activities is undertaken by the group as detailed in the section reports.

### Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- contribution made by volunteers;
- policy on investments.

The Group successfully applied for a number of grants primarily from the Community Resilience Fund and the Youth INVESTMENT Fund to pay for a new building and the Youth Investment Fund for refurbishment. Various grants were also obtained for Solar panels and battery storage ..and other ancillary work. Most of the work was completed in 2024.25 with Total grants in excess of £300,000. Receipts and expenditure are reflected in the annual finance report.

### Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## Section D Achievements and performance

### Summary of the main achievements of the charity during the year

See separate reports from the sections

### Section E Financial Review

Brief statement of the charity's policy on reserves	<b>Reserves Policy</b> The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold an average sum equivalent to 12 months running costs, circa £9,000.

### Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives

### Investment Policy (Specimen 1)

The Group's Income and Expenditure is modest with much inward and outward movement and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only a mainstream bank.

### Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Following completion of building works, an ongoing programme of routine maintenance works and servicing will be introduced to ensure that the assets of the Group meet regulatory standards and condition of our assets are kept in the best possible state.

### Section G Declaration

The trustees declare that they have approved the trustees' report above  
Signed on behalf of the charity's trustees

Signature(s)	<input type="text"/>	<input type="text"/>
Full name(s)	<input type="text" value="Graham Cooper"/>	<input type="text" value="Kim Milward"/>
Position (eg Secretary, Chair)	<input type="text" value="Chair"/>	<input type="text" value="GSL"/>
Date	<input type="text" value="1.07.22"/>	

# 169th Bristol (Brentry) Scout Group (Charity no. 302179)

## Receipts and payments account

	Year start date		Year end date
For the year from	01.04.2024	To	31.03.2025

### Receipts and payments

	2024.25	2023.24
	Unrestricted funds	Unrestricted funds
	£	£
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	15,474	14,853
Donations	1,610	2,149
Clothing	364	1,348
Gift Aid (23.24 paid Oct 24)	3,190	2,622
Other similar income	379	588
<b>Sub total</b>	<b>21,015</b>	<b>21,560</b>
<b>Grants</b>		
Maintenance grant (Building Works)	274,646	5,379
Other grants (Solar)	11,660	1,500
<b>Sub total</b>	<b>286,306</b>	<b>6,879</b>
<b>Fundraising events (gross)</b>		
Detail 1	3,222	2,911
Detail 2	-	-
Detail 3	-	-
Other fundraising activities	-	-
<b>Sub total</b>	<b>3,222</b>	<b>2,911</b>
<b>Scout hut income</b>		
Hire of building	3,358	4,142
Hire of equipment	-	-
Other Scout hut income	-	-
<b>Sub total</b>	<b>3,358</b>	<b>4,142</b>
<b>Investment income</b>		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total Gross Income</b>	<b>313,901</b>	<b>35,492</b>
<b>Asset and investment sales, etc.</b>	-	-
<b>Total receipts</b>	<b>313,901</b>	<b>35,492</b>

# 169th Bristol (Brentry) Scout Group (Charity no. 302179)

## Receipts and payments account

	Year start date		Year end date
For the year from	01.04.2024	To	31.03.2025

### Receipts and payments

	2024.25	2023.24
	Unrestricted funds	Unrestricted funds
	£	£
<b>Payments</b>		
<b>Charitable Payments</b>		
Membership subscriptions paid on (National/County/Area/District)	7,781	7,535
Youth programme & activities(Net)(Exp £9395.36/Inc £8628.33)	767	2,220
Adult support and training	280	-
Buildings Work (from Grants)(£257344.49+£17170)	274,514	3,196
Water and Sewerage	464	387
Electricity and Gas	1,935	2,602
Insurance	2,948	2,891
Repairs and Renewals	1,050	2,644
Miscellaneous	181	456
New Alarm Installation	-	-
Equipment	-	-
Uniforms and Badges	2,178	2,992
AGM and trustee expenses	-	-
Hall Maintenance and Cleaning expenses	1,376	1,976
Telephone and Internet	831	756
Go Cardless Fees	773	757
<b>Sub total</b>	<b>295,076</b>	<b>28,412</b>
<b>Fundraising expenses</b>		
Detail 1	726	504
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	-
<b>Sub total</b>	<b>726</b>	<b>504</b>
<b>Total Gross Expenditure</b>	<b>295,802</b>	<b>28,916</b>
<b>Asset and investment purchases, etc.</b>	-	-
<b>Total payments</b>	<b>295,802</b>	<b>28,916</b>
<b>Net of receipts/(payments)</b>	<b>18,099</b>	<b>6,576</b>
<b>Cash funds last year end</b>	<b>15,164</b>	<b>8,588</b>
<b>Cash funds this year end</b>	<b>33,263</b>	<b>15,164</b>

# 169th Bristol (Brentry) Scout Group (Charity no. 302179)

## Receipts and payments account

	Year start date		Year end date
For the year from	01.04.2024	To	31.03.2025

### Statement of assets and liabilities at the end of the year

	2024.25 Unrestricted funds £	2023.24 Unrestricted funds £
<b>Cash funds</b>		
Bank current account	33,262	15,164
Bank deposit account	-	-
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
<b>Total cash funds</b>	<b>33,262</b>	<b>15,164</b>
<small>(agree balances with receipts and payments account)</small>	<small>agreement error</small>	<small>ok</small>
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings (as per insurance valuation)	559,233	541,368
Motor vehicles	-	-
Scouting equipment, furniture etc (as per insurance valuation)	63,692	63,061
Other	-	-
<b>Sub total</b>	<b>622,925</b>	<b>604,429</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total net assets</b>	<b>656,187</b>	<b>619,593</b>

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Xth X 200X (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

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Print Name

	Chair
	Treasurer

## Scrutineer's Report to the Trustees of [169 BRISTOL SCOUT GROUP]

I report on the accounts of the Group/District for the year ended ...31-03-2025.....

### Respective responsibilities of Trustees and Scrutineer

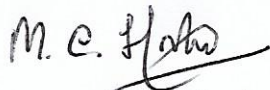
As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

### Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages .....1..... to .4.....

### Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.



Name: MARTIN HORTON  
Address: 27 BARLEY CROFT  
BRISTOL  
BS9 3TG  
Date: 19/08/2025

**169 BRISTOL SCOUT GROUP**

England & Wales - Charity number 302179

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# Accounts

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# Cabot Scout District Trustees' Annual Report

## For the period

From  to

### Section A Reference and administration details

Charity name

Other names the charity is known by

Registered charity number (if any)

HQ registration number

Charity's principal address

**Names of  
the charity  
trustees  
who  
manage the**

charity

	Trustee Name		Office (if any)	Dates acted if not for whole year
1	GRAHAM	COOPER	CHAIR	
2	KIM	MILWARD	GSL	
3	JO	GREEN	TREASURER	
4	MATT	WAITE	SECRETARY	APR 23 – FEB 24
5	ANTONY	MILWARD	SL	
6	DANIELLA	JAMES	AGSL	
7	JULIE	WEBBER	BSL	
8	ADRIAN	FRY	CSL	
9	NICKY	GREGORY	CSL	APR 23- FEB 24
10	Emma	Laird	Parent Rep	
11	Matt	Barrett	Parent Rep	
12	Christine	James	Guide Rep	
13	Matt	Waite	SL	
14	Jess	Gale	Parent Rep	
15	Nikki	Gregory	CSL	
16	Paul	Webber	IND	
17	Kyle Sharon	Fox Merritt	Parent Rep Squirrels Lesder	

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address
Financial Scrutineer	Martin Horton	QUALIFIED ACCOUNTANT 29 Barleycroft. Bristol BS9 3TG

### Section B Structure, governance and management

#### Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association
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<b>How the charity is constituted (e.g. trust, association, company)</b>	The Group is a trust established under its rules which are common to all Scouts.
<b>Trustee selection methods (e.g. appointed by, elected by)</b>	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
<b>Additional governance issues (optional information but encouraged as best practice)</b> You may choose to include additional information, where relevant, about: Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	<p>The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 6/8 weeks. The Secretary's position is currently vacant.</p> <p>Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.</p> <p>This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:</p> <p>The maintenance of Group property;          The raising of funds and the administration of Group finance;          The insurance of persons, property and equipment;          Group public occasions;          Assisting in the recruitment of leaders and other adult support;          Appointing any sub committees that may be required;          Appointing Group Administrators and Advisors other than those who are elected.</p> <p>The Transition to the new requirements of POR and to meet the requirements of Charity Commissioners for the appointment of Trustees and operation of the Scout Group will take place following our September AGM.</p>

### **Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the

activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments. Where the beneficiary is also one of the signatories, an independent second signatory to be used. The Group also has a comprehensive insurance policy to ensure that insurable risks are covered.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

#### The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development,empowering them to make a positive contribution to society.

#### The Values of Scouting

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

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#### The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on thevalues of Scouting and:- enjoy what they are doing and have fun- take part in activities indoors and outdoors- learn by doing- share in spiritual reflection- take responsibility and make choices- undertake new and challenging activities- make and live by their Promise.

### Summary of the main activities in relation to these objects

A busy programme of camps and activities is undertaken by the group as detailed in the section reports.

### Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- contribution made by volunteers;
- policy on investments.

The Group have successfully applied for a number of grants  
Community Resilience Fund for new building  
Youth Investment Fund for refurbishment  
Various grants for Solar panels and battery storage.  
It is hoped that most work will be done in 2024.25  
Total grants so far in excess of £220,000

### Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## Section D Achievements and performance

### Summary of the main achievements of the charity during the year

See separate reports from the sections

## Section E Financial Review

Brief statement of the charity's policy on reserves	<b>Reserves Policy</b> The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold an average sum equivalent to 12 months running costs, circa £9,000.

### Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives

#### Investment Policy (Specimen 1)

The Group's Income and Expenditure is modest with much inward and outward movement and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only a mainstream bank.

## Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Following installation of the new alarm system the next major projects will be some major maintenance projects for the building and the Grounds plus an additional building.

In February this year the Group were extremely saddened to loose through death our much loved cub leader Nicky. Her loss has left a massive hole and we acknowledge her huge contribution to the Group and her lasting legacy she in the development of so many young people. Our GSL will speak in more detail at our AGM

## Section G Declaration

The trustees declare that they have approved the trustees' report above  
Signed on behalf of the charity's trustees

Signature(s)	<input type="text"/>	<input type="text"/>
Full name(s)	<input type="text" value="Graham Cooper"/>	<input type="text" value="Kim Milward"/>
Position (eg Secretary, Chair)	<input type="text" value="Chair"/>	<input type="text" value="GSL"/>
Date	<input type="text" value="1.07.22"/>	

# 169th Bristol (Brentry) Scout Group (Charity no. 302179)

## Receipts and payments account

	Year start date		Year end date
For the year from	01.04.2023	To	31.03.2024

### Receipts and payments

	2023.24	2022.23
	Unrestricted funds	Unrestricted funds
	£	£
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	14,853	14,095
Donations	2,149	2,046
Clothing	1,348	1,263
Gift Aid (22.23 paid June 23)	2,622	1,777
Other similar income	588	147
<b>Sub total</b>	<b>21,560</b>	<b>19,328</b>
<b>Grants</b>		
Maintenance grant (Building Works)	5,379	-
Other grants (Roof Repair)	1,500	2,000
<b>Sub total</b>	<b>6,879</b>	<b>2,000</b>
<b>Fundraising events (gross)</b>		
Detail 1	2,911	1,854
Detail 2	-	-
Detail 3	-	-
Other fundraising activities	-	-
<b>Sub total</b>	<b>2,911</b>	<b>1,854</b>
<b>Scout hut income</b>		
Hire of building	4,143	3,106
Hire of equipment	-	-
Other Scout hut income	-	-
<b>Sub total</b>	<b>4,143</b>	<b>3,106</b>
<b>Investment income</b>		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total Gross Income</b>	<b>35,492</b>	<b>26,288</b>
<b>Asset and investment sales, etc.</b>	-	-
<b>Total receipts</b>	<b>35,492</b>	<b>26,288</b>

# 169th Bristol (Brentry) Scout Group (Charity no. 302179)

## Receipts and payments account

	Year start date		Year end date
For the year from	01.04.2023	To	31.03.2024

### Receipts and payments

	2023.24	2022.23
	Unrestricted funds	Unrestricted funds
	£	£
<b>Payments</b>		
<b>Charitable Payments</b>		
Membership subscriptions paid on (National/County/Area/District)	7,535	7,314
Youth programme & activities(Net)(Exp £8897.88/Inc £6677.6)	2,220	2,784
Adult support and training	-	199
Buildings Work (from Grants)	3,196	-
Water and Sewerage	387	224
Electricity and Gas	2,602	3,097
Insurance	2,891	2,513
Repairs and Renewals (need to split out hall maint)	2,644	5,566
Miscellaneous	456	626
New Alarm Installation	-	-
Equipment	-	106
Uniforms and Badges	2,992	4,146
AGM and trustee expenses	-	-
Hall Maintenance and Cleaning expenses	1,976	2,486
Telephone and Internet	756	964
Go Cardless Fees	758	807
<b>Sub total</b>	<b>28,413</b>	<b>30,832</b>
<b>Fundraising expenses</b>		
Detail 1	504	599
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	-
<b>Sub total</b>	<b>504</b>	<b>599</b>
<b>Total Gross Expenditure</b>	<b>28,916</b>	<b>31,431</b>
<b>Asset and investment purchases, etc.</b>	-	-
<b>Total payments</b>	<b>28,916</b>	<b>31,431</b>
<b>Net of receipts/(payments)</b>	<b>6,576</b>	<b>- 5,143</b>
<b>Cash funds last year end</b>	<b>8,588</b>	<b>13,731</b>
<b>Cash funds this year end</b>	<b>15,164</b>	<b>8,588</b>

# 169th Bristol (Brentry) Scout Group (Charity no. 302179)

## Receipts and payments account

	Year start date		Year end date
For the year from	01.04.2023	To	31.03.2024

### Statement of assets and liabilities at the end of the year

	2023.24 Unrestricted funds £	2022.23 Unrestricted funds £
<b>Cash funds</b>		
Bank current account	15,164	8,588
Bank deposit account	-	-
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
<b>Total cash funds</b>	<b>15,164</b>	<b>8,588</b>
<small>(agree balances with receipts and payments account)</small>	<small>ok</small>	<small>ok</small>
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings (as per insurance valuation)	541,368	509,763
Motor vehicles	-	-
Scouting equipment, furniture etc (as per insurance valuation)	63,061	59,046
Other	-	-
<b>Sub total</b>	<b>604,429</b>	<b>568,809</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total net assets</b>	<b>619,593</b>	<b>577,397</b>

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Xth X 200X (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

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Print Name

	Chair
	Treasurer

Scrutineer's Report to the Trustees of the

169<sup>th</sup> Bristol Scout Council

I report on the accounts of the Group for the year ended 31 March 2024

Respective responsibilities of Trustees and Scrutineer

As the Group's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts set out on pages 1 to 5.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply

Signed



27 Barley Croft

Westbury-on-Trym

Bristol

BS9 3TG

Date 21 July 2024

**169 BRISTOL SCOUT GROUP**

England & Wales - Charity number 302179

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# Accounts

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# Cabot Scout District Trustees' Annual Report

## For the period

From  to

### Section A Reference and administration details

Charity name	<input type="text" value="169&lt;sup&gt;th&lt;/sup&gt; Bristol Scout Group"/>
Other names the charity is known by	<input type="text"/>
Registered charity number (if any)	<input type="text" value="302179"/>
HQ registration number	<input type="text"/>
Charity's principal address	<input type="text" value="Tranmere Avenue&lt;br/&gt;Bristol&lt;br/&gt;BS10 7JL"/>

### Names of the charity trustees who manage the charity

	Trustee Name		Office (if any)	Dates acted if not for whole year
1	Graham	Cooper	Chair	
2	Kim	Milward	GSL	
3	Jo	Green	Treasurer	
4	Matt	Waite	SL	
5	Antony	Milward	SL	
6	Bob	Brinn	Bookings Secretary	APR 22 to DEC 22
7	Daniella	James	AGSL	
8	Julie	Webber	BSL	
9	Adrian	Fry	CSL	
10	Emma	Laird	Parent Rep	
11	Matt	Barrett	Parent Rep	
12	Christine	James	Guide Rep	
13				
14	Jess	Gale	Parent Rep	
15	Nicky	Gregory	CSL	
16	Paul	Webber	IND	
17	Kyle	Fox	Parent Rep	
18	Sharon	Merritt	Squirrels Leader	

### Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address
Financial Scrutineer	Martin Horton	29 Barleycroft. Bristol BS9 3TG

### Section B Structure, governance and management

#### Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn
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	gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association
<b>How the charity is constituted (e.g. trust, association, company)</b>	The Group is a trust established under its rules which are common to all Scouts.
<b>Trustee selection methods (e.g. appointed by, elected by)</b>	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
<b>Additional governance issues (optional information but encouraged as best practice)</b> You may choose to include additional information, where relevant, about: Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	<p>The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 6/8 weeks. The Secretary's position which was vacant was filled on 6<sup>th</sup> April 2023</p> <p>Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.</p> <p>This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:</p> <p>The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub committees that may be required; Appointing Group Administrators and Advisors other than those who are elected.</p>

### **Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in

a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments. Where the beneficiary is also one of the signatories, an independent second signatory to be used. The Group also has a comprehensive insurance policy to ensure that insurable risks are covered.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

#### The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

#### The Values of Scouting

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

#### The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:- enjoy what they are doing and have fun- take part in activities indoors and outdoors- learn by doing- share in spiritual reflection- take responsibility and make choices- undertake new and challenging activities- make and live by their Promise.

### Summary of the main activities in relation to these objects

A busy programme of camps, expeditions and activities are undertaken by the group as detailed in the section reports.

### Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

The Group have embarked on a series of fund-raising activities and have been applying for grants in relation to its headquarters building.

### Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## Section D Achievements and performance

### Summary of the main achievements of the charity during the year

See separate reports from the sections presented and distributed at the AGM

## Section E Financial Review

Brief statement of the charity's policy on reserves	<p><b>Reserves Policy</b></p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £9,000.</p>

**Further financial review details (optional information)**

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives

<p><b>Investment Policy (Specimen 1)</b></p> <p>The Group's Income and Expenditure is modest with much inward and outward movement and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only a mainstream bank.</p>
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**Section F Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

<p>During the year, the Group undertook an extensive removal of dead trees in its grounds and are now gradually replacing them with new stock.</p> <p>Following a review in the latter part of the year, the Group announced increased subscription rates and building hire fees with effect of April 2023. This was agreed to counter the effects of rising prices particularly those for the supply of electricity and gas.</p>
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**Section G Declaration**

The trustees declare that they have approved the trustees' report above  
Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Graham Cooper	Kim Milward
Position (eg Secretary, Chair)	Chair	GSL
Date	21.07.22	

# 169th Bristol (Brentry) Scout Group (Charity no. 302179)

## Receipts and payments account

	Year start date		Year end date
For the year from	01.04.2022	To	31.03.2023

### Receipts and payments

	2022.23	2021.22
	Unrestricted funds	Unrestricted funds
	£	£
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	14,095	10,197
Donations	2,046	883
Clothing	1,263	687
Gift Aid (21.22 paid April 22)	1,777	-
Other similar income	147	174
<b>Sub total</b>	<b>19,328</b>	<b>11,941</b>
<b>Grants</b>		
Maintenance grant	-	-
Other grants	2,000	8,000
<b>Sub total</b>	<b>2,000</b>	<b>8,000</b>
<b>Fundraising events (gross)</b>		
Detail 1	1,854	114
Detail 2	-	-
Detail 3	-	-
Other fundraising activities	-	-
<b>Sub total</b>	<b>1,854</b>	<b>114</b>
<b>Scout hut income</b>		
Hire of building	3,106	2,520
Hire of equipment	-	-
Other Scout hut income	-	-
<b>Sub total</b>	<b>3,106</b>	<b>2,520</b>
<b>Investment income</b>		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total Gross Income</b>	<b>26,288</b>	<b>22,575</b>
Asset and investment sales, etc.	-	-
<b>Total receipts</b>	<b>26,288</b>	<b>22,575</b>

# 169th Bristol (Brentry) Scout Group (Charity no. 302179)

## Receipts and payments account

	Year start date		Year end date
For the year from	01.04.2022	To	31.03.2023

### Receipts and payments

	2022.23	2021.22
	Unrestricted funds	Unrestricted funds
	£	£
<b>Payments</b>		
<b>Charitable Payments</b>		
Membership subscriptions paid on (National/County/Area/District)	7,314	6,084
Youth programme and activities (Net)	2,784	5,297
Adult support and training	199	-
Transfer Charges	-	-
Water and Sewerage	224	178
Electricity and Gas	3,097	1,134
Insurance	2,513	2,338
Repairs and Renewals (need to split out hall maint)	5,566	169
Miscellaneous	626	516
New Alarm Installation	-	2,758
Equipment	106	3,000
Uniforms and Badges	4,146	2,706
AGM and trustee expenses	-	-
Hall Maintenance and Cleaning expenses	2,486	2,760
Telephone and Internet	964	823
Go Cardless Fees	807	536
<b>Sub total</b>	<b>30,832</b>	<b>28,299</b>
<b>Fundraising expenses</b>		
Detail 1	599	-
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	-
<b>Sub total</b>	<b>599</b>	<b>-</b>
<b>Total Gross Expenditure</b>	<b>31,431</b>	<b>28,299</b>
<b>Asset and investment purchases, etc.</b>	-	-
<b>Total payments</b>	<b>31,431</b>	<b>28,299</b>
<b>Net of receipts/(payments)</b>	<b>- 5,143</b>	<b>- 5,724</b>
<b>Cash funds last year end</b>	<b>13,731</b>	<b>19,455</b>
<b>Cash funds this year end</b>	<b>8,588</b>	<b>13,731</b>

# 169th Bristol (Brentry) Scout Group (Charity no. 302179)

## Receipts and payments account

	Year start date		Year end date
For the year from	01.04.2022	To	31.03.2023

### Statement of assets and liabilities at the end of the year

	2022.23 Unrestricted funds	2021.22 Unrestricted funds
	£	£
<b>Cash funds</b>		
Bank current account	8,588	13,731
Bank deposit account	-	-
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
<b>Total cash funds</b>	<b>8,588</b>	<b>13,731</b>
<small>(agree balances with receipts and payments account)</small>	<small>ok</small>	<small>ok</small>
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings (as per insurance valuation)	509,763	458,420
Motor vehicles	-	-
Scouting equipment, furniture etc (as per insurance valuation)	59,046	52,115
Other	-	-
<b>Sub total</b>	<b>568,809</b>	<b>510,535</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total net assets</b>	<b>577,397</b>	<b>524,266</b>

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Xth X 200X (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature	Print Name
	Chair
	Treasurer

Scrutineer's Report to the Trustees of the

169<sup>th</sup> Bristol Scout Council

I report on the accounts of the Group/District for the year ended 31 March 2023.....

Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without

carrying out an audit or independent examination to scrutinise the accounts and to report to you.


Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages ..... to .....<sup>3</sup>.....

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply

Signed



27 Barley Croft

Westbury-on-Trym

Bristol

BS9 3TG

Date 17/7/2023

**169 BRISTOL SCOUT GROUP**

England & Wales - Charity number 302179

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# Accounts

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# Cabot Scout District Trustees' Annual Report

## For the period

From  to

### Section A Reference and administration details

Charity name	<input type="text" value="169&lt;sup&gt;th&lt;/sup&gt; Bristol Scout Group"/>
Other names the charity is known by	<input type="text"/>
Registered charity number (if any)	<input type="text"/>
HQ registration number	<input type="text"/>
Charity's principal address	<input type="text" value="Tranmere Avenue&lt;br/&gt;Bristol&lt;br/&gt;BS10 7JL"/>

### Names of the charity trustees who manage the charity

	Trustee Name		Office (if any)	Dates acted if not for whole year
1				
2	Graham	Cooper	Treasurer and Acting Chair	
3	Kim	Milward	GSL	
4	Antony	Milward	SL	
5				
6	Bob	Brinn	Bookings Secretary	
7	Daniella	James	AGSL	
8	Julie	Webber	BSL	
9	Adrian	Fry	CSL	
10	Emma	Laird	Parent Rep	
11	Matt	Barrett	Parent Rep	
12	Christine	James	Guide Rep	
13				
14	Kyle	Fox	Parent Rep	
15	Nikki	Gregory	CSL	
16	Lynne	Haynes		

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address
Financial Scrutineer	Martin Horton	29 Barleycroft. Bristol BS9 3TG

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association
<b>How the charity is constituted (e.g. trust, association, company)</b>	The Group is a trust established under its rules which are common to all Scouts.
<b>Trustee selection methods (e.g. appointed by, elected by)</b>	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
<p><b>Additional governance issues (optional information but encouraged as best practice)</b></p> <p>You may choose to include additional information, where relevant, about:</p> <p>Policies and procedures adopted for:</p> <p>a) the induction and training of trustees;</p> <p>b) trustee' consideration of major risks and the systems and procedures to manage them</p>	<p>The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 6 weeks.</p> <p>Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.</p> <p>This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:</p> <p>The maintenance of Group property;  The raising of funds and the administration of Group finance;  The insurance of persons, property and equipment;  Group public occasions;  Assisting in the recruitment of leaders and other adult support;  Appointing any sub committees that may be required;  Appointing Group Administrators and Advisors other than those who are elected.</p>

### Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

## **Section C Objectives and activities**

### **Summary of the objects of the charity set out in its governing document**

#### **The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development,empowering them to make a positive contribution to society.

#### **The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

#### **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on thevalues of Scouting and:- enjoy what they are doing and have fun- take part in activities indoors and outdoors- learn by doing- share in spiritual reflection- take responsibility and make choices- undertake new and challenging activities- make and live by their Promise.

### **Summary of the main activities in relation to these objects**

A busy programme of camps and activities is undertaken by the group as detailed in the section reports.

### **Additional details of the objectives and activities (optional information but encouraged as best practice)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

### **Public benefit statement**

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## Section D Achievements and performance

### Summary of the main achievements of the charity during the year

See separate reports from the sections

## Section E Financial Review

Brief statement of the charity's policy on reserves	<b>Reserves Policy</b> The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £7000.  The Group held reserves of approximately £19,500 against this at year end significantly in excess of our target of £7000 due entirely to covid related grants. The Group will be looking at how these funds can be used for the benefit of our young people.

### Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives

#### Investment Policy (Specimen 1)

The Group's Income and Expenditure is modest with much inward and outward movement and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only a mainstream bank.

## Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

The Ten Tors Store was completed early in 2021 and the next major project following the re-decoration of the hall will be to upgrade the alarm system.

## Section G Declaration

The trustees declare that they have approved the trustees' report above  
Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary,  
Chair)

Acting Chair

GSL

Date

30.06 . 2020

# 169 Bristol Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	01.04.20	To	31.03.21
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## Receipts and payments

	2020.21	2019.2
	Unrestricted funds	Unrestricted funds
	£	£
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	3,730	11,258
Less: Membership subscriptions paid on (National/County/Area/District)	5,297	5,750
Net membership subscriptions retained	-	5,508
Donations	268	4,431
misc		456
Gift Aid	4,371	1,255
Activities (Jamboree Refund)	-	13,073
<b>Sub total</b>	<b>608</b>	<b>24,723</b>
<b>Grants</b>		
Maintenence grant	-	-
Other grants	24,485	
<b>Sub total</b>	<b>24,485</b>	<b>-</b>
<b>Fundraising (gross)</b>		
Detail 1	57	927
Detail 2	-	-
Detail 3	-	-
Other fundraising activities	-	-
<b>Sub total</b>	<b>57</b>	<b>927</b>
<b>Investment income</b>		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Property Rent income	504	5,410
Other investment income	-	-
<b>Sub total</b>	<b>504</b>	<b>5,410</b>
<b>Total Gross Income</b>	<b>25,654</b>	<b>31,060</b>
<b>Asset and investment sales, etc.</b>	-	-
<b>Total receipts</b>	<b>25,654</b>	<b>31,060</b>

# 169 Bristol Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	01.04.2020	To	31.03.2021
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## Receipts and payments

	2020.21	2019.20.
	Unrestricted funds	Unrestricted funds
	£	£
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth programme and activities	- 2,323	17,809
Adult support and training	198	150
Transfer charges	93	555
Water and Sewerage	143	488
Electricity and Gas	977	1,548
Insurance	2,059	1,999
Repairs and Renewals	6,181	95
Materials and equipment	-	-
Printing and photocopying	-	-
Contribution to camp costs	-	-
Badges and Uniforms	570	1,967
Equipment		4,528
Hall maintenance and cleaning expenses	1,886	1,620
Telephone and internet	835	598
Misc		134
<b>Sub total</b>	<b>10,621</b>	<b>31,491</b>
<b>Fundraising expenses</b>		
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total Gross Expenditure</b>	<b>10,621</b>	<b>31,491</b>
<b>Asset and investment purchases, etc.</b>	-	-
<b>Total payments</b>	<b>10,621</b>	<b>31,491</b>
<b>Net of receipts/(payments)</b>	<b>15,033</b>	<b>- 431</b>
<b>Cash funds last year end</b>	4,422	-
<b>Cash funds this year end</b>	<b>19,455</b>	<b>- 431</b>

## Statement of assets and liabilities at the end of the year

	31.03.21	31.03.20
	Unrestricted funds	Unrestricted funds
	£	£
<b>Cash funds</b>		
Bank current account	19,455	4,422
Bank deposit account	-	-
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
<b>Total cash funds</b>	<b>19,455</b>	<b>4,422</b>
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	240,000	240,000
Motor vehicles	-	-
Scouting equipment, furniture etc	18,427	18,427
Other	-	-
<b>Sub total</b>	<b>258,427</b>	<b>258,427</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>

### Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Xth X 200X (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature
Kim Milward Group Scout Leader

Print Name
Graham Cooper Treasurer

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## Scrutineer's Report to the Trustees of the 169<sup>th</sup> Bristol Scout Group

I report on the accounts of the Group for the year ended 31 March 2020

### Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

### Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages 1 to 3

### Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

*M. E. Horton*

Name: ....Martin Horton.....  
Address: ...27 Barley Croft.....  
Westbury-on-Trym.....  
Bristol.....  
BS9 3TG.....  
Date: .....19/6/20.....