

- Trustees' Annual Report

For the period

From 01/04/2023 to 31/03/2024

Section A Reference and administration details

Charity name	26 th Bristol (Northcote) Scout Group
Other names the charity is known by	
Registered charity number (if any)	302156
HQ registration number	10009914
Charity's principal address	Northcote Great Brockridge Westbury on Trym Bristol BS9 3TY

Names of the charity trustees who manage the charity

	Trustee Name		Office (if any)	Dates acted if not for whole year
1	Richard	Bennett	Group Scout Leader	
3	Jonathan	Barton	Chair	
4	Helen	Hobbs	Treasurer	
5	James	Rowe		
6	Alvar	Bray		
7	Karen	Tindall		
8	Jill	Neild		
9	Timothy	Baker		
10	Nicholas	Mitchell		
11	Martha	Taylor		
12	Alex	Doerr		
13	Sebastian	Brown		
14	George	Sawkins		

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (Constitution)	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association
How the charity is constituted (Association)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Additional governance issues Policies and procedures adopted for: a) the induction and training of trustees; b) trustee consideration of major risks and the systems and procedures to manage them	<p>The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Committee consists of Chair, Treasurer and Secretary together with Trustees and meets at least four times a year</p> <p>Members of the Trustee Board complete 'Being a Scouts Trustee' learning within first 6 months of joining the Board.</p> <p>The Board of Trustees exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support help other volunteers run high-quality and safe programmes that gives young people skills for life.</p>

Risk and Internal Control

Risk and Internal Control

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the subscription fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income. The Group is primarily reliant upon income from subscriptions, gift aid, feed in tariff and letting the building. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The Group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 5 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The Group has systems in place to comply with GDPR regulations. And internal controls designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: a) enjoy what they are doing and have fun b) take part in activities indoors and outdoors c) learn by doing d) share in spiritual reflection e) take responsibility and make choices f) undertake new and challenging activities g) make and live by their Promise.

Additional details of the objectives and activities

Contribution made by volunteers;

The Group relies on volunteers to run all of its sections and manage the building. Due to the Group's size and assets it needs considerable support to operate. The Group is extremely grateful to all of our leaders and parents for their incredible contribution to the Group.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

The Group continued to thrive with 227 young people, 20 young leaders and 38 adults in the Group plus many other volunteers across 9 sections.

The group's main sources of income are subscriptions, gift aid, feed in tariff and hall letting. The British Gas 'feed in tariff' gave the group a healthy income of £5k, hall letting £23k and subscriptions retained £19k and gift aid £8k.

Camping continues to be very important part of the Group's activities making a large proportion of income and expenditure at £19k in the year 2023/24, including a new Mess tent was purchased for £1.6k.

Gas & electricity bills due to the increase in energy prices globally. Generally most utility bills increased due to cost of living price increases.

The Group income this year was £95k and expenditure £76k, at year end the Group held £76k in the bank.

Section E Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short and to accumulate a reserve to support building capital expenditure. The Group's Board of Trustees considers that the Group should hold a sum equivalent to 6 months' costs, approx. £25k.

The current bank balance is above the level required for current operating expenses. However, the Group has a substantial building asset and equipment that needs to be maintained has a rolling 5-year capital expenditure plan to regularly replace infrastructure and kit, which will reduce this current accumulated reserves position.

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks with some funds are held in a 32 day notice account to maximise interest received.

Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Section G Declaration

The trustees declare that they have approved the trustees' report above
Signed on behalf of the charity's trustees

Signature(s)

Helen Hobbs

Jon Barton

Full name(s)

Helen Hobbs

Jon Barton

Position (e.g. Sec/Chair)

Treasurer

Chair

26 September 2024

26th Bristol (Northcote) Scout Group (Charity no.302156)

Receipts and payments account

	Year start date		Year end date
For the year from	01/04/2023	To	31/03/2024

Receipts and payments

	2022/23 Unrestricted funds £	2023/24 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	19,240	31,336
Donations	1,367	1,015
Legacies	-	-
Gift Aid	14,522	8,324
Other similar income	-	-
Sub total	35,129	40,675
Activities		
Sectional Activities/Events 2022/23	11,685	-
Beavers activities		2,120
Cubs activities		4,035
Scout Activities inc camps	18,263	19,411
Sub total	29,948	25,566
Fundraising events (gross)		
Parents & Friends	180	168
Other fundraising activities	-	-
Sub total	180	168
Scout hut income		
Hire of building	20,704	22,886
Feed in Tariff	5,165	5,394
Other Scout hut income	-	-
Sub total	25,869	28,280
Investment income		
Bank interest	211	703
Other investment income	-	-
Sub total	211	703
Total Gross Income	91,337	95,392
Asset and investment sales, etc.	-	-
Total receipts	91,337	95,392

26th Bristol (Northcote) Scout Group (Charity no.302156)

Receipts and payments account

	Year start date		Year end date
For the year from	01/04/2023	To	31/03/2024

Receipts and payments

	2022/23 Unrestricted funds £	2023/24 Unrestricted funds £
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	-	12,485
Youth programme and activities	16,300	4,251
Adult support and training	2,919	924
Cleaning	-	7,178
Water and Sewerage	134	458
Electricity and Gas	6,437	6,739
Insurance	5,138	5,727
Repairs and Renewals	6,851	2,796
Materials and equipment	5,334	2,841
Broadband	461	461
Scout events inc Camps	18,657	17,400
Cub events inc Camps	-	6,761
Beavers events inc Sleepovers		3,234
Badges	-	662
Upper Hall Build	78,509	2,620
Go Cardless payment fees	1,809	1,757
Grants	1,800	-
Sub total	144,349	76,294
Fundraising expenses		
Other fundraising costs	-	-
Sub total	-	-
Total Gross Expenditure	144,349	76,294
Asset and investment purchases, etc.	-	-
Total payments	144,349	76,294
Net of receipts/(payments)	53,012	19,098
Cash funds last year end	110,098	57,086
Cash funds this year end	57,086	76,184

26th Bristol (Northcote) Scout Group (Charity no.302156)

Receipts and payments account

For the year from	Year start date 01/04/2023	To	Year end date 31/03/2024
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Statement of assets and liabilities at the end of the year

	01/04/2023 Unrestricted funds £	31/03/2024 Unrestricted funds £
Cash funds		
Bank current account	25,062	28,037
Bank deposit account	31,862	47,984
Building society account	-	
The Scout Association Short Term Investment Service	-	
Cash/Floats	162	163
Total cash funds	57,086	76,184
(agree balances with receipts and payments account) ok		
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings at cost	52,584	52,584
Motor vehicles	-	-
Scouting equipment, furniture etc	127,000	127,000
Other	-	-
Sub total	179,584	179,584
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced - cleaning	3,500	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities - reserves	25,000	25,000
Sub total	28,500	25,000
Total net assets	208,170	230,768

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees in 2024 (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature

J.S.M.
Helen Hobbs

Print Name

JON BARTON Jon Barton Chair
Helen Hobbs Treasurer

England & Wales

Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of 26th Bristol (Northcote) Scout Group Scout Council

I report to the trustees on my examination of the accounts of the 26th Bristol (northcote) Scout Group for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity trustees of the 26th Bristol (Northcote) Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 26th Bristol (Northcote) Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 26th Bristol (Northcote) Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

EBrook

Name:

MES EMMA BROOK

Relevant professional qualification or membership of professional bodies (if any): ACMA.

Address:

124 REEDLEY ROAD, BRISTOL BS9 1BG.

Date:

17-7-2024