

Trustees' Annual Report

For the period

From (start date)

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to end date

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Section A

Reference and administration details

Charity name

Long Ashton (All Saints) Scout Group

Other names the charity is known by

Registered charity number (if any)

3 0 2 1 5 5

HQ registration number

Charity's principal address

3 Yanleigh Estate, Yanley Lane, Long Ashton, Bristol

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Simon Gwyn Jones	Chair	
2	Krystina Louise Hartry	Treasurer	
3	Norris David Riley		
4	Sean Adrian Davin	Group Lead Volunteer	
5	Debora Jean Erskine	President	
6	Andrew Philip Downey		
7	Andrew Tyas		
8	Dominic Anderson		
9	Matthew Wooldridge		
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Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association. The Group's Constitution is Chapter 5 of The Scout Association Policy, Operation and Rules.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts. It is a separate unincorporated educational charity within the Scouts' federated structure.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:

a) the induction and training of trustees; b) trustee consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer, President and 6 other Trustees (including 2 Ex Officio Trustees, and 6 elected Trustees and 1 Nominated Trustee) and meets approximately every 3 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Section B	Structure, governance and management (continued)
	<u>Risk and Internal Control</u> The Group Trustee Board has identified the major risks to which they believe the Group is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are: - Damage to property and equipment. The Group has sufficient contents insurance in place to mitigate against loss of its property and equipment. - Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities. Additional personal accident insurance cover has been paid for to cover risks to non-Member helpers. - Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently. - Reduction or loss of leaders. The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular Section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group. The Group is seeking to appoint a volunteer to coordinate the recruitment and management of all volunteers, including Leaders. - Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular Section or the Group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group. - The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends. The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.
Summary of the main activities in relation to these objects	Successfully ran and maintained 6 Scouting sections within the Group: 2 Beaver Colonies, 2 Cub Packs, 2 Scout Troops. - Successfully took on new Scout members, progressed existing members through Scouting, and released older Scouts into further Scouting, all the while adhering to the values of Scouting throughout. - All Sections enjoyed mixtures of indoor and outdoor activities, community support work and growth of individual skill and knowledge in age appropriate ways - Trained new leaders and encouraged the continual development of existing leaders - Supported the local community with outreach activities for the good of the village.
Additional details of the objectives and activities (optional information but encouraged as best practice) You may choose to include further statements, where relevant, about: • policy on grant making; • contribution made by volunteers; • policy on investments.	
Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D	Achievements and performance
Summary of the main achievements of the charity during the year	Ensured fiscal compliance as a charity - Raised monies through monthly subscriptions as well as fund raising activities, in order to invest in young people activities and a future headquarters building intended for better investment in youth - Enabled the running of Scouting in the village as a successful venture, giving greater life experiences to approximately 140 young people through skills and activities which are not normally available otherwise.

Section E	Financial Review
Brief statement of the charity's policy on reserves	Reserves Policy The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Trustee Board considers that the Group should hold a sum equivalent to six months of operating costs, which equates to approximately £18,000 based on current expenditure levels. At the end of 2024, the Group held unrestricted reserves of approximately £251,605.26. This is significantly above the required level for operating expenses. However, this can be explained by the Group's ongoing new HQ project and the strategy to retain sufficient liquidity to cover future build costs, whilst protecting operational sustainability and supporting growth in youth membership. A significant proportion of these reserves are held in fixed-term deposit accounts which were established following the sale of the previous Scout Hut. As these mature in 2025, the Group will be spreading funds across a broader mix of accounts to ensure appropriate access, security, and risk management. The Group Trustees will continue to review the reserves position annually to ensure it remains appropriate in relation to the Group's strategic objectives.
Quantify and explain any designations	
Details of any funds materially in deficit (circumstances plus steps to eliminate)	
Further financial review details (optional information)	

- You **may choose** to include additional information, where relevant, about:
- the charity's principal sources of funds (including any fundraising);

Investment Policy

Principal Sources of Funds:

The Group's principal sources of funds are membership subscriptions, activity and camp income, grant funding (particularly relating to the new HQ project), and donations raised through fundraising initiatives. Given the Group's ongoing capital project and its operational commitments, a low-risk approach has been adopted in line with charity best practice. The Group does not invest in longer-term or higher-risk vehicles such as stocks and shares. All funds are held in cash across three mainstream banks to maximise the statutory savings protection available under the Financial Services Compensation Scheme (FSCS).

- how expenditure has supported the key objectives of the charity;

How Expenditure Supports the Charity's Objectives

All expenditure is closely aligned with the Group's charitable objectives: Namely, delivering high-quality Scouting programmes to young people in the local area and supporting the development of a new HQ facility to future-proof the charity's infrastructure. The Group Trustee Board monitors bank balances, projected cash flow, and interest rates to ensure value for money and optimal use of available funds. Where necessary, fixed-term or notice savings accounts are used to secure higher returns, but always with reference to the Group's short- and medium-term operational funding needs.

- investment policy and objectives;

Investment Policy and Objectives: The Group's objective is to protect capital, ensure liquidity for operational and capital expenditure, and achieve a modest return through interest-bearing deposit accounts. The investment strategy prioritises capital security and responsible stewardship over financial return. All funds are held in accounts with UK-regulated institutions, and no speculative or high-risk investments are made. This policy is reviewed annually by the Trustee Board or more frequently if required by changing circumstances.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

The Group is currently planning the development of a new HQ building. Land for the site has been acquired. Full planning permission has been obtained. A s.278 agreement to agree safe road access with the local authority is being sought. This will be followed by highways works, enabling works and fundraising activities.

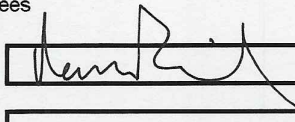
Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Norris David Riley

Position (eg Secretary, Chair)

Secretary

Date

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Treasurer's Report & Statement of Accounts for 2024

2024 has been another strong year for the group financially, and I'm pleased to present this year's accounts following a sustained period of careful management and positive fundraising momentum, which we are continuing to build upon.

Summary

The group achieved an overall **surplus of £7,694.77** in 2024. This includes a further **£14,694.89** of spend on the new HQ project during the year. Importantly, our income directly attributed to the HQ; including grants, fundraising, and interest received, exceeded HQ-related expenditure, meaning we have not had to draw on general group reserves to fund this activity.

Operational income totalled just over £44,500, made up of:

- £26,808.97 from subscriptions and camp/activity income,
- £10,812.63 in grant funding towards the new HQ,
- £2,075.39 from group donations and fundraising,
- and £4,370.95 in interest from deposit accounts.

Expenditure remained aligned with expectations, with the most significant areas being national subscriptions (£7,192), programme delivery (£12,857), and the HQ project (£14,694).

We have continued to improve internal processes this year, with a prepaid expense card system now live across all sections, ensuring leaders are no longer out of pocket and that group operations run more smoothly. This is part of our wider shift towards digitising our financial management for greater transparency and efficiency.

We have also made progress with Gift Aid. I'm pleased to confirm we have missed no reclaim deadlines. Our next claim - covering eligible donations from 2021 onwards - will be submitted in the coming months and we have until December 2025 to complete this. A provisional Gift Aid accrual of £12,647.26 has been included in this year's accounts, based on a conservative 60% recovery rate across the eligible period. We hope to improve on this as declarations are validated.

Our total cash reserves stood at £252,151.10 at year-end, with savings spread across a mixture of instant access and fixed-term deposit accounts. As deposits from the sale of the previous Scout Hut begin to mature, we plan to spread our risk across multiple new bank accounts, improving liquidity access and safeguarding our long-term position.

We remain in a very healthy position, with a total group asset value of £311,382.36 at year-end.

Fundraising & Grant Activity

We are very grateful for the generous support of our community, which continues to strengthen our fundraising efforts:

- **Parish Council Grant:** £9,812.63 towards the new HQ
- **Lloyds Bank Foundation:** two generous £500 grants
- **Volksfest 2024:** £820 raised (£200 donation and £620 in event donations)
- **Christmas Fundraising:** £338.59 raised through hotdog sales and Santa support
- **Bonsai Café Refreshments:** £598.95 raised from volunteer-run stalls

It's also worth noting that our 2025 Volksfest activity just passed has raised nearly £2,000, demonstrating real growth in our local and group engagement and income potential moving forward.

Finally, I'd like to sincerely thank Nick Gill for acting as Scrutineer again this year and for his continued oversight and support in reviewing the accounts.

Krystina Hartry
Group Treasurer
June 2025

Long Ashton (All Saints) Scout Group
Income and Expenditure Summary 2024

In £'s	2019	2020	2021	2022	2023	2024	Movement
Income							
Subscriptions, Activities & Camp	13,806.00	4,490.26	10,484.93	18,309.14	24,203.80	26,808.97	2,605.17
Activities & Camp		2,883.30		-530.99	4,508.24	0.00	-4,508.24
Donations & Fundraising - Group	5,905.00	19,705.60	245,353.38	3,001.44	4,926.13	2,075.39	-2,850.74
Fundraising - HQ						364.22	364.22
Grants - HQ						10,812.63	10,812.63
Interest						4,370.95	4,370.95
Admin						100.00	100.00
						0.00	0.00
Total Income	19,711.00	27,079.16	255,838.31	20,779.59	33,638.17	44,532.16	10,893.99
Expenditure							
HQ Running Expenses	(205)	(1,070)	0		0	0.00	0.00
School Hire	(3,940)			(2,770)	0	-1,485.00	-1,485.00
New HQ	(1,343)	(6,462)	(2,875)	(55,291)	(12,782)	-14,694.89	-1,912.89
National Subs	(4,004)	(4,982)	(5,566)	(6,060)	(8,357)	-7,192.00	1,165.00
Insurance	(933)	(817)			0	-52.00	-52.00
Activities, Camp Exps & Programme Resources	(2,022)		(2,080)		(14,628)	-12,857.15	1,770.85
Equipment	(456)			(2,036)	0	0.00	0.00
Admin	(65)	(520)	(200)	(141)	0	-556.35	-556.35
Total Expenditure	(12,968)	(13,851)	(10,721)	(66,298)	(35,767)	-36,837.39	-1,070.39
Net Surplus / (Deficit)	£6,743.00	£13,228.21	£245,117.68	-£45,518.39	-£2,128.83	£7,694.77	£9,823.60

Statement of Assets as at 31/12/24			
Asset	2023	2024	MVMNT
Cash at Bank - Ac's			
Lloyds TSB current Account - Group Activities (460)	£43,566.28	£46,289.76	£2,723.48
Lloyds TSB current Account - HQ Activities (563) - 2025 AC - N/A	£0.00	£0.00	£0.00
Lloyds TSB savings Account - Instant Access (060)	£40,482.63	£144,908.08	£104,425.45
Cash	£0.00	545.84	£545.84
Fixed Term Deposit Account - 6LS - 2025 AC - N/A	£0.00	£0.00	£0.00
Fixed Term Deposit Account - 9LS - MATURES FEB25	£60,000.00	£60,000.00	£0.00
Fixed Term Deposit Account - 2LS - MATURED 11/4/25	£100,000.00	£0.00	-£100,000.00
Santander Account	£407.42	£407.42	£0.00
Total Cash at Bank	£244,456.33	£252,151.10	£7,694.77
Tangible Assets			
Land at Wild Country Lane	£45,584.00	£45,584.00	£0.00
Equipment	£1,000.00	£1,000.00	£0.00
Total Tangible Assets	£46,584.00	£46,584.00	£0.00
Provisional Gift Aid Receivable (Accrued) 60% recovery on eligible donations targeted - Deadline Dec 25		£12,647.26	£12,647.26
Total Group Asset Value	£291,040.33	£311,382.36	£20,342.03

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