



# Scouts

## 2nd Stanford-le-Hope



### **2<sup>nd</sup> Stanford-le-Hope Scout Group**

### **Annual General Meeting 22<sup>nd</sup> June 2022**

#### **AGENDA**

1. Welcome
2. Apologise for Absence
3. To adopt the new Constitution for the Group
4. Note dates for the Charity's financial year
5. Agree the number of people that may be elected to the Trustees Board
6. Agree the quorum of the meetings of the Scout Council
7. Agree the quorum of the meetings of the Trustees Board and its subcommittees
8. Approve the minute of the 2022 AGM
9. To receive the Annual Reports and Accounts
10. GSL nomination for Chair of the Trustees Board.
11. Elect a Secretary
12. Elect a Treasurer
13. Elect Trustees to the Board of Trustees (no more than 6 people)
14. Approve the G.S.L.'s nominations of the members of the Board of Trustees

- 15. Confirm members of the Board of Trustees**
- 16. Approve appointment of the President and the Vice President**
- 17. Appointment of Independent Examiner**
- 18. Guest Speakers address.**
- 19. Closing Comments**
- 20. AGM Meeting Close and Refreshment**

### **Minutes from 2023 AGM 25<sup>th</sup> June (Abridged)**

Meeting Attendance. 7 group members with 5 apologies. Plus many past and present members.

AGSL addressed the group and requested that the accounts should be presented at a future **Exec Committee** meeting, ALL AGREED

Agree to adopt the constitution of Group Scout Council as set out in Policy, organisation & rules (POR) Rule 3.24 (attached in meeting Agenda) ALL AGREED

Agree the maximum number (6) people who can be elected to the group Executive Committee. ALL AGREED

Approval of Quorums:

- a) Group scout Council – the member present
- b) Group Executive Committee- 51% of membership rounded up to a complete number
- c) Subcommittees- 51% of membership rounded up to a complete number

All in favour, ALL AGREED

Approval of the Group Scout Leader's Nomination of Chair

Chairman? No one nominated therefore District Chairman takes up role – Geoff Harris

Secretary Bernard Helm, Nominated John Daines, Seconded John Dighton – APPOINTED

Treasurer Neil Heasman Nominated John Daines, Seconded Jacqui Mann -APPOINTED

Elected People

Beaver Parent Rep- Gemma Shead, Nominated Christine Rimmell, Seconded Georgian Gale- APPOINTED

Cub Parent Rep- Katie Standley, Nominated Lee Faux, Seconded Neil Doherty- APPOINTED

Scout Parent Rep- Michelle Lethby, Nominated Jacqui Mann, Seconded Joanne Mann – APPOINTED

Additional members for the Executive Committee

Georgian Gale, Joanne Mann, Sarah Harris (Fundraising) All in favour, APPOINTED

Also on the committee (pre appointed no vote required)

Christine Rimmell Beaver Leader, Lee faux Cub Leader, Jacqui Mann Scout Leader

Appointment of an Independent Examiner, Our independent Examiner has had to step down so we need to appoint a new one, we ask this meeting to give the Group Executive permission to do this at a later date in 2022, All in favour, AGREED

Introduce guest speaker – Graham Monk, Inform the parents of the shortfall and Beaver Leader required or beavers will be forced to close

All group are always needed additional helpers

MEETING ENDED 1.20 PM

## **Section Reports January 2022 to December 2022**

### **GSL Annual Report for 2023**

This has been a very interesting year for 2<sup>nd</sup> Stanford-le-Hope Scout Group. We have had some change of roles: Christine Rimmell has stepped down as our Beaver Leader.

Christine joined 2<sup>nd</sup> Stanford-le-Hope Scout Group in September 2015 and was our Beaver Leader from April 2021 to September 2022. Christine still holds the role of Group Occasional Helper.

Daniel Page has stepped down as our Assistant Beaver Scout Leader, a role she had carried out from April 2021 to September 2022.

I would like to take this opportunity to thank Christine and Daniel for all of the wonderful and dedicated time they have spent with the Beavers Section helping the young people.

Leah Stafford joined us in January 2022 as an Occasional Helper in September 2022 Leah stepped up to Beaver Scout Leader.

Katie White joined us as a Group Executive Member in September 2016 and changed her role to Occasional Helper in June 2020. Katie then took on the role of assistant Section Leader Beavers in September 2022.

Nicola Marshall Joined us as an Occasional Helper in June 2021 and took on the role of assistant Section Leader Beavers in September 2022.

I would like to take this opportunity to thank Leah, Katie and Nicola for the exceptional work they have done with the Beavers since they took over the Section.

As can be seen by the Sections individual reports our young people have had a diverse, exciting and fulfilling programme. All through the year each Section has

given their young people the opportunity to enjoy their Scouting to the full. Well done to all the Leaders and their helpers.

2<sup>nd</sup> Stanford-le-Hope Scout Group is made up of Adult Leaders, Helpers, Committee members and Friends of the Group, you people are the reason that this Group is so successful and I would like to thank each and every one of you for the effort you have put in over the last year.

My thanks also go to all the young people and their parents for the support they have given the Group.

John Daines Group Scout Leader (Acting)

### **Scout Annual report for 2022**

Over 2022 our numbers of invested scouts have risen considerably from 21 scouts in January 2022 to 39 by the end of December. We had 4 young leaders support us over the year however our adult leadership team dropped back to 2 again as Jo left us due to a close bereavement.

**Weekly activities & other events:** Finally, after 2 years of restricted scouting programmes, it was lovely to finally start 2022 in a more normal manner although we were still aware of COVID and were concerned with rising national numbers early in the year that we may restrictions put back in, thankfully this did not happen and we were able to run a fairly normal programme. Weekly activities have covered many badges and our programme included model maker, hikes, mental health awareness, problem solving, farm visit, route cards / map reading, gift makes, mothers meal, bike maintenance, HQ care, Jubilee display, fathers event, site service, emergency aid, belated anniversary, kayaking, community project at Hardie park, naturalist badge, scientist badge, litter pick, cooking finishing with our annual Christingle service. Other events included Renewal of promise, JOTT, belated group 75<sup>th</sup> anniversary tea party, escape rooms, Remembrance parade, scuba diving & ice skating.

**Camps:** Our camps for 2022 included our now annual PL / APL sleep-out, Country backpack, Practice camping standards, EPIC, Docklands, Intents summer camp & back to basics.

**Competitions:** Unfortunately there were not many competitions held over 2022 with camping standards being cancelled due to lack of interest across the district but we still took part in the annual DC challenge which was great to be back up in London, coming 2nd. We also entered the District night hike coming 2nd and winning the Ready, steady cook competition at the end of the year. Due to there being very limited competitions in 2021 the Alf Lowne trophy was not awarded in 2022.

**Leadership:** Myself, Georgie and Jo had continued to provide a varied programme through the first half of 2022, unfortunately due to a close bereavement Jo had to step back from scouting later in the year but we are so grateful for the support she provided when she was able. In particular massive thanks go to Jo and Julie for stepping in very last minute as leaders to take our scouts to EPIC camp when myself and Georgie both tested positive for COVID, without their help we may have had to cancel our troops attendance at the event. We now have an established young leader team which is amazing help with running and planning weekly activities as well as helping at camps and events. Obviously with only 2 adult leaders it has become even more important to have regular parent help and we are so pleased that at least 1 family member has now signed up as occasional helpers and that we have had support from many of our parents to ensure that we can continue to run our weekly programme and other events in a safe and fun way.

**Going forward:** We'd like to thank all our scouts for their continued hard work and positive outlook to scouting – it certainly makes all the planning and hard work worth the effort. Thank you again to our parents for supporting the scouts to attend and participate as well as ensuring the safety of everyone within the troop however after too many years of running with only 2 adult leaders it would be wonderful to have some other adults sign up to help on a more regular basis.

### **Cubs “TOOMAI” Annual report for 2022**

Greetings one and all.

Since our last AGM, we have continued to achieve so much within our TOOMAI pack. At our last AGM we reported to have had 34 invested cubs and since then we have had quite a few progressing to Scouts patrols, but in the same breath have also had some more Beavers swimming up to replace them.

Our pack has been remains steady in numbers and our group are increasingly popular as the number one group to join (by word of mouth) and of course due to the usual upcoming Beavers verses leavers to scout ratios of the pack.

We currently have four groups of cubs called sixes, in which there is a leader who helps and guides the six followed by a seconder but, each team works to achieve targets set, and sometimes compete against the other sixes in the pack.

We have quite a varied age range in our pack this year and will need our young leaders and sixers will help us guide them all in experience and inclusion for all. We currently now have 29 cubs in our pack with more moving up from Beavers (a healthy manageable number).

We still require essential parental help in running our programme on certain nights but need volunteers to join our team for consistency if we intend to increase our intake of new cubs.

Since January this year, our section meetings have included a lot of badgework concentrating specifically on our challenge badges which are so essential to attain the cubs chief scout silver badge the penultimate achievement for every young person during their time with us in Cubs. Since the beginning of the year, we had included a lot of badgework covering various activities like various hikes out, rifle shooting, a visit from the reptiles, celebrated Chinese New Year, a visit from the BATA history team, and continued with another hike examining global issues, athletics, personal safety, litter picking in the community, bike riding, pioneering, backwoods cooking communicators badgework, showed off our artistic skills, and more. We included a cub forum for our young people to discuss what activities and/or badges they would like to try for which resulted in some of the following visits.

Visits at venues like our local farm, Rock up at lakeside, kayaking at Thrift wood, had an end of term disco at the hall, had a Beaver/Cub camp at Kingstone ridge, paddle boarding at Grangewaters, fireworks at Cherrywood, celebrated Christingle at st Margarets church a trip to Romford ice skating rink, and we ended the year with a Christmas panto.

We've attended as many District competitions and events as we were able to, including, Cub quiz, JOTT, renewal of promise, MEGA camp, playscheme, Docklands scout project, spooky funday, Handicraft. Due to the flexibility and efforts of all our leaders we have been able to attend the years District and Group events giving us the opportunity to compete in District competitions, and go for district awards which was, (and still is) my ongoing personal goal from 2017.

So join with me in thanking all who have made this possible.

In June we had the pleasure of going to MEGACAMP, a really fun for all experience. If there is one camp we can strongly advise not to miss, it's this one. It's a once in a Cub lifetime (two if you're lucky) chance to get the full experience of what it means to be a Cub (with far too many activities to mention here).

The theme for 2022 was Pirates we grabbed our eyepatch's and swabbed the decks, as adventure awaited our scurvy dogged crew of landlubbers YO HO. We entered a few camp competitions and came first place at best dressed camp within Kraken zone and best behaved awards. The next mega camp will along before we know it so keep your eyes out.

We have a fantastically friendly and capable leadership team here at TOOMAI and we continue to give more young people in our community the opportunity (as most of our Cubs will tell you) to experience fun and adventurous activities not normally achievable for young people outside of scouting as well as gaining new friends and learning some handy and some important skills to help them by in everyday life.

The Pack would like to thank all our parents that have helped this year in every capacity it is most welcome and a great comfort to us that every angle is covered. Our young leaders help us out tremendously so thank you to them. despite this addition, we still need your help in leadership capacity so please volunteer so we can all benefit from your experiences, fulfil our roles and obligations and to inspire our young people.

The pack and I especially would also like to extend our thanks to our leaders Bagheera, Sherekhan, Baloo and Kaa, for their tireless excellent organization and support in all things necessary to running the pack this year.

With an explosion of ideas from our team bringing TOOMAI an even more fun and exciting fresh new programme, designed around our Cubs, including what they, as a pack have asked for (amongst other things more variety of badge-work and games).

We as a group, TOOMAI as a pack, my team and myself as AKELA wish all our cubs a very happy and enjoyable experience. And I again count myself lucky and proud to be among part of the Cub leadership family for TOOMAI.

TOOMAI would like again to say a big thank you to our parents for supporting us and helping us achieve great things like joining us on pack nights, encouraging your child to participate in our activities down to ensuring their details and payments are up to date and correct on our OSM programme.

I once again would like to thank you all as I did last year for giving your young people every chance to learn something new, try something different, share fun things and conversations with other young people and have fun while doing it. They really are a credit to you, and I'm still proud to say a pleasure to know.

I continue to look forward working with all our Leaders within our Group and with the Cubs and their parents Help we will have what I predict to be another CUBTASTIC year of Cub scouting where we all take part, learn something new, have fun, create a smile and make a difference.

AKELA (Lee)

## **Beavers Annual report for 2022**

### **Leadership**

Unfortunately, in July 2022 both the leader and her assistant had to step down, this left our colony without a leadership team. In September Willow (Leah), Rowan (Katie) and Laurel (Nikki) stepped into the leadership roles and took over the running of the group. Although we had experienced Beavers through our own children, we were all completely new to it! We quickly got into the swing of things and are enjoying every minute of it!

### **Weekly activities**

One of the main areas we have focused on is how, both as a group and as individuals we can help our local community. We visited and helped at the local foodbank, litter picked at the park and raised money to donate. Other weekly activities included health and fitness, where a parent who works within the industry came in to lead a fitness session, spooky disco, attending a firework display run by the scouts, attending the Remembrance Day parade, Christingle at the local Church and rounding off the year with a group visit to the pantomime.

The three of us have had a fantastic time with the Beavers and have enjoyed every minute of it and hope the Beavers have to!

Leah Beaver Leader.

## **2<sup>nd</sup> Stanford-le-Hope Scout Group constitution based on POR (April 2023) Rule 5.4**

### **5.4.2 The Group Scout Council - membership**

5.4.2.1 The Group Scout Council is the body which has charity governance responsibility for Scouting in the Group. The Trustee Board is accountable to the Group's Scout Council.

5.4.2.2 Membership of the Group Scout Council does not provide membership of the Scouts.

5.4.2.3 There are three categories of membership of the Group Scout Council:

- ☐ Ex officio
- ☐ Nominated
- ☐ Right of attendance

5.4.2.4 A Secretary must ensure that nominated Group Scout Council members are recorded in the minutes of the Group Scout Council meeting which is normally the Annual General Meeting. Ex officio and nominated Group Scout Council members must not be recorded on The Scout Association's membership system.

5.4.2.5 Group Scout Council membership, the ex officio members of the Group Scout Council are:

- ☐ all adult members of the Group – see Group roles listed in the Chapter 16 Roles Table
- ☐ all Patrol Leaders of the Troop(s) in the Group
- ☐ parents or carers of Squirrels, Beavers, Cubs and Scouts
- ☐ Explorers, if so stated in a Partnership Agreement between the Unit, the Group and the District
- ☐ parents and carers of Explorers, if so stated in a Partnership Agreement between the Unit, the Group and the District
- ☐ the Sponsoring Authority, where there is one, or its nominee
- ☐ the District Commissioner
- ☐ the District Trustee Board Chair

The nominated members of the Group Scout Council are other supporters of the Group appointed by the Group Scout Council on the recommendation of the Group Scout Leader and the Group Trustee Board. The number of nominated members must not exceed the number of ex officio members.

A nominated member of the Group Scout Council must be appointed for a fixed period not exceeding three years. Subsequent reappointments are permitted.

5.4.2.6 The County Commissioner has a right of attendance at all Group Scout Council meetings in the County.

5.4.2.9 Membership of the Group Scout Council ends upon:

- ☐ the resignation of the Group Scout Council member
- ☐ the member no longer qualifying as a member of the Group Scout Council
- ☐ dissolution of the Group Scout Council
- ☐ the termination of membership by UK Headquarters following a recommendation by the relevant Trustee Board

### **5.4.3 Group Scout Council - Annual General Meeting**

5.4.3.1 Each Group Scout Council must hold an Annual General Meeting within six months of the end of the charity's financial year.

5.4.3.2 The Annual General Meeting must:

- ☐ undertake governance oversight
- ☐ adopt (or re-adopt) the constitution of the charity
- ☐ note the dates of charity's financial year
- ☐ agree the number of members that may be elected to the Trustee Board
- ☐ agree the quorum for each of:
  - o meetings of the Group Scout Council
  - o meetings of the Trustee Board
  - o meetings of any sub-Committees
- ☐ review the previous year
- ☐ receive and consider the Trustees' Annual Report and the annual statement of accounts prepared by the Trustee Board
- ☐ the accounts must have completed their examination by an appropriate auditor, independent examiner, or scrutineer



- ☐ the Trustees' Annual Report and Accounts presented to the Group Scout Council must include the formal report prepared by the auditor, independent examiner, or scrutineer.
- ☐ make appointments
- ☐ approve the Group Scout Leader's nomination of the Chair of the Trustee Board
- ☐ approve the Group Scout Leader's nomination of members of the Trustee Board
- ☐ elect a Secretary to the Trustee Board
- ☐ elect a Treasurer to the Trustee Board
- ☐ elect Trustees to the Trustee Board
- ☐ approve the appointment (or re-appointment) of any Presidents or Vice Presidents
- ☐ appoint (or re-appoint) an auditor, independent examiner or scrutineer as required

5.4.3.5 Following each Annual General Meeting, the Secretary must ensure that: ☐ all nominated or elected Trustees are recorded on the membership system, as required by POR Rule 16.1.3  
☐ the Trustee Annual Report and Accounts are filed as described in POR Rule 5.5

Note: It is good practice for the Trustee Board to verify the draft Minutes of the Annual General Meeting at their first meeting following the Annual General Meeting, even though the minutes cannot be formally approved until the charity's next Annual General Meeting.

5.4.3.6 Governance roles must be distinct to help manage conflict of interest. This means that the roles of Chair and Treasurer must not be combined in any way.

#### 5.4.4 Trustee Board - purpose

This rule reflects the Trustee Board responsibilities until the point of the County's transition (in November 2023 or February 2024). From the point of transition, some of the Trustee Board responsibilities transfer to the appropriate Support Team or function – these changes will show in the October 2023 edition of POR.

The Trustee Board is a team of volunteers who work together, as charity Trustees, to make sure the Scouts is run safely and legally. At the heart of their role is a focus on strategy, performance, and assurance.

Effective Trustee support helps other volunteers run the Scout programme that gives young people skills for life.

5.4.4.2 The Trustee Board must act in the charity's best interests, acting with reasonable care and skill and take steps to be confident that the charity is:

- ☐ well managed
- ☐ carrying out its purposes for the public benefit
- ☐ complying with the charity's governing document and the law
- ☐ managing the charity's resources responsibly
- ☐ the charity is operating compliant with POR, including effective management of the Key Policies listed in chapter 2 - The Equal Opportunities Policy, Privacy and Data Protection Policy, Religious Policy, Safeguarding Policy, Safety Policy, Vetting Policy, Youth Member Anti-bullying Policy
- ☐ young people are meaningfully involved in decision making at all levels
- ☐ there are sufficient resources (funds, people, property and equipment) available to meet the planned work of the Group including delivery of the high quality programme and resource requirements of the training programme ( POR Rule 4.2.2)
- ☐ the Scouts has a positive image in the local community

5.4.4.3 The Trustee Board members must themselves collectively:

- ☐ develop and maintain a risk register, including putting in place appropriate mitigations
- ☐ ensure that the charity's finances are properly managed, including development and maintenance of appropriate budgets to support the work of the charity
- ☐ maintain and manage:
  - o a reserves policy for the charity (including a plan for use of reserves outside the 'minimum')
  - o an investment policy for the charity
  - o a public benefit statement for the charity

- ☐ ensure that people, property and equipment are appropriately insured, and that any property and equipment owned or used by the charity is properly protected and maintained
- ☐ promote and support the development of Scouting in the local area.
- ☐ ensure the appointment and management and operation of any sub- committees, including appointing a Chair to lead the sub-committee
- ☐ ensure that effective administration is in place to support the work of the Trustee Board

- ☐ appoint any Administrators, Advisers, and co-opted members of the Trustee Board
- ☐ ensure transparency of operation, including:
  - o prepare and approve the Annual Accounts and arrange their examination by an auditor, independent examiner, or scrutineer as appropriate and as appointed by the Group Scout Council at their Annual General Meeting
  - o prepare and approve the Trustees' Annual Report (which must include the Annual Accounts)
  - o present the approved Trustees' Annual Report and Annual Accounts to the Group Scout Council at the Annual General Meeting (AGM)
  - o following the AGM, ensure that a copy of the Trustee Annual Report and Accounts is sent to the District Trustee Board administration and, if a registered charity, is filed with the appropriate charity regulator (if the regulator's rules require it).
  - o take responsibility for adherence to Data Protection Legislation recognising that, dependent on circumstances, it will at different times act as a Data Controller and as a Data Processor
  - o individually and collectively maintain confidentiality regarding appropriate Trustee Board business
  - o where staff are employed:
    - ☐ act as a responsible employer in accordance with Scouting's values and relevant legislation
    - ☐ ensure that effective line management is in place for each employed staff member and that these are clearly established and communicated
    - ☐ ensure that appropriate specific personnel insurance is in place

5.4.4.4 The Trustee Board must also provide any necessary support to the Group Scout Leader, when required, to assist the opening, change, merging or closing of sections in the Group.

5.4.4.7 A Trustee Board may create sub-committees to manage the work it deems necessary ensuring that:

- ☐ the purpose of each sub-committee is clear and has been agreed by the Trustee Board
- ☐ each sub-committee of the Trustee Board consists of members approved by the Trustee Board
- ☐ the Chair of the Trustee Board is an ex officio member of each sub-committee
- ☐ the Group Scout Leader is an ex officio member of each sub-committee
- ☐ members of sub-committees are not Trustees unless they are members of the Trustee Board

#### 5.4.5 Trustee Board - membership

5.4.5.1 Subject to the conflict-of-interest rules (see Chapter 16 and the definition of 'conflict of interest in the Definitions chapter), a Trustee may be a member of more than one Trustee Board.

5.4.5.2 Ex officio, nominated, elected, and co-opted members of the Trustee Board are charity Trustees of the Group.

People invited to attend, or with right of attendance, may be present at the meeting but are not charity Trustees and have no voting rights.

5.4.5.3 Certain people are disqualified from being charity trustees by virtue of the Charities Acts. (See POR Rule 16.1.1.5).

5.4.5.4 Some Groups may also need to register as a charity. (See Rule 13.1.2).

5.4.5.5 All Trustees must complete training as specified in Rule 16.2.1 and the Roles Table.

5.4.5.6 Groups are encouraged to follow good practice that Trustee Boards and any sub-committees should, wherever possible, have as full voting members at least two people aged between their 18th and 25th birthdays.

5.4.5.7 The ex officio members of a Group Trustee Board are:

The Group Chair

The Group Secretary

The Group Treasurer

The Group Scout Leader

The Deputy Group Scout Leader

All persons with a Section Leader role in a Squirrel, Beaver, Cub, or Scout section in the Group, subject to that Section Leader stating to the AGM (in writing or orally at the meeting) that they are willing to be an ex officio member of the Group Trustee Board.

Note: Where there is more than one Section Leader appointed to the section, only one of the Section Leaders may opt-in to be an ex Officio member of the Group Trustee Board. (POR Rule 4.6)

The Explorer Leader (if stated in a Partnership Agreement), subject to that Explorer Leader expressly indicating to the AGM (in writing or orally at the meeting) that they are willing to perform such a function.

The Sponsoring Authority or its nominee Where there are joint role holders (e.g., for Deputy Group Scout Leader), only one of the joint role holders should be an ex officio member of the Trustee

Board. This must be decided jointly by the role holders in consultation with the Group Scout Leader and the Group Chair.

The elected members of the Trustee Board are persons elected by the Group Scout Council at the Annual General Meeting. The actual number of persons elected must be the subject of a resolution by the Group Scout Council at their AGM. There must be a maximum of six elected members.

The nominated members of the Trustee Board are persons nominated by the Group Scout Leader, in consultation with the Group Chair. The nominations must be approved at the Annual General Meeting. The number of nominated members must not exceed the actual number of elected members.

The co-opted members of the Trustee Board are persons co-opted annually by the Trustee Board. The number of co-opted members must not exceed the actual number of elected members.

The District Commissioner, the District Chair, and the County Commissioner each have the right of attendance at meetings of each of the Group Trustee Boards in the Districts in the County.

5.4.5.10 If a Trustee Board Chair, Secretary or Treasurer resigns, then POR rule 16.6.3 must be followed.

5.4.6 Trustee Board - Conduct of meetings

5.4.6.1 Only members of a Trustee Board as defined in 5.4.5 may vote in meetings of the Trustee Board.

5.4.6.2 At its Annual General Meeting, the Group Scout Council must make a resolution defining a quorum for meetings of the Group Scout Council and the Trustee Board and its sub-Committees.

5.4.6.3 Decisions are made by a majority of votes cast by those present at the meeting. In the event of an equal number of votes being cast on either side the Chair does not have a casting vote and the matter is taken not to have been carried.

5.4.6.4 In order to discharge their responsibilities, the Trustee Board may meet by telephone and/or video conference as well as face to face when agreed by the appropriate Chair. This includes 'hybrid' meetings, where some members join by telephone or video.

5.4.6.5 Electronic voting (such as email) is allowed for decision making of the Trustee Board when deemed appropriate by the Chair (for example, where a pressing matter arises between meetings). In such instances at least 75% of its members must approve the decision, and the outcome of the voting must be reported and recorded in the minutes at the next Trustee Board meeting.

End

# 2nd Stanford-le-Hope Scout Group

## Receipts and Payments Account

Registered Charity Number

Year start date

Year end date

For the year from	01/01/22 to 31/12/22	To	01/01/21 to 31/12/21
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### Receipts and payments

**2022**  
**Unrestricted funds**  
£

**2021**  
**Unrestricted funds**  
£

#### Receipts

Donations, legacies and similar income	
Membership subscriptions	13,067
Less: Membership subscriptions paid on Net membership subscriptions retained	- 4,953
Donations	8,114
Gift Aid	310
Other similar income	-
<b>Sub total</b>	<b>8,424</b>
<b>Grants</b>	
Grants	3,734
Grants - Jack Petchey Awards	1,110
<b>Sub total</b>	<b>4,844</b>
<b>Fundraising (gross)</b>	
Detail 1	- =
Detail 2	-
Other fundraising activities	-
<b>Sub total</b>	<b>-</b>
<b>Sundry Income</b>	
Car Parking fees	566
Bank interest	-

10,521
- 5,200
5,321
1,850
-
<b>7,171</b>
24,236
1,500
<b>25,736</b>
-
=
-
<b>-</b>
755
-

Income for activities	15,200
Property Rent income	4,459
Other sundry income	6
<b>Sub total</b>	<b>20,231</b>

7,306
1,675
320
<b>10,056</b>

**Total  
Gross  
Income**

33,498
--------

42,963
--------

**Asset and  
investment  
sales, etc.**

-
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-
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**Total  
receipts**

33,498
--------

42,963
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## 2nd Stanford-le-Hope Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	01/01/22 to 31/12/22	To	01/01/21 to 31/12/21
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### Receipts and payments

**2022**  
**Unrestricted funds**  
**£**

**2021**  
**Unrestricted funds**  
**£**

**Payments**

<b>Charitable Payments</b>	
Activities	5,678
Contribution to camp costs	11,639
GoCardless costs	952
Maintenance of the Hall	2,625
Water and Sewerage	52
Electricity	1,055
Insurance	2,549

3,497
4,203
347
19,761
396
754
2,407

OSM subscription	118
Materials and equipment	1,002
Printing, stationery and photocopying	19
Rates	132
Fire & safety checks	19
Cleaning	699
Badges	766
Waste disposal	260
<b>Sub total</b>	<b>27,566</b>
<b>Fundraising expenses</b>	
Detail 1	-
Detail 2	-
Other fundraising costs	-
<b>Sub total</b>	<b>-</b>

150
2,106
8
68
-
365
363
-
<b>34,423</b>
-
-
-
<b>-</b>

**Total  
Gross  
Expenditure**

27,566
--------

34,423
--------

**Asset and investment purchases, etc.**

-
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595
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**payments**

27,566
--------

35,018
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**payments)**

5,933
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7,945
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**Cash funds last year ended year end**

45,243
<b>51,176</b>

37,298
<b>45,243</b>

**Statement of assets and liabilities at the end of the year**

31st December  
2022

31st December  
2021

**Unrestricted funds**

£

<b>Cash funds</b>	
Bank current account	51,176
Bank deposit account	-
Building society account	-
The Scout Association Short Term Investment Service	-
Cash/Floats	-
<b>Total cash funds</b>	<b>51,176</b>
<b>Other monetary assets</b>	
Tax claim	-
Debts due from the County/Area/District/Group	-
Insurance claim	-
<b>Sub total</b>	<b>-</b>
<b>Investment assets</b>	
Investment property - detail	-
Quoted investments	-
Other investments - detail	-
<b>Sub total</b>	<b>-</b>

**Unrestricted funds**

£

	45,152
	-
	-
	-
	91
	<b>45,243</b>
	-
	-
	-
	<b>-</b>
	-
	-
	-
	<b>-</b>

<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	590,315	590,315
Motor vehicles	-	-
Scouting equipment, furniture etc	14,271	22,410
Other	-	-
<b>Sub total</b>	<b>604,586</b>	<b>612,725</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Other liabilities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>

### Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 12th June 2023 (the date of

Signature

Print Name	Chair
	Treasurer



10, Leonard Drive  
Rayleigh  
Essex  
SS6 9EA

Examination of the 2<sup>ND</sup> Stanford Le Hope Scout Group  
Accounts

I confirm I have examined the accounts as presented, and I can confirm the entries have complied with Receipts and Bank Statements provided. In my opinion the Accounts as presented are a true record of the Finances of 2<sup>nd</sup> Stanford le Hope Scout Group

Signed 

Date 30/8/2023.