

ANNUAL GENERAL MEETING REPORT FOR 2nd STANFORD-LE-HOPE SCOUT GROUP TO BE HELD at 7.30pm on 22nd JUNE 2020

Via Zoom Due To Government Guidelines

AGENDA

1. Chairperson's Welcome
2. Apologise for Absence
3. To receive the Annual Reports and Accounts
4. GSL nomination for Group Chairperson.
5. Election of Officers
6. Election of Executive Committee members
7. Group Scout Leaders nomination of members to join Executive Committee
8. Section Leaders agreement to join Executive Committee
9. Confirmation of members of the Executive Committee
10. Approval of quorums
11. Appointment of Independent Examiner
12. Guest Speakers address.

Meeting Closed at:

**Minutes from previous AGM, 19th May 2019 at 1.30pm Condovers Family Day.
Attended by Committee, Leaders, Parents and Children. (Approx 56 in total)**

Welcome - by Chairman/GSL (Acting) and awards to young leaders Steven & Jessica.

Apologies - for absence: Lee Faux CSL, Yvonne Speight, Joanne Mann Committee.

Annual reports & Pre Audited Accounts - for year ending 31st December 2017 –
Proposed/Accepted.

GSL Nomination of Chairman – John Hawkins – Proposed - Accepted.

Election of Officers:

Secretary: Bernie Helm: Proposed John Dighton – Seconded John Hawkins – Accepted.

Treasurer: Neil Heasman: Proposed John Dighton – Seconded John Hawkins – Accepted.

Election of Executive Committee:

Woodcutters Beaver Parent representative:

Katie Montague - Proposed Leighanne Turpin ABSL - Seconded Sarah Harris BSA - Accepted.

Treeloggers Beavers Parent representative:

Michelle Lethby - Proposed Leighanne Turpin ABSL - Seconded Gemma - Accepted.

Cub Parent representative:

Joanne Mann - Proposed Lee Faux CSL - Seconded Roger - Accepted.

Scout Parent representative:

Yvonne Speight - Proposed Jacqui Mann SL - Seconded Georgina Gale ASL - Accepted.

GSL Nominations for Executive Committee: Georgina Gale ASL – Karon Venn Fundraising –
Sara Harris Fundraising - Accepted.

Section Leaders joining Executive Committee: Leanne Turpin ABSL – Lee Faux CSL – Jacqui Mann SL – All Ex Officio

Confirmation of Group Executive Committee:

GSL (Acting): John Daines

Beaver Leader: Leanne Turpin

Cub Leader: Lee Faux

Scout Leader: Jacqui Mann

Group Chairman: John Hawkins

Group Secretary: Bernie Helm

Group Treasurer: Neil Heasman

Elected members: Katie Montague Beaver parent – Michelle Lethby Beaver parent – Joanne Mann

Cub parent – Yvonne Speight Scout parent

GSL nominated people: Georgina Gale ASL – Karon Venn & Sarah Harris Fundraising

Approval of Quorums:

- a. Group Scout Council 51% of people present or rounded up to complete number.
- b. Group Executive Committee 51% of people present or rounded up to complete number.
- c. Sub Committees: 51% of people present or rounded up to complete number.

All Accepted

Appointment of Independent Examiner:

Linda Palmer - Proposed Neil Heasman – Seconded John Hawkins – Accepted.

Guest Speakers: Heather Butcher, Neil Speight and GSL who requested more help for leaders.

Meeting Closed at 1:55pm

Annual Reports for 2019 - 2020**Chairman's Report**

Although I haven't managed to get to all the monthly meetings it has been another great year for 2nd Stanford-le-Hope Scout group, I have always likened the group as a family and we all work well together. I would like to thank all the Leaders for all their efforts to make such a fantastic year for all the boys and girls in the group, also to all the committee in their management of the group and the support of the group and finally all the helpers, parents and assistants that keep our group such a successful group.

John Hawkins - Chairman

Group Scout Leaders Annual Report

Firstly, my grateful and sincere thanks to the Leader team, Section Assistants, Occasional Helpers and Group Executive members without whom there would be no Scouting at 2nd Stanford-le-Hope.

The Group has enjoyed a great year with all Sections having had exciting programs and challenging activities, despite one of the sections having a shortage of Leaders. This Leadership shortage in the Group is a major concern and it needs to be addressed so we can continue to deliver high quality scouting to all of our young people. Whilst we currently have a fantastic set of Leaders, they are thinly spread in places, and it is essential that we recruit more adults to help.

The number of young people in the Group currently stands at about 100. Our sections are full in the context of adult availability, but with more adults we can give even more young people the opportunities Scouting provides. Whilst the number of members does not show you the full story, it is clear testament to the great fun our members have; so many young people joining in cannot be wrong!

The Group has continued on a firm financial footing this year and have had the whole hall floor resurfaced. We have money in the budget to purchase new camping equipment if the need arises.

The Group is blessed with large grounds. Without the regular grass cutting this would not be possible, and I would like to thank David for his regular grounds maintenance. I would like to thank both Helen for cleaning the hall and Vera for looking after the car parking both have done wonderful jobs for 2nd Stanford and I wish them well in their retirement. The good news is that Sarah Harris has taken on the job of cleaning our hall.

During the year, two of our Beaver Leaders, Rachel Moore and Kristina Jackson have stepped down. The Group's thanks are extended to Rachel and Kristina for all the work they carried out in our Group.

On the good side Karon Venn has re-joined us as the Beaver Scout Leader. I would like to take this opportunity to thank her on behalf of our Young People.

During this year once again we have had the invaluable support of the lay members of our Group Executive in particular John Hawkins Group Chairman, Bernard Helm Group Secretary and Neil Heasman Group Treasurer thank you all for all the hard work you have put in over the last year.

We have already seen that 2020 will be a very difficult year for us because of the stopping of all face to face Scouting.

John Daines - Group Scout Leader (Acting)

Scouts Annual Report 2020

The last 12 months have been a real rollercoaster of a year, ending on a very different note to any other in my scouting life. Obviously the COVID pandemic has meant that we have not been able to meet face to face but have tried to continue with our weekly meetings and camps via Zoom but it has been quite hard for some of our scouts to adjust to this virtual way of meeting. Last year was definitely our wettest one by far with many camps and events being affected by the good old British downpour!

Since last year's AGM, we have substantially grown in numbers again increasing from 33 to currently having 42 scouts on our books, with several cubs due to transfer to the Troop by the end of the year. However we are also due to lose some of our older scouts whom we have had in our Troop for the last 4 years so the Troop dynamics are bound to change – we wish these older scouts all the very best in their future whether that be in Scouting or other ventures but we are keeping our fingers crossed that we may be able to restart face to face meetings before their leaving dates. We consider ourselves fortunate that we have a wonderful bunch of scouts in our troop whose behaviour and manners continue to be of a high standard and that this in turn is often appreciated by others in the District and the local community. Thank you so much for this continued good behaviour – it certainly makes our jobs so much easier and we are very proud to have you all in our Troop.

Weekly activities & other events:

Our weekly meetings have included activities to complete the Essex Centenary badge, crabbing, hikes & geocaching, bike ride before summer break, cooking, pioneering, crafts, fire building, rifle shooting, visiting Gateway radio station and Apple store for coding as well as a visit to Isaacs family farm to see the cows when calving, model making, annual Christingle service & helping run an OAP party along with Thors Oak. Unfortunately our father's event last year had to be moved back to the scout hall rather than the planned BBQ & tomahawk throwing due to the unsettled weather.

We had another good turnout for the Remembrance Parade which is always lovely to see and we had a few scouts support Coalhouse Fort as part of the Armed Forces Day. We just missed out on holding our largest mothers meal to date but were able to drop their mother's gifts of breakfast in a

bag round before lockdown was enforced. We enjoyed an evening at flip out for our summer event and returned there for a sleepover as our end of year event which was great fun despite vomit gate!

Competitions:

We were able to enter teams in all the District competitions before lockdown, coming 2nd in Camping standards, 1st in the Night hike, outside the top 3 for Ready, Steady, cook and 4th (by one point) in the DC challenge. Unfortunately the swimming gala was cancelled this year but we were able to retain the District Alf Lowne trophy for a third consecutive year!! WELL DONE SCOUTS!!

Camps:

We have had several camps, many of which were wetter than we had gotten used to. These camps included District Jamborama, Docklands water activity camp, summer back to basics, a very wet summer camp at Tolmers and group camp. Unfortunately our end of year back to basics was cancelled due to torrential rain but we were fortunate to have had our first PL / APL sleep out this year just before lockdown. This meant that many other camps had to be cancelled this year including county backpack, Docklands, summer back to basics and our much loved EIJ however we were really pleased that the district managed to still run this year's Jamborama camp albeit in a virtual form and really pleased that so many scouts (& families) still joined in. We had also run a 1 night virtual sleep out which we are planning to repeat whilst the restrictions remain in place preventing us from camping together as a troop.

Leadership:

Myself and Georgie have now been joined by Joanne as an assistant scout leader who has already taken on some of the organisation and running of weekly activities and Steven as a sectional assistant whilst John continues to support us when he can. Kayleigh continues as a young leader and has shown some amazing initiative in planning and running some activities and William will be returning to us as an adult leader once we restart face to face meetings after turning 18 during the lockdown. It is great that we had an increase in our leadership team however our scout numbers have increased by a larger number so we still need to rely on parents to support which we are very grateful for but really need to have more permanent adult help to sustain our programme when we return with our large troop numbers. Unfortunately my spinal disc degeneration means that I can no longer undertake some of the physical elements of scouting and I am very grateful for our parents who have continued to step up to support us when needed. THANK YOU

Jacqui Mann - Scout Leader

Cub Pack Toomai Annual Report 2020

Since we came back in January, until now our term programmes have included a lot of badge work concentrating specifically on our challenge badges which are so essential to attain the cubs chief scout silver badge the penultimate achievement for every cub during their time in Cubs.

To achieve this, we've had cub forums to give our cubs the chance to voice what they would like to do within our programme and have cherry picked badges and there requirements to help them achieve this.

With recent global issues we have had to change the way we scout temporarily and hope our cubs have enjoyed and benefited from what we have learned and done together. We had our Renewal of promise and JOTT, virtually this year and fun was had by all, so a big thank you to our parents for supporting us and helping us achieve great things.

We have quite a young pack this year so plenty of time to learn and experience new skills with the programmes we will have planned for them later in the year.

We have a great friendly and capable leadership team here at TOOMAI and we continue to give more young people in our community the opportunity (as most of our cubs will tell you) to experience fun and adventurous activities not normally achievable for young people outside of scouting as well as gaining new friends and learning some handy and some important skills to help them by in everyday life.

The pack and I would like to thank our young leaders Charlie and Aiden and hope they will continue to enjoy their roles at 2nd Stanford le Hope.

The pack and I would also like to thank our leaders Bagheera, Sherekhan and Baloo in keeping our cubs informed, entertained and praised of their achievements.

We will continue to discuss ideas within our team and welcome ideas from parents and carers to make the cubs experiences better, bringing TOOMAI an even more fun and exciting fresh new programme, designed around our Cubs, for our Cubs including what they, as a pack have asked for (amongst other things more variety of badge-work and games).

We as a group, TOOMAI as a pack, my team and I (as AKELA) wish all our cubs a very happy and enjoyable time with us, and I count myself proud to be among them as part of the Cub leadership family for TOOMAI.

I would also like to thank as I did last year, the parents for giving your young people every chance to learn something new, try something different, share fun things and conversations with other young people and have fun while doing it.

They really are a credit to you, and I'm still proud to say a pleasure to know.

Due to the flexibility and efforts of our leadership team we have been able to attend District and Group events available to us physically at the start of the year and virtually during these times.

I continue looking forward to working with all the Leaders within our Group and with the Cubs and with all your Help; we will have what I predict to be yet another CUBTASTIC year of Cub scouting.

Lee Faux, Akela – CSL

Beaver Scouts Woodcutters & Treeloggers Colonies Annual Report 2020

What a great year! Lots of ups and downs...learning lots of new ways to keep our programme exciting and the young people engaged...this is harder than it sounds!

When we went into lockdown we had 47 Beavers between the 2 colonies, some of these have now turned 8...so numbers may be less, but due to current the situation we will class them as Beavers still.

In the last year the Beavers have had many fun and exciting trips and sleepovers. I will try and remember as many as possible.

September – Dinosaur sleepover, Group Camp, Visit to the Radio Station.

October – Kidzania Day trip...this was a great trip enjoyed by the Beavers, Parents, and leaders.

November – Remembrance Parade

December – Panto at Thameside, Christingle service, Partyman World Christmas Party.

January – Metro Bank visit, Science Badge

February – Chinese New Year, Pancake Night & Valentines Celebrations

March – Health & Hygiene....Lockdown hit!!!

April – Delivering Beavers online, this looks easier than it is and definitely a challenge for the leaders!!! We have led Blue Peter Style evenings, making games, crafts and quizzes.

May – JOTT around 27 Beavers joined in with this, excellent result. We had a live with Ferrets and worked on the animal care badge and delivered the cooking, healthy eating badge online....they have created and cooked Pizza's and Camp doughnuts.

June – Pioneering online.

This week we have Fred in the Shed joining us to Give the Beavers a night of magic, we all looking forward to this, the parents and leaders are a tad disappointed as I told them it was Magic Mike joining us...ha ha!

I think the Beavers have an excellent year of opportunities even though we have had to cancel some, when we are able to meet again we will be sure to offer some fun, exciting and challenging trips, including camps and day trips.

Well Done Beavers...love from all the leaders x x

Karon Venn– BSL

2nd Stanford-le-Hope Scout Group Receipts and Payments Account

Registered Charity Number: 302088

Receipts and payments

	2019 Unrestricted funds £	2018 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	13,127	10,680
Less: Membership subscriptions paid on (National/County/Area/District)	-5,116	-4,938
Net membership subscriptions retained	8,011	5,742
Donations	1,074	5,300
Sub total	9,085	11,042
Grants		
Other	11,942	-
Jack Petchey Awards	750	750
Sub total	12,892	750
Other income		
Income for activities	13,284	7,501
Supporters Association	1,840	1,200
Other fundraising (gross)	2,524	1,013
Sub total	17,648	9,714
Sundry Income		
Hire of Hall	4,590	3,421
Car parking fees	554	430
Other sundry income	447	370
Sub total	5,591	4,221
Total Gross Income	45,216	25,727
Adjustment to cash for prior year.	1,852	-
Total receipts	47,068	25,727

2nd Stanford-le-Hope Scout Group

Receipts and Payments Account

Receipts and payments

	2019 Unrestricted funds £	2018 Unrestricted funds £
Payments		
Charitable Payments		
Activities	5,748	4,836
Camps	9,812	5,215
Maintenance of the Hall	16,235	7,500
Electrical work	378	5,592
Electricity	1,750	1,229
Other costs	778	707
Water and Sewerage	128	287
Insurance	968	908
Materials and equipment	1,169	1,140
Cleaning	346	395
Donations	30	567
Badges etc	817	948
Rates	261	255
Fire and safety checks	79	71
Sub total	38,499	29,650
Fundraising expenses		
Fundraising	107	-
Other fundraising costs	-	-
Sub total	107	-
Total Gross Expenditure	38,606	29,650
Asset and investment purchases, etc.		2,000
Total payments	38,606	31,650
Net of receipts/(payments)	8,462	5,923
Cash funds last year end	17,192	23,115
Cash funds this year end	25,654	17,192

Statement of assets and liabilities at the end of the year

	31-Dec-19	31-Mar-18
	Unrestricted funds	Unrestricted fund
	£	£
Cash funds		
Bank current account	23,496	15,088
Cash/Floats	2,157	2,104
Total cash funds	25,653	17,192
Reserves		
Designated for HQ maintenance and repair	7,000	5,000
General reserve	18,653	12,192
Sub total	-25,653	-17,192
Non monetary assets for charity's own use		
Freehold land - 1 Park Road (nominal value)	1	1
Building - Allott Hall (insurance value)	590,315	590,315
Scouting equipment, furniture (insurance value)	21,638	21,638
Sub total	611,954	611,954

Contingent liabilities and future obligations:

Money collected by membership subscriptions during 2019 includes a pro rata weekly payment towards the Capitation Fee of £6,426 due to the Scout Association in March 2020.

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees and signed on their behalf by:

Signature	Date
John Hawkins	Group Chair
Neil Heasman FCCA	Group Treasurer

Notes to the Accounts for the year ended 31 December 2018

Note 1 – Accounting Policies

Note 1.1 Accounting basis. These accounts have been produced on the Receipts & Payments basis, and summarise the movement of cash into and out of the charity during the financial year.

Note 1.2 Funds. The General Fund receives the money that is given on the general understanding that it will be used at the discretion of the trustees for furthering the purposes of the charity. It is an unrestricted fund. The Reserve Fund holds money that has been transferred from the General Fund and set aside for use in the future. It is a designated (and unrestricted) fund that can be re-designated or un-designated if the trustees so decide.

During 2019 the Group paid £16,235.36 for new flooring in the Hall. Thanks to a large grant, kind donations and some fundraising we were able to preserve our designated fund from 2018. The Group was fortunate to secure donations towards this work, which we are very grateful for receiving.

The Group has decided to designate a further £2,000 out of the General Fund towards future repairs to the Hall. The Group considers that the remaining General Fund is sufficient for day-to-day running costs, in line with the need for resilience in case of future income shortcomings.

Note 1.3 Memberships subscription collected on behalf of other parts of the Scout Movement are reported under Receipts net of any amount paid out. This is because these subscriptions are in effect held as agents before being paid out.

Note 1.4 Fundraising. Where fundraising receipts have related expenditure the incoming resources and related expenditure are reported gross in the accounts.

Note 1.5 Investment policy. The Group does not have sufficient funds to invest in longer-term investments. The Group has therefore adopted a risk-adverse strategy to the investment of funds. All funds are held in cash using a regulated bank.

Note 2 – Bank account

The Scout Group operates a current account with Barclays. Bank fees are presently not incurred for day to day banking facility. There are three approved signatories on the accounts. To withdraw funds requires two signatories. Online access to the accounts is available to the Group Treasurer for the purposes of account monitoring.

Note 3 – Gift Aid

Where possible and appropriate we encourage parents / carer to agree to Gift Aid as this enables the Group to obtain additional funds without there being an increased cost to the individuals. Money raised from Gift Aid is retained at Group Account level.

Financial Review

During 2019 emergency work was required to replace the kitchen boiler. In 2018 electrical repairs led to a loss in income from hiring out the hall, thankfully hall usage has picked up again during 2019.

In 2019 we spent £16,235 on new flooring for the Hall (in 2018 we spent £7,500 on the Hall roof). Further work on the Hall is planned when we have raised enough funds.

2nd Stanford-le-Hope Scout Group Receipts and Payments Account

Registered Charity Number: 302088

Year start date

Year end date

For the year from	01-Jan-20	To	31-Dec-20
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Receipts and payments

	2020	2019
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	11,602	13,127
Less: Membership subscriptions paid on (National/County/Area/District)	- 6,426	- 5,116
Net membership subscriptions retained	5,176	8,011
Donations	-	1,074
Gift Aid	-	-
Other similar income		-
Sub total	5,176	9,085
Grants		
Grants	11,334	11,942
Grants - Jack Petchey Awards	-	950
Sub total	11,334	12,892
Fundraising (gross)		
	-	-
Supporters Association	-	1,840
Other fundraising (gross)	-	2,557
Sub total	-	4,397
Sundry Income		
Car Parking fees	668	554
Bank interest	-	-
Income for activities	5,427	15,300
Property Rent income	1,401	6,946
Other sundry income	2,507	330
Sub total	10,005	23,130
Total Gross Income	26,514	49,504
Asset and investment sales, etc.	-	-
Total receipts	26,514	49,504
Check:	0	

2nd Stanford-le-Hope Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	01-Jan-20	To	31-Dec-20
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Receipts and payments

	2020	2019
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Activities and camps	609	19,003
Contribution to camp costs	7,246	
Electrical work	343	378
Maintenance of the Hall	1,098	16,835
Water and Sewerage	372	128
Electricity and Gas	1,399	1,750
Insurance	990	968
Donations	50	30
Materials and equipment	1,057	
Printing, stationary and photocopying	5	-
Rates	265	261
Fire & safety checks	67	235
Cleaning	350	346
Badges	685	808
Other costs	83	193
Sub total	14,619	40,935
Fundraising expenses		
Detail 1	-	107
Detail 2	-	-
Other fundraising costs	-	-
Sub total	-	107
Total Gross Expenditure	14,619	41,042
Asset and investment purchases, etc.	250	-
Total payments	14,869	41,042
Net of receipts/(payments)	11,646	8,462
Cash funds last year end	25,654	17,192
Cash funds this year end	37,300	25,654

Check:

Statement of assets and liabilities at the end of the year

	31st December 2020 Unrestricted funds £	31st December 2019 Unrestricted funds £
Cash funds		
Bank current account	36,863	25,654
Bank deposit account	-	-
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	436	-
Total cash funds	37,299	25,654
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Freehold land	1	1
Shop stock	-	-
Other stock	-	-
Land and buildings	590,315	590,315
Motor vehicles	-	-
Scouting equipment, furniture etc	21,888	21,638
Other	-	-
Sub total	612,204	611,954
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Xth X 2021 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

Print Name

Chair
Treasurer

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
2ND STANFORD-LE-HOPE SCOUT GROUP
Registered Charity Numbered 302088**

I report to the trustees on my examination of the accounts of the Group for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity trustees of the Group, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Group's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Signature:	<i>David Ward</i>
Name:	Mr David Ward MInstLM
Address:	97 The Sorrells
	STANFORD-LE-HOPE
	SS17 7ER
Date:	10 November 2021

