



## **2021 Trustees Annual Report and Accounts**

**Annual General Meeting 2022**  
**Tuesday 7 June 2022**

### **Skills for Life**

As Scouts, we believe in preparing young people with Skills for Life. We encourage our young people to do more, learn more and be more. We help young people develop and improve key life skills.

Each week, we give over 460,000 young people the opportunity to enjoy fun and adventure while developing the skills they need to succeed now and in the future. We are talking about teamwork, leadership, and resilience – skills that have helped Scouts become everything from teachers and social workers to astronauts and Olympians.

# AGENDA

1. Chair's welcome
2. Apologies for absence
3. To receive and consider the annual report of the Group Executive Committee, including the accounts for the year ending 31st December 2021
4. Agree to adopt the constitution of the Group Scout Council as set out in Policy, Organisation & Rules (POR); Rule 3.24.
5. Agree the maximum number of people who can be elected to the Group Executive Committee (*Ideally no more than 6 people*)
6. Approval of the quorum for meetings of the Group Scout Council, Group Executive Committee, and its subcommittees:
  - a) Group Scout Council – the members present
  - b) Group Executive Committee – 51% of membership rounded up to a complete number
  - c) Subcommittees – 51% of membership rounded up to a complete number
7. Approval of Group Scout Leader's nomination of Chair
8. Election of the Officers (Secretary and Treasurer)
9. Election of the Executive Committee (*Ideally a minimum of 3 people*)
10. Approval of Group Scout Leader's nominations to the Executive Committee (*Number of nominated members not to exceed the number of elected members*)
11. Section leaders – agreement to join the Executive Committee
12. Naming of the trustees (members of the Group Executive Committee)
13. Appointment of the Independent Examiner
14. Guest speaker's address

# Constitution – POR Rule 3.24

In the absence of an existing formally adopted Constitution to the contrary, the following represents an ideal Constitution and will apply where the circumstances and the support allow.

## a. The Group Scout Council

The Group Scout Council is the electoral body, which supports Scouting in the Scout Group. It is the body to which the Group Executive Committee is accountable.

i. Membership of the Group Scout Council is open to:

### Ex Officio Members

- All adult members and associate members of the Scout Group (see Group roles listed in The Appointments Process chapter, Table 2: Appointments)
- Patrol Leaders
- all parents of Squirrel Scouts, Beaver Scouts, Cub Scouts, and Scouts
- the Sponsoring Authority or its nominee
- District Commissioner
- District Chair

### Nominated members

Other supporters of the Group appointed by the Group Scout Council on the recommendation of the Group Scout Leader and the Group Executive Committee.

The number of Nominated Members must not exceed the number of Ex Officio members.

Nominated members must be appointed for a fixed period not exceeding 3 years. Subsequent reappointments are permitted.

ii. The District Commissioner and District Chair are ex-officio members of the Group Scout Council.

iii. Membership of the Group Scout Council ceases upon:

- the resignation of the member
- the dissolution of the Council
- the termination of membership by Headquarters following a recommendation by the Group Executive Committee

iv. The Group Scout Council must hold an Annual General Meeting within six months of the financial year end to:

- receive and consider the Trustees' Annual Report and the annual statement of accounts (following completion of their examination by an appropriate auditor, independent examiner, or scrutineer), prepared by the Group Executive Committee
- approve the Group Scout Leader's nomination of the Group Chair and nominated members of the Group Executive Committee
- elect a Group Secretary and Group Treasurer
- elect members to the Group Executive Committee
- appoint an auditor, independent examiner or scrutineer as required
- adopt (or reconfirm) certain resolutions:
  - agree the quorum for each of meetings of the Group Scout Council, meetings of the Group Executive Committee and meetings of any sub-Committees (see Rule 3.24(d)(iii))
  - agree the number of members that may be elected to the Group Executive Committee (see Rule 3.24(b)(iii) – Elected Members)
  - adopt (or re-confirm the adoption of) the constitution of the Group Scout Council (See introduction to Rule 3.24)
- appoint (or re-appoint) any Group Presidents or Vice Presidents (see Appointment Process: Table 2).

## **b. The Group Executive Committee**

i. The Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointment.

ii. Members of the Group Executive Committee must act collectively as charity Trustees of the Scout Group, and in the best interests of its members to:

- Comply with the Policy, Organisation and Rules of The Scout Association
- Protect and maintain any property and equipment owned by and/or used by the Group
- Manage the Group finances
- Provide insurance for people, property, and equipment.
- Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fundraising activities
- Promote and support the development of Scouting in the local area
- Manage and implement the Safety Policy locally
- Ensure that a positive image of Scouting exists in the local community
- Appoint and manage the operation of any sub-Committees, including appointing a Chair to lead the sub-Committees
- Ensure that Young People are meaningfully involved in decision making at all levels within the Group
- The opening, closure, and amalgamation of Sections in the Group as necessary.

The Group Executive Committee must also:

- Appoint Administrators, Advisers, and Co-opted members of the Group Executive Committee
- Prepare and approve the Trustees' Annual Report and Annual Accounts after the examination of the accounts by an appropriate auditor, independent examiner, or scrutineer
- Present the approved Trustees' Annual Report and Annual Accounts to the Group Scout Council at the Annual General Meeting; file a copy with the District Executive Committee; and if a registered charity, to the appropriate charity regulator if the regulator's rules require it. (See Rule 13.3)
- Maintain confidentiality with regard to appropriate Executive Committee business
- Where staff are employed, act as a responsible employer in accordance with Scouting's values and relevant legislation
- Ensure line management responsibilities for employed staff are clearly established and communicated

iii The Group Executive Committee consists of:

#### **Ex-officio Members**

- The Group Chair
- The Group Secretary
- The Group Treasurer
- The Group Scout Leader
- The Deputy Group Scout Leader
- The Explorer Scout Leader (if stated in a Partnership Agreement, and subject to that Explorer Scout Leader expressly indicating to the AGM (in writing or orally at the meeting) that they are willing to perform such a function)
- The Sponsoring Authority or its nominee
- All Section Leaders (i.e., individuals holding a Squirrel Scout Leader, Beaver Scout Leader, Cub Scout Leader, or Scout Leader role) subject to that Section Leader expressly indicating to the AGM (in writing or orally at the meeting) that they are willing to perform such a function.

#### **Elected Members**

- persons elected at the Group Annual General Meeting
- these should normally be four to six in number
- the actual number must be the subject of a resolution by the Group Scout Council.

#### **Nominated Members**

- persons nominated by the Group Scout Leader
- the nominations must be approved at the Group Annual General Meeting; the number of nominated members must not exceed the number of elected members.

#### **Co-opted Members**

- persons co-opted annually by the Group Executive Committee
- the number of co-opted members must not exceed the number of elected members

## **Right of Attendance**

- the District Commissioner and the District Chair have the right of attendance at meetings of the Group Executive Committee.

### **iv. Additional Requirements for sub-Committees:**

- sub-Committees consist of members nominated by the Committee
- The Group Scout Leader and the Group Chair will be ex-officio members of any sub-Committee of the Group Executive Committee
- Any fundraising committee must include at least two members of the Group Executive Committee. No Section Leader or Assistant Leader may serve on such a fundraising sub-Committee

### **v. Additional Requirements for Charity Trustees:**

- All ex-officio, elected, nominated, and co-opted members of the Group Executive Committee are Charity Trustees of the Scout Group
- Only persons aged 18 and over may be full voting members of the Group Executive Committee because of their status as Charity Trustees (however the views of young people in the Group must be taken into consideration)
- Certain people are disqualified from being Charity Trustees by virtue of the Charities Acts. (See rule 13.1)
- Charity Trustees are responsible for ensuring compliance with all relevant legislation including the Data Protection Act 2018
- Complete Module 1 Essential Information, Safety, Safeguarding, GDPR and Trustee Introduction training within 5 months of the role start date
- Some Groups may also need to register as a charity. (See Rule 13.3)

## **c. The Group Leaders' Meeting**

- i. Membership of the Group Leaders' Meeting consists of the Group Scout Leader as chair, all Section Leaders, Section Assistants and Assistant Leaders and the Group Scout Active Support Manager. Explorer Scout Leaders may be included if stated in the partnership agreement.

- ii. The role of the Group Leaders' Meeting is to:

- consider the well-being and development of each Member of the Group
- ensure the progress of each Member through the programme
- plan and co-ordinate all the Group's activities
- to keep the Group Executive Committee advised of the financial and other resource requirements of the training programme

## **d. Conduct of Meetings**

- i. Only members as defined above may vote in meetings of the Group Scout Council and the Group Executive Committee.

- ii. Decisions are made by a majority of votes cast by those present at the meeting. In the event of an equal number of votes being cast on either side the chair does not have a casting vote and the matter is taken not to have been carried.
- iii. The Group Scout Council must make a resolution defining a quorum for meetings of the Group Scout Council and the Group Executive Committee and its sub-Committees.
- iv. Electronic voting (such as email) is allowed for decision making of the Group Executive Committee when deemed appropriate by the Chair. In such instances at least 75% of its committee members must approve the decision.
- v. The Group Executive Committee can meet by telephone conference, video conference as well as face to face in order to discharge their responsibilities when agreed by the appropriate Chair

# Trustees Annual Report

## For the year 1 January 2021 to 31 December 2021

### Reference and administration details

Charity name	1 <sup>st</sup> Stanford-le-Hope Scout Group
Registered charity number	302087
Scout Association's Headquarter number	03246
Charity's principal address	97 The Sorrells STANFORD-LE-HOPE SS17 7ER
Charity's website	<a href="http://www.thurrockscouts.org.uk">www.thurrockscouts.org.uk</a>
Names of the charity trustees who manage the charity	Mr D Lewis (Chair) (Resigned 15 March 2022) Mrs E McCusker (Secretary) Mr D Ward (Treasurer) Mr A Brown Mrs E Brown Mr J Daines (Resigned 24 October 2021) Mr J Dowdall Mr J McCusker Mrs N Parkin Miss S Parkin (From 15 September 2021) Mrs T Dowdall Mrs L Whitlock
Custodian trustees	The Scout Association Trust Corporation Gilwell Park London E4 7QW  Reference: T1006
Names and addresses of advisers	None



## Structure, governance and management

Type of governing document	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted	The Group is a trust established under its rules that are common to all Scouts.
Trustee selection methods	The trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Policies and procedures adopted for:	
a) the induction and training of trustees	Trustees are trained according to The Scout Association's Adult Training Scheme.
b) the trustee's consideration of major risks and the systems and procedures to manage them	<p>The Group's Executive Committee, the members of which are the 'Charity Trustees' of the Group, which is an educational charity, manages the Group. As charity trustees they act collectively, are responsible and accountable for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Committee consists of three independent representatives, Chair, Secretary and Treasurer together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 2 months, except in August and December.</p> <p>The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointment and is responsible for the:</p> <ul style="list-style-type: none"><li>• Group's compliance with the Policy, Organisation and Rules of the Scout Association;</li><li>• Protection and maintenance of Group property;</li><li>• Insurance of people, property and equipment;</li><li>• Management of the Group's finances;</li><li>• Provision of sufficient resources for Scouting to operate;</li><li>• Approval of the trustee's annual report and annual accounts after examination by an Independent Examiner;</li></ul>

- Presentation of the annual report and accounts to the Group Scout Council at its Annual General Meeting and where necessary to The Charity Commission;
- Appointing and managing any sub committees that may be required;
- Appointing Group Administrators and Advisers other than those who are elected;
- Opening, closing and amalgamation of sections within the Group;
- Inclusion of Young People so that they are meaningfully involved in decision making at all levels within the Group;
- Promotion and support to the development of Scouting in the local area;
- Management and implementation of the Scout Association's Safety Policy locally;
- Positive image of Scouting in the local community.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include:

- a requirement for all income and expenditure to be receipted and invoiced;
- limits of expenditure without reference to the Group Executive Committee;
- relevant data and money to be passed to the group treasurer in accordance with an agreed timetable;
- relevant accounts and financial reports to be made available to all trustees in accordance with an agreed timetable;
- two signatures for all outgoing bank transactions;
- comprehensive insurance policies to ensure that insurable risks are covered.

## Objectives and activities

Summary of the objectives of the charity set out in its governing document

The objectives of the Group are as a unit of the Scout Association.

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

As Scouts we are guided by these values:

- **Integrity** - We act with integrity; we are honest, trustworthy, and loyal.
- **Respect** - We have self-respect and respect for others.

- **Care** - We support others and take care of the world in which we live.
- **Belief** - We explore our faiths, beliefs, and attitudes.
- **Co-operation** - We make a positive difference; we co-operate with others and make friends.

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise

Summary of the main activities undertaken for the public benefit in relation to these objectives

1<sup>st</sup> Stanford-le-Hope Scout Group in carrying out our activities keep in mind the Charity Commission's guidance on public benefit. The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

1<sup>st</sup> Stanford-le-Hope Scout Group is part of the UK's biggest mixed youth organisation. We change lives by offering six to 25-year-olds fun and challenging activities, unique experiences, everyday adventure, and the chance to help others so that our members make a positive impact in communities.

Being part of the Scouts helps children and young adults reach their full potential. Members of the Scouts develop skills including teamwork, time management, leadership, initiative, planning, communication, self-motivation, cultural awareness, and commitment. We help young people to get jobs, save lives and even change the world.

Members of the Scouts take part in activities as diverse as kayaking, abseiling, expeditions overseas, photography, climbing and zorbing. As a member of the Scouts young people and adults can learn survival skills, first aid, computer programming, or even how to fly a plane. There is something for every young person and adult alike. It is a great way to have fun, make friends, get outdoors, express individual creativity and experience the wider world.

This everyday adventure is possible thanks to our adult volunteers, who support the Scouts in a wide range of roles from working directly with young people, to helping manage a Group, to being a Charity Trustee. We help volunteers get the most out of their experiences

with the Scouts by providing opportunities for adventure, training, fun and friendship.

The Scout Association's award-winning training scheme for volunteers means that adults get as much from the Scouts as young people. Our approach focuses on what individual people want to get out of volunteering with the Scouts, while respecting how much time an individual can offer. Over 90% of Scout volunteers say that their skills and experiences have been useful in their work or personal life.

# ACHIEVEMENTS

## Beavers

We have had a fantastic year and although numbers have reduced, most of the Beavers have moved on to become Cubs. Currently we are running at five Beavers, and we have a couple on a waiting list who cannot yet join due to their age

The section is currently run by the Group Scout Leader and the Scout Leader. The previous leaders have had to stand down due to changes in their work commitments. We are slowly growing and will be looking for help, so if any parent feels they would like to help please talk to me.

As our hall was not available at the start of the year, we had to change night and ran from 2<sup>nd</sup> Corringham's hall. However, at Christmas with only a few Beavers we decided to move back to our hall and use the meeting room. It was decided that we continue to meet on a Wednesday.

Although it may be perceived that Beavers are all about colouring and playing games they are at the start of their scouting adventure. Winter months were spent with the Beavers learning basic skills, completing the disability badge. They learnt about saint's day, oral hygiene, and the green cross code. The Beavers celebrated Chinese New Year by making a dragon and parading around the hall.

Beavers will run throughout the summer holidays subject to camps and my family holiday.

**Jim McCusker**

Acting Beaver Scout Leader

# ACHIEVEMENTS

## Cubs

Cubs have had an unusual year, leaders having to wear masks and nights having to be cancelled due to Covid outbreaks in schools.

I kept in contact with parents throughout lockdown and some Cubs worked on badges whilst in lockdown. One Cub who was struggling to do schoolwork through lockdown decided to work through the Cub badges that could be done at home.

Cubs have completed several badges and have begun camping again and we have more camps to come.

Several Cubs have achieved their Chief Scout Silver Award before moving onto Scouts. We have had children with no previous Scouting experience join us and Beavers have moved up to join us too.

We now have a manageable pack who are good to work with. This is helped by having good leaders to support me and I want to thank Sammy-Jo and Steve for their help each week as without them I would not be able to run the pack as we do. I also want to thank Sarah who helps when she can.

Altogether, we look forward to having a fulfilled year in 2022.

**Nicky Parkin**

Cub Scout Leader

# ACHIEVEMENTS

## Scouts

Scouts have had an unusual year, we have met inside, we have met outside, we have worn face coverings, we have not worn face coverings and we have used WhatsApp to run weekly meetings when this was our only option - but we have met one way or another most weeks.

Scouts have done hikes, completed badges and one scout even managed to complete 100 nights away. We have done activities at Thriftwood - axe throwing, climbing etc. I feel it's made our group stronger, and we kept members throughout the pandemic closures although some have moved on due to age.

We are again growing and looking forward to a fun filled year.

**Lynne Whitlock**

Scout Leader

# ACHIEVEMENTS

## Group Scout Leader

All sections are back meeting regularly. Covid prove to be a challenge, however the group's members have proved very resilient, and we have nearly the same numbers as pre covid. Unfortunately, whilst closed, our hall suffered. The leaking roof damaged the floor so now the hall is unsafe for section meetings. Scouts continue to meet outside; Cubs are using 2<sup>nd</sup> Corringham's hall and Beavers use the upstairs meeting room.

The Beaver colony suffered during Covid. With no new Beavers joining, sporadic meetings due to Covid scares and Beavers getting too old while we were closed, numbers have drastically reduced. When meetings restarted, we opened at 2<sup>nd</sup> Corringham's hall but with only a couple of Beavers left we moved to using the meeting room back at Hardie Hall. Section nights have been challenging and interesting and numbers are slowly growing. Unfortunately, the Beaver Leaders have moved on as their work commitments changed due to Covid. Lynne and I have returned as Beaver leaders for the time being.

The Cub pack has reduced in size slightly during the year even with the influx of Beavers. The pack is meeting at 2<sup>nd</sup> Corringham's Hall to give them space to operate and keep safe and dry. Lots of work and lots of activities have taken place. Several pack members achieved the sections highest award before moving on to the Scout section

Lynne has maintained a stable Scout troop throughout the year. Cubs have filtered through, and the troop has grown. The troop has met nearly every week since Scouts restarted. Not having the main hall proved to be a challenge but they minimised this by meeting in our grounds or local recreation areas whilst keeping our upstairs meeting room as a central focal point.

Programmes for the coming year look exciting and adventurous with all sections spending a significant amount of time outside. Every member of the group can expect to have the opportunity to increase their nights away.

Hardie Hall needs some major repairs, however this is dependent on funding. Until the roof and floor have been repaired, we will have to continue with our current meeting arrangements.

If anyone feels they could assist with any jobs or repairs around the hall, please speak to a leader. We need someone to lead the project to refurbish the hall. If you have project managing skills, please talk to us.

I would like to thank all my leaders and helpers for their dedication and commitment to the group throughout the year.

**Jim McCusker**

Group Scout Leader



# ANNUAL STATEMENT OF ACCOUNTS

## Receipts and Payments Account

For the year from 1 January 2021 to 31 December 2021

	2021			2020
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£	£	£	£
<b>Receipts</b>				
<b>Donations, legacies, and similar income</b>				
Membership subscriptions	-	1,645	1,645	3,804
Less: Membership subscriptions paid on (HQ, County & District)	-	3,235	3,235	3,606
Net membership subscriptions retained	-	- 1,590	- 1,590	198
Donations - Restricted	-	-	-	-
Donations - Unrestricted	-	-	-	583
Gift Aid Refunds from HMRC	-	627	627	4,065
<b>Sub total</b>	<b>-</b>	<b>- 964</b>	<b>- 964</b>	<b>4,846</b>
<b>Fundraising (gross)</b>				
Fundraising activities	-	-	-	-
<b>Sub total</b>	<b>-</b>			
<b>Grants</b>				
HM Government – COVID-19 Relief	-	22,939	22,939	11,334
Jack Petchey Awards	-	-	-	-
Thurrock Council – Rent mitigation	-	1,130	1,130	1,607
<b>Sub total</b>	<b>-</b>	<b>24,069</b>	<b>24,069</b>	<b>12,941</b>
<b>Investment income</b>				
Donations for use of hall	-	400	400	570
<b>Sub total</b>	<b>-</b>	<b>400</b>	<b>400</b>	<b>570</b>
<b>Sundry income</b>				
Refund – Anglian Water	-	-	-	81
Refund – EDF Energy		293	293	143
Friends of Hardie Park – Electric reimbursement	-	3,341	3,341	3,347
Refund – Unity Insurance Services		123	123	-
Other sundry income	-	-	-	-
<b>Sub total</b>	<b>-</b>			
<b>Youth programme and activities</b>				
Beaver Scouts	-	-	-	100
Cub Scouts	-	345	345	10
Scouts	-	-	-	76
Group led/other activities	-	-	-	-
<b>Sub total</b>		<b>345</b>	<b>345</b>	<b>186</b>
<b>Total Gross Income</b>		<b>27,607</b>	<b>27,607</b>	<b>22,114</b>
Asset and Investment sales etc.		-	-	-
<b>Total receipts</b>		<b>27,607</b>	<b>27,607</b>	<b>22,114</b>

**Note:** Excel is rounding figures up and down to the nearest pound.

# ANNUAL STATEMENT OF ACCOUNTS

## Receipts and Payments Account

For the year from 1 January 2021 to 31 December 2021

	2021			2020
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£	£	£	£
<b>Payments</b>				
<b>Charitable payments</b>				
<b>Youth programme and activities</b>				
Administration	-	172	172	467
Adult support and training	-	-	-	-
AGM and trustee expenses	-	-	-	-
Donations & Grants	-	-	-	-
Materials & day to day equipment	-	392	392	-
Premises – Cleaning	-	-	-	-
Premises – Domestic items	-	33	33	-
Premises – Electricity	-	3,590	3,590	4,505
Premises – Ground's maintenance	-	16	16	-
Premises – Insurance (Property & Equipment)	-	2,316	2,316	2,794
Premises – Rates	-	-	-	-
Premises – Rent (Land)	-	1,564	1,564	939
Premises – Repairs, renewals & maintenance	-	203	203	708
Premises – Sewerage & water	-	158	158	431
Premises – Surveyor's fees	-	1,860	1,860	-
Sundry expenses -Gift repayment to HMRC	-	-	-	2,050
Sundry expenses -Hall hire refunded deposits	-	-	-	100
Sundry expenses -Loan from District repaid	-	2076	2076	-
Sundry expenses -Repayment of Donations	-	-	-	626
Sundry expenses -	-	-	-	-
Beaver Scouts	-	-	-	219
Cub Scouts	-	613	613	122
Scouts	-	337	337	354
Group led/other activities	-	-	-	-
<b>Sub total</b>				
<b>Fundraising expenses</b>				
Fundraising costs	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total Gross Expenditure</b>	-	13,330	13,330	13,336
Asset and Investment purchases etc.	-	-	-	-
<b>Total payments</b>	-	13,330	13,330	13,336
<b>Net of receipts or payments</b>	-	14,277	14,277	8,778
Cash funds last year end	-	15,581	15,581	6,803
<b>Cash funds this year end</b>	-	29,858	29,858	15,581

**Note:** Excel is rounding figures up and down to the nearest pound.

# ANNUAL STATEMENT OF ACCOUNTS

## Statement of Assets and Liabilities

As at 31 December 2021

	2021			2020
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£	£	£	£
<b>Cash funds</b>				
Bank - General	-	7,801	7,801	10,459
Bank – Benevolence Provision	-	2,000	2,000	1,000
Bank – Building Refurbishment	-	8,000	8,000	-
Bank – Reserve Provision	-	12,000	12,000	4,000
Cash – Beaver Section	-	-	-	-
Cash – Cub Section	-	56	56	122
Cash – Scout Section	-	-	-	-
Cash – Treasurer	-	1	1	-
<b>Total</b>	<b>-</b>	<b>29,858</b>	<b>29,858</b>	<b>15,581</b>
<b>Other monetary assets</b>				
Debts due	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>				
None held	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Non-monetary assets for charity's own use</b>				
Land and buildings (Insurance value)	-	652,050	652,050	539,414
Scouting equipment, etc. (Insurance value)	-	31,900	31,900	30,821
Trailer (Insurance value)	-	1,285	1,285	1,242
<b>Total</b>	<b>-</b>	<b>685,235</b>	<b>685,235</b>	<b>571,477</b>
<b>Liabilities</b>				
Accounts not yet paid	-	-	-	-
Insurance premium due June 2022	-	2,500	2,500	3,000
Leasehold rent 2022	-	1,252	1,252	1,252
Loan – Thurrock District Scout Council	-	-	-	2,076
Annual membership subscriptions due Feb/Mar 2022	-	2,555	2,555	3,900
<b>Total</b>	<b>-</b>	<b>6,307</b>	<b>6,307</b>	<b>10,228</b>

### Contingent liabilities and future obligations:

- Annual insurance premium (Buildings & Contents) approximately £2,500 due December 2022.
- Annual leasehold rent £1,252
- Annual membership subscriptions due in February/March 2022: £2,555

# INDEPENDENT EXAMINER'S REPORT

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE 1<sup>ST</sup> STANFORD-LE-HOPE SCOUT GROUP

**Registered Charity Numbered 302087**

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I report to the trustees on my examination of the accounts of the Group for the year ended 31 December 2021.

### **Responsibilities and basis of report**

As the charity trustees of the Group, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Group's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

**Mrs L A Palmer**

1 Dell Road  
GRAYS  
RM17 5JY

**19 April 2022**

## Financial Review

Accounts for the year ending  
31 December 2021

The accounts have been drawn up on a Receipts and Payments basis which is consistent with previous years.

The accounts were independently examined and have been approved by the Trustees. The original copy of the Independent Examiner's Report to the 1<sup>st</sup> Stanford-le-Hope Scout Group's Trustees is available for inspection on request.

Brief statement of the charity's  
policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short.

The Group's trustees consider that following lessons learnt through the COVID-19 pandemic the Group should hold a sum equivalent to 18 months running costs, circa £30,000.

The reserves are unrestricted funds and can be spent – subject to trustee approval – if the need arises.

Further financial review details

The Group's Income and Expenditure is relatively small and therefore does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has adopted a low-risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the Group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Details of any funds materially  
in deficit

No funds are in deficit.

## Declaration

The Trustees declare that they have approved the Trustee's report above.

Signed on behalf of the Charity's Trustees:

**Jim McCusker**

**Jim McCusker**

Group Scout Leader

24 May 2022

**David Ward**

**David Ward**

Treasurer

24 May 2022