
1st Ockendon Scout Group
Annual Report and Accounts (2020/21)
October 2022

 **Squirrels**

BEAVERS

cubs

SCOUTS

Contents

1.	<u>Agenda - AGM - 10.10.22</u>	1
2.	<u>AGM Minutes - March 2022</u>	2
3.	<u>Published Accounts - 31 March 2022</u>	5
4.	<u>Independent Examiners Report 2022</u>	9
5.	<u>Executive Members</u>	10
6.	<u>GSL Statement</u>	11
7.	<u>Leaders Report - Scouts</u>	12
8.	<u>Leaders Report - Cubs</u>	13
9.	<u>Leaders Report - Beavers</u>	15
10.	<u>Leaders Report - Squirrels</u>	16
11.	<u>QM Report</u>	18



Headquarters:

Tamarisk Road, South Ockendon, RM15 6HU

1st Ockendon Group AGM Agenda 2022

Monday, 10 October 2022 @ 7.45pm

1. Welcome and Introduction
2. Apologies for absence
3. To receive and consider the minutes of the previous AGM
4. To receive and adopt the Annual Report for the previous financial year (2021-2022)
5. To receive and adopt the Financial Statements for the previous financial year (2021-2022)
6. To elect and appoint the Officers of the Group Executive Committee:
Approval of the Group Scout Leaders nomination for
 - Group Chair - **Josie Pitt**
 - To elect the Group Secretary - **Heather Mc Fee**
 - To elect the Group Treasurer - **Colin Wheatley**
7. Ockendon Group Leaders expressly indicating to the AGM, that they are willing to sit on the Group Executive Committee as an Ex-officio member. **Moment to Speak about section**
8. To approve the Group Scout Leaders nominations to the Group
 - Executive Committee - **See over**
9. Independent Examiner for the coming year - (**Mr Stuart Ince**)
10. Presentation of awards
11. Conclusion and vote of thanks
12. Questions
13. Close of meeting



Headquarters:

Tamarisk Road, South Ockendon, RM15 6HU

1st Ockendon Group

Annual General Meeting Minutes

15th March 2022

Due to social distancing this meeting was conducted via Zoom

Chaired By: Jo Pitt	Minutes By: Heather McFee
Attendees: James Ellis, Jo Pitt, Anita Jones, Michael Pitt, Heather McFee, Kerry Downes, Paul Morton Kemp, Colin Wheatley, Malcolm Taylor, Tony Cosans. Nicky Ovey.	

Item	Subject
1	Welcome: Jo Pitt opened the meeting by welcoming everyone and thanking all for attending the meeting at short notice.
2	Apologies: Peter Gore. Vicky Freeland, Lyndsey Gosling, Graham Monk, Colin Ward
3	Approval of previous minutes: received and agreed
4	Matters arising: N/A
5	Treasurer's report: Annual report and financial statement agreed for 2020 - 2021. A big thanks to Colin Wheatley for his hard work on the accounts.

6	<p>Nominations for Officers of the Group Executive:</p> <p>Nomination for Group Chair: Jo Pitt Proposed: James Ellis Seconded: Malcom Taylor</p> <p>Nomination for Group Secretary: Heather McFee Proposed: James Ellis Seconded: Colin Wheatley</p> <p>Nomination for Group Treasurer: Colin Wheatley Proposed: James Ellis Seconded: Jo Pitt</p>
7	<p>Nominations for Executive Committee members:</p> <p>Nomination for Group Administrator: Colin Ward Proposed: James Ellis Seconded: Kerry Downes</p> <p>Nomination for Quartermaster: Peter Gore Proposed: James Ellis Seconded: Michael Pitt</p> <p>Nomination for Community Liaison: Vicky Freeland Proposed: James Ellis Seconded: Malcolm Taylor</p> <p>Nomination for fundraising: Nicky Ovey Proposed: James Ellis Seconded: Paul Morton Kemp</p> <p>Nomination for other Exec members: Anita Jones Proposed: James Ellis Seconded: Kerry Downes</p> <p>Lyndsey Gosling Proposed: James Ellis Seconded: Nicky Ovey</p>
8	<p>Leaders of sections:</p> <p>Beavers: Malcolm Taylor Cubs: Paul Morton Kemp Scouts: Michael Pitt Squirrels: Kerry Downes</p>
9	<p>Independent Examiner</p> <p>Mr Stuart Ince has also confirmed to continue as independent examiner. GSL and chair expressed their thanks for this.</p>

10	Presentation of awards: Well done to Malcom Taylor for being awarded the Chief Scouts Commendation. Also well done to James Ellis, Lyndsey Gosling and Paul Morton Kemp on their awards. Also, a big well done to all the young people of the group on their various awards, it's a remarkable achievement.
11	Conclusion: On behalf of the District, Tony Cosans would like to say a big thank you to all at Ockendon for what they do for the young people. District are incredibly grateful for everything you do. Graham Monk sends his apologies that he couldn't make it today.
12	Questions: No questions were asked.
13	Close of meeting: Jo Pitt thanked all the volunteers for time and hard work this year as another tough year and really did appreciate all the dedication and input that everyone has made. Next AGM for 2021-2022 is on the 5th June 2022. Meeting closed at 21.07 pm.

1st Ockendon Scout Group

Receipts & Payments Account summary for the year ended 31st March 2022

	This Year General Fund	Previous Year
	£	£
Total receipts for the year	46,433.42	29,900.21
Total payments for the year	-27,593.11	-7,990.13
Net receipts (payments) for the year	18,840.31	21,910.08
Cash, bank and similar funds brought forward	38,391.39	16,481.31
Cash, bank and similar funds carried forward	£57,231.70	£38,391.39

The above account and accompanying statement of assets and liabilities were approved by the Trustees

on27 July 2022..... and signed on their behalf by



Mrs JB Pitt

1st Ockendon Scout Group

Receipts for the year ended 31st March 2022

	This Year £	Previous Year £
MEMBERSHIP SUBSCRIPTIONS	13,150.00	1,050.00
less: Paid	5,626.35	5,594.20
	<u>7,523.65</u>	<u>-4,544.20</u>
INCOME RECEIVED		
Bank Interest	113.05	7.61
Explorers Levy		150.00
Guiding Levy	1,250.00	
Use of HQ	3,255.00	
Hardship Fund income	126.00	
	<u>4,744.05</u>	<u>157.61</u>
DONATIONS (General)	1,467.45	45.00
GRANT - Thurrock Scouts (for Rent)		87.00
GRANT - Thurrock CVS (for Membership Fees)		1,000.00
GRANT - Government COVID-19	11,828.80	26,177.71
GRANT - Tesco	1,000.00	1,166.00
GRANT - Grays Public Purposes (for Dorset Camp)	1,200.00	1,779.00
GRANT - Thurrock Council (for garage doors)	5,034.00	
GRANT - Thurrock Council (for Street Party / Jubilee / AGM)	500.00	
GRANT - Essex Scouts (for Squirrels start up costs)	200.00	
	<u>21,230.25</u>	<u>30,254.71</u>
CAMPS & ACTIVITIES	5,680.45	791.40
Panto	2,202.00	
AGM / Fun Day		
Fireworks Night	814.42	
Remembrance Day		
	<u>8,696.87</u>	<u>791.40</u>
FUND RAISING (General)	662.42	10.00
Christmas Fayre		
Sale of marquee	500.00	
	<u>1,162.42</u>	<u>10.00</u>
OTHER INCOME		
Income Tax recovered (Gift Aid)	3,076.18	3,062.69
	<u>3,076.18</u>	<u>3,062.69</u>
SUNDRY RECEIPTS		168.00
Uniform & Badge receipts		
Loans received		
TOTAL RECEIPTS FOR THE YEAR	<u>£46,433.42</u>	<u>£29,900.21</u>

1st Ockendon Scout Group

Payments for the year ended 31st March 2022

	This Year	Previous Year
	£	£
PREMISES		
Rates	200.92	
Rent	150.00	150.00
Water rates		
Light and Heat	1,280.13	749.39
Insurance	1,363.62	1,325.04
Cleaning	362.68	
Headquarters Maintenance	1,148.40	932.37
Fire Alarm System	4,543.44	
Fire extinguisher service & replacements (2 years)	546.00	
	9,595.19	3,156.80
 DONATIONS / GRANTS (General)		30.00
 Camping Equipment (Grays PP Grant)		884.00
Tee Shirts (Tesco Grant)	289.00	1,060.00
Equipment	1,803.73	90.00
General Maintenance		
	2,092.73	2,064.00
 CAMPS & ACTIVITIES	9,099.03	1,644.20
Street Party / Jubilee Day	289.62	
Panto	1,550.00	
Fireworks Night	521.39	
	11,460.04	1,644.20
 FUND RAISING (General)		
Christmas Fayre (cancelled this year)	317.75	
	317.75	0.00
 TRAINING		
	0.00	0.00
 TRUSTEES EXPENSES		
OTHER EXPENSES	96.49	
	96.49	0.00
 GENERAL SECTION EXPENSES	2,810.61	600.24
PURCHASE OF UNIFORM & BADGES	1,220.30	524.89
	4,030.91	1,125.13
 SUNDRY PAYMENTS		
 TOTAL PAYMENTS FOR THE YEAR	£27,593.11	£7,990.13

1st Ockendon Scout Group

Statement of Assets & Liabilities for the year ended 31st March 2021

	This Year	Previous Year
	£	£
MONETARY ASSETS		
Group Bank Current Accounts	590.05	119.77
Group Bank Savings Account	53,193.89	36,902.78
Hardship Fund Savings Account (RESTRICTED FUNDS)	126.00	0.00
Cash In Hand (Paid to Treasurer after Year End)	0.00	0.00
Cash in hand & bank (with Section Leaders)	3,321.76	1,368.84
	<u>£57,231.70</u>	<u>£38,391.39</u>
OTHER MONETARY ASSETS		
Tax Claim for Year ending
Debts due to Group / District
	<u>0.00</u>	<u>0.00</u>
INVESTMENT ASSETS		
Government Stocks at market value
Other quoted securities at market value
Other investments
Property held for investment purposes
	<u>0.00</u>	<u>0.00</u>
NON-MONETARY ASSETS Assets for Charity's own use		
Badge Secretary's stock
Group/District shop stock
Land and Buildings	£220,000.00	£200,000.00
Motor vehicles
Scouting equipment, furniture, etc.	£19,000.00	£17,500.00
	<u>£239,000.00</u>	<u>£217,500.00</u>
LIABILITIES Those due within one year		
Accounts not yet paid
Expenses incurred not yet invoiced
Subscriptions not yet paid
Other
	<u>0.00</u>	<u>0.00</u>
LIABILITIES Those due after one year		
Loan (with details)
Hire Purchase owing
Leasing payments outstanding
Other long term liabilities
	<u>0.00</u>	<u>0.00</u>
CONTINGENT LIABILITIES AND FUTURE OBLIGATIONS		
.....		

Independent Examiner's Report to the Trustees of the 1st Ockendon Scout Group

I report on the accounts of the Group/District for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the trustees in accordance with Sections 43 and 44 of the Charities Act 1993. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 43 (2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 43 (3) (a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43 (7) (b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 41 of the 1993 Act ;and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Stuart Ince



Qualification:

Address: 1 The Waterfalls, Langdon Hills, Basildon, Essex, SS16 6HE

Date: 27th July 2022

1st Ockendon Group Executive Members

Chair:	Mrs Josie Pitt	Nominated
GSL:	Mr James Ellis	Ex Officio
Treasurer:	Mr Colin Wheatley	Elected
Group Secretary:	Mrs Heather Mc Fee	Elected
Group Administrator:	Mr Colin Ward	Elected
Group Quartermaster:	Mr Peter Gore	Co-Opted
Executive Committee Member: (Community Liaison)	Mrs Vikki Freeland	Nominated
Executive Committee Member:	Mrs Lyndsey Gosling	Elected
Executive Committee Member:	Mrs Anita Jones	Nominated
Executive Committee Member: (Fundraising)	Mrs Nicky Ovey	Nominated

Section Leaders

Squirrels:	Mrs Kerry Downes	Ex Officio
Beavers:	Mr Malcolm Taylor	Ex Officio
Cubs:	Mr Paul Morton-Kemp	Ex Officio
Scouts:	Mr Michael Pitt (Health & Safety)	Ex Officio

GSL Statement

A year on from Covid 19 the Ockendon Scout Group has gone from strength to strength. Our YP numbers have reverted to pre-pandemic levels, and we have been able to continually move them through the different sections, resulting in multiple bronze, silver and gold Chief Scout Awards being earned by worthy recipients.

We also now have one of the few Squirrel sections in the district. A triumph. Commissioned with full numbers and a waiting list that has continued to grow. An additional 16 young people engaging in scouting activities. Our young leaders have also increased this year and they continue to be a valued resource that bring a different viewpoint to the group. In return they receive experience and experiences that will hopefully bring benefits as they transition into adulthood.

Last year we talked about a return to form with respect to what scouts do best. Getting outside and engaging with the world. We promised and we delivered but, most of all it was encouraging to see so many smiling faces (including the leaders). As you will hear in the section reports as a group we have attended and enjoyed the district programme in terms of camping and day activities. District events such as Germany, Kandersteg and Grosvenor Hall are all planned. Ockendon Group will be represented in large numbers as always.

Group events such as Fireworks, Remembrance and Christmas Fayre will go ahead this year. Attended by all sections and offered to other groups in the district as well as our Guiding friends. These events are usually well attended by the local community and offer the group a chance to connect and support in this area.

As always, I would like to take this opportunity to thank Ockendon's Executive Committee and the Scouting leadership teams for their relentless dedication to the Scouting values. Without their continued support Ockendon Group would not find itself in such a fortunate position.

I would like to note a special thank you to both Peter Gore and Colin Ward who have put in so much effort to organise and maintain the Headquarters. Also to our cleaning team who voluntarily continue to keep the facilities spick and span.

Thank you.

James Ellis

GSL Ockendon Group

Scouts

Getting used to being out of lockdown has been great fun,

Our Scouts attended the District Epic Camp at Skreens Park, winning the sports event by coming 1st in the Tug of war, 2nd in the volleyball and 2nd in the obstacle course. All Scouts had lots of other adventures on this camp - like high wires, water activities, camp fire and outdoors skills as well as bouncy castles and fun games. Following this, what better than to join the Cubs on a Secret Sleepover adventure in Kelvedon Hatch Bunker. We capped the spring term off with an end of term Hawaiian Party including authentic dress, food, drink, and games.

Following summer break and just to get us started back we had an end of summer camp which could not have happened without the Group exec and some parent's assistance, we again achieved the outdoors Challenge Badge including these skills... knife, axe and saw, Bivi building, wide games and team challenge. Unfortunately fire lighting and outdoor cooking had to be put on hold due to the extremely dry weather we have had. Watch this space. On this Camp, on a personal level, I achieved my nights away permit.

The scouts have also done hikes and sleepovers in the hall, so lots to do and a great plan, all this culminates in our willing Scouts achieving their CSG award. We have even found time to go along to other smaller District lead activities like JOTT.

As previously stated, we did retain all our Scouts from lockdown, who are now beginning to move on, and we have consistently increased our numbers through Cubs swimming up and lots of new joiners through the door. We continue to actively grow Scouting at 1st Ockendon with a total of 40 Scouts as of this date with 4 new joiners and 3 new cubs (pre-investiture). We are to lose 5 scouts in the coming months.

I would like to thank my co-leaders for their support and would like to push on from this fantastic year in Scouting.

I would also like to thank the parents and the Exec committee on behalf of all the leaders for their patience, understanding and assistance in helping us to grow our Scouting in this past year.

Lastly, I'd like to thank all the young people for being brilliant and enjoying what they do.

Mike Pitt
on behalf of the Scouts Leadership Team

Hawaiian Party 2022



Greetings from 1st Ockendon Cubs

Well once again we have delivered a full year of exciting and meaningful programmes in the Cubs section. Many of the Cubs had to learn again how the face-to-face weekly meetings work as they spent so long in lockdown. Who in their right mind likes Scouting via Zoom!!

We have 39 Cubs on roll and attendance is regularly over 30 Cubs - that's a lot of noise, fun and careful planning to keep them all entertained!!!

The Cub pack attended every district event and tried our best at each. Well done Cubs. We didn't win any single events but we had great fun attending them and the Cubs themselves enjoyed themselves - I guess we did win then!!

In the year we invested 25 new Cubs and sent 19 onto Scouts. One of the Cubs leadership team always attend the Scouts link evenings with these older Cubs to give them the best chance of remaining in Scouts and finding their feet.

This year we have had a great programme and worked hard to accommodate all the new badges - local knowledge, chef, challenge badges, disability awareness, DIY, sports, world faiths and pioneering, to name just a few.

Our programme is really varied and is driven by listening to what the Cubs themselves want.

Our bi-annual Dorset trip was amazing. We took 24 very excited Cubs. We did an amazing programme of hikes on cliffs, trip to Brownsea, high ropes, swimming and an awesome party, ticking off 6 badges along the way.

For us at Ockendon Cubs, running the pack is loads of hard work, dedication and commitment but to be part of young childrens development and growth in which we get to role model for them as they try new activities, make friends and find their feet is a real privilege. We certainly don't do it for the money. :@)

A parent recently told us that Cubs is the only place where her child feels a sense of belonging and of being appreciated. That's great to hear as we certainly don't want any Cubs feeling left out. Now try and tell me Scouting isn't worth it!!

Running the pack takes a huge amount of time and effort (way more behind the scenes than what the Cubs and parents see)and I want to say thank you to my team - we are in this together and we lead together: so my personal thanks to James, Peter, Vicki, Lyndsey, Beth, Doreen and our regular young leaders for the year, James, Sam, Jamie and Myra.

I could not do it on my own and I don't need to, as the team turn up week in week out and together we deliver what we think is an ace Cub pack. Team, you are AMAZING!! On a personal level, I've now clocked up my 13th year of being involved with Scouting at Ockendon - where has the time gone?

As we look forward, yet more exciting activities and events are coming -Pantomime (oh yes we do!!), District Germany trip, snakes alive, map work, scouting basics and more - how awesome is that? Seriously good fun all round.

And finally a thanks to all our parents who support us in the pack by committing their time and money to their children who learn, enjoy and develop as pleasant and responsible Cub Scouts.

Thanks

Paul Morton-Kemp (Akela)

Beavers Report

I am Malcolm Taylor the Beaver Leader for 1st Ockendon. I have been with Ockendon now for 8 years, and it has been a pleasure to have so many Beavers past and present.

Over the last few years, we have had covid to deal with, but the Beavers worked through this with Zoom meetings and working from home, with letters sent to them.

During this time, I had the pleasure of giving out fifty-five badges to them.

We have now come back face-to-face. We have grown to 28 Beavers, 4 Section Leaders and 4 Young Leaders.

We have had 8 Beavers gain their Bronze Award with more promised by the end of the year. We have had sleepovers, district camps and rainbow Challenge. Our next one is to build a min camp site.

I am looking at doing a Saturday trip for the Beavers, more information to follow.

Sorry I could not be there in person tonight, but please do speak with me at any meeting, and I am happy to answer any questions.

Lastly, I would like to say a big thankyou to my team without them we would not be able to do all the thing we have.

Malcolm Taylor

Beaver Scout Leader

Squirrels

We have been very busy in the small amount of time we have been up and running! We are still the *ONLY* group in Thurrock!!! We will always be the best!!!

We have 12 children in our section and an ever-growing waiting list.

Since we opened in May we have had lots of fun building our section - the children love coming each week to learn, have fun and just be a SQUIRREL.

Squirrels have already earnt Let it Grow, Fitness and Science badges. They are constantly ticking parts off other badgework.

In our first ever term we covered healthy eating, fitness, bubble fun, Lego masters, archery and a dinosaur end of term adventure!

We all had a lovely relaxing summer where Anita and I planned another action-packed programme for the autumn term. We have science, Diwali, Halloween, firework safety, Nerf gun fun night and our first ever Remembrance Parade. We have so many more things to list.

Our Squirrels team is amazing Anita and I love having the Scooby gang as young leaders. Anthony, Jay and Sophie help support each session the squirrels love them. We make sure that if there is anything to make the scooby gang always have one too. We would also like to thank Malcolm and Jo for being there as extra support.

A massive thank you to the group for helping us to set up this amazing section!!!

Being the only Squirrels section has been amazing we have had to start everything from scratch with help from our allocated cohort.

Kerry & Anita
1st Ockendon Squirrels Leaders





QM report

After a hard camp season in 2021, 2022 started very well - we received a couple of grants which enabled us to purchase a couple of new tents to replace what hadn't survived the lockdown very well,

My favourite purchase was an Australian made Hot Water System for use on camp, listening to the fantastic feedback from the section leaders after camp was very nice to hear.

It's been a great camp season this year, having three main camps for the sections , with all equipment in use, great to see the kids enjoyment.

Being able to put some of the Scouts through their Quartermaster badge was a privilege, and I will continue to run the badge for other Scouts.

Peter Gore (QM)