
1st Ockendon Scout Group
Annual Report and Accounts (2020/21)
March 2022



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1st Ockendon Group AGM Agenda 2021

Tuesday, 15 March 2022 @ 8.30pm

1. Welcome and Introduction
2. Apologies for absence
3. To receive and consider the minutes of the previous AGM
4. To receive and adopt the Annual Report for the previous financial year (2020 - 2021)
5. To receive and adopt the Financial Statements for the previous financial year (2020-2021)
6. To elect and appoint the Officers of the Group Executive Committee:
Approval of the Group Scout Leaders nomination for
 - Group Chair – Josie Pitt
 - To elect the Group Secretary - Heather Mc Fee
 - To elect the Group Treasurer - Colin Wheatley
7. Ockendon Group Leaders expressly indicating to the AGM, that they are willing to sit on the Group Executive Committee as an Ex-officio member. Moment to Speak about section
8. To approve the Group Scout Leaders nominations to the Group
 - a. Executive Committee - See over
9. Independent Examiner for the coming year - (Mr Stuart Ince)
10. Presentation of awards – Chief Scouts Commendation
11. Conclusion and vote of thanks
12. Questions
13. Close of meeting

1st Ockendon Group Executive Members

Chair:	Mrs Josie Pitt	Nominated
GSL:	Mr James Ellis	Ex Officio
Treasurer:	Mr Colin Wheatley	Elected
Group Secretary:	Mrs Heather Mc Fee	Elected
Group Administrator:	Mr Colin Ward	Elected
Group Quartermaster:	Mr Peter Gore	Co-Opted
Executive Committee Member: (Community Liaison)	Mrs Vikki Freeland	Nominated
Executive Committee Member:	Mrs Lyndsey Gosling	Elected
Executive Committee Member:	Mrs Anita Jones	Nominated
Executive Committee Member: (Fundraising)	Mrs Nicky Ovey	Nominated

Section Leaders

Beavers:	Mr Malcolm Taylor	Ex Officio
Cubs:	Mr Paul Morton-Kemp	Ex Officio
Scouts:	Mr Michael Pitt (Health & Safety)	Ex Officio
Squirrels:	Mrs Kerry Downes	Ex Officio

GSL Statement

As the Scout Association reverts to a “business-as-usual” or Green Status we, at Ockendon Group find ourselves well positioned to move forward in a meaningful way. As a team we have secured significant funding in addition to what was made available from government and local authority schemes. This has enabled Ockendon Group to operate our building and program with minimal impact. It has also enabled us to soften the blow to other organisations that use the building to support the local community in other ways under Guiding and Youth Club activities.

With the dedication of our leadership team, we have continued to provide our sections the best practical and engaging program possible under the restrictions. We have safely managed outdoor group activities and fundraising such as Fireworks, Remembrance, and grant applications. We have retained our numbers where some groups have been impacted. In short, every effort has been made to maintain our presence in the local community and provide engaging support for our young people.

As we are recently permitted face-to-face engagement, we have big plans. Camping season is upon us and we will be in full attendance. The Dorset trip took place and planning is underway for District camps, Mega Camp & Reineck Germany trip to name a few. Ockendon Fun Day is proposed for May, Firework Night in November and we will return this year with our popular Christmas Fayre. 2022 will also see the formation of our newest section Squirrels which will bring a new dynamic to our group.

I would like to take this opportunity to thank Ockendon’s Executive Committee and the Scouting leadership teams for their impressive dedication to the Scouting values. Without their continued support Ockendon Group would not find itself in such a fortunate position.

Thank you.

James Ellis

GSL Ockendon Group

Leaders Reports

Beavers

Good evening, all

It is nice to see you all since our last AGM.

1st Ockendon Beavers have 22 beavers, 2 Leaders 2 helpers and 3 young leaders.

Since 2019 we have had a very difficult 2 years with covid, but Ockendon have been very busy during these times, although we could not meet face-to-face, we have kept beavers going through Zoom meetings which were very well attended by the beavers.

We have had 10 Beavers during the 2 years gain their Bronze award and have done 14 assorted badges and 2 virtual sleepovers.

I would like to thank all my leaders, helpers and junior leaders and of course the parents for all their help during this time, without them I could not have made this 2 years work.

Looking forward to the coming year, we are on course to get most of the beavers their bronze award this term, and to get their new badge done.

Many thanks

**Malcolm
BSL**

Cubs

Evening Parents, Leaders and Attendees,

Since the last AGM the cubs section, as always, has been extremely active.

Cubs have maintained a program in person where possible, on-line or via correspondence when not. During the midst of the lock-down the leadership team worked hard to have a constant presence on-line via Zoom for the young people to have a place where they were able to interact with their peers, participate in activities and hopefully have some fun away from the impacts of Covid 19.

The program was robust enough to ensure that all cubs moving on to scouts were able to gain the Chief Scout Silver Award with a mixture of content that was suitable to be deployed in a home setting. Weekend door to door deliveries of activities packs by the leaders enabled the YP to continue to receive badges and awards that might otherwise have been forgotten or delayed. One particular opportunity to "Camp at Home" was a tremendous success.

Since returning to face-to-face activities, the pack has moved from strength to strength. One of the few packs within the District to retain their numbers. Since starting we have signed up to the renowned Germany trip, Mega Camp and are actively recruiting members with such programmes as "bring a friend" nights.

I would like to take the opportunity to thank the Cubs leadership team, Section helpers and Young Leaders for all the effort and dedication that freely given to make sure that 1st Ockendon Cubs is, and continues to be a valued resource to the local community.

Cubs Leadership Team

Scouts

It was a tough two years for our Scouts during lockdown however, we did retain all our Scouts and actually increased our numbers through Cubs swimming up and new joiners. Not only that, 9 Scouts achieved their Gold Awards through Virtual Scouting, with thanks to Colin Ward for his assistance.

We had weekly meetings via Zoom for quite some time. Scouts as a Group attended the District Virtual Camps, Jamba Homa Camp and the Great Indoors Camp Out, along with many other smaller District lead activities. We even managed to celebrate VE Day virtually by making cakes, decorating our homes and gardens with bunting and singing We'll Meet Again with Versa Lynn on video. We promoted outdoor activities for Scouting and had a number of Scouts join the District Fishing Competition.

From our first face-to-face we hit the ground running and have actively grown Scouting at 1st Ockendon. We even managed a late camp at Cherrywood in October, which was very damp but we all still managed to have fun and achieved the outdoors Challenge Badge sections of knife, axe and saw, fire lighting, outdoor cooking and wide games.

I would like to thank my co-leaders for their support and would like to push on from this fantastic restart to Scouting.

I would also like to thank the parents on behalf of all the leaders for their patience, understanding and assistance in helping us to keep Scouting going in difficult times. Lastly, I'd like to thank all the young people for being brilliant, enjoying what they do and understanding the difficulties we have all faced.

Mike Pitt
on behalf of the Scouts Leadership Team



QMs Report

It's been a tough year, especially with not being able to get all equipment out to camp, which is where it should be. With the help of section leaders the tents were put up within the HQ to air (social distance observed of course) and with the grant obtained we were able to purchase a new 12 person tent to replace two old 5 person tents which had done the group good service.

Looking forward to a better year.

Peter
QM

1st Ockendon Group

Annual General Meeting Minutes

21st December 2020

Due to social distancing this meeting was conducted via Zoom

Chaired By: Jo Pitt	Minutes By: Heather McFee
Attendees: James Ellis, Jo Pitt, Colin Ward, Ian Trumper, Nicky Ovey, Anita Jones, Michael Pitt, Sandra Smith, Steve Arnold, Heather McFee, Kerry Downes, Lyndsey Gosling, Peter Gore, Paul Morton Kemp, Sue Rogers.	

Item	Subject	Action By	
1	Apologies: Colin Wheatley, Gordon McFee, Malcolm Taylor		
2	Approval of previous minutes: received and agreed		
3	Matters arising: N/A		
4	Chairperson's report: Chairperson welcomed everyone to the meeting and thanked them for attending. Also a big thank you to the team for the hard work put in this year.		
5	Secretary's report: Nothing to report		
6	Treasurer's report: Annual report and financial statement agreed. Thanks to Colin Wheatley for his continued hard work on the accounts.		

7	<p>Nominations: Nomination for Chair: Jo Pitt Proposed: James Ellis Seconded: Colin Ward</p> <p>Nomination for Group Secretary: Heather McFee Proposed: Jo Pitt Seconded: Sandra Smith</p> <p>Nomination for Group treasurer: Proposed: Jo Pitt seconded: Paul Morton Kemp</p> <p>Nomination for Group administrator: Colin Ward Proposed: James Ellis seconded: Jo Pitt</p> <p>Nomination for Quartermaster: Peter Gore Proposed: James Ellis Seconded: Paul Morton Kemp</p> <p>Nominations for other Exec members: Anita Jones Proposed: James Ellis Seconded : Heather McFee</p> <p>Kerry Downes Proposed: James Ellis Seconded: Sandra Smith</p> <p>Nomination for Vicky Freeland To be community liaison</p> <p>Nicky Ovey For fundraising</p> <p>Health and Safety co opted: Michael Pitt</p> <p>Sandra Smith stood down this year, was thanked for her hard work and contribution.</p>		
8	<p>Leaders of sections: Cubs: Paul Morton Kemp agreed to continue Beavers: Malcolm Taylor - GSL confirmed as unable to attend Scouts: Gordon McFee - Confirmed via GSL also unable to attend.</p>		

9	Independent Examiner Mr Stuart Ince has also confirmed to continue as independent examiner.		
10	Conclusion - Jo Pitt thanks all the volunteers for time and hard work this year.		
11	Questions - there were no questions to be asked. Meeting closed at 8pm.		

Independent Examiner's Report to the Trustees of the 1st Ockendon Scout Group

I report on the accounts of the Group/District for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the trustees in accordance with Sections 43 and 44 of the Charities Act 1993. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 43 (2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 43 (3) (a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43 (7) (b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 41 of the 1993 Act ;and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: STUART INCE 

Qualification:

Address: 1 THE WATERFALLS, LANGDON HILLS,
BASILDON, ESSEX.

Date: 10TH APRIL 2021

1st Ockendon Scout Group

Receipts & Payments Account summary for the year ended 31st March 2021

	This Year General Fund	Previous Year
	£	£
Total receipts for the year	29,900.21	36,333.85
Total payments for the year	-7,990.13	-41,503.73
Net receipts (payments) for the year	21,910.08	-5,169.88
Cash, bank and similar funds brought forward	16,481.31	21,651.19
Cash, bank and similar funds carried forward	£38,391.39	£16,481.31

The above account and accompanying statement of assets and liabilities were approved by the Trustees

on7 February 2022.....and signed on their behalf by

.....Mrs JB Pitt.....



1st Ockendon Scout Group

Receipts for the year ended 31st March 2021

	This Year	Previous Year
	£	£
MEMBERSHIP SUBSCRIPTIONS	1,050.00	12,394.00
less: Paid	5,594.20	5,392.00
	-4,544.20	7,002.00
INCOME RECEIVED		
Bank Interest	7.61	6.76
Explorers Levy	150.00	150.00
Guiding Levy		2,500.00
Use of HQ		4,015.00
	157.61	6,671.76
DONATIONS (General)	45.00	524.51
GRANT - Thurrock Scouts (for Rent)	87.00	107.00
GRANT - Thurrock CVS (for Membership Fees)	1,000.00	500.00
GRANT - Government COVID-19	26,177.71	500.00
GRANT - Tesco (for Tee Shirts)	1,166.00	
GRANT - Grays Public Purposes (for Tents)	1,779.00	1,000.00
JACK PETCHEY AWARDS		
Marquee Hire		70.00
	30,254.71	2,701.51
CAMPS & ACTIVITIES	791.40	8,758.50
Panto		4,041.00
AGM / Fun Day		120.00
Fireworks Night		706.06
Remembrance Day		61.81
	791.40	13,687.37
FUND RAISING (General)	10.00	1,160.00
Christmas Fayre		1,975.28
	10.00	3,135.28
OTHER INCOME		
Income Tax recovered (Gift Aid)	3,062.69	3,101.37
Gas bottles returned		
	3,062.69	3,101.37
SUNDRY RECEIPTS	168.00	34.56
Uniform & Badge receipts		
Loans received		
TOTAL RECEIPTS FOR THE YEAR	£29,900.21	£36,333.85

1st Ockendon Scout Group

Payments for the year ended 31st March 2021

	This Year £	Previous Year £
PREMISES		
Rates	304.89
Rent	150.00	150.00
Water rates	515.02
Light and Heat	749.39	1,927.55
Insurance	1,325.04	1,271.57
Cleaning	316.81
Repairs & Renewals	932.37	338.23
Heating & Kitchen (2020)	14,174.46
	3,156.80	18,998.53
DONATIONS / GRANTS (General)	30.00	20.00
Camping Equipment (Grays PP Grant)	884.00
Tee Shirts (Tesco Grant)	1,060.00
Equipment	90.00	332.33
General Maintenance	397.54
	2,064.00	749.87
CAMPS & ACTIVITIES	1,644.20	10,858.70
AGM / Fun day	331.25
Panto	4,167.00
Fireworks Night	559.85
Remembrance Day	40.00
	1,644.20	15,956.80
FUND RAISING (General)	42.93
Xmas Fayre	1,166.82

	0.00	1,209.75
TRAINING
	0.00	0.00
TRUSTEES EXPENSES
OTHER EXPENSES
	0.00	0.00
GENERAL SECTION EXPENSES	600.24	2,935.03
PURCHASE OF UNIFORM & BADGES	524.89	966.75
	1,125.13	3,901.78
SUNDRY PAYMENTS	687.00
TOTAL PAYMENTS FOR THE YEAR	<u>£7,990.13</u>	<u>£41,503.73</u>

1st Ockendon Scout Group

Statement of Assets & Liabilities for the year ended 31st March 2021

	This Year £	Previous Year £
MONETARY ASSETS		
Group Bank Current Accounts	119.77	620.78
Group Bank Savings Account	36,902.78	13,515.76
Cash In Hand (Paid to Treasurer after Year End)	0.00	0.00
Cash in hand & bank (with Section Leaders)	1,368.84	2,344.77
	<u>£38,391.39</u>	<u>£16,481.31</u>
OTHER MONETARY ASSETS		
Tax Claim for Year ending
Debts due to Group / District
	<u>0.00</u>	<u>0.00</u>
INVESTMENT ASSETS		
Government Stocks at market value
Other quoted securities at market value
Other investments
Property held for investment purposes
	<u>0.00</u>	<u>0.00</u>
NON-MONETARY ASSETS Assets for Charity's own use		
Badge Secretary's stock
Group/District shop stock
Land and Buildings	£200,000.00	£200,000.00
Motor vehicles
Scouting equipment, furniture, etc.	£17,500.00	£17,500.00
	<u>£217,500.00</u>	<u>£217,500.00</u>
LIABILITIES Those due within one year		
Accounts not yet paid
Expenses incurred not yet invoiced
Subscriptions not yet paid
Other
	<u>0.00</u>	<u>0.00</u>
LIABILITIES Those due after one year		
Loan (with details)
Hire Purchase owing
Leasing payments outstanding
Other long term liabilities
	<u>0.00</u>	<u>0.00</u>
CONTINGENT LIABILITIES AND FUTURE OBLIGATIONS		
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