



2021 Trustees Annual Report and Accounts

Annual General Meeting 2022
Monday 20 June 2022

Skills for Life

As Scouts, we believe in preparing young people with Skills for Life. We encourage our young people to do more, learn more and be more. We help young people develop and improve key life skills.

Each week, we give over 460,000 young people the opportunity to enjoy fun and adventure while developing the skills they need to succeed now and in the future. We're talking about teamwork, leadership and resilience – skills that have helped Scouts become everything from teachers and social workers to astronauts and Olympians.

AGENDA

1. Chair's welcome
2. Apologies for absence
3. To receive and consider the annual report of the Group Executive Committee, including the accounts for the year ending 31st December 2021
4. Agree to adopt the constitution of the Group Scout Council as set out in Policy, Organisation & Rules (POR); Rule 3.24.
5. Agree the maximum number of people who can be elected to the Group Executive Committee
(Ideally no more than 6 people)
6. Approval of the quorum for meetings of the Group Scout Council, Group Executive Committee, and its subcommittees:
 - a) Group Scout Council – the members present
 - b) Group Executive Committee – 51% of membership rounded up to a complete number
 - c) Subcommittees – 51% of membership rounded up to a complete number
7. Approval of Group Scout Leader's nomination of Chair
8. Election of the Officers (Secretary and Treasurer)
9. Election of the Executive Committee
(Ideally a minimum of 3 people)
10. Approval of Group Scout Leader's nominations to the Executive Committee
(Number of nominated members not to exceed the number of elected members)
11. Section leaders – agreement to join the Executive Committee
12. Naming of the trustees (members of the Group Executive Committee)
13. Appointment of the Independent Examiner
14. Guest speaker's address

AGM 2021

The meeting started at 18:00 on Monday 20 September 2021.

1. Chair's Opening Comments

John Coster, the Chair was delayed by traffic and James Reynolds, the Group Scout Leader welcomed:

James Reynolds	Tasha Reynolds	Kim Towlson
Matthew Thorpe	Laura Hudson	Jo Freeman
Matt Evans	Gray Brigden	Matt Jex
Phil Evans	Michelle Thomas	Lauren Greenwood
Lee Greenwood	Tony Maguire	Dan Burnett
Rebecca Burnett	Mathieu Kohl	Scott Crouchman
Emma Crouchman	David Reekie	Sarah Lloyd
Sally Felton	Nick Felton	Donna Brigden
Olivia Leigh-Hudson	Richard Payne	Michelle Hatch

and thanked all for attending the Scout Group's AGM. It was uplifting to see so many parents at an AGM.

2. Apologies for Absence

Apologies have been received from David Ward (Treasurer) and Graham Monk (District Commissioner).

3. Receive and consider the annual report including accounts for year ending 31st December 2020

All present was provided with a copy of the trustee's annual report and account for 2020. The report was accepted by all present.

4. Approval of the Group Scout Leader's nomination for Chair

James Reynolds nominated John Coster as Chair; seconded by Rebecca Burnett and from a show of hands the nomination was approved. John Coster's term of office is subject to annual appointment.

5. Election of Officers

James Reynolds proposed, seconded by Olivia leigh-Hudson that Kim Towlson be elected as Secretary. All present approved the election.

Kim Towlson proposed, seconded by Matthew Thorpe that David Ward be elected as Treasurer. All present approved the election.

6. Election of the Group Executive Committee

Dan Burnett was proposed by Rebecca Burnett and seconded by Kim Tolwson to be the parent representative for the Beaver Scout section.

Mathieu Kohl was proposed by Michelle Thomas and seconded by Kim Tolwson to be the parent representative for the Cub Scout Section.

Joe Read was proposed by Olivia Leigh-Hudson and seconded by Jo Freeman to be the parent representative for the Scout Section.

All present approved the elections of Dan Burnett, Mathieu Kohl and Joe Read.

7. Approval of the Group Scout Leader’s nominations to the Group Executive Committee

James Reynolds had no nominations.

8. Section Leaders – Agreement to join the Group Executive Committee

Matthew Thorpe and Natasha Reynolds have exercised their right as Section Leaders and have indicated that they wish to be members of the Group’s executive committee.

9. Confirm members of the Group Executive Committee (The Trustees)

Ex Officio Members	John Coster	Chair
	Kim Towlson	Secretary
	David Ward	Treasurer
	James Reynolds	Group Scout Leader
	Matthew Thorpe	Beaver Scout Leader
	Natasha Reynolds	Cub Scout Leader
Elected Members	Dan Burnett	Beaver Parent Rep.
	Mathieu Kohl	Cub Parent Rep.
	Joe Read	Scout Parent Rep.

10. Approval of the quorums for meetings

The quorums were agreed by all present as follows:

- a) Group Scout Council – the members present
- b) Group Executive Committee – 51% of membership rounded up to a complete number
- c) Subcommittees – 51% of membership rounded up to a complete number

11. Appointment of Independent Examiner

James Reynolds proposed, seconded by John Coster that Linda Palmer be appointed the independent examiner of our accounts. All present agreed.

12. Closing comments

James Reynolds mentioned the Remembrance Sunday Service on 14 November 2021. The soldier silhouettes will be installed soon. A Garden of Remembrance is to be built and uniforms and extras re available from Scout Store at reasonable cost.

John Coster and James Reynolds thanked all for attending and for their full support throughout the year.

All attendees were invited to stay for the BBQ and smores cooking.

The meeting was closed at 18:40.

Constitution – POR Rule 3.24

In the absence of an existing formally adopted Constitution to the contrary, the following represents an ideal Constitution and will apply where the circumstances and the support allow.

a. The Group Scout Council

The Group Scout Council is the electoral body, which supports Scouting in the Scout Group. It is the body to which the Group Executive Committee is accountable.

i. Membership of the Group Scout Council is open to:

Ex Officio Members

- All adult members and associate members of the Scout Group (see Group roles listed in The Appointments Process chapter, Table 2: Appointments)
- Patrol Leaders
- all parents of Squirrel Scouts, Beaver Scouts, Cub Scouts, and Scouts
- the Sponsoring Authority or its nominee
- District Commissioner
- District Chair

Nominated members

Other supporters of the Group appointed by the Group Scout Council on the recommendation of the Group Scout Leader and the Group Executive Committee.

The number of Nominated Members must not exceed the number of Ex Officio members.

Nominated members must be appointed for a fixed period not exceeding 3 years. Subsequent reappointments are permitted.

ii. The District Commissioner and District Chair are ex-officio members of the Group Scout Council.

iii. Membership of the Group Scout Council ceases upon:

- the resignation of the member
- the dissolution of the Council
- the termination of membership by Headquarters following a recommendation by the Group Executive Committee

iv. The Group Scout Council must hold an Annual General Meeting within six months of the financial year end to:

- receive and consider the Trustees' Annual Report and the annual statement of accounts (following completion of their examination by an appropriate auditor, independent examiner, or scrutineer), prepared by the Group Executive Committee
- approve the Group Scout Leader's nomination of the Group Chair and nominated members of the Group Executive Committee
- elect a Group Secretary and Group Treasurer
- elect members to the Group Executive Committee
- appoint an auditor, independent examiner or scrutineer as required
- adopt (or reconfirm) certain resolutions:
 - agree the quorum for each of meetings of the Group Scout Council, meetings of the Group Executive Committee and meetings of any sub-Committees (see Rule 3.24(d)(iii))
 - agree the number of members that may be elected to the Group Executive Committee (see Rule 3.24(b)(iii) – Elected Members)
 - adopt (or re-confirm the adoption of) the constitution of the Group Scout Council (See introduction to Rule 3.24)
- appoint (or re-appoint) any Group Presidents or Vice Presidents (see Appointment Process: Table 2).

b. The Group Executive Committee

- i. The Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointment.
- ii. Members of the Group Executive Committee must act collectively as charity Trustees of the Scout Group, and in the best interests of its members to:
 - Comply with the Policy, Organisation and Rules of The Scout Association
 - Protect and maintain any property and equipment owned by and/or used by the Group
 - Manage the Group finances
 - Provide insurance for people, property, and equipment.
 - Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fundraising activities
 - Promote and support the development of Scouting in the local area
 - Manage and implement the Safety Policy locally
 - Ensure that a positive image of Scouting exists in the local community
 - Appoint and manage the operation of any sub-Committees, including appointing a Chair to lead the sub-Committees
 - Ensure that Young People are meaningfully involved in decision making at all levels within the Group
 - The opening, closure, and amalgamation of Sections in the Group as necessary.

The Group Executive Committee must also:

- Appoint Administrators, Advisers, and Co-opted members of the Group Executive Committee
- Prepare and approve the Trustees' Annual Report and Annual Accounts after the examination of the accounts by an appropriate auditor, independent examiner, or scrutineer
- Present the approved Trustees' Annual Report and Annual Accounts to the Group Scout Council at the Annual General Meeting; file a copy with the District Executive Committee; and if a registered charity, to the appropriate charity regulator if the regulator's rules require it. (See Rule 13.3)
- Maintain confidentiality with regard to appropriate Executive Committee business
- Where staff are employed, act as a responsible employer in accordance with Scouting's values and relevant legislation
- Ensure line management responsibilities for employed staff are clearly established and communicated

iii The Group Executive Committee consists of:

Ex-officio Members

- The Group Chair
- The Group Secretary
- The Group Treasurer
- The Group Scout Leader
- The Deputy Group Scout Leader
- The Explorer Scout Leader (if stated in a Partnership Agreement, and subject to that Explorer Scout Leader expressly indicating to the AGM (in writing or orally at the meeting) that they are willing to perform such a function)
- The Sponsoring Authority or its nominee
- All Section Leaders (i.e., individuals holding a Squirrel Scout Leader, Beaver Scout Leader, Cub Scout Leader, or Scout Leader role) subject to that Section Leader expressly indicating to the AGM (in writing or orally at the meeting) that they are willing to perform such a function.

Elected Members

- persons elected at the Group Annual General Meeting
- these should normally be four to six in number
- the actual number must be the subject of a resolution by the Group Scout Council.

Nominated Members

- persons nominated by the Group Scout Leader
- the nominations must be approved at the Group Annual General Meeting; the number of nominated members must not exceed the number of elected members.

Co-opted Members

- persons co-opted annually by the Group Executive Committee
- the number of co-opted members must not exceed the number of elected members

Right of Attendance

- the District Commissioner and the District Chair have the right of attendance at meetings of the Group Executive Committee.

iv. Additional Requirements for sub-Committees:

- sub-Committees consist of members nominated by the Committee
- The Group Scout Leader and the Group Chair will be ex-officio members of any sub-Committee of the Group Executive Committee
- Any fundraising committee must include at least two members of the Group Executive Committee. No Section Leader or Assistant Leader may serve on such a fundraising sub-Committee

v. Additional Requirements for Charity Trustees:

- All ex-officio, elected, nominated, and co-opted members of the Group Executive Committee are Charity Trustees of the Scout Group
- Only persons aged 18 and over may be full voting members of the Group Executive Committee because of their status as Charity Trustees (however the views of young people in the Group must be taken into consideration)
- Certain people are disqualified from being Charity Trustees by virtue of the Charities Acts. (See rule 13.1)
- Charity Trustees are responsible for ensuring compliance with all relevant legislation including the Data Protection Act 2018
- Complete Module 1 Essential Information, Safety, Safeguarding, GDPR and Trustee Introduction training within 5 months of the role start date
- Some Groups may also need to register as a charity. (See Rule 13.3)

c. The Group Leaders' Meeting

i. Membership of the Group Leaders' Meeting consists of the Group Scout Leader as chair, all Section Leaders, Section Assistants and Assistant Leaders and the Group Scout Active Support Manager. Explorer Scout Leaders may be included if stated in the partnership agreement.

ii. The role of the Group Leaders' Meeting is to:

- consider the well-being and development of each Member of the Group
- ensure the progress of each Member through the programme
- plan and co-ordinate all the Group's activities
- to keep the Group Executive Committee advised of the financial and other resource requirements of the training programme

d. Conduct of Meetings

- i. Only members as defined above may vote in meetings of the Group Scout Council and the Group Executive Committee.
- ii. Decisions are made by a majority of votes cast by those present at the meeting. In the event of an equal number of votes being cast on either side the chair does not have a casting vote and the matter is taken not to have been carried.
- iii. The Group Scout Council must make a resolution defining a quorum for meetings of the Group Scout Council and the Group Executive Committee and its sub-Committees.
- iv. Electronic voting (such as email) is allowed for decision making of the Group Executive Committee when deemed appropriate by the Chair. In such instances at least 75% of its committee members must approve the decision.
- v. The Group Executive Committee can meet by telephone conference, video conference as well as face to face in order to discharge their responsibilities when agreed by the appropriate Chair

Trustees Annual Report

For the year 1 January 2021 to 31 December 2021

Reference and administration details

Charity name	1 st Horndon-on-the-Hill Scout Group
Registered charity number	302085
Scout Association's Headquarter number	12589
Charity's principal address	97 The Sorrells STANFORD-LE-HOPE SS17 7ER
Charity's website	www.thurrockscouts.org.uk
Names of the charity trustees who manage the charity	Mr J Coster (Chair) Mr C (Kim) Towlson (Secretary) Mr D Ward (Treasurer) Mr D Burnett (From 20 September 2021) Mr M Kohl (From 20 September 2021) Mr R Payne (Left 20 September 2021) Mr J Read (From 20 September 2021) Mr J Reynolds Mrs N Reynolds Mr M Thorpe (From 11 May 2021)
Custodian trustees	The Scout Association Trust Corporation Gilwell Park London E4 7QW Reference: T0656
Names and addresses of advisers	None

Structure, governance and management

Type of governing document	The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted	The Group is a trust established under its rules that are common to all Scouts.
Trustee selection methods	The trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Policies and procedures adopted for:	
a) the induction and training of trustees	Trustees are trained according to The Scout Association's Adult Training Scheme.
b) the trustee's consideration of major risks and the systems and procedures to manage them	<p>The Group's Executive Committee, the members of which are the 'Charity Trustees' of the Group, which is an educational charity, manages the Group. As charity trustees they act collectively, are responsible and accountable for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Committee consists of three independent representatives, Chair, Secretary and Treasurer together with the Group Scout Leader, Section Leaders (if opted to take on the responsibility) and meets regularly, except in August and December.</p> <p>The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointment and is responsible for the:</p> <ul style="list-style-type: none">• Group's compliance with the Policy, Organisation and Rules of the Scout Association;• Protection and maintenance of Group property;• Insurance of people, property and equipment;• Management of the Group's finances;• Provision of sufficient resources for Scouting to operate;• Preparation and approval of the trustee's annual report and annual accounts after examination by an Independent Examiner;• Presentation of the annual report and accounts to the Group Scout Council at its Annual General Meeting and where necessary to The Charity Commission;• Appointing and managing any sub committees that may be required;

- Appointing Group Administrators, Advisers and Co-opting members of the Group Executive Committee.
- Opening, closing and amalgamation of sections within the Group;
- Inclusion of Young People so that they are meaningfully involved in decision making at all levels within the Group;
- Promotion and support to the development of Scouting in the local area;
- Management and implementation of the Scout Association's Safety Policy locally;
- Positive image of Scouting in the local community.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include:

- a requirement for all income and expenditure to be receipted and invoiced;
- limits of expenditure without reference to the Group Executive Committee;
- relevant data and money to be passed to the group treasurer in accordance with an agreed timetable;
- relevant accounts and financial reports to be made available to all trustees in accordance with an agreed timetable;
- two signatures for all outgoing bank transactions;
- comprehensive insurance policies to ensure that insurable risks are covered.

Objectives and activities

Summary of the objectives of the charity set out in its governing document

The objectives of the Group are as a unit of the Scout Association.

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

As Scouts we are guided by these values:

- **Integrity** - We act with integrity; we are honest, trustworthy, and loyal.
- **Respect** - We have self-respect and respect for others.
- **Care** - We support others and take care of the world in which we live.
- **Belief** - We explore our faiths, beliefs, and attitudes.
- **Co-operation** - We make a positive difference; we co-operate with others and make friends.

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise

Summary of the main activities undertaken for the public benefit in relation to these objectives

1st Horndon-on-the-Hill Scout Group in carrying out our activities keep in mind the Charity Commission's guidance on public benefit.

1st Horndon-on-the-Hill Scout Group is part of the UK's biggest mixed youth organisation. We change lives by offering six to 25-year-olds fun and challenging activities, unique experiences, everyday adventure, and the chance to help others so that our members make a positive impact in communities.

Being part of the Scouts helps children and young adults reach their full potential. Members of the Scouts develop skills including teamwork, time management, leadership, initiative, planning, communication, self-motivation, cultural awareness, and commitment. We help young people to get jobs, save lives and even change the world.

Members of the Scouts take part in activities as diverse as kayaking, abseiling, expeditions overseas, photography, climbing and zorbing. As a member of the Scouts young people and adults can learn survival skills, first aid, computer programming, or even how to fly a plane. There's something for every young person and adult alike. It's a great way to have fun, make friends, get outdoors, express individual creativity and experience the wider world.

This everyday adventure is possible thanks to our adult volunteers, who support the Scouts in a wide range of roles from working directly with young people, to helping manage a Group, to being a Charity Trustee. We help volunteers get the most out of their experiences with the Scouts by providing opportunities for adventure, training, fun and friendship.

The Scout Association's award-winning training scheme for volunteers means that adults get as much from the Scouts as young people. Our approach focuses on what individual people want to get out of volunteering with the Scouts, while respecting how much time

an individual can offer. Over 90% of Scout volunteers say that their skills and experiences have been useful in their work or personal life.

ACHIEVEMENTS

Beavers

It has been so good to get fully back to Beaver Scouts.

We have been able to do some great crafts for seasonal events like Easter and the Queen's Jubilee plus working on our badge work.

We are hoping to do an overnight camp soon which I think the Beavers will really enjoy.

We as a colony have grown over the last two years and we are now at full capacity and will need to start a waiting list. We have seen three Beavers move up to Cubs and will have several more move up soon. We are still in need of regular parental help so we can offer the children a better and more diverse Scouting experience than we can now as we are hindered by what we can do with myself, Akela and James. We are working on a parental rota, but we really could use more assistant leaders too.

We are looking forward to the future and what we can do with our growing Scout Group with everyone's help. Exciting times ahead.

To finish I would just like to say how proud I am of my Beaver colony. They all work well together plus support each other in everything they do.

Matthew Thorpe

Beaver Scout Leader

ACHIEVEMENTS

Cubs

This year has been wonderful as we have been able to fully get back into scouting.

We have welcomed new cubs and the section has expanded over the last 12 months. We have done various activities in and around the hall including seasonal crafts, fire lighting, cooking, eating!

And teamwork challenges. We have undertaken community-based activities to help improve the local area as well as our green spaces.

The cubs are looking forward to an action-packed weekend camp in July where we will be sleeping in our new, bigger bell tents at Thriftwood. Our first camp of many!

We are all looking forward to another action-packed year and are excited to share new adventures with the young people.

Natasha Reynolds

Cub Scout Leader

ANNUAL STATEMENT OF ACCOUNTS

Receipts and Payments Account

For the year from 1 January 2021 to 31 December 2021

	2021			2020
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£	£	£	£
Receipts				
Donations, legacies, and similar income				
Membership subscriptions	-	1,627	1,627	1,050
Less: Membership subscriptions paid on (HQ, County & District)	-	1,550	1,550	1,178
Net membership subscriptions retained	-	77	77	-129
Donations - Restricted	1,000	-	1000	-
Donations - Unrestricted	-	822	822	-
Gift Aid Refunds from HMRC	-	128	128	1,570
Sub total	1,000	1,026	2,026	1,442
Fundraising (gross)				
Fundraising activities	-	-	-	-
Sub total	-	-	-	
Grants				
HM Government – COVID-19	-	22,939	22,939	11,334
Jack Petchey Awards	-	-	-	-
Thurrock Council – Rent mitigation 2019 & 2020	-	1,071	1,071	1,350
Sub total	-	24,009	24,009	12,684
Investment income				
Donations for use of hall	-	-	-	493
Sub total	-			493
Sundry income				
Other sundry income – Tent sale	-	-	-	600
Other sundry income	-	-	-	-
Sub total	-			600
Youth programme and activities				
Beaver Scouts	-	-	-	30
Cub Scouts	-	-	-	190
Scouts	-	100	100	28
Group led/other activities	-	39	39	-
Sub total	-	139	139	248
Total Gross Income	1,000	25,174	26,174	15,466
Asset and Investment sales etc.	-	-	-	-
Total receipts	1,000	25,174	26,174	15,466

Note: Excel is rounding figures up and down to the nearest pound.

ANNUAL STATEMENT OF ACCOUNTS

Receipts and Payments Account

For the year from 1 January 2021 to 31 December 2021

	2021			2020
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
Payments	£	£	£	£
Charitable payments				
Youth programme and activities				
Administration	-	215	215	285
Adult support and training	-	-	-	-
AGM and trustee expenses	-	73	73	-
Donations & Grants	-	50	50	-
Materials & day to day equipment	-	200	200	65
Premises – Cleaning	-	-	-	-
Premises – Domestic items	-	-	-	-
Premises – Electricity	-	339	339	531
Premises – Ground's maintenance	-	-	-	-
Premises – Insurance (Property & Equipment)	-	1,621	1,621	1,559
Premises – Internet access	-	58	58	-
Premises – Rates	-	-	-	-
Premises – Rent (Land)	-	1,482	1,482	889
Premises – Repairs, renewals & maintenance	-	1,677	1,677	231
Sundry payments	-	-	-	-
Beaver Scouts	-	-	-	36
Cub Scouts	-	24	24	221
Scouts	-	-	-	185
Group led/other activities	-	499	499	136
Sub total	-	6,239	6,239	4,138
Fundraising expenses				
Fundraising costs	-	22	22	-
Sub total	-	22	22	-
Total Gross Expenditure	-	6,261	6,261	4,138
Asset and Investment purchases etc.	-	-	-	-
Total payments	-	6,261	6,261	4,138
Net of receipts or payments	1,000	18,913	19,913	11,328
Cash funds last year end	150	15,520	15,670	4,342
Cash funds this year end	1,150	34,434	35,584	15,670

Note: Excel is rounding figures up and down to the nearest pound.

ANNUAL STATEMENT OF ACCOUNTS

Statement of Assets and Liabilities

On 31 December 2021

	2021			2020
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£	£	£	£
Cash funds				
Bank - General	1,150	8,375	9,525	10,666
Bank – Benevolence	-	2,000	2,000	1,000
Bank – Building Refurbishment		12,000	12,000	
Bank - Reserve	-	12,000	12,000	4,000
Cash – Beaver Section	-	-	-	-
Cash – Cub Section	-	-	-	-
Cash – Scout Section	-	-	-	-
Cash – Treasurer	-	59	59	4
Total	1,150	34,434	35,584	15,670
Other monetary assets				
Debts due	-	-	-	-
Total	-	-	-	-
Investment assets				
None held	-	-	-	-
Total				
Non-monetary assets for charity's own use				
Land and buildings (Insurance value)	-	218,994	218,994	211,589
Scouting equipment, etc. (Insurance value)	-	37,234	37,234	35,975
Total	-	256,228	256,228	247,564
Liabilities				
Accounts not yet paid	-	-	-	-
Insurance premium due November 2022	-	1,650	1,650	1,650
Leasehold rent 2022	-	1,300	1,300	1,482
Annual membership subscriptions due Feb/Mar 2022	-	2151	2,151	1,415
Total	-	5,101	5,101	4,547

Contingent liabilities and future obligations:

- Annual insurance premium (Buildings & Contents) approximately £1650 due November 2022.
- Annual leasehold rent £1300 - lease due for renewal - 25 Dec 2021.
- Annual membership subscriptions £2151 due February/March 2022.

INDEPENDENT EXAMINER'S REPORT

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE 1ST HORNDON-ON-THE-HILL SCOUT GROUP

Registered Charity Numbered 302085

I report to the trustees on my examination of the accounts of the Group for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the Group, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Group's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Mrs L A Palmer

1 Dell Road
GRAYS
RM17 5JY

30 March 2022

Financial Review

Accounts for the year ending
31 December 2021

The accounts have been drawn up on a Receipts and Payments basis which is consistent with previous years.

The accounts were independently examined and have been approved by the Trustees. The original copy of the Independent Examiner's Report to the 1st Horndon-on-the-Hill Scout Group's Trustees is available for inspection on request.

Brief statement of the charity's
policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short.

The Group's trustees consider that following lessons learnt through the COVID-19 pandemic the Group should hold a sum equivalent to 18 months running costs, circa £12,000.

The reserves are unrestricted funds and can be spent – subject to trustee approval – if the need arises.

Further financial review details

The Group's Income and Expenditure is relatively small and therefore does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has adopted a low-risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the Group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Details of any funds materially
in deficit

No funds are in deficit.

Declaration

The Trustees declare that they have approved the Trustee's report above.

Signed on behalf of the Charity's Trustees:

John Coster

John Coster

Chair

26 May 2022

David Ward

David Ward

Treasurer

26 May 2022