

# Chadwell St Mary Scout Group

England & Wales · Charity number 302084

## Details

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Other names	2ND CHADWELL ST MARY GROUP BOY SCOUTS, 2ND CHADWELL ST MARY SCOUT GROUP, CHADWELL - ST-MARY SCOUT AND GUIDE GROUP
Status	Registered
Legal form	Other
Registered	1963-03-28
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	21 Maycroft Avenue Grays Essex RM17 6AN
Phone	01375401464
Email	<a href="mailto:chadwell@thurrockscouts.org.uk">chadwell@thurrockscouts.org.uk</a>

## Activities

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**Objects:** FOR THE PURPOSES OF THE 2ND CHADWELL ST MARY SCOUT GROUP

**Activities:** Scouting and Guiding for Young people and children

## Classification

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- **How:** Provides Human Resources
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- **Area of benefit:** CHADWELL-ST-MARY
- Thurrock

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	-	-	-	-
2023-12-31	£25,561	£18,518	-	-
2022-12-31	£15,928	£62,555	-	-
2021-12-31	£18,835	£12,242	-	-
2021-03-31	£64,864	£7,617	-	-
2020-03-31	£19,307	£25,721	-	-

## Trustees

Name	Role	Appointed
Francis Abbott		2021-09-08
Ian Spurgeon		2019-11-19
Julie Spurgeon		2019-11-19
LEONARD WHITTAKER		

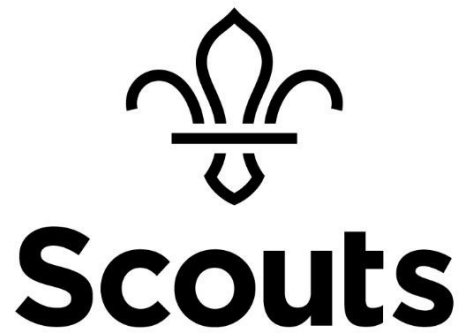
**Chadwell St Mary Scout Group**

England & Wales - Charity number 302084

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# Accounts

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# **Chadwell-St-Mary Scout Group 2023 Trustees Annual Report and Accounts**

## **Annual General Meeting Thursday 17<sup>th</sup> July 2024**

### **Skills for Life**

As Scouts, we believe in preparing young people with Skills for Life. We encourage our young people to do more, learn more and be more. We help young people develop and improve key life skills.

Each week, we give over 460,000 young people the opportunity to enjoy fun and adventure while developing the skills they need to succeed now and in the future. We are talking about teamwork, leadership, and resilience – skills that have helped Scouts become everything from teachers and social workers to astronauts and Olympians.

# AGENDA

1. Welcome
2. Apologies for absence
3. To receive and consider the annual report of the Group Executive Committee, including the accounts for the year ending 31st December 2023
4. Agree to adopt the constitution of the Group Scout Council as set out in Policy, Organisation & Rules (POR); Rule 5.4.
5. Agree the composition of the Group Trustee Board:
  - a) Minimum number of trustees (no less than 5)
  - b) Maximum number of trustees (no more than 12)
6. Approval of the quorum for meetings of the Group Scout Council, Group Trustee Board, and its subcommittees:
  - a) Group Scout Council – the members present
  - b) Group Trustee Board – 51% of membership rounded up to a complete number
  - c) Subcommittees – 51% of membership rounded up to a complete number
7. Appointment of Group Chair
8. Appointment of Group Treasurer
9. Appointment of Trustee Board Members
10. Guest speaker's address
11. Closing Comments.

## Constitution

This constitution describes the role, membership and operation of the Group Scout Council, and the Group Trustee Board.

In the interest of openness, especially for new members of the Group Scout Council, the Group Scout Council should re-adopt their constitution at each Annual General Meeting (AGM).

### Charitable objects

Our purpose is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### The Group Scout Council and the Group Trustee Board

The Group Scout Council has a governance role for the charity and, in particular, makes Group Trustee Board appointments other than ex officio and co-opted appointments.

The Group Trustee Board is responsible for the governance of the charity. Although the Group Trustee Board is responsible for the charity, it is accountable to the Group Scout Council.

The Group Scout Council has no Trustee responsibilities.

### The Group Scout Council – membership

Membership of the Group Scout Council does not provide any membership status of the Scouts.

#### Group Scout Council membership

- a) The **ex officio** members of the Group Scout Council are members by virtue of their role in The Scouts:
  - all adult members of the Group – see Group roles listed in the Chapter 16 Roles Table of The Scout Association’s Policy, Organisation and Rules
  - all Patrol Leaders of the Troop(s) in the Group
  - all parents or carers of Squirrels, Beavers, Cubs and Scouts in the Group
  - the District Commissioner
  - the District Chair
- b) The **appointed** members of the Group Scout Council are other supporters of the Group appointed by the Group Scout Council on the recommendation of the Group Lead Volunteer and the Group Trustee Board. The number of appointed members must not exceed the number of ex officio Group Scout Council members. A Group Scout Council does not need to have any appointed members.
- c) The **community** members of the Group Scout Council are representatives of the local community appointed because of their role rather than by their name. For example local headteachers, or Parish Council members. They are appointed by

the Group Scout Council on the recommendation of the Group Lead Volunteer and the Group Trustee Board. The number of community members must not exceed the number of ex officio Group Scout Council members.

- d) The County Commissioner has the right of attendance at each Group Scout Council meeting in the County.
- e) Membership of the Group Scout Council ends when the:
  - member resigns
  - member no longer qualifies as a member of the Group Scout Council
  - Group Scout Council is dissolved
  - Group Scout Council membership is terminated by UK Headquarters following a recommendation by the Group Trustee Board.
- f) The total number of appointed and community members of a Group Scout Council must not exceed the number of ex officio members.
- g) Appointed members of a Group Scout Council must each have a fixed period for their appointment of not more than three years. Subsequent reappointments are permitted.
- h) Community members of a Group Scout Council are initially appointed for a term of one year, though they may be renewed annually at the AGM.

- i) Group Trustee Board administration must ensure that appointed Group Scout Council Members are recorded locally in the minutes of the Group Scout Council meeting which appoints them (normally the AGM). Scout Council members (whether ex officio or appointed or community) must not be recorded as Scout Council Members on The Scout Association's membership system.

### **Group Scout Council – Annual General Meeting**

Each Group Scout Council must hold an Annual General Meeting (AGM) within six months of the end of the Group's financial year. Groups should give 4 weeks' notice of the date of the AGM.

The AGM must:

- a) Undertake governance oversight by
  - approving the minutes of the previous Group AGM
  - adopting (or re-adopting) the constitution of the Scout Group charity of The Scout Association Policy, Organisation and Rules
  - noting the dates of charity's financial year
  - approving appointed and community members of the Group Scout Council
  - agreeing the maximum total number of members of the Group Trustee Board (this is one number representing the total of ex officio, appointed and co-opted members)
  - agreeing the quorum for future meetings of the Group Scout Council
- b) Review the previous year by
  - receiving from the Group Lead Volunteer an overview of the past 12 months of activity in the Group
  - receiving and considering the Group Trustees' Annual Report and the annual statement of accounts approved by the Group Trustee Board.

Before the AGM, the accounts must have completed their examination by an appropriate auditor, independent examiner, or scrutineer. This must include the formal report prepared by the auditor, independent examiner, or scrutineer.

c) Make appointments

- appoint a Chair of the Group Trustee Board, following recommendation from the selection process initiated by the Group Trustee Board. Vacancies for Chair only occur at the end of their period of appointment (for example, a Chair may have been appointed for three years and so does not need to be re-appointed after years 1 and 2).
- appoint a Treasurer of the Group Trustee Board, following recommendation from the selection process initiated by the Group Trustee Board. Vacancies for Treasurer only occur at the end of their period of appointment (for example, a Treasurer may have been appointed for three years and so does not need to be re- appointed after years 1 and 2).
- appoint other members of the Group Trustee Board, following recommendations from the selection process initiated by the Group Trustee Board. Vacancies for appointed Trustees only occur at the end of their period of appointment (for example, each Trustee may have been appointed for three years and so does not need to be re-appointed after years 1 and 2).
- approve the appointment of any Group Presidents or Group Vice Presidents, and note current appointees (if any)
- appoint (or re-appoint) an auditor, independent examiner or scrutineer as required

Following each AGM, the Group Trustee Board administration must ensure that:

- a) All appointed Trustees are recorded on the membership system, as required by Rule 16.2.2 of The Scout Association Policy, Organisation and Rules
- b) the Group Trustees' Annual Report and Accounts, including the formal report prepared by the auditor, independent examiner, or scrutineer are filed as described in Rule 5.7 of The Scout Association Policy, Organisation and Rules

It is good practice for the new Group Trustee Board to verify the draft Minutes of the AGM at their first meeting following the AGM, even though the minutes cannot be formally approved until the charity's next AGM.

## **Group Trustee Board - purpose**

The Group Trustee Board is a team of volunteers who work together, as charity Trustees, to make sure the Scouts is run safely and legally. At the heart of their role is a focus on strategy, performance and assurance.

Effective Trustee support helps other volunteers run the Scout programme that gives young people skills for life.

Members of the Group Trustee Board must act collectively as charity trustees of their Scout Group, and in the best interests of the charity's members.

Governance roles must be distinct to help manage conflicts of interest. This means that the roles of Group's Chair and Treasurer must be kept separate and be done by two different people.

The Group Trustee Board must act in the charity's best interests, acting with reasonable care and skill and take steps to be confident that:

- a) The charity is:
  - well managed
  - carrying out its purposes for the public benefit
  - complying with the charity's governing document and the law
  - managing the charity's resources responsibly
- b) the charity is operating compliant with POR and the local charity regulator, including effective management of each of the Key Policies listed in Chapter 2 of The Scout Association Policy, Organisation and Rules.
- c) young people are meaningfully involved in decision making at all levels
- d) the Group has sufficient resources (funds, people, property and equipment) available to meet the planned work of the Group including delivery of the high quality programme and resource requirements of the training programme (Rule 4.2.2 of The Scout Association Policy, Organisation and Rules)

The Group Trustee Board members must themselves collectively:

- a) develop and maintain a risk register, including putting in place appropriate mitigations
- b) ensure that the Group's finances are properly managed, including development and maintenance of appropriate budgets to support the work of the Group

- c) maintain and manage:
  - a reserves policy for the charity including a plan for use of reserves outside the 'minimum'
  - an investment policy for the charity
  - a public benefit statement for the charity
- d) ensure that people, property and equipment are appropriately insured, and that any property and equipment owned or used by the Group is properly protected and maintained
- e) ensure the appointment and management and operation of any sub-committees, including appointing a Chair to lead the sub-committee. This should normally be one of the Group's Trustees.
- f) ensure that effective administration is in place to support the work of the Group Trustee Board
- g) appoint any co-opted members of the Group Trustee Board
- h) ensure transparency of operation, including:
  - prepare and approve the Annual Accounts and arrange their examination by an auditor, independent examiner or scrutineer (as appropriate) and as appointed by the Group Scout Council at their AGM
  - prepare and approve the Group Trustees' Annual Report (which must include the Annual Accounts and include the report from the auditor, independent examiner or scrutineer)
  - present the approved Group Trustees' Annual Report and Annual Accounts to the Group Scout Council for their consideration at the Group's AGM
  - following the Group AGM, ensure that a copy of the Group Trustees' Annual Report and Accounts is sent to the District Trustee Board administration (see 5.4.7.9) and, if the Group is a registered charity, is filed with the appropriate charity regulator (if the regulator's rules require it).
- i) take responsibility for the Group's adherence to Data Protection Legislation recognising that, dependent on circumstances, it will at different times act as a Data Controller and as a Data Processor
- j) individually and collectively maintain confidentiality regarding appropriate Group Trustee Board business

- k) put in place annually an open and transparent selection process to recommend to the Group Scout Council appropriate members to be appointed members of the Group Trustee Board, including Chair and Treasurer. Vacancies for appointed Trustees only occur at the end of their period of appointment (for example, a Trustee may have been appointed for three years and so does not need to be re-appointed or re-selected after years 1 and 2).
- l) where staff are employed:
  - act as a responsible employer in accordance with the Scouts' values and relevant legislation
  - ensure that effective line management is in place for each employed staff member and that these are clearly established and communicated
  - ensure that appropriate specific personnel insurance is in place

A Group Trustee Board may create sub-committees it deems necessary to support its governance function. The Group Trustee Board must ensure that for any sub-committee it appoints:

- a) its purpose is governance-focused and not operational
- b) its members are agreed and approved by the Group Trustee Board
- c) the Group Trustee Board Chair is an ex officio member
- d) the Group Lead Volunteer is an ex officio member

Sub-committee members are not Trustees unless they are already members of the appointing Group Trustee Board.

All sub-committee members must be recorded on the membership system.

### **Group Trustee Board - membership**

Subject to the conflict of interest rules (see Chapter 16 and the definition of 'conflict of interest' in the Definitions Chapter), a Trustee may be a member of more than one Trustee Board.

A Group Trustee Board should comprise a maximum of 12 Trustees (the total of all ex officio, appointed and co-opted Trustee categories), with a minimum of five Trustees. The maximum number of Trustees should be agreed by the Group Scout Council at its AGM.

Each ex officio, appointed and co-opted member of the Group Trustee Board is a charity Trustee of the Group.

People invited to attend a meeting of the Group Trustee Board, or with right of attendance, may be present at the meeting but are not charity Trustees and have no voting rights.

Certain people are disqualified from being charity trustees by virtue of the Charities Acts.

Some Groups may also need to register as a charity (See Rule 13.1.2 of The Scout Association Policy, Organisation and Rules).<sup>SV</sup>

If registered, the Group's registration number must be recorded on the membership system.

Groups must not use any other charity number than their own.

All Trustees must complete learning as specified in Rule 16.2.1, 16.2.3, 16.2.4 of The Scout Association Policy, Organisation and Rules and the Chapter 16 Roles Table. of The Scout Association Policy, Organisation and Rules.

It is good practice for a Group Trustee Board, and any sub committees, to have at least two Trustees aged between their 18<sup>th</sup> and 25<sup>th</sup> birthdays.

Each Group Trustee Board requires effective administration. The administration may be provided by one or more persons as appropriate to the Group.

The selection processes leading to appointment of Group Trustees must include a rigorous and transparent selection process, which includes advertising vacancies widely.

The members of the Group Trustee Board are:

- a) The Group Lead Volunteer is an ex officio member of the Group Trustee Board.

There is only one ex officio Trustee role for a Group Lead Volunteer, so where there are joint role holders for Group Lead Volunteer, the role holders must decide, in discussion the Group Chair, which of them will be the ex officio Trustee. However, each Group Lead Volunteer role holder must be eligible to be a Trustee (as specified in 16.1.1.5 of The Scout Association Policy, Organisation and Rules).

- b) The Group Trustee Board must initiate a selection process to propose a Group Chair to the Group Scout Council for appointment at their AGM. Vacancies for the role of Group Chair only occur at the end of their period of appointment (for example, a Chair may have been appointed for three years and so does not need to be re-appointed or re-selected after years 1 and 2).

The proposal from the Trustee Board is received by the Scout Council at their AGM. The proposal from the Trustee Board does not require seconding by a member of the Scout Council. The action of the Scout Council is to approve (or not) the proposed name from the Trustee Board.

- c) The Group Trustee Board must initiate a selection process to propose a Group Treasurer to the Group Scout Council for appointment at their AGM. Vacancies for the role of Group Treasurer only occur at the end of their period of appointment (for example, a Treasurer may have been appointed for three years and so does not need to be re- appointed or re-selected after years 1 and 2).

The proposal from the Trustee Board is received by the Scout Council at their AGM. The proposal from the Trustee Board does not require seconding by a member of the Scout Council. The action of the Scout Council is to approve (or not) the proposed name from the Trustee Board.

- d) The appointed members of a Group Trustee Board are persons appointed by the Group Scout Council at the Group's AGM. This should follow a selection process initiated and overseen by the Group Trustee Board. Vacancies for the role of Trustee only occur at the end of their period of appointment (for example, a Trustee may have been appointed for three years and so does not need to be re-appointed or re-selected after years 1 and 2).

The proposal from the Trustee Board is received by the Scout Council at their AGM. The proposed name(s) from the Trustee Board do not require seconding by a member of the Scout Council. The action of the Scout Council is to approve (or not) the proposed name(s) from the Trustee Board.

- e) The co-opted members of a Group Trustee Board are persons co- opted annually by the Group Trustee Board. They are not appointed by the Group Scout Council at its AGM. The number of co-opted members must not exceed the actual number of appointed Trustees (excluding Chair and Treasurer).
- f) The District Commissioner, the District Chair and the County Commissioner each have the right of attendance at meetings of each of the Group Trustee Boards in the Districts in the County.
- g) The Sponsoring Authority, or its nominee, has right of attendance at a Group Trustee Board.

Term limits for Trustees are specified in POR rule 5.3.1.6.

If a Trustee Board Chair or Treasurer resigns, then Rule 16.6.3 of The Scout Association Policy, Organisation and Rules must be followed.

### **Group Scout Council - Conduct of meetings**

The Group Scout Council meets at their AGM. It would be unusual for there to be additional meetings of the Group Scout Council.

A Group Scout Council meeting should normally be convened with at least four week's notice. A meeting may be convened on shorter or no notice with the agreement of at least three quarters of the members of the Group Trustee Board.

Group Scout Council meetings are chaired by the Group Chair. If the Group Chair is unable to be present, the Group Chair may appoint a delegate to chair a meeting of the Group Scout Council subject to such appointment being approved at the start of the meeting by a majority of the Group Scout Council members present.

Only Group Scout Council members, as defined in Rule 5.4.4, may vote in Scout Council meetings.

The quorum for a Group Scout Council meeting is agreed by the Group Scout Council at their AGM (see 5.4.5.2).

If there is no quorum present at a meeting of the Group Scout Council, the meeting must be closed and reconvened at the earliest available opportunity.

Decisions are made by a majority of votes cast by those present at the meeting. In the event of an equal number of votes being cast on either side, the Chair does not have a casting vote and the matter is taken not to have been carried.

In order to discharge their responsibilities, the Group Scout Council may meet by video conference as well as, or instead of, face to face when agreed by the Group Chair. The Group Scout Council must not 'meet' using any indirect process, such as email.

At any meeting which is not fully in person, there must be an online poll or other electronic method of counting votes.

All meetings of the Group Scout Council, whether face-to-face or otherwise, must be properly recorded and minuted.

### **Group Trustee Board - Conduct of meetings**

Meetings of the Group Trustee Board should be convened on at least two weeks' notice. Meetings may be convened on shorter or no notice with the agreement of at least half of the members of the Group Trustee Board.

Group Trustee Board meetings are chaired by the Group Chair. If the Group Chair is unable to be present, they may appoint a delegate to chair a meeting of the Group Trustee Board subject to such appointment being approved at the start of the meeting by a majority of the members present at the meeting.

Only members of a Group Trustee Board as defined in Rule 5.4.7 may vote in its meetings.

The quorum for a meeting of a Group Trustee Board is one third of the Trustees (ex officio plus appointed plus co-opted) plus one.

If there is no quorum present at a meeting of the Group Trustee Board, the meeting must be closed and reconvened at the earliest opportunity.

In the case of a sub committee of the Group Trustee Board, the quorum for each sub committee must be set by the Group Trustee Board, based on the size of the sub committee and the complexity of its task(s).

Decisions are made by a majority of votes cast by those present at the meeting. In the event of an equal number of votes being cast on either side, the meeting Chair does not have a casting vote and the matter is taken not to have been carried.

In order to discharge their responsibilities, the Group Trustee Board may meet by telephone or video conference as well as face to face when agreed by the Group Chair. This includes 'hybrid' meetings, where some members are present at an agreed meeting place and others join by telephone or video.

Where urgent matters arise between scheduled meetings of the Group Trustee Board and if it is not practicable to convene a meeting of the Group Trustee Board then an electronic voting method (such as email) is allowed for decision making of the Group Trustee Board when deemed appropriate by the Group Chair. In such circumstances, at least 75% of the members of the Group Trustee Board must approve the decision, and the outcome of the voting must be reported at, and recorded in the minutes of, the next Group Trustee Board meeting.

# For the year 1 January 2023 to 31 December 2024

## Reference and administration details

Charity name	Chadwell St. Mary Scout Group
Registered charity number	302084
Scout Association's Headquarter number	31291
Charity's principal address	21 Maycroft Avenue Grays Essex RM17 6AN
Charity's website	<a href="http://www.thurrockscouts.org.uk">www.thurrockscouts.org.uk</a>
Names of the charity trustees who manage the charity	Frankie Abbott Susan Abbott (Treasurer) Julie Spurgeon Ian Spurgeon Leonard Whittaker
Custodian trustees	The Scout Association Trust Corporation Gilwell Park London E4 7QW  Reference: T5105

## Structure, governance and management

Type of governing document	The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted	The Group is a trust established under its rules that are common to all Scouts.
Trustee selection methods	The trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Policies and procedures adopted for:	
a) the induction and training of trustees	Trustees are trained according to The Scout Association's Adult Training Scheme.
b) the trustee's consideration of major risks and the systems and procedures to manage them	<p>The Group's Trustee Board, the members of which are the 'Charity Trustees' of the Group, which is an educational charity, manages the Group. As charity trustees they act collectively, are responsible and accountable for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Board consists of two independent representatives, Chair and Treasurer together with the Group Lead Volunteer, Section Leaders (if opted to take on the responsibility) and meets regularly, except in August and December.</p> <p>The Group Trustee Board exists to support the Group Lead Volunteer in meeting the responsibilities of the appointment and is responsible for the:</p> <ul style="list-style-type: none"><li>• Group's compliance with the Policy, Organisation and Rules of the Scout Association;</li></ul>

- Protection and maintenance of Group property.
- Insurance of people, property and equipment.
- Management of the Group's finances.
- Provision of sufficient resources for Scouting to operate.
- Approval of the trustee's annual report and annual accounts after examination by an Independent Examiner.
- Presentation of the annual report and accounts to the Group Scout Council at its Annual General Meeting and where necessary to The Charity Commission.
- Appointing and managing any sub committees that may be required.
- Appointing Group Administrators and Advisers other than those who are elected.
- Opening, closing and amalgamation of sections within the Group.
- Inclusion of Young People so that they are meaningfully involved in decision making at all levels within the Group.
- Promotion and support to the development of Scouting in the local area.
- Management and implementation of the Scout Association's Safety Policy locally.
- Positive image of Scouting in the local community.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include:

- a requirement for all income and expenditure to be receipted and invoiced.
- limits of expenditure without reference to the Group Executive Committee.
- relevant data and money to be passed to the group treasurer in accordance with an agreed timetable.
- relevant accounts and financial reports to be made available to all trustees in accordance with an agreed timetable.
- two signatures for all outgoing bank transactions.
- comprehensive insurance policies to ensure that insurable risks are covered.

## Objectives and activities

Summary of the objectives of the charity set out in its governing document

The objectives of the Group are as a unit of the Scout Association.

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

As Scouts we are guided by these values:

- **Integrity** - We act with integrity; we are honest, trustworthy, and loyal.
- **Respect** - We have self-respect and respect for others.
- **Care** - We support others and take care of the world in which we live.
- **Belief** - We explore our faiths, beliefs, and attitudes.
- **Co-operation** - We make a positive difference; we co-operate with others and make friends.

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise

Summary of the main activities undertaken for the public benefit in relation to these objectives

Chadwell St. Mary Scout Group in carrying out our activities keep in mind the Charity Commission's guidance on public benefit.

Chadwell St. Mary Scout Group is part of the UK's biggest mixed youth organisation. We change lives by offering 4- to 25-year-olds fun and challenging activities, unique experiences, everyday adventure, and the chance to help others so that our members make a positive impact in communities.

Being part of the Scout Movement helps children and young adults reach their full potential. Members of the Scouts develop skills including teamwork, time management, leadership, initiative, planning, communication, self-motivation, cultural awareness and commitment. We help young people to get jobs, save lives and even change the world.

Members of the Scouts take part in activities as diverse as kayaking, abseiling, expeditions overseas, photography, climbing and zorbing. As a member of the Scouts, young people and adults can learn survival skills, first aid, computer programming, or even how to fly a plane. There is something for every young person and adult alike. It is a great way to have fun, make friends, get outdoors, express individual creativity and experience the wider world.

This everyday adventure is possible thanks to our volunteers, who support the Scouts in a wide range of roles from working directly with

young people, to helping manage the Group, to being a Charity Trustee. We help volunteers get the most out of their experiences with the Scouts by providing opportunities for adventure, training, fun and friendship.

The Scout Association's award-winning training scheme for volunteers means that adults get as much from the Scouts as the young people. Our approach focuses on what individual people want to get out of volunteering with the Scouts, while respecting how much time an individual can offer. Over 90% of the Scout volunteers say that their skills and expertise have been useful in their work or personal life.

# ACHIEVEMENTS

## Squirrels

GENERAL SECTION INFORMATION: (Include how many young people you have, number of leaders, when you meet etc.)

We meet on a Thursday from 5pm to 6pm  
Currently have 8 Squirrels attending regularly with 3 leaders

ACTIVITIES/ACHIEVEMENTS/AWARDS SINCE LAST REPORT:

Have retained Squirrels and have attracted some new Squirrel Scouts. Older Squirrels have moved onto Beavers.

Original Squirrels achieved their Chief Scout Acorn award.

PLANS FOR THE IMMEDIATE FUTURE: (what do you have planned for the next 6 months)

Continue to offer exciting activities and look to start planning some outdoor activities ready for when the weather improves.

To keep Drey small in numbers until we can recruit some more leaders to enable numbers to grow.

Hope to gain more new members and become a feeder section to Beaver Scouts.

LONG TERM GOALS:

To slowly increase and maintain numbers.

Look to attract new parent helpers or new leaders.

To help Squirrels achieve badges leading to their Chief Scout Acorn award.

QUOTES FOR AGM BOOKLET: (please provide a selection of quotes from the young people about why they attend and what they hope to achieve by attending)

I enjoy playing new games.

I have made some new friends.

**Julie Spurgeon**

Squirrels Scout Leader

# ACHIEVEMENTS

## Beavers

GENERAL SECTION INFORMATION: (Include how many young people you have, number of leaders, when you meet etc.)

We meet on a Thursday evening 6.15pm to 7.30pm

Currently have 14 Beavers attending regularly with 4 leaders

ACTIVITIES/ACHIEVEMENTS/AWARDS SINCE LAST REPORT:

Attended District Renewal of Promise

Took part in Rainbow Challenge.

Attended District Beaver Sleepover.

Ran a joint Beaver Sleepover with 7<sup>th</sup> Grays Beaver Colony.

Went to District Christmas event.

Various evenings arranged to give Beavers different activities to do – Treasure Hunt, Water Challenges, Experiments and many more.

Activity badges awarded and working towards challenge badges.

Beavers moved onto Cubs.

PLANS FOR THE IMMEDIATE FUTURE: (what do you have planned for the next 6 months)

To continue to work towards badges and ensure fun is had by all.

Look to re-vamp programme to continue to offer exciting evenings.

LONG TERM GOALS:

To continue to grow the section and maintain numbers.

Work on badges leading to Chief Scout Bronze awards for Beavers.

Arrange outdoor sleepovers/camps once confidence has grown.

Look to hold some join meetings with Cub section to establish a smooth link up to Cubs.

# ACHIEVEMENTS

QUOTES FOR AGM BOOKLET: (please provide a selection of quotes from the young people about why they attend and what they hope to achieve by attending)

It is really, really fun and we play lots of games.

I Hope to achieve every single badge.

To meet new friends and have fun. Hope to achieve lots of interesting badges and be ready for cubs.

Have enjoyed camping and would like to do more of them.

**Julie Spurgeon**

Beaver Scout Leader

# ACHIEVEMENTS

## Cubs

GENERAL SECTION INFORMATION: (Include how many young people you have, number of leaders, when you meet etc.)

At present we have around 20 cubs registered. We have 4 Leaders but the number on any given meeting varies due to our volunteers' work commitments. We rely on other section volunteers for support.

We currently meet on a Tuesday night from 6.45pm – 8.15pm.

ACTIVITIES/ACHIEVEMENTS/AWARDS SINCE LAST REPORT:

We have entered most district events in this year.

No Cubs have achieved their silver award, the highest attainable for cubs, but some are imminently due.

153 activity or challenge badges have been awarded in the past 12 months.

PLANS FOR THE IMMEDIATE FUTURE: (what do you have planned for the next 6 months)

Completion of more of the challenge badges, integrated with the activity badges.

LONG TERM GOALS:

Arranging more camping opportunities.

Voluntary team members to take the reigns on organizing the programme.

Continue to run a programme that allows the young people to enjoy themselves and have fun.

**Len Whittaker**

Cub Scout Leader

# ACHIEVEMENTS

## Scouts

GENERAL SECTION INFORMATION: (Include how many young people you have, number of leaders, when you meet etc.)

At present we have around 12 scouts attending weekly, we have 5 Leaders but 2 of these are not able to attend every week because of shift work patterns.

We currently meet on a Wednesday night from 7.00pm – 9.00pm.

### ACTIVITIES/ACHIEVEMENTS/AWARDS SINCE LAST REPORT:

Some of the activities we have done so far are as follows.

Various little hikes,  
Shelter building at condovers.  
Fire lighting and building on alter fires.  
Wide games at Condovers.  
Some quizzes and Taskmaster style challenge.  
Pioneering and mini pioneering.

District Air Rifle Competition.

Ran a Remembrance Camp at Guidewoods with the Cub section.

DC challenge (treasure hunt around London)

District Jamborama Camp

### PLANS FOR THE IMMEDIATE FUTURE: (what do you have planned for the next 6 months)

Planning to do some more small camps.

Building scouts knowledge and experience working towards some more of their challenge badges and working with the older scouts on expedition challenge and looking to get older scouts to their Chief Scouts gold award.

To have fun!! And gain some more badges though at scouts they are responsible for doing a lot of their badges in own time.

# ACHIEVEMENTS

## LONG TERM GOALS:

Build a stable scout group and retain scouts for whole time 10.5 till 14.

Have a good, rounded programme leading to more scouts getting their Chief Scouts award.  
To be able to enter some more experience teams in some more of the District and County events.

To hold on to some of the traditional scouting but to also focus on bringing it a little bit more in line with interest and needs for the scouts of today.

Gain some new leaders and young leaders.

## QUOTES FOR AGM BOOKLET: (please provide a selection of quotes from the young people about why they attend and what they hope to achieve by attending)

I want to follow on in my dad's footsteps

I started in Beavers and really like it so have carried on.

To expand my skills and learn more.

Learn to survive in the wilderness, to go camping and not to rely on outside sources.

**Ian Spurgeon**

Scout Leader

# ACHIEVEMENTS

## Group Lead Volunteer

Our census numbers from January 2024 are stable in comparison to the previous year, for both youth members and adult volunteers.

The past year has been the first full year of operating in a normal environment, and transition of the participants to the older sections has been healthy.

Our Squirrels section is firmly established and successful, producing a more mature beaver section who understand their expectations far quicker when they have already been part of the movement..

Through the summer of 2023 we have invested time in consolidating our activity and camping equipment, ensuring we have the equipment we need to run the activities the youth participants enjoy.

All of our sections are running a varied programme, offering a wide variety of adventurous activities and running several nights away opportunities. A number of the nights away events we have run has seen a collaboration between sections and other groups which awards the sections and volunteers with new ties with others and opportunities for natural growth into the older sections.

None of what we have achieved in the past year is possible without the unfaltering dedication and support of the volunteer leadership team we have at Chadwell Scout Group. I am extremely thankful for their ongoing efforts. All credit for the opportunities offered to the young people goes to them.

**Frankie Abbott**

Group Lead Volunteer

# ANNUAL STATEMENT OF ACCOUNTS

## Receipts and Payments Account

For the year from 1 January 2023 to 31 December 2023

For the year from	1st January 2023	31st December 2023
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### Receipts and payments

	2023/23 Unrestricted funds £	2022/22 Unrestricted funds £
<b>Receipts</b>		
Donations, legacies and similar income		
Membership subscriptions	8,906	6,566
Less: Membership subscriptions paid on (National/County/Area/District)	- 4,333	- 3,739
Net membership subscriptions retained	4,573	2,827
Docklands refund	80	
Donations to Scouts	1,000	77
Gift Aid		1,559
Camps & Outings	1,068	1,630
<b>Sub total</b>	<b>6,721</b>	<b>6,093</b>
Grants		
<b>Sub total</b>		
Fundraising (gross)		
Camps & Outings		
T Shirts.	30	14
Camps & Outings		
Badges for JOTT repaid from Cubs	36	
D C Challenge	36	
Cash paid into bank accounts	2,091	
<b>Sub total</b>	<b>2,193</b>	<b>14</b>
Investment income		
Deposit re Little Roos Pre School	2,850	
Property Rent income	12,605	9,172
Money for camp 2024 Scouts, Cubs & Beavers	691	
Early years grant re Squirrels	500	
Start up for Squirrels 22 & 23		650
<b>Sub total</b>	<b>16,646</b>	<b>9,822</b>
<b>Total Gross Income</b>	<b>25,561</b>	<b>15,928</b>
Asset and investment sales, etc.		
<b>Total receipts</b>	<b>25,561</b>	<b>15,928</b>

For the year from	1st January 2023	31st December 2023
----------------------------	------------------	--------------------

## Receipts and payments

2023/23

2022/22

Unrestricted funds  
£

### Payments

Membership Subscriptions paid to Group	-	3,362	-	2,148
Adult Support and Training			-	24
Land Rent & Rates	-	946	-	956
Water and Sewerage	-	537	-	554
Electricity and Gas	-	2,602	-	2,752
Insurance	-	1,033	-	997
T C Commercial Waste	-	433		
B T Internet	-	275		
Worth Fire Check	-	90		
Repairs and Renewals to Hall	-	928	-	1,137
Building Work on Kitchen, Toilets & Hall			-	48,000
Cleaning	-	1,592	-	1,528
Deposit re AGM at Thriftwood	-	50		
Materials and equipment re Scouts (camps)	-	272	-	108
Cash float paid into Bank account Beavers	-	1,069		
Flowers for Carole retiring as Chairman	-	35		
Uniforms/Squirrels Flag	-	2	-	103
Stationery	-	93	-	141
Youth programme, Activities and Outings	-	1,033	-	2,634
Activites			-	544
Camps	-	1,827		
T Shirts paid by Group by group	-	264		
Panthalas cash paid to group for 2024 camp	-	691		
Badges and expenses for Badges	-	605	-	700
Special days crafting & Gifts	-	349		
Coronation Celebration	-	210		
Charitable Donation	-	120	-	120
Donations Graham Monk	-	20		
<b>Sub total</b>	-	18,439	-	62,445
Sundry				
HSBC Charges for Account and paying in	-	79	-	67
			-	43
Other fundraising costs				
<b>Sub total</b>	-	79	-	110

# ANNUAL STATEMENT OF ACCOUNTS

## Statement of Assets and Liabilities

### As at 31 December 2023

<i>Total Gross Expenditure</i>	-	18,518	-	62,555
Asset and investment purchases, etc.				
<i>Total payments</i>	-	18,518	-	62,555
<i>Net of receipts/(payments)</i>		7,043	-	46,626
Cash funds last year end		27,608		74,234
<i>Cash funds this year end</i>		34,651		27,608

## Independent examiner's report to the trustees of Chadwell St Mary Scout Group

I report to the trustees on my examination of the accounts of the Chadwell St Mary Scout Group for the year ended 31 December 2023

### Responsibilities and basis of report

As the charity trustees of the Chadwell St Mary Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Chadwell St Mary Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Chadwell St Mary Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Stephen Morgan

Relevant professional qualification or membership of professional bodies (if any): CPFA

Address: 39 Advice Avenue  
Chafford Hundred  
Grays  
Essex  
RM16 6QN

Date: 19 September 2024

## Financial Review

Accounts for the year ending  
31 December 2022

The accounts have been drawn up on a Receipts and Payments basis which is consistent with previous years.

The accounts were independently examined and have been approved by the Trustees.

Brief statement of the charity's  
policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short.

The Group's trustees consider that the Group should hold a sum equivalent to 18 months running costs, circa £20,000.

The reserves are unrestricted funds and can be spent – subject to trustee approval – if the need arises.

Further financial review details

The Group's Income and Expenditure is relatively small and therefore does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has adopted a low-risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The Groups reserves have returned to normal levels compared to previous years following significant investment in building renovations.

Details of any funds materially  
in deficit

No funds are in deficit.

## Declaration

The Trustees declare that they have approved the Trustee's report above.

Signed on behalf of the Charity's Trustees:

**Frankie Abbott**  
Group Lead Volunteer  
17 July 2024

**Susan Abbott**  
Group Treasurer  
17 July 2024

**Chadwell St Mary Scout Group**

England & Wales - Charity number 302084

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# Accounts

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# Chadwell Scout Group Receipts and Payments Account

For the year from	1st April 2020	To	31st March 2021
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## Receipts and payments

	2020/21 Unrestricted funds £	2019/20 Unrestricted funds £
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	832	7,661
Less: Membership subscriptions paid on (National/County/Area/District)	- 4,853	- 4,854
Net membership subscriptions retained	- 4,021	2,807
Docklands refund	259	
Donations	70	411
Gift Aid		1,644
Camps & Outings		5,060
<b>Sub total</b>	<b>3,692</b>	<b>9,922</b>
<b>Grants</b>		
Maintenence grant	32,300	-
Other grants	27,136	1,250
<b>Sub total</b>	<b>59,436</b>	<b>1,250</b>
<b>Fundraising (gross)</b>		
<b>Camps &amp; Outings</b>		
Sundry Income		5
Other fundraising activities	200	-
<b>Sub total</b>	<b>200</b>	<b>5</b>
<b>Investment income</b>		
Bank interest		-
Property Rent income	8,920	4,860
Other investment income	-	-
<b>Sub total</b>	<b>8,920</b>	<b>4,860</b>
<b>Total Gross Income</b>	<b>64,864</b>	<b>16,037</b>
<b>Asset and investment sales, etc.</b>	-	-
<b>Total receipts</b>	<b>64,864</b>	<b>16,037</b>

# Chadwell Scout Group

## Receipts and Payments Account

For the year from	1st April 2020	To	31st March 2021
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### Receipts and payments

	2020/21	2019/20
	Unrestricted funds	Unrestricted funds
	£	£
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth programme, Activities and Camps	345	7,885
Adult Support and Training		48
Land Rent	617	1,227
Water and Sewerage	596	423
Electricity and Gas	1,729	1,888
Insurance	2,469	3,592
Repairs and Renewals	1,218	273
Materials and equipment		1,206
Contribution to camp costs		-
Uniforms, Badges and expenses for Badgers		846
Sundry	39	1,327
Activity Refunds	280	
Council Rates		326
Cleaning	203	1,229
Donations	120	150
<b>Sub total</b>	7,617	20,419
<b>Fundraising expenses</b>		
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	-
<b>Sub total</b>	-	-
<b>Total Gross Expenditure</b>	7,617	20,419
<b>Asset and investment purchases, etc.</b>		
<b>Total payments</b>	7,617	20,419
<b>Net of receipts/(payments)</b>	57,247	4,382
<b>Cash funds last year end</b>	12,458	16,840
<b>Cash funds this year end</b>	69,705	12,458

# Statement of assets and liabilities at the end of the year

	2020/21	2019/20
	Unrestricted funds £	Unrestricted funds £
<b>Cash funds</b>		
Bank current accounts	66,035	8,163
Bank deposit account		
Building society account		
The Scout Association Short Term Investment Service		
Cash/Floats	3,670	4,294
<b>Total cash funds</b>	<b>69,705</b>	<b>12,458</b>
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>

**Contingent liabilities and future obligations**

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 3rd March 2022 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

Susan Abbott

Print Name

CAROLE J. RAVEN	Chair
SUSAN ABBOTT	Treasurer

## Independent examiner's report to the trustees of Chadwell Scout Group

I report to the trustees on my examination of the accounts of the Chadwell Scout Group for the year ended 31 March 2021.

### Responsibilities and basis of report

As the charity trustees of the Chadwell Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

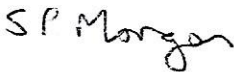
I report in respect of my examination of the Chadwell Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Chadwell Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Stephen Morgan

Relevant professional qualification or membership of professional bodies (if any): CPFA

Address: 39 Advice Avenue  
Chafford Hundred  
Grays  
Essex  
RM16 6QN

Date: 18 February 2022

## Appendix 2 – Summary of Type of Accounts and Type of Audit/Examination

ENGLAND & WALES			
Gross Income thresholds	Type of accounts	Minimum external scrutiny	Information required by the Charity Commission for England & Wales (if registered with them)
£0 - £24,999	Receipts and payments & Statement of Assets & Liabilities	A Scrutineer	See appendix 4.
20/21 £25,000 - £99,999	Receipts and payments & Statement of Assets & Liabilities	An Independent Examiner	
£100,000 - £249,999	Receipts and payments & Statement of Assets & Liabilities	An Independent Examiner with a recognised accounting qualification	
£250,000 - £1 million	Accrual in accordance with SORP	An Independent Examiner who is a member of a professional body*	
£1 million + **	Accrual in accordance with SORP	A registered Auditor	
SCOTLAND			
Gross Income thresholds	Type of accounts	Minimum external scrutiny	Information required by OSCR (if registered with them)
£0 - £249,999	Receipts and payments & Statement of Assets & Liabilities	An Independent Examiner	Accounts Annual Return
£250,000 - £499,999	Accrual in accordance with SORP	An Independent Examiner who is a member of a professional body*	Comparative figures for the previous period Trustees' annual report (signed by at least 1 trustee)
£500,000 +	Accrual in accordance with SORP	A registered Auditor*	Scottish Charity number
NORTHERN IRELAND			
Gross Income thresholds	Type of accounts	Minimum external scrutiny	Information required by the Charity Commission for Northern Ireland
£0 - £250,000	Receipts and payments & Statement of Assets & Liabilities	An Independent Examiner	Annual Return Trustees' annual report
£250,001 - £499,999	Accrual in accordance with SORP	An Independent Examiner who is a member of a professional body*	Accounts Northern Ireland Charity Number
£500,000 +	Accrual in accordance with SORP	A registered Auditor	Independent Examination or Audit report

\*As detailed by the Charity Commission for England & Wales, OSCR and the Charity Commission for Northern Ireland.

\*\* or income exceeds £250,000 and gross assets exceed £3.26 million.





**Chadwell St Mary Scout Group Bank and Cash Balances Year to 31st March 2021**

	31/03/2020	31/03/2021	Total Bank and Cash 31/03/2021	Comments 2020
Bank Statement	1,079.07	58,798.86		Reconciled
Cash Float	165.35	165.35	58,964.21	Reconciled
Bank Statement	1,681.74	1,764.36		Reconciled
Cash Float	1,634.11	1,329.11	3,093.47	Cash not Verified
Bank Statement	3,369.65	3,558.65		Reconciled
Cash Float	598.81	279.81	3,838.46	Cash not Verified
Cash Float	984.25	984.25	984.25	No Information received
Cash Float	518.30	518.30	518.30	Cash not Verified
Bank Statements	2,032.93	1,912.93		Reconciled
Cash Float	393.48	393.93	2,306.86	Cash not Verified
Total Bank	8,163.39	66,034.80		
Total Cash	4,294.30	3,670.75		
	12,457.69	69,705.55		

**Chadwell St Mary Grant and Leasure Grant 1-4-20 to 31-3-21**

	Grant to refurbish Kitchen & Toilets	Leisure Grant	Total
06/04/2020		10,000.00	
03/05/2020		362.00	
23/11/2020	32,300.00		
31/12/2020		596.51	
11/01/2021		9,698.29	
12/01/2021		1,334.00	
25/01/2021		1,143.43	
24/02/2021		4,002.00	
	32,300.00	27,136.23	59,436.23