

1st Hatfield Peverel Scout Group (Charity number 302065)

Receipts and payments account

For the year from	1st April 2024	To	31st March 2025
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Receipts and payments

	2024/25	2023/24
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Youth programme and activities	3,931	3,919
Adult support and training	1,789	6
Rent	1	2
Cleaning and Gardening	2,597	979
Electricity, Gas and Water	1,252	1,540
Insurance	1,539	1,388
Repairs and Renewals	3,318	2,467
Maintenance	4,151	1,183
Refund of Hall Deposits	325	150
Contribution to camp costs	10,216	10,542
Uniforms	293	140
AGM and trustee expenses	114	71
Broadband	739	487
Subs Refunds		79
Other costs	734	173
Sub total	31,000	23,125
Fundraising expenses		
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	495	66
Sub total	495	66
Total Gross Expenditure	31,495	23,192
Asset and investment purchases, etc.	6,268	1,357
Total payments	37,763	24,548
Net of receipts/(payments)	3,304	6,073
Cash funds last year end	56,422	50,348
Cash funds this year end	53,118	56,422

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Receipts and payments

	2024/25	2023/24
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	11,706	13,382
Less: Membership subscriptions paid on (National/County/Area/District)	- 4,300	- 4,770
Donations	950	500
Utilities Refund	-	-
Gift Aid	2,706	2,662
Youth Programme - Camps and Events	12,014	10,854
Sub total	23,077	22,629
Grants		
Maintenance grant	-	-
Other grants	2,500	300
Sub total	2,500	300
Fundraising events (gross)		
Waste Paper	1,070	1,280
Badges and Uniform	6	266
Other Income	455	125
Other fundraising activities	1,751	908
Sub total	3,283	2,579
Scout hut income		
Hire of building	4,614	4,301
Hire of equipment	-	-
Other Scout hut income	-	-
Sub total	4,614	4,301
Investment income		
Bank interest	956	753
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total	956	753
Total Gross Income	34,430	30,562
Asset and investment sales, etc.	29	60
Total receipts	34,459	30,622

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Receipts and payments account

For the year from	1st April 2024	To	31st March 2025
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Statement of assets and liabilities at the end of the year

	31st March 2025 Unrestricted funds	31st March 2024 Unrestricted funds
	£	£
Cash funds		
Bank current account	6,714	9,298
Bank deposit account	23,994	25,853
Fund Raising Account	10,524	-
Residual Balance on Equals Money Card	423	3,975
HQ Bank Current Account	11,463	17,296
Total cash funds	53,118	56,422
	(agree balances with receipts and payments account)	ok
Other monetary assets		
Suppliers paid in advance	1,580	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	1,580	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	27,101	-
Other	-	-
Sub total	27,101	-
Liabilities		
Accounts not yet paid	322	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	322	-
Total net assets	82,121	56,422

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Xth X 200X (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by 5th September 2025.

Signature



Print Name

Darren Nicholas
Jayne Reed

England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of 1st Hatfield Peverel Scout Group

I report to the trustees on my examination of the accounts of the 1st Hatfield Peverel Scout Group for the year ended 2025

Responsibilities and basis of report

As the charity trustees of the 1st Hatfield Peverel Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1st Hatfield Peverel Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1st Hatfield Peverel Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: CATHY MADDON

Relevant professional qualification or membership of professional bodies (if any): ACCA

Address: 4 NURSERY GROVE, TAULLEY, ESSOX, CM22

Date: 27/7/25

Trustees' Annual Report

For the period

From (start date) 0 1 0 4 2 4 to end date 3 1 0 3 2 5

Section A

Reference and administration details

Charity name

1st Hatfield Peverel Scout Group

Other names the charity is known by

Registered charity number (if any)

3 0 2 0 6 5

HQ registration number

Charity's principal address

The Scout Headquarters

Church Road

Hatfield Peverel, Essex

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Darren Nicholas	Group Lead Volunteer	
2	Jayne Reed	Treasurer	
3	Clare Drain	Secretary	1/4/24-16/4/24
4	Carol Fisher-Hill	Cub Leader	
5	Sarah Ferguson	Beaver Leader	
6	Jo Jarvis	Cub Leader	
7	Colin Hill	Scout Leader	
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of the Scout Association. The Group also have their own constitution that they adhere to.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer, Group Lead Volunteer, Deputy Group Lead Volunteer and 3 section leaders and meets every 3 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Section B**Structure, governance and management (continued)****Risk and Internal Control (Specimen 1)**

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>Each unit meets weekly during term time, with a programme of activities organised by the Leaders in advance. Each section undertake at least one camp each year.</p>
<p>Additional details of the objectives and activities (optional information but encouraged as best practice)</p> <p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

The number of members in the Group have remained stable. Each section has undertaken a successful camp and a group of individuals attended the Essex Jamboree in August 2024. A varied programme of events have been provided including ice skating and Ninja warrior. The Group have commenced a drive for fund raising for a new premises once our lease expires. 3 fund raising events were undertaken: Afternoon Tea, Allotment refreshments and Christmas fundraiser. A new fund raising savings account has been opened for this purpose. These fund raising activities are in addition to our continued collection of waste paper and cardboard in the village.

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. .

The Group held reserves of approximately £53118.10 against this at year end.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

There are no funds in deficit

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

Investment Policy

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

Plans for future periods (details of any significant activities planned to achieve them)

Fund raising for new premises will continue during 2025

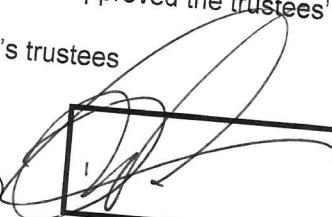

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Darren Nicholas

Jayne Reed

Position (eg Secretary, Chair)

Group Lead Volunteer

Treasurer

Date

050925