

Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 1

to end date

3 1 0 3 2 2

Section A

Reference and administration details

Charity name

8th Chelmsford Scout Group

Other names the charity is known by

Registered charity number (if any)

3 0 2 0 3 6

HQ registration number

Charity's principal address

Langton Hall

Langton Avenue

Chelmsford

Postcode

C

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Stuart Collett	GSL	
2	Steven Hugh	Chair	
3	Jenny Playford	Treasurer	
4	Phil Stevens		
5	Mike Cook		
6			
7			
8			
9			
10			
11			
12			
13			
14			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

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Section B	Structure, governance and management
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Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 3 months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:
The maintenance of Group property;
The raising of funds and the administration of Group finance;
The insurance of persons, property and equipment;
Group public occasions;
Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing Group Administrators and Advisors other than those who are elected.

Section B	Structure, governance and management (continued)
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Risk and Internal Control

The group has in place systems of internal controls that

are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	Games, Crafts, Cookery, Camping, Navigational skills, Fundraising, Rock climbing.
Additional details of the objectives and activities (optional information but encouraged as best practice)	
<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	<p>The Group Scout Leader, Section Leaders and Executive Committee members are all Volunteers.</p> <p>The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies</p>
Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D	Achievements and performance
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Summary of the main achievements of the charity during the year

The charity works with young people to enable them to take an active part in their community and make a positive difference to their own lives and those they meet both within Scouting and in the wider environment.

Since retuning to face to face Scouting sections have been meeting weekly taking part in a variety of activities, with every section offering night away experiences in th last few months.

The overall group numbers have continued to increased since getting back to face to face Scouting which is a great achievement for the group.

Section E	Financial Review
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Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £20,000.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

N/A

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

- how expenditure has supported the key objectives of the charity;
 - investment policy and objectives;
- The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Section F	Other Optional Information
Plans for future periods (details of any significant activities planned to achieve them)	The Group intends to build on its successes of the previous few years and further develop the opportunities it provides for young people in Scouting. A key element in support of this will be the broadening of our programme of recruitment and training of the Leadership team.

Section G	Declaration
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The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	<i>S. Collett</i>	<i>S. Hugh</i>
Full name(s)	Stuart Collett	Steven Hugh
Position (eg Secretary, Chair)	Group Scout Leader	Chair
Date	<div> <div>2</div> <div>2</div> <div>0</div> <div>9</div> <div>2</div> <div>2</div> </div>	

REGISTERED CHARITY NUMBER: 302036

UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

FOR

8th CHELMSFORD SCOUT GROUP

Baverstocks
Chartered Accountants
Dickens House
Guithavon Street
Witham
Essex
CM8 1BJ

8th CHELMSFORD SCOUT GROUP

CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

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8th CHELMSFORD SCOUT GROUP

GENERAL INFORMATION
FOR THE YEAR ENDED 31 MARCH 2022

Full Name

8th Chelmsford Scout Group

Registered Charity Number

302036

Main Address

Langton Hall
Melbourne
Chelmsford
Essex
CM1 2BP

Trustees

Phil Stevens
Stuart Collett
Mike Cook
Jennifer Playford
Steve Hugh

Bankers

National Westminster Bank Plc
Metro Bank

Independent Examiner

Baverstocks
Chartered Accountants
Dickens House
Guithavon Street
Witham
Essex
CM8 1BJ

Website

www.8thchelmsfordscoutgroup.co.uk

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
8th CHELMSFORD SCOUT GROUP

I report on the accounts for the year ended 31 March 2022 set out on pages three to five.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directors given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Philip Lawrence FCA
Baverstocks
Chartered Accountants
Dickens House
Guithavon Street
Witham
Essex
CM8 1BJ

Date:.....

8th Chelmsford Scout Group

RECEIPTS AND PAYMENT ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022

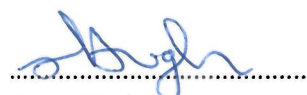
<u>RECEIPTS</u>	<u>2022</u>		<u>2021</u>	
	£	£	£	£
Donations and Grants	8,534		23,014	
Income from Members	6,413		1,412	
Uniforms	243		-	
Gift Aid	-		167	
Interest / Bank bonuses	11		486	
Rent Received	<u>23,063</u>		<u>2,935</u>	
		38,264		28,014
<u>PAYMENTS</u>				
Scout Hall Expenses	10,215		1,347	
Light and heat	2,387		1,421	
Ground rent, rates, waste	331		327	
Water / Sewage	111		166	
Hall Rent	604		675	
Cleaning	2,024		638	
Insurance	2,148		2,296	
Capitation to district	3,262		1,989	
Group equipment	-		1,364	
Internet	764		504	
Section expenses - Beaver	211		53	
Section expenses - Cub	141		50	
Section expenses - Scout	2,735		75	
Section expenses - Squirrells	393		-	
Miscellaneous group costs	3,819		532	
Donations	<u>14</u>		<u>-</u>	
		29,159		11,437
<u>Surplus for the year</u>	£	<u><u>9,105</u></u>	£	<u><u>16,577</u></u>

8th Chelmsford Scout Group

STATEMENT OF ASSETS AND LIABILITIES AT 31 MARCH 2022

		<u>2022</u>	<u>2021</u>
	<u>Note</u>	<u>£</u>	<u>£</u>
<u>Fixed assets</u>	1	782,920	766,570
<u>Current Assets</u>			
Bank current accounts		65,113	74,384
Bank reserve account	2	317	317
Building society account		-	759
Damage Deposit		<u>2,785</u>	<u>-</u>
		68,215	75,460
<u>Total assets</u>		<u>£ 851,135</u>	<u>£ 842,030</u>
<u>Represented by</u>			
<u>General funds</u>			
Balance brought forward		842,030	825,453
Surplus for the year		<u>9,105</u>	<u>16,577</u>
Balance carried forward		<u>£ 851,135</u>	<u>£ 842,030</u>

The financial statements are prepared in accordance with the rules set out by the Charity Commission



Steve Hugh - Trustee



Stuart Collett - Trustee

Notes forming part of the accounts to 31 March 2022

1 Fixed Assets

<u>Scout Headquarters</u>	<u>Freehold</u>	<u>Freehold</u>	<u>Total</u>
<u>Cost</u>	<u>Land</u>	<u>Improvements</u>	
Balance brought forward	2,000	764,570	766,570
Additions during the year	-	16,350	16,350
Balance carried forward	£ 2,000	£ 780,920	£ 782,920

- 2 A bank reserve account is designated as building fund - the purpose of this account is to hold funds designated for the purpose of HQ building works and associated costs. As at 31 March 2022 there are no restricted funds.

REGISTERED CHARITY NUMBER: 302036

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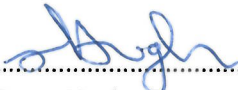
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