

HUTTON (ALL SAINTS) SCOUT GROUP

England & Wales · Charity number 302029

Details

Other names	HUTTON (ALL SAINTS)
Status	Registered
Legal form	Trust
Registered	1963-12-30
Register	View on the Charity Commission register

Contact

Address	Scout Association Scout Hall Wash Road Hutton Brentwood Essex CM13 1DJ
Phone	07811243995
Email	Fiona.Green@HASscouts.Org.UK
Website	huttonallsaints.org.uk

Activities

Objects: HUTTON (ALL SAINTS) SCOUT GROUP

Activities: Running Scout sections, Beavers, Cubs and Scouts with various internal and external activities for young persons in the Hutton area.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Education/training, Amateur Sport
- **Who:** Children/young People

Geography

- **Area of benefit:** HUTTON AND DISTRICT
- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-01	£55,279	£45,234	-	-
2024-04-01	£39,989	£49,911	-	-
2023-04-01	£26,194	£29,425	-	-
2022-04-01	£28,584	£20,759	-	-
2021-04-01	£28,402	£16,675	-	-

Trustees

Name	Role	Appointed
Amanda Mongan	Chair	2025-01-27
Fiona Green		2025-05-19
Geoff Symonds		2025-01-27
JAY ROBERT SHOREY		
Mrs Katrina Carter		2024-09-16


HUTTON (ALL SAINTS) SCOUT GROUP

England & Wales - Charity number 302029

Accounts

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2025

I, as examiner, have checked the information and bank statements provided to me and found them to be accurate and in order.

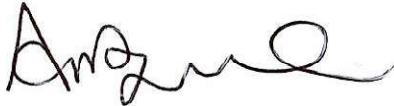
Name of Examiner: Zoe Read	Date
	25/06/2025

Address: 5 Uplands Road
Hockley
Essex
SS5 4DL

Approved by all Trustees on **May 19, 2025**

Approved at the AGM on **June 26, 2025**


Signed on their behalf by:



Amanda Mongon, Chair



Jay Shorey, Group Scout Leader

 25/6

Bob Hawkins, Treasurer



**HUTTON (ALL SAINTS) SCOUT GROUP
HUTTON, BRENTWOOD, ESSEX**

REGISTERED CHARITY NO: 302029

**REPORT AND ACCOUNTS FOR THE YEAR
ENDED APRIL 1, 2025**

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS FOR THE YEAR ENDED APRIL 1, 2025

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HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2025

Trustees

Mrs A Mongan	Chair	Mr J Shorey	Lead Scout Volunteer
Mr R W Hawkins	Group Treasurer	Mrs K Carter	Parents Representative
Mr G Symonds	Parents Representative	Mrs F Green	Group Treasurer elect

Trustees are appointed or reappointed annually at the Annual General Meeting.

Introduction

Hutton (All Saints) Scout Group is a registered charity (number: 302029) and its principal address is Scout HQ, Wash Road, Hutton, Brentwood, Essex CM13 1DJ.

The Group aims to promote the development of young people in achieving their full physical, intellectual, social, and spiritual potential as individuals, as responsible citizens and as members of their local, national, and international communities. Formed in 1956, it has seen hundreds of young people move through it via the individual Beaver, Cub, Scout sections, and on to our affiliated Explorer Scout section.

Currently, the Group has 75 enrolled young people split between three sections, which meet regularly each week at the Scout Headquarters. Jay Shorey is the Lead Scout Volunteer and three lead volunteers, several assistant lead volunteers and helpers, support him. In addition, there is a Trustee Board numbering six people made up of charity trustees, leaders, parent representatives and other volunteers that provide administrative support and a decision-making forum for the on-going development of the Group. The Trustee Board meets at least four times a year.

The Group also has about 15 committed volunteers working within the Group on a regular basis. Many of these have been volunteers at the Group for a number of years, working with the various sections. Other volunteers work on specific projects such as the Camps.

As we move forward into another successful year for our Scout Group, I would like to take a moment to acknowledge some important changes within our leadership team.

1. Leadership Transition. In the January 2025, we saw the departure of Martin and Margaret Hamilton, who stepped down from their respective roles as Group Scout Volunteer and Chairman. Their dedication and contributions to our group have been invaluable, and we thank them for their service.

2. New Appointments. Following their departure, Jay Shorey, who previously served as the Assistant Group Scout Volunteer, has stepped up to take on the role of Lead Scout Volunteer. Additionally, Amanda Mongan has been appointed as the new Chair.

3. Treasurer Transition. Looking ahead, we also want to acknowledge Bob Hawkins, who has announced his retirement from the Treasurer role, effective July 2025. In anticipation of this transition, Fiona Green has been appointed as the new Treasurer and will officially take on her responsibilities in May 2025.

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2025

Treasurer's Report

This is my eleventh and final year as Treasurer, having taken over in June 2014. Once again, the aim for this year has been to maintain our available funds at a sustainable level whilst providing funds to subsidise camp and other scouting activities.

The accounts for the year ending April 1, 2025 saw us with total cash at **£37,865.94**. This is an increase of £10,044.55 over the prior year figure of £27,821.39. This is mainly due to increased income from rents, parental contributions and a one-off insurance claim.

All of the income received and expenditure incurred by the charity during the last twelve months are summarised below and details are provided in the following pages.

Income (See page 11 for details)

Income for the year was **£55,278.88**, which is an increase over the preceding year of £15,278.68.

This increase is mainly due to a one-off insurance payment of £13,250 to repair fencing and a shed damaged from a tree fall. Income from renting the hall increased by £3,772 due to a planned increase in the rental rate and higher usage. Finally, this year we ran more camps and events leading to more income from parents/carers as payment towards these activities and increased subscription fees.

Expenditure (See page 12 for details)

Expenditure for the year was **£45,234.13**, which is a decrease of £4,676.44 over the prior year mainly due to a higher than usual spend last year for one-off payments on capital items including equipment for camping and canoeing (£4,325), and a container shed (£2,514).

In addition, payments for the 2024 Summer Essex Jamboree camp were split over the two financial years. This means that the expenditure for 2023/24 Summer Camp includes the 2023 Scouts Summer camp and some payments for the 2024 Jamboree. Consequently, the Summer Camp expenditure reported for 2023/24 was higher than usual explaining the lower Summer Camp spend reported for 2024/25. Finally, the first payment for repairs to the damaged fence and shed in 2025 offsets some of these decreases.

Summary

In summary, the financial position of the Group remains strong. However, although we received insurance money for the tree damage in 2024/25 it should be noted that we are only showing payment for the first phase of repairs in these accounts.

Finally, I would like to thank Zoe Read who is the Independent Examiner of the Accounts for this year.

Bob Hawkins

Group Treasurer

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2025

Accounting Policies

Basis of Preparation

The financial statements have been prepared in line with guidance issued under the Statement of Recommended Practice, Accounting, and Reporting by Charities (the Charities SORP 2005) by the Charity Commission.

Reserves Policy

The trustees have reviewed the Group's needs for reserves in line with guidance issued by the Charity Commission. The stated reserves policy of the Group is as follows.

Unrestricted funds are needed:

- (a) to provide funds which can be designated to specific projects, to enable these projects to be undertaken at short notice and
- (b) to cover administrative fundraising and support costs, without which the Group could not function.

Unrestricted funds are funds which are available for use at the consideration of the trustees in the pursuit of the aims of the charity and which have not been restricted for other purposes.

Restricted funds are funds, which are to be specifically used in accordance with any conditions, imposed by donors, or have been fund-raised for an express purpose.

The trustees consider it prudent that unrestricted reserves should be sufficient:

- (a) to avoid the necessity of calling upon the parents of the members of the Group for additional further financial contributions;
- (b) to cover one year's administrative fundraising and support costs;
- (c) to provide a pool equal to 15% of the average charitable expenditure over the preceding two years, from which funds can be designated to specific projects.

When considering the reserves, the trustees take into account possible fluctuations in future income and expenditure.

As at April 1, 2025, the level of reserves was **£37,865.94**.

The Trustees do not anticipate any other additional major expenditure other than general maintenance occurring in the next financial year and therefore consider the current level of reserves set at £2,000 to be satisfactory. The level of reserves is monitored and reviewed by the trustees not less than twice a year.

**HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2025**

Accounting Policies (cont'd)

Fixed Assets

Fixed assets are written off during the financial year in which they are purchased.

Income received during the year

All income received by the charity during the year is disclosed in the accounts. No amounts are included in the accounts for any services donated by the volunteers.

Expenditure incurred during the year

All expenditure incurred by the charity during the year is disclosed in the accounts and has been allocated under various descriptions relating to the activity concerned.

Payments or benefits to Trustees

No remuneration or other benefits have been paid to any trustees of the charity.

There have been no other related party transactions.

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2025

Independent Examiner's Report

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43 of the Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept in accordance with section 41 of the 1993 Act; and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2025

I, as examiner, have checked the information and bank statements provided to me and found them to be accurate and in order.

Name of Examiner: Zoe Read	Date

Address: 5 Uplands Road
Hockley
Essex
SS5 4DL

Approved by all Trustees on **May 19, 2025**

Approved at the AGM on **June 26, 2025**

Signed on their behalf by:

Amanda Mongon, Chair

Jay Shorey, Group Scout Leader

Bob Hawkins, Treasurer

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2025

Income & Expenditure Summary as at April 1, 2025

	<u>2023/24</u>	<u>Movement</u>	<u>2024/25</u>
Total income for the year (page 12)	£ 39,989.43	15,289.25	£ 55,278.68
Total expenditure for the year (page 13)	£ 49,910.57	(4,676.44)	£ 45,234.13
Surplus / (Deficit) of income over expenditure	(9,921.14)	19,965.69	10,044.55
Accumulated fund balance brought forward	37,742.53	(9,921.14)	27,821.39
Accumulated fund balance carried forward	£ 27,821.39	10,044.55	£ 37,865.94

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2025

Statement of Assets & Liabilities as at April 1, 2025

<u>2023/24</u>	<u>Assets</u>	<u>2024/25</u>
£ 27,821.39	Cash in hand and bank	£ 37,865.94
£ 27,821.39	Total Cash Available	£ 37,865.94
<u>2023/24</u>	<u>Liabilities</u>	<u>2024/25</u>
	<u>Accumulation Fund</u>	
£ 35,742.53	As at April 1	£ 25,821.39
(9,921.14)	Excess Income/Expenditure for the year	10,044.55
£ 25,821.39	Total Liabilities	£ 35,865.94
	<u>General Reserves</u>	
£ 2,000.00	As at April 1	£ 2,000.00
	Grand Total	
£ 27,821.39		£ 37,865.94

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2025

Statement of Income as at April 1, 2025

<u>Item</u>	<u>2023/24</u>		<u>2024/25</u>	
	<u>Amount</u>	<u>YTD Total</u>	<u>Amount</u>	<u>YTD Total</u>
Parents Contribution				
All Sections	£ 11,781.76		£ 14,074.69	
		£ 11,781.76		£ 14,074.69
Charity Collections	-		-	
Firework Displays	-		332.50	
		£ -		£ 332.50
Capitation	-		-	
HQ Running Costs	-		-	
		£ -		£ -
Grant / Donations	300.00			
		£ 300.00		£ -
Uniform	257.50		71.50	
Summer Camp	6,772.25		4,330.58	
Container Shed	1,396.00		-	
Fence and shed insurance claim			13,250.00	
		£ 8,425.75		£ 17,652.08
Bank Interest	488.77		454.16	
Gift Aid	-		-	
HQ Rent	18,993.15		22,765.25	
Rate Rebate				
		£ 19,481.92		£ 23,219.41
<u>TOTAL INCOME</u>		£ 39,989.43		£ 55,278.68

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2025

Statement of Expenditure as at April 1, 2025

<u>Item</u>	<u>2023/24</u>		<u>2024/25</u>	
	<u>Amount</u>	<u>YTD Total</u>	<u>Amount</u>	<u>YTD Total</u>
All Sections	£ 9,619.01		£ 11,055.79	
		£ 9,619.01		£ 11,055.79
Fundraising	-		-	
Camp Refund	45.00		-	
		£ 45.00		£ -
Capitation	3,864.00		4,029.00	
Group	159.00		459.91	
		£ 4,023.00		£ 4,488.91
HQ Running Costs	7,600.54		7,980.32	
HQ Maintenance	158.70		135.30	
Container Shed	2,514.43			
		£ 10,273.67		£ 8,115.62
Uniform	816.57		1,397.34	
Summer Camp	11,832.48		6,038.16	
Equipment	5,994.10		1,390.16	
Fence and shed repairs			5,400.00	
		£ 18,643.15		£ 14,225.66
Insurance	2,259.34		2,452.53	
Electricity	3,663.84		3,115.93	
Communications	942.51		1,249.85	
Bank Charges	60.00		60.00	
Water	381.05		469.84	
		£ 7,306.74		£ 7,348.15
TOTAL EXPENDITURE		£ 49,910.57		£ 45,234.13

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2025

Notes to the Accounts

The following notes are by way of further explanation of the information shown in the respective Income and Expenditure Statements.

Income

1. Grants and Donations

There were no grant or donations received in this accounting year.

2. Rental Income

Rental income for the year was £22,765.25 which is an increase from the previous year as shown in the following table.

Item	2023/24	2024/25
Pre-School	£ 13,091.40	£ 15,622.50
Fusion Dance	4,111.25	5,705.25
Guides	980.50	810.00
Brownies/Rainbow	630.00	467.50
Hall Hire	180.00	160.00
Total	£ 18,993.15	£ 22,765.25

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2025

Notes to the Accounts

Expenditure

1. HQ Running Costs – Year on Year Comparison

Item	2023/24	2024/25
Cleaning	£ 5,263.87	£ 6,512.00
Waste Disposal	938.17	917.04
Fire Alarm Service	409.17	102.00
Pest Control	300.00	250.00
Rates	89.33	56.54
Grass Cutting	600.00	-
Toiletries	-	142.74
Total	£ 7,600.54	£ 7,837.58

2. HQ Maintenance – Current Year Only


Item	2024/25
Replacement hose and pipes	£ 113.06
Screwfix tape	12.79
Parts	9.45
Total	£ 135.30

3. Equipment – Current Year Only

Item	2024/25
Lawn mower	520.63
First Aid	353.91
Ear defenders	145.69
Camp Equipment	134.09
Gas valves	79.94
Other	155.90
Total	1,390.16

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2025

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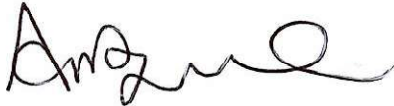
Name of Examiner: Zoe Read	Date
	25/06/2025

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Signed on their behalf by:



Amanda Mongon, Chair



Jay Shorey, Group Scout Leader

 25/6

Bob Hawkins, Treasurer

HUTTON (ALL SAINTS) SCOUT GROUP

England & Wales - Charity number 302029

Accounts



**HUTTON (ALL SAINTS) SCOUT GROUP
HUTTON, BRENTWOOD, ESSEX**

REGISTERED CHARITY NO: 302029

**REPORT AND ACCOUNTS FOR THE YEAR
ENDED APRIL 1, 2024**

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS FOR THE YEAR ENDED APRIL 1, 2024

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HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2024

Trustees

Mrs M Hamilton	Chairman
Mr M Hamilton	Group Scout Leader
Mr J Shorey	Assistant Group Scout Leader
Mr A Lorkins	Scout / Beaver Scout Leader
Mr J Douglass	Cub Scout Leader
Mrs MQ Ung	Cub Scout Leader
Mr R W Hawkins	Treasurer
Mr A Neal	Assistant Scout Leader
Mrs S Hogan	Parents Representative
Mr G Symonds	Parents Representative

Trustees are appointed or reappointed annually at the Annual General Meeting.

Introduction

Hutton (All Saints) Scout Group is a registered charity (number: 302029) and its principal address is Scout HQ, Wash Road, Hutton, Brentwood, Essex CM13 1DJ.

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Currently, the Group has 84 enrolled young people, split between the three sections, which meet regularly each week at the Scout Headquarters. Martin Hamilton is the Group Scout Leader and three section leaders, several assistant leaders, helpers, and service crew, support him.

In addition, there is a Trustee Board numbering 13 people made up of charity trustees, leaders, parents and other volunteers that provide administrative support and a decision-making forum for the on-going development of the Group. The Trustee Board meets at least four times a year.

The Group also has about 15 committed volunteers working within the Group on a regular basis. Many of these have been volunteers at the Group for a number of years, working with the various sections. Other volunteers work on specific projects such as the Camps.

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2024

Treasurer's Report

This is my tenth year as Treasurer, having taken over in June 2014. The aim of this year has been to maintain our available funds at a sustainable level whilst providing funds to subsidise camp and other scouting activities.

The accounts for the year ending April 1, 2024 saw us with total cash at **£27,821.39**. This is decrease of £9,921.14 over the prior year figure of £37,742.53. This is result of spending more on activities, increased running costs (mainly electricity and capitation), and the purchase of new camping equipment and canoes. These cost increases were partly offset by spending less on maintenance and receiving more income from parents.

All of the income received and expenditure incurred by the charity during the last twelve months are summarised below and details are provided in the following pages.

Income (See page 11 for details)

Income for the year was **£39,989.43**, which is an increase over the preceding year of £13,795.12.

The increase in income is mainly due to money received for the 2023 Summer Camp (£6,772.25). As there was no summer camp in 2022 this shows as a large increase in income when compared to the prior year. Note that further income for the 2023 Summer Camp will be received in 2024 and reported in the next accounts. In addition, parent contributions increased (£4,446.76) due to more members and an increase in payments to partially cover the cost of running more activities.

Expenditure (See page 12 for details)

Expenditure for the year was **£49,910.57**, which is an increase of £20,485.40 over the prior year.

The increase in expenditure is mainly due to money spent for the 2023 Summer Camp (£11,832.48), which was not run in the previous year. In addition, there was an increase in spending on equipment for camping and canoeing (£4,325.33); more spending on activities (£3,004.58); increases to electricity prices (£1,149.02); and the higher cost of capitation (£1,036.50).

This increased expenditure was offset by a reduction in spending on HQ maintenance (£2,446.64).

Summary

In summary, despite the reduction in overall funds available the financial position of the Group remains strong.

Finally, I would like to thank Zoe Read who is the Independent Examiner of the Accounts for this year.

Bob Hawkins
Group Treasurer

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2024

Accounting Policies

Basis of Preparation

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The trustees have reviewed the Group's needs for reserves in line with guidance issued by the Charity Commission. The stated reserves policy of the Group is as follows.

Unrestricted funds are needed:

- (a) to provide funds which can be designated to specific projects, to enable these projects to be undertaken at short notice and
- (b) to cover administrative fundraising and support costs, without which the Group could not function.

Unrestricted funds are funds which are available for use at the consideration of the trustees in the pursuit of the aims of the charity and which have not been restricted for other purposes.

Restricted funds are funds, which are to be specifically used in accordance with any conditions, imposed by donors, or have been fund-raised for an express purpose.

The trustees consider it prudent that unrestricted reserves should be sufficient:

- (a) to avoid the necessity of calling upon the parents of the members of the Group for additional further financial contributions;
- (b) to cover one year's administrative fundraising and support costs;
- (c) to provide a pool equal to 15% of the average charitable expenditure over the preceding two years, from which funds can be designated to specific projects.

When considering the reserves, the trustees take into account possible fluctuations in future income and expenditure.

As at April 1, 2024, the level of reserves was **£27,821.39**.

The Trustees do not anticipate any other additional major expenditure other than general maintenance occurring in the next financial year and therefore consider the current level of reserves set at £2,000 to be satisfactory. The level of reserves is monitored and reviewed by the trustees not less than twice a year.

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2024

Accounting Policies (cont'd)

Fixed Assets

Fixed assets are written off during the financial year in which they are purchased.

Income received during the year

All income received by the charity during the year is disclosed in the accounts. No amounts are included in the accounts for any services donated by the volunteers.

Expenditure incurred during the year

All expenditure incurred by the charity during the year is disclosed in the accounts and has been allocated under various descriptions relating to the activity concerned.

Payments or benefits to Trustees

No remuneration or other benefits have been paid to any trustees of the charity.

There have been no other related party transactions.

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2024

Independent Examiner's Report

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43 of the Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept in accordance with section 41 of the 1993 Act; and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2024

I, as examiner, have checked the information and bank statements provided to me and found them to be accurate and in order.

Name of Examiner: Zoe Read	Date

Address:

Approved by all Trustees on 30 September 2024

Signed on their behalf by:

Margaret Hamilton, Chairman

Martin Hamilton, Group Scout Leader

Bob Hawkins, Treasurer

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2024

Income & Expenditure Summary as at April 1, 2024

	<u>2023</u>	<u>Difference</u>	<u>2024</u>
Total income for the year (page 12)	£ 26,194.31	13,795.12	£ 39,989.43
Total expenditure for the year (page 13)	£ 29,425.17	20,485.40	£ 49,910.57
Surplus / (Deficit) of income over expenditure	(3,230.86)	(6,690.28)	(9,921.14)
Accumulated fund balance brought forward	40,973.39	(3,230.86)	37,742.53
Accumulated fund balance carried forward	£ 37,742.53	(9,921.14)	£ 27,821.39

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2024

Statement of Assets & Liabilities as at April 1, 2024

<u>2023</u>	<u>Assets</u>	<u>2024</u>
£ 37,742.53	Cash in hand and bank	£ 27,821.39
£ 37,742.53	Total Cash Available	£ 27,821.39
<u>2023</u>	<u>Liabilities</u>	<u>2024</u>
	<u>Accumulation Fund</u>	
£ 38,973.39	As at April 1	£ 35,742.53
(3,230.86)	Excess Income/Expenditure for the year	(9,921.14)
£ 35,742.53	Total Liabilities	£ 25,821.39
	<u>General Reserves</u>	
£ 2,000.00	As at April 1	£ 2,000.00
	Grand Total	
£ 37,742.53		£ 27,821.39

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2024

Statement of Income as at April 1, 2024

<u>2023</u>		<u>INCOME</u>	<u>2024</u>	
<u>YTD Total</u>	<u>Amount</u>	<u>Item</u>	<u>Amount</u>	<u>YTD Total</u>
		Parents Contribution		
	£ 7,335.00	All Sections	£ 11,781.76	
£ 7,335.00				£ 11,781.76
	-	Charity Collections	-	
	-	Firework Displays	-	
£ -				£ -
	-	Capitation	-	
	-	HQ Running Costs	-	
£ -				£ -
	-	Grant / Donations	300.00	
£ -				£ 300.00
	-	Uniform	257.50	
	-	Summer Camp	6,772.25	
	-	Container Shed	1,396.00	
£ -				£ 8,425.75
	129.01	Bank Interest	488.77	
	-	Gift Aid	-	
	18,677.30	HQ Rent	18,993.15	
	53.00	Rate Rebate		
£ 18,859.31				£ 19,481.92
		<u>TOTAL INCOME</u>		
£ 26,194.31				£ 39,989.43

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2024

Statement of Expenditure as at April 1, 2024

<u>2023</u>		<u>EXPENDITURE</u>	<u>2024</u>	
<u>YTD Total</u>	<u>Amount</u>	<u>Item</u>	<u>Amount</u>	<u>YTD Total</u>
	£ 6,614.43	All Sections	£ 9,619.01	
£ 6,614.43				£ 9,619.01
	-	Fundraising	-	
	-	Camp Refund	45.00	
£ -				£ 45.00
	2,827.50	Capitation	3,864.00	
	330.62	Group	159.00	
£ 3,158.12				£ 4,023.00
	6,506.14	HQ Running Costs	7,600.54	
	2,605.34	HQ Maintenance	158.70	
	2,474.76	New Facilities	2,514.43	
£ 11,586.24				£ 10,273.67
	426.80	Uniform	816.57	
	-	Summer Camp	11,832.48	
	1,668.77	Equipment	5,994.10	
£ 2,095.57				£ 18,643.15
	2,011.47	Insurance	2,259.34	
	2,514.82	Electricity	3,663.84	
	895.92	Communications	942.51	
	60.80	Bank Charges	60.00	
	487.80	Water	381.05	
£ 5,970.81				£ 7,306.74
		<u>TOTAL EXPENDITURE</u>		
£ 29,425.17				£ 49,910.57

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2024

Notes to the Accounts

The following notes are by way of further explanation of the information shown in the respective Income and Expenditure Statements.

Income

1. Grants and Donations

There were no grant or donations received in this accounting year.

2. Rental Income

Rental income for the year was £18,993.15 from the following sources.

Item	Income
Pre-School	£ 13,091.40
Fusion Dance	4,111.25
Guides	980.50
Brownies	630.00
Hall Hire	180.00
Total	£ 18,993.15

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2024

Notes to the Accounts

Expenditure

1. HQ Running Costs

Item	Amount
Cleaning	£ 5,263.87
Waste Disposal	938.17
Grass Cutting	600.00
Fire Alarm Service	409.17
Pest Control	300.00
Rates	89.33
Total	£ 7,600.54

2. HQ Maintenance

Item	Amount
Hand drier parts	£ 149.71
Other	8.99
Total	£ 158.70

3. Equipment

Item	Amount
Camp Equipment	£ 2,210.56
Canoes	1,500.00
Trailer service and parts	1,158.36
Trailer for canoes	1,000.00
JOTA	70.23
Keys	54.95
Total	£ 5,994.10

HUTTON (ALL SAINTS) SCOUT GROUP

England & Wales - Charity number 302029

Accounts



**HUTTON (ALL SAINTS) SCOUT GROUP
HUTTON, BRENTWOOD, ESSEX**

REGISTERED CHARITY NO: 302029

**REPORT AND ACCOUNTS FOR THE YEAR
ENDED APRIL 1, 2023**

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS FOR THE YEAR ENDED APRIL 1, 2023

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HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2023

Trustees

Mrs M Hamilton	Chairman
Mr M Hamilton	Group Scout Leader
Mr J Shorey	Assistant Group Scout Leader
Mr A Lorkins	Scout / Beaver Scout Leader
Mr J Douglass	Cub Scout Leader
Mrs MQ Ung	Cub Scout Leader
Mr R W Hawkins	Treasurer
Mr S Page	Secretary

Non Leader Trustees are appointed or reappointed annually at the Annual General Meeting.

Introduction

Hutton (All Saints) Scout Group is a registered charity (number: 302029) and its principal address is Scout HQ, Wash Road, Hutton, Brentwood, Essex CM13 1DJ.

The Group aims to promote the development of young people in achieving their full physical, intellectual, social, and spiritual potential as individuals, as responsible citizens and as members of their local, national, and international communities. Formed in 1956, it has seen hundreds of young people move through it via the individual Beaver, Cub, Scout sections, and on to our affiliated Explorer Scout section.

Currently, the Group has 73 enrolled young people, split between the three sections, which meet regularly each week at the Scout Headquarters. Martin Hamilton is the Group Scout Leader and three section leaders, several assistant leaders, helpers, and service crew, support him.

In addition, there is an Executive Committee numbering 13 people made up of Leaders, parents and other volunteers that provide administrative support and a decision-making forum for the on-going development of the Group. The Executive Committee meets at least four times a year.

The Group also has about 15 committed volunteers working within the Group on a regular basis. Many of these have been volunteers at the Group for a number of years, working with the various sections. Other volunteers work on specific projects such as the Camps.

The 2022/2023 period has seen the Group returning to full activities following the continued relaxation of Covid-19 restrictions.

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2023

Treasurer's Report

This is my ninth year as Treasurer, having taken over in June 2014. The aim of this year has been to maintain our available funds at a sustainable level whilst providing funds to subsidise camp and other scouting activities.

The accounts for the year ending April 1, 2023 saw us with total cash at **£37,742.53**. This is decrease of £3,230.86 over the prior year figure of £40,973.39. This is result of increased spending mainly on more scouting activities (£8,666.37) and decreased income of £2,389.32 mainly due to Covid Business Grants not being paid this year.

All of the income received and expenditure incurred by the charity during the last twelve months are summarised below and details are provided in the following pages.

Income (See page 11 for details)

Income for the year was **£26,194.31**, which is a decrease over the preceding year of £2,389.32.

Last year we received a one-off Covid Business Grant of £2,196.00 that is not available this year. In addition, the gift aid claimed has yet to be received. These reductions in income are partly off-set by an increase in parental income (including subscriptions) and growing rental income.

Expenditure (See page 12 for details)

Expenditure for the year was **£29,425.17**, which is an increase of £8,666.37 over the preceding year.

This increase is mainly due to increased spending on scouting activities, new facilities (container shed), HQ maintenance (painting and alarm system) and equipment (camping and trailer parts). Although electricity costs appear to have increased significantly this is due to catching up on prior year under payments and not rate increases as we had a fixed contract until March 2023

Summary

In summary, the financial position of the Group remains strong.

Finally, I would like to thank Mr Patrick Colvin who is once again the Independent Examiner of the Accounts for this year.

Bob Hawkins
Group Treasurer

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2023

Accounting Policies

Basis of Preparation

The financial statements have been prepared in line with guidance issued under the Statement of Recommended Practice, Accounting, and Reporting by Charities (the Charities SORP 2005) by the Charity Commission.

Reserves Policy

The trustees have reviewed the Group's needs for reserves in line with guidance issued by the Charity Commission. The stated reserves policy of the Group is as follows.

Unrestricted funds are needed:

- (a) to provide funds which can be designated to specific projects, to enable these projects to be undertaken at short notice and
- (b) to cover administrative fundraising and support costs, without which the Group could not function.

Unrestricted funds are funds which are available for use at the consideration of the trustees in the pursuit of the aims of the charity and which have not been restricted for other purposes.

Restricted funds are funds, which are to be specifically used in accordance with any conditions, imposed by donors, or have been fund-raised for an express purpose.

The trustees consider it prudent that unrestricted reserves should be sufficient:

- (a) to avoid the necessity of calling upon the parents of the members of the Group for additional further financial contributions;
- (b) to cover one year's administrative fundraising and support costs;
- (c) to provide a pool equal to 15% of the average charitable expenditure over the preceding two years, from which funds can be designated to specific projects.

When considering the reserves, the trustees take into account possible fluctuations in future income and expenditure.

As at April 1 2023, the level of reserves was **£37,742.53**.

The Trustees do not anticipate any other additional major expenditure other than general maintenance occurring in the next financial year and therefore consider the current level of reserves set at £2,000 to be satisfactory. The level of reserves is monitored and reviewed by the trustees not less than twice a year.

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2023

Accounting Policies (cont'd)

Fixed Assets

Fixed assets are written off during the financial year in which they are purchased.

Income received during the year

All income received by the charity during the year is disclosed in the accounts. No amounts are included in the accounts for any services donated by the volunteers.

Expenditure incurred during the year

All expenditure incurred by the charity during the year is disclosed in the accounts and has been allocated under various descriptions relating to the activity concerned.

Payments or benefits to Trustees

No remuneration or other benefits have been paid to any trustees of the charity.

There have been no other related party transactions.

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2023

Independent Examiner's Report

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43 of the Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept in accordance with section 41 of the 1993 Act; and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2023

I, as examiner, have checked the information and bank statements provided to me and found them to be accurate and in order.

Name of Examiner: Mr Patrick Colvin	Date

Address:
19 Great Oaks
Hutton
Brentwood
Essex
CM13 1AZ

Approved by all Trustees on 26 June 2023

Signed on their behalf by:

Margaret Hamilton, Chairman

Martin Hamilton, Group Scout Leader

Bob Hawkins, Treasurer

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2023

Income & Expenditure Summary as at April 1, 2023

Income and Expenditure Summary as at April 1, 2023

	<u>2022</u>	<u>Difference</u>	<u>2023</u>
	-	-	-
Total income for the year (page 12)	£ 28,583.63	(2,389.32)	£ 26,194.31
Total expenditure for the year (page 13)	£ 20,758.80	8,666.37	£ 29,425.17
Surplus / (Deficit) of income over expenditure	7,824.83	(11,055.69)	(3,230.86)
Accumulated fund balance brought forward	33,148.56	7,824.83	40,973.39
Accumulated fund balance carried forward	£ 40,973.39	(3,230.86)	£ 37,742.53

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2023

Statement of Assets & Liabilities as at April 1, 2023

<u>2022</u>	<u>Assets</u>	<u>2023</u>
£ 40,973.39	Cash in hand and bank	£ 37,742.53
£ 40,973.39	Total Cash Available	£ 37,742.53
<u>2022</u>	<u>Liabilities</u>	<u>2023</u>
	<u>Accumulation Fund</u>	
£ 31,148.56	As at April 1	£ 38,973.39
7,824.83	Excess income/Expenditure for the year	(3,230.86)
£ 38,973.39	Total Liabilities	£ 35,742.53
	<u>General Reserves</u>	
£ 2,000.00	As at April 1	£ 2,000.00
	Grand Total	
£ 40,973.39		£ 37,742.53

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2023

Statement of Income as at April 1, 2023

<u>2022</u>		<u>INCOME</u>	<u>2023</u>	
<u>YTD Total</u>	<u>Amount</u>	<u>Item</u>	<u>Amount</u>	<u>YTD Total</u>
		Parents Contribution		
	£ 6,905.00	All Sections	£ 7,335.00	
£ 6,905.00				£ 7,335.00
	-	Charity Collections	-	
	-	Firework Displays	-	
£ -				£ -
	-	Capitation	-	
	-	HQ Running Costs	-	
£ -				£ -
	2,196.00	Grant / Donations	-	
£ 2,196.00				£ -
	87.34	Uniform	-	
	900.00	Summer Camp	-	
	-	Equipment	-	
£ 987.34				£ -
	3.44	Bank Interest	129.01	
	771.15	Gift Aid	-	
	17,720.70	HQ Rent	18,677.30	
	-	Rate Rebate	53.00	
£ 18,495.29				£ 18,859.31
		<u>TOTAL INCOME</u>		
£ 28,583.63				£ 26,194.31

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2023

Statement of Expenditure as at April 1, 2023

<u>2022</u>		<u>EXPENDITURE</u>	<u>2023</u>	
<u>YTD Total</u>	<u>Amount</u>	<u>Item</u>	<u>Amount</u>	<u>YTD Total</u>
	£ 3,973.64	All Sections	£ 6,614.43	
£ 3,973.64				£ 6,614.43
	-	Fundraising	-	
	40.00	Subscription Refund	-	
£ 40.00				£ -
	2,537.00	Capitation	2,827.50	
	137.67	Group	330.62	
£ 2,674.67				£ 3,158.12
	6,846.94	HQ Running Costs	6,506.14	
	1,450.81	HQ Maintenance	2,605.34	
	-	New Facilities	2,474.76	
£ 8,297.75				£ 11,586.24
	781.58	Uniform	426.80	
	-	Summer Camp	-	
	56.00	Equipment	1,668.77	
£ 837.58				£ 2,095.57
	2,343.96	Insurance	2,011.47	
	1,531.27	Electricity	2,514.82	
	817.89	Communications	895.92	
	20.00	Bank Charges	60.80	
	222.04	Water	487.80	
£ 4,935.16				£ 5,970.81
		<u>TOTAL EXPENDITURE</u>		
£ 20,758.80				£ 29,425.17

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2023

Notes to the Accounts

The following notes are by way of further explanation of the information shown in the respective Income and Expenditure Statements.

Income

1. Grants and Donations

There were no grant or donations received in this accounting year.

2. Rental Income

Rental income for the year was £17,720.70 from the following sources.

Item	Income
Pre-School	£ 12,140.40
Fusion Dance	5,412.40
Guides	651.00
Brownies	423.50
Hall Hire	50.00
Total	£ 18,677.30

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2023

Notes to the Accounts

Expenditure

1. HQ Running Costs

Item	Amount
Cleaning	£ 4,482.00
Waste Disposal	713.95
Fire Alarm Service	520.51
Pest Control	300.00
Grass Cutting	300.00
Rates	189.68
Total	£ 6,506.14

2. HQ Maintenance

Item	Amount
Painting External Walls	£ 1,350.00
New Alarm Panel and Sensors	1,111.20
Turf	134.96
General Repairs	9.18
Total	£ 2,605.34

3. Equipment

Item	Amount
Trailer Parts	£ 264.38
Drinks Coolers	80.00
Camping Equipment	653.77
Dry Bag Kit	140.00
Cleaning Mops	330.62
Fan Oven	200.00
Total	£ 1,668.77

HUTTON (ALL SAINTS) SCOUT GROUP

England & Wales - Charity number 302029

Accounts



**HUTTON (ALL SAINTS) SCOUT GROUP
HUTTON, BRENTWOOD, ESSEX**

REGISTERED CHARITY NO: 302029

**REPORT AND ACCOUNTS FOR THE YEAR
ENDED APRIL 1, 2022**

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS FOR THE YEAR ENDED APRIL 1, 2022

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HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2022

Trustees

Rev A Smith	Chairman
Mr M Hamilton	Group Scout Leader
Mr J Shorey	Assistant Group Scout Leader
Mr A Lorkins	Scout Leader
Mrs D Douglass	Cub Scout Leader
Mrs Q Page	Cub Scout Leader
Mr S Colvin	Beaver Scout Leader
Mr R W Hawkins	Treasurer
Mr S Page	Secretary

Non Leader Trustees are appointed or reappointed annually at the Annual General Meeting.

Introduction

Hutton (All Saints) Scout Group is a registered charity (number: 302029) and its principal address is Scout HQ, Wash Road, Hutton, Brentwood, Essex CM13 1DJ.

The Group aims to promote the development of young people in achieving their full physical, intellectual, social, and spiritual potential as individuals, as responsible citizens and as members of their local, national, and international communities. Formed in 1956, it has seen hundreds of young people move through it via the individual Beaver, Cub, Scout sections, and on to our affiliated Explorer Scout section.

Currently, the Group has nearly 70 enrolled young people, split between the three sections, which meet regularly each week at the Scout Headquarters. Martin Hamilton is the Group Scout Leader and four section leaders, several assistant leaders, helpers, and service crew, support him.

In addition, there is an Executive Committee numbering 13 people made up of Leaders, parents and other volunteers that provide administrative support and a decision-making forum for the on-going development of the Group. The Executive Committee meets at least four times a year.

The Group also has about 15 committed volunteers working within the Group on a regular basis. Many of these have been volunteers at the Group for a number of years, working with the various sections. Other volunteers work on specific projects such as the Camps.

The 2021/2022 period has seen the Group returning to full activities as Covid-19 restrictions have been relaxed.

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2022

Treasurer's Report

This is my eighth year as Treasurer, having taken over in June 2014. The aim of this year has been to maintain our available funds following a difficult year due to the Covid pandemic.

The accounts for the year ending April 1, 2022 saw us with total cash at **£40,973.39**. This is an increase of £7,824.83 over the prior year. This is primarily due to the return of rental income and receipt of a Covid-19 Small Business Grant for £2,096.00 partly offsetting the increase in expenditure due to the return to scouting activities and higher running costs.

All of the income received and expenditure incurred by the charity during the last twelve months are summarised below and details are provided in the following pages.

Income (See page 11 for details)

Income for the year was **£28,583.63** which is a very slight increase over the preceding year of £181.14.

This increase is due to increased parental income (subscriptions), growing rental income as Covid-19 restrictions eased, and claiming backdated gift aid. Although we did receive a Covid-19 Business Grant during this accounting year, it was significantly less the grant received in the prior year.

Expenditure (See page 12 for details)

Expenditure for the year was **£20,758.80**, which is an increase of £4,084.14 over the preceding year.

This increase is mainly due increased spending on scouting activities and higher running costs particularly for cleaning. There was no major capital expenditure on equipment or building enhancements during the year

Summary

In summary, the financial position of the Group remains strong.

Finally, I would like to thank Mr Patrick Colvin who is once again the Independent Examiner of the Accounts for this year.

Bob Hawkins
Group Treasurer

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2022

Accounting Policies

Basis of Preparation

The financial statements have been prepared in line with guidance issued under the Statement of Recommended Practice, Accounting, and Reporting by Charities (the Charities SORP 2005) by the Charity Commission.

Reserves Policy

The trustees have reviewed the Group's needs for reserves in line with guidance issued by the Charity Commission. The stated reserves policy of the Group is as follows.

Unrestricted funds are needed:

- (a) to provide funds which can be designated to specific projects, to enable these projects to be undertaken at short notice and
- (b) to cover administrative fundraising and support costs, without which the Group could not function.

Unrestricted funds are funds which are available for use at the consideration of the trustees in the pursuit of the aims of the charity and which have not been restricted for other purposes.

Restricted funds are funds, which are to be specifically used in accordance with any conditions, imposed by donors, or have been fund-raised for an express purpose.

The trustees consider it prudent that unrestricted reserves should be sufficient:

- (a) to avoid the necessity of calling upon the parents of the members of the Group for additional further financial contributions;
- (b) to cover one year's administrative fundraising and support costs;
- (c) to provide a pool equal to 15% of the average charitable expenditure over the preceding two years, from which funds can be designated to specific projects.

When considering the reserves, the trustees take into account possible fluctuations in future income and expenditure.

As at April 1 2022, the level of reserves was **£40,973.39**.

The Trustees do not anticipate any other additional major expenditure other than general maintenance occurring in the next financial year and therefore consider the current level of reserves set at £2,000 to be satisfactory. The level of reserves is monitored and reviewed by the trustees not less than twice a year.

**HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2022**

Accounting Policies (cont'd)

Fixed Assets

Fixed assets are written off during the financial year in which they are purchased.

Income received during the year

All income received by the charity during the year is disclosed in the accounts. No amounts are included in the accounts for any services donated by the volunteers.

Expenditure incurred during the year

All expenditure incurred by the charity during the year is disclosed in the accounts and has been allocated under various descriptions relating to the activity concerned.

Payments or benefits to Trustees

No remuneration or other benefits have been paid to any trustees of the charity.

There have been no other related party transactions.

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2022

Independent Examiner's Report

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43 of the Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept in accordance with section 41 of the 1993 Act; and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2022

I, as examiner, have checked the information and bank statements provided to me and found them to be accurate and in order.

Name of Examiner: Mr Patrick Colvin	Date

Address:
19 Great Oaks
Hutton
Brentwood
Essex
CM13 1AZ

Approved by all Trustees on 19 September 2022

Signed on their behalf by:

Andrew Smith, Chairman

Martin Hamilton, Group Scout Leader

Bob Hawkins, Treasurer

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2022

Income & Expenditure Summary as at April 1, 2022

Income and Expenditure Summary as at April 1, 2022

	<u>2021</u>	<u>Difference</u>	<u>2022</u>
	-	-	-
Total income for the year (page 12)	£ 28,402.49	181.14	£ 28,583.63
Total expenditure for the year (page 13)	£ 16,674.66	4,084.14	£ 20,758.80
Surplus / (Deficit) of income over expenditure	11,727.83	(3,903.00)	7,824.83
Accumulated fund balance brought forward	21,420.73	11,727.83	33,148.56
Accumulated fund balance carried forward	£ 33,148.56	7,824.83	£ 40,973.39

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2022

Statement of Assets & Liabilities as at April 1, 2022

Statement of Assets and Liabilities as at April 1, 2022		
<u>2021</u>	<u>Assets</u>	<u>2022</u>
£ 33,148.56	Cash in hand and bank	£ 40,973.39
£ 33,148.56	Total Cash Available	£ 40,973.39
<u>2021</u>	<u>Liabilities</u>	<u>2022</u>
	<u>Accumulation Fund</u>	
£ 19,420.73	As at April 1, 2020	£ 31,148.56
11,727.83	Excess income/Expenditure for the year	7,824.83
£ 31,148.56	Total Liabilities	£ 38,973.39
	<u>General Reserves</u>	
£ 2,000.00	As at April 2	£ 2,000.00
	Grand Total	
£ 33,148.56		£ 40,973.39

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2022

Statement of Income as at April 1, 2022

<u>2021</u>		<u>INCOME</u>	<u>2022</u>	
<u>YTD Total</u>	<u>Amount</u>	<u>Item</u>	<u>Amount</u>	<u>YTD Total</u>
		Parents Contribution		
	£ 5,518.00	All Sections	£ 6,905.00	
£ 5,518.00				£ 6,905.00
	-	Charity Collections	-	
	-	Firework Displays	-	
£ -				£ -
	-	Capitation	-	
	-	HQ Running Costs	-	
£ -				£ -
	10,000.00	Grant / Donations	2,196.00	
£ 10,000.00				£ 2,196.00
	-	Uniform	87.34	
	-	Summer Camp	900.00	
	-	Equipment	-	
	-	Kenya	-	
£ -				£ 987.34
	7.90	Bank Interest	3.44	
	-	Gift Aid	771.15	
	12,559.15	HQ Rent	17,720.70	
	317.44	Rate Rebate	-	
£ 12,884.49				£ 18,495.29
		<u>TOTAL INCOME</u>		
£ 28,402.49				£ 28,583.63

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2022

Statement of Expenditure as at April 1, 2022

<u>2021</u>		<u>EXPENDITURE</u>	<u>2022</u>	
<u>YTD Total</u>	<u>Amount</u>	<u>Item</u>	<u>Amount</u>	<u>YTD Total</u>
	£ 1,565.36	All Sections	£ 3,973.64	
£ 1,565.36				£ 3,973.64
	-	Charity Collections	-	
	-	Fundraising	-	
	150.00	Subscription Refund	40.00	
£ 150.00				£ 40.00
	2,193.00	Capitation	2,537.00	
	132.76	Group	137.67	
£ 2,325.76				£ 2,674.67
	5,249.59	HQ Running Costs	6,846.94	
	1,791.42	HQ Maintenance	1,450.81	
	-	New Facilities	-	
	-	Vehicle Costs	-	
£ 7,041.01				£ 8,297.75
	21.90	Uniform	781.58	
	-	Summer Camp	-	
	647.93	Equipment	56.00	
	-	Kenya	-	
£ 669.83				£ 837.58
	2,255.26	Insurance	2,343.96	
	1,457.01	Electricity	1,531.27	
	762.11	Communications	817.89	
	-	Bank Charges	20.00	
	448.32	Water	222.04	
£ 4,922.70				£ 4,935.16
		<u>TOTAL EXPENDITURE</u>		
£ 16,674.66				£ 20,758.80

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2022

Notes to the Accounts

The following notes are by way of further explanation of the information shown in the respective Income and Expenditure Statements.

Income

1. Grants and Donations

A Covid-19 Small Business Grant of £2,096 was received in June 2020. A small donation of £100 for running a local school's fireworks display was also received.

2. Rental Income

Rental income for the year was £17,720.70 from the following sources.

Item	Income
Pre-School	£ 12,101.40
Fusion Dance	4,489.80
Girl Guides	567.00
Brownies	562.50
Total	£ 17,720.70

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 1, 2022

Notes to the Accounts

Expenditure

1. HQ Running Costs

Item	Amount
Cleaning	£ 4,083.98
Rates	983.84
Waste Disposal	679.62
Grass Cutting	500.00
Pest Control	300.00
Fire Blanket	122.88
Fire Alarm Service	97.20
First Aid Kit	79.42
Total	£ 6846.94

2. HQ Maintenance

Item	Amount
Toilet Upgrade and New Lighting	1,304.26
Server	136.99
General Repairs	9.56
Total	£ 1450.81

3. Equipment

Item	Amount
Pans	56.00
Total	£ 56.00

HUTTON (ALL SAINTS) SCOUT GROUP

England & Wales - Charity number 302029

Accounts



**HUTTON (ALL SAINTS) SCOUT GROUP
HUTTON, BRENTWOOD, ESSEX**

REGISTERED CHARITY NO: 302029

**REPORT AND ACCOUNTS FOR THE YEAR
ENDED APRIL 2, 2021**

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS FOR THE YEAR ENDED APRIL 2, 2021

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HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 2, 2021

Trustees

Rev A Smith	Chairman
Mr M Hamilton	Group Scout Leader
Mr J Shorey	Assistant Group Scout Leader
Mr A Lorkins	Scout Leader
Mrs D Douglass	Cub Scout Leader
Mrs Q Page	Cub Scout Leader
Mr S Colvin	Beaver Scout Leader
Mr R W Hawkins	Treasurer
Mr S Page	Secretary

Non Leader Trustees are appointed or reappointed annually at the Annual General Meeting.

Introduction

Hutton (All Saints) Scout Group is a registered charity (number: 302029) and its principal address is Scout HQ, Wash Road, Hutton, Brentwood, Essex CM13 1DJ.

The Group aims to promote the development of young people in achieving their full physical, intellectual, social, and spiritual potential as individuals, as responsible citizens and as members of their local, national, and international communities. Formed in 1956, it has seen hundreds of young people move through it via the individual Beaver, Cub, Scout sections, and on to our affiliated Explorer Scout section.

Currently, the Group has nearly 80 enrolled young people, split between the three sections, which meet regularly each week at the Scout Headquarters. Martin Hamilton is the Group Scout Leader and four section leaders, several assistant leaders, helpers, and service crew, support him.

In addition, there is an Executive Committee numbering 13 people made up of Leaders, parents and other volunteers that provide administrative support and a decision-making forum for the on-going development of the Group. The Executive Committee meets at least four times a year.

The Group also has about 15 committed volunteers working within the Group on a regular basis. Many of these have been volunteers at the Group for a number of years, working with the various sections. Other volunteers work on specific projects such as the Camps.

The 2020/2021 period has been particularly challenging for the Group due to the restrictions arising from the Covid-19 pandemic. Despite these difficulties, all sections continued to meet by making use of on-line resources during 'lock downs' and face to face when allowed.

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 2, 2021

Treasurer's Report

This is my seventh year as Treasurer, having taken over in June 2014. The aim of this year has been to maintain our available funds through what has been a difficult year due to the Covid pandemic.

The accounts for the year ending April 2, 2021 saw us with total cash at **£33,148.56**. This is an increase of £11,727.83 over the prior year. This is primarily due to receipt of a Covid-19 Small Business Grant for £10,000 and lower expenditure, which more than offset the decrease in income.

All of the income received and expenditure incurred by the charity during the last twelve months are summarised below and details are provided in the following pages.

Income (See page 11 for details)

Income for the year was **£28,402.49**, which is a decrease over the preceding year of £7,833.08.

This decrease is mostly due to less income from parental contributions arising from loss of subscription income (approx. £6,000) and no monies received paid activities including the Summer Camp (£5,434). In addition, there was a reduction in rental income (£2,500). These decreases were partially offset by receipt of a Covid-19 Small Business Grant (£10,000)

Expenditure (See page 12 for details)

Expenditure for the year was **£16,674.66**, which is decrease of £27,802.55 over the preceding year.

This decrease is mainly due to the on-off transfer of the Kenya funds (£16,812) to the Scouts Charity Timu Rafiki (Registered Charity No. 1178475) in 2019/2020. Excluding the transfer of Kenya funds our expenditure was £10,990.55 lower than the preceding year. This was mainly due to no Summer Camp spending and reduced spend on activities.

Summary

In summary, despite the fall in income from subscriptions and rent the financial position of the Group remains strong due to the receipt of the Covid-19 Small Business Grant.

Finally, I would like to thank Mr Patrick Colvin who is once again the Independent Examiner of the Accounts for this year.

Bob Hawkins
Group Treasurer

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 2, 2021

Accounting Policies

Basis of Preparation

The financial statements have been prepared in line with guidance issued under the Statement of Recommended Practice, Accounting, and Reporting by Charities (the Charities SORP 2005) by the Charity Commission.

Reserves Policy

The trustees have reviewed the Group's needs for reserves in line with guidance issued by the Charity Commission. The stated reserves policy of the Group is as follows.

Unrestricted funds are needed:

- (a) to provide funds which can be designated to specific projects, to enable these projects to be undertaken at short notice and
- (b) to cover administrative fundraising and support costs, without which the Group could not function.

Unrestricted funds are funds which are available for use at the consideration of the trustees in the pursuit of the aims of the charity and which have not been restricted for other purposes.

Restricted funds are funds, which are to be specifically used in accordance with any conditions, imposed by donors, or have been fund-raised for an express purpose.

The trustees consider it prudent that unrestricted reserves should be sufficient:

- (a) to avoid the necessity of calling upon the parents of the members of the Group for additional further financial contributions;
- (b) to cover one year's administrative fundraising and support costs;
- (c) to provide a pool equal to 15% of the average charitable expenditure over the preceding two years, from which funds can be designated to specific projects.

When considering the reserves, the trustees take into account possible fluctuations in future income and expenditure.

As at April 2 2021, the level of reserves was **£33,148.56**.

The Trustees do not anticipate any other additional major expenditure other than general maintenance occurring in the next financial year and therefore consider the current level of reserves set at £2,000 to be satisfactory. The level of reserves is monitored and reviewed by the trustees not less than twice a year.

**HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 2, 2021**

Accounting Policies (cont'd)

Fixed Assets

Fixed assets are written off during the financial year in which they are purchased.

Income received during the year

All income received by the charity during the year is disclosed in the accounts. No amounts are included in the accounts for any services donated by the volunteers.

Expenditure incurred during the year

All expenditure incurred by the charity during the year is disclosed in the accounts and has been allocated under various descriptions relating to the activity concerned.

Payments or benefits to Trustees

No remuneration or other benefits have been paid to any trustees of the charity.

There have been no other related party transactions.

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 2, 2021

Independent Examiner's Report

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43 of the Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept in accordance with section 41 of the 1993 Act; and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 2, 2021

I, as examiner, have checked the information and bank statements provided to me and found them to be accurate and in order.

Name of Examiner: Mr Patrick Colvin	Date

Address:
19 Great Oaks
Hutton
Brentwood
Essex
CM13 1AZ

Approved by all Trustees on 14 September 2021

Signed on their behalf by:

Andrew Smith, Chairman

Martin Hamilton, Group Scout Leader

Bob Hawkins, Treasurer

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 2, 2021

Income & Expenditure Summary as at April 2, 2021

	<u>2020</u>	<u>Difference</u>	<u>2021</u>
Total income for the year (page 12)	£ 36,235.57	(7,833.08)	£ 28,402.49
Total expenditure for the year (page 13)	£ 44,477.21	(27,802.55)	£ 16,674.66
Surplus / (Deficit) of income over expenditure	(8,241.64)	19,969.47	11,727.83
Accumulated fund balance brought forward	29,662.37	(8,241.64)	21,420.73
Accumulated fund balance carried forward	£ 21,420.73	11,727.83	£ 33,148.56

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 2, 2021

Statement of Assets & Liabilities as at April 2, 2021

<u>2020</u>	<u>Assets</u>	<u>2021</u>
£ 21,420.73	Cash in hand and bank	£ 33,148.56
£ 21,420.73	Total Cash Available	£ 33,148.56
<u>2020</u>	<u>Liabilities</u>	<u>2021</u>
	<u>Accumulation Fund</u>	
£ 27,662.37	As at April 1, 2020	£ 19,420.73
(8,241.64)	Excess income/Expenditure for the year	11,727.83
£ 19,420.73	Total Liabilities	£ 31,148.56
	<u>General Reserves</u>	
£ 2,000.00	As at April 2	£ 2,000.00
	Grand Total	
£ 21,420.73		£ 33,148.56

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 2, 2021

Statement of Income as at April 2, 2021

<u>2020</u>		<u>INCOME</u>	<u>2021</u>	
<u>YTD Total</u>	<u>Amount</u>	<u>Item</u>	<u>Amount</u>	<u>YTD Total</u>
		Parents Contribution		
	£ 12,404.28	All Sections	£ 5,518.00	
£ 12,404.28				£ 5,518.00
	190.00	Charity Collections	-	
	-	Firework Displays	-	
£ 190.00				£ -
	-	Capitation	-	
	-	HQ Running Costs	-	
£ -				£ -
	-	Grant / Donations	10,000.00	
£ -				£ 10,000.00
	177.87	Uniform	-	
	5,434.00	Summer Camp	-	
	-	Equipment	-	
	-	Kenya	-	
£ 5,611.87				£ -
	34.02	Bank Interest	7.90	
	5.00	Bank Adjustment	-	
	17,990.40	HQ Rent	12,559.15	
	-	Rate Rebate	317.44	
£ 18,029.42				£ 12,884.49
		<u>TOTAL INCOME</u>		
£ 36,235.57				£ 28,402.49

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 2, 2021

Statement of Expenditure as at April 2, 2021

<u>2020</u>		<u>EXPENDITURE</u>	<u>2021</u>	
<u>YTD Total</u>	<u>Amount</u>	<u>Item</u>	<u>Amount</u>	<u>YTD Total</u>
	£ 4,929.45	All Sections	£ 1,565.36	
£ 4,929.45				£ 1,565.36
	190.00	Charity Collections	-	
	-	Fundraising	-	
	-	Subscription Refund	150.00	
£ 190.00				£ 150.00
	3,680.00	Capitation	2,193.00	
	487.92	Group	132.76	
£ 4,167.92				£ 2,325.76
	4,644.15	HQ Running Costs	5,249.59	
	219.45	HQ Maintenance	1,791.42	
	-	New Facilities	-	
	-	Vehicle Costs	-	
£ 4,863.60				£ 7,041.01
	555.50	Uniform	21.90	
	6,805.29	Summer Camp	-	
	879.84	Equipment	647.93	
	16,812.00	Kenya	-	
£ 25,052.63				£ 669.83
	2,121.23	Insurance	2,255.26	
	1,717.42	Electricity	1,457.01	
	776.81	Communications	762.11	
	-	Bank Charges	-	
	658.15	Water	448.32	
£ 5,273.61				£ 4,922.70
		<u>TOTAL EXPENDITURE</u>		
£ 44,477.21				£ 16,674.66

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 2, 2021

Notes to the Accounts

The following notes are by way of further explanation of the information shown in the respective Income and Expenditure Statements.

Income

1. Grants and Donations

A Covid-19 Small Business Grant of £10,000 was received in June 2020

2. Rental Income

Rental income for the year was £12,559.15 from the following sources.

Item	Income
Pre-School	£ 10,211.40
Fusion Dance	2,080.00
Tai Chi	141.75
Brownies	126.00
Total	£ 12,559.15

HUTTON (ALL SAINTS) SCOUT GROUP
TRUSTEES ANNUAL REPORT & ACCOUNTS YEAR END APRIL 2, 2021

Notes to the Accounts

Expenditure

1. HQ Running Costs

Item	Amount
Cleaning	£ 3,030.00
Waste Disposal	550.20
Grass Cutting	500.00
Printer Ink	430.90
Pest Control	300.00
Rates	265.00
Fire Alarm Service	97.20
Toiletries	76.29
Total	£ 5249.59

2. HQ Maintenance

Item	Amount
Building Repairs	£ 743.54
Cladding	579.91
Toilet Repairs	242.93
Kitchen Cladding	125.00
Other Repairs	100.04
Grand Total	£ 1791.42

3. Equipment

Item	Amount
Gazebos	647.93
Grand Total	£ 647.93