

# Trustees' Annual Report

For the period

From (start date) 

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 to end date 

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## Section A

## Reference and administration details

Charity name	<table border="1"><tr><td colspan="20">2nd Thundersley (St Peter's) Scout Group</td></tr></table>	2nd Thundersley (St Peter's) Scout Group																																																																												
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Other names the charity is known by	<table border="1"><tr><td colspan="20"></td></tr></table>																																																																													
Registered charity number (if any)	<table border="1"><tr><td>3</td><td>0</td><td>2</td><td>0</td><td>2</td><td>4</td></tr></table>	3	0	2	0	2	4																																																																							
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Charity's principal address	<table border="1"> <tr><td colspan="20">24 Kingsdown Walk</td></tr> <tr><td colspan="20">Canvey Island</td></tr> <tr><td colspan="20">Essex</td></tr> <tr> <td colspan="10">Postcode</td> <td>S</td><td>S</td><td>8</td><td></td><td>9</td><td>T</td><td>Z</td> </tr> </table>	24 Kingsdown Walk																				Canvey Island																				Essex																				Postcode										S	S	8		9	T	Z
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Names of the charity trustees who manage the charity

*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for
1	Andy Hudson	Chairman	
2	Tanja Collins	Secretary	
3	Nicola Garrett	Treasurer	
4	Lea Aspinall	Group Scout Leader	
5	Peter Klinker		
6	Avril Masson		
7			
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address

**Section B****Structure, governance and management**

## Description of the charity's trusts

Type of governing document  
(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted  
(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods  
(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

## Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional  
Policies and procedures adopted for:

a) the induction and training of trustees; b)  
trustee' consideration of major risks and the  
systems and procedures to manage them

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, Quartermaster, and other long standing volunteers. It aims to meet once each term.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;

The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment;

Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing Group Administrators and Advisors other than those who are elected.

**Section B (Cont'd)****Structure, governance and management (continued)****Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from Thundersley Parish Council and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy and also purchases it's own Personal Liability Insurance. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the Group.

Financial Management. The Group has a Financial Policy and all Bank Mandates require 2 signatories for all payments. All expenses require a receipt prior to payment/reimbursement.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values:  <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.  <b>Respect</b> - We have self-respect and respect for others.  <b>Care</b> - We support others and take care of the world in which we live.  <b>Belief</b> - We explore our faiths, beliefs and attitudes.  <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:  - enjoy what they are doing and have fun  - take part in activities indoors and outdoors  - learn by doing  - share in spiritual reflection  - take responsibility and make choices  - undertake new and challenging activities  - make and live by their Promise.</p>
Summary of the main activities in relation to	Following the COVID 19 Pandemic and associated lockdowns, the group were pleased to return to scouting, initially meeting outdoors and with extra restrictions and cleaning routines in place. All sections were able to run an extensive programme and young people were able to work towards badges again.
Additional details of the objectives and activities (optional information but encouraged as best practice)	
<p>You <b>may choose</b> to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policy on grantmaking;</li> <li>• contribution made by volunteers;</li> <li>• policy on investments.</li> </ul>	All sections increased in size and by the end of the year the Group had over 100 Young People and many new Leaders. A new Scout Section Leader and Assistant Leader were appointed and the Beaver section recruited several new leaders. A new Squirrel section was started in early 2022 which grew rapidly. The Fundraising Sub-Committee was established and raised over £500 for the Group.
Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

Following a significant period of closure due to Lockdowns, the Group was pleased to be able to return to camping. Camps arranged included a joint Beaver and Cub Camp, Scout Patrol Camp and a joint Sixer and Second/Patrol Leader and Assistant Patrol Leader Camp. The Scouts took part in the Monopoly Run, Cubs visited the Houses of Parliament and members from the whole Group attended a District Firework event.

## Section E

## Financial Review

Brief statement of the charity's policy on

### Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £5,000.

Quantify and explain any designations

The Group was able to increase the reserves held to £4,000 and Section Bank Balances were increased throughout the year as the sections grew in size.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Not Applicable

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Despite some restrictions being in place at the beginning of the year, the group was able to resume fundraising with a successful Christmas raffle and a family quiz night and disco was arranged for early in the following year. A substantial Grant was received the Group from Ford Motor Company to enhance the community space used by the Group along with other members of the public.

- how expenditure has supported the key objectives of the charity;

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Recent interest rates have precluded this from being a significant source of income.

- investment policy and objectives;

### Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

**Section F****Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)


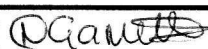
As the Group Secretary has become the Leader of the new Squirrel Section, in accordance with POR the Group will look to recruit a new member of the ECM to act as Secretary.

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

ANDREW SULLIVAN HUDSON	NICOLA ANN GARRETT
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Position (eg Secretary, Chair)

CHAIR	TREASURER
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Date

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## 2nd Thundersley (St. Peter's) Scout Group (302024)

### Receipts and payments account

For the year from	1.4.2021	To	31.3.2022
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#### Receipts and payments

	2021/22	2020/21
	Unrestricted funds	Unrestricted funds
	£	£
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	13,962	770
Donations	1,056	-
Legacies	-	-
Gift Aid	-	668
Bank Compensation	240	125
<b>Sub total</b>		
<b>Grants</b>		
Maintenence grant	-	-
COVID grant	250	-
Ford Motor Company	3,657	-
<b>Sub total</b>		
<b>Fundraising events (gross)</b>		
Jumble Sales	-	-
Quiz Nights	175	-
Pack T-shirts	-	-
Raffle	260	-
Easy Fundraising/Amazon Smile	131	32
<b>Sub total</b>		
<b>Event Income</b>		
Group	1,588	-
Section Events	7,678	-
Other Events	-	-
<b>Sub total</b>		
<b>Investment income</b>		
Bank interest	-	1
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
<b>Sub total</b>		
<b>Total Gross Income</b>		
Asset and investment sales, etc.	-	-
<b>Total receipts</b>		

## 2nd Thundersley (St. Peter's) Scout Group (302024)

### Receipts and payments account

For the year from	1.4.2021	To	31.3.2022
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#### Receipts and payments

	2021/22	2020/21
	Unrestricted funds	Unrestricted funds
	£	£
<b>Payments</b>		
<b>Charitable Payments</b>		
Membership subscriptions paid on (National/County/Area/District)	4,160	2,583
Youth programme and activities	3,150	424
Adult support and training	-	-
Rent	783	-
Insurance	462	451
Repairs and Renewals	8	-
Materials and equipment	582	-
Admin costs	75	34
Contribution to camp costs	-	-
Uniforms	1,004	58
Badges	1,382	-
AGM and trustee expenses	-	-
Service Fees	-	95
OSM Costs	161	204
Payment Transaction Fees	124	24
Events Expenditure	8,627	-
Sub total		
<b>Fundraising expenses</b>		
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	-
Sub total		
<b>Total Gross Expenditure</b>		
<b>Asset and investment purchases, etc.</b>	2,186	-
<b>Total payments</b>		
<b>Net of receipts/(payments)</b>		
Cash funds last year end	12,852	15,129
<b>Cash funds this year end</b>		



## 2nd Thundersley (St. Peter's) Scout Group (302024)

### Receipts and payments account

For the year from	1.4.2021	To	31.3.2022
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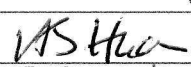

#### Statement of assets and liabilities at the end of the year

	1st April 2021 Unrestricted funds	31st March 2022 Unrestricted funds
	£	£
<b>Cash funds</b>		
Bank current account	15,144	10,794
Bank deposit account	4,000	2,057
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
<b>Total cash funds</b>		
(agree balances with receipts and payments account)	ok	
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>		
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>		
<b>Non monetary assets for charity's own use</b>		
Badge stock	300	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	25,000	-
Other	-	-
<b>Sub total</b>		
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
<b>Sub total</b>		
<b>Total net assets</b>		

5/12/2022

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Xth X 200X (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

Print Name

ANDREW JULIAN HUDSON.	Chair
NICOLA ANN GARRETT	Treasurer