

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date

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 Period end date

3	1	0	3	2	1
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Charity name

COWES UNIT 118 OF THE SEA CADET CORPS																			
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Charity No
(if any)

3	0	2	0	1	1	
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Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To help young people towards responsible adulthood by encouraging valuable personal attributes and high standards of conduct using a nautical theme based on the customs of the Royal Navy.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charitable purpose of the Unit (the Purpose) is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Due to Covid we were closed for most of the reporting period. Cadets had online instruction covering the Sea Cadets modules to work towards their personal promotions in the Unit. These online sessions ensured continuity and routine for young people whom the majority of which were home learning for long periods of time due to school closures. It also enabled us to check on their well being and encouraged engagement face to face via Zoom sessions.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	Money held in account at the end of the reporting period, 31/03/21 £29,180.75. £9,680 of this was restricted in Grants and Donations to fund the purchase of 6 new Sea Kayaks.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The account held reserves of £10,000 which is one year of running costs. This is due to the instability of incoming funds and to ensure the running of the Unit to support future young people.
Amount of reserves held	Para 1.22	£10,000
Reasons for holding zero reserves	Para 1.22	Not applicable.
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Nil

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	MSSC Governing Documentation
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees elected into post, yearly and on completion internal election into defined roles.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	COWES UNIT 118 OF THE SEA CADET CORPS
Other name the charity uses	TS Osborne
Registered charity number	302011
Charity's principal address	Cowes Sea Cadets Arctic Road COWES PO31 7PG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Tombleson	Chair Person		
2	Christine Tombleson			
3	Emma Davison	Treasurer		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Nil
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Emma Davison

Richard Tombleson

Full name(s)

Emma Davison

Richard Tombleson

**Position (eg Secretary,
Chair, etc)**

Treasurer

Chair Person

Date

19/01/2022

	Hidden	Links
Page List	Y	
Set up		
Detail Data Last Year		Y
Annual Budget		Y
Bank #1		
Bank #2		
Bank #3		
Cash #1		
Cash #2		
Saving #1		
Saving #2		
YTD Detail Report		Y
Summary		
AC1		
AC2		
AC3		
AC4		
AC5		
IER Page 1		
IER Page 2		
Detail Receipts		Y
Detail Payments		Y
Detail Year on Year		Y
Month Receipts		
Month Payments		
Monthly Report	Y	
Monthly Data	Y	
Master Names	Y	
Transfer rec	Y	
Sheet AC1	Y	Y
Sheet AC2	Y	Y
V2 Validation	Y	Y
AC1 mapping	Y	
AC2 mapping	Y	

ed from Master Name
This page
Basic input page to populate with Unit name etc
Page to use to manually add the details from the previous year
Page to manually add the designated budget for each accounting line
Input sheet
Input sheet
Input sheet
Input sheet
Input sheet
Input sheet
Input sheet
Shows current position year to date
Simple report showing groups rather than sub-detail
MSSC defined reporting structure
MSSC defined reporting structure
MSSC defined reporting structure
MSSC defined reporting structure
MSSC defined reporting structure
Recognised Independent Examiners Report
Detailed report of receipts comparing previous year and budget and indicating any variance
Detailed report of payments comparing previous year and budget and indicating any variance
Compares current position with the year end from the previous year
Report of monthly income - viewed one month per report
Report of monthly outgoing - viewed one month per report
Used to generate above
Master sheet for the sub-detail
Sheet used to reconcile transfers
Sheet used to consolidate and report Income
Sheet used to consolidate and report spend
Sheet used to drive cell validations
Translation matrix between this products outputs and MSSC AC Pack

Please enter the relevant date in to the cells shaded
BLUE

v2.1

UNIT NAME		RECONCILIATION			
Cowes Sea Cadets		Opening Balances			
CHARITY NUMBER		£12,640.27	Bank Account		
302011		£0.00	Saving Account		
Year ending 31 st March		£0.00	Petty Cash		
2021		£12,640.27	Total Opening Balance at		1st April 2020
	Target	Closing Balances			Transfers
Update Closing Balance	£12,640.27	£29,180.75	Bank Account		
	£0.00	£0.00	Saving Account		
	£0.00	£0.00	Petty Cash		
	£12,640.27	£29,180.75	Total Closing Balance at		31st March 2021
		£29,174.75	Closing Balance per AC1 Report		
		£6.00	Error in data entry		

Cowes Sea Cadets

Financial Year 1st April 2019 to 31st March 2020

Detail Report

	2019 - 2020		2019 - 2020
Receipts		Payments	
Donations		Charitable Activity	
Bursaries - restricted		Competition Fees - external provider	
Bursaries - unrestricted		Competition Fees - internal provider	
Cadet	£2,525.50	Course Fees - external provider	
P&SA		Course Fees - internal provider	
Third party - restricted		Training Materials	
Third party - unrestricted	£6,383.00	Fuel	
Ward Room		3rd Party travel	£1,464.55
		MSSC Travel Refund (enter as credit)	-£2,017.51
		Catering	
Fundraising		Fundraising Costs	
Bag packs		Special Events	
Flag week			
Social events			
Community events	£793.13		
Other			
		Operating	
Generated		Unit Health, Hygiene & Well-being	
Property Rental	£755.40	Office Equipment <£250.00	
Sale of Assets	£1,000.00	Office Stationery, Printing & Postage	£282.99
Sale of Goods		IT Consumables	
SCAVA		Building maintenance	
		Grounds maintenance	
		Boat maintenance	
		Vehicle maintenance, MOT & RFT	
Grants		Other maintenance	
External - restricted		Goods for resale	
External - unrestricted		PPE & Branded clothing	
MS-SC Restricted Grant		Various Unit Assets	
Training		Overheads	
Competition Fees - external provider		Rent	
Competition Fees - internal provider		Rates	
Course Fees - external provider		Lease Fees	£700.00
Course Fees - internal provider		Water Rates	-£207.16
		Sewage Rates	£175.18
		Electricity	£1,188.12
		Gas	£487.37
Unearned		Broadband	£800.32
Bank Interest		Telephone	
Gift Aid		Alarm Monitoring	£855.40
Investment Income		Insurance - MS-SC provided	£1,997.10
		Insurance - Non MS-SC provided	
		Roadside assistance	
		Certification	
		Fees Charges	
		Audit/Accountancy fees	
		Legal fees	£900.00
		Other professional fees	
		Other revenue costs	
		Bank charges	
Actual Receipts	£11,457.03	Actual Payments	£6,626.36

Cowes Sea Cadets

Financial Year 1st April 2020 to 31st March 2021

Annual Budget

	2020 - 2021		2020 - 2021
Receipts		Payments	
Donations		Charitable Activity	
Bursaries - restricted		Competition Fees - external provider	
Bursaries - unrestricted		Competition Fees - internal provider	
Cadet		Course Fees - external provider	
P&SA		Course Fees - internal provider	
Third party - restricted		Training Materials	
Third party - unrestricted		Fuel	
Ward Room		3rd Party travel	
		MSSC Travel Refund (enter as credit)	
		Catering	
Fundraising		Fundraising Costs	
Bag packs		Special Events	
Flag week			
Social events		Operating	
Community events		Unit Health, Hygiene & Well-being	
Other		Office Equipment <£250.00	
		Office Stationery, Printing & Postage	
Generated		IT Consumables	
Property Rental		Building maintenance	
Sale of Assets		Grounds maintenance	
Sale of Goods		Boat maintenance	
SCAVA		Vehicle maintenance, MOT & RFT	
		Other maintenance	
Grants		Goods for resale	
External - restricted		PPE & Branded clothing	
External - unrestricted		Various Unit Assets	
MS-SC Restricted Grant			
		Overheads	
Training		Rent	
Competition Fees - external provider		Rates	
Competition Fees - internal provider		Lease Fees	
Course Fees - external provider		Water Rates	
Course Fees - internal provider		Sewage Rates	
		Electricity	
Unearned		Gas	
Bank Interest		Broadband	
Gift Aid		Telephone	
Investment Income		Alarm Monitoring	
		Insurance - MS-SC provided	
		Insurance - Non MS-SC provided	
		Roadside assistance	
		Certification	
		Fees Charges	
		Audit/Accountancy fees	
		Legal fees	
		Other professional fees	
		Other revenue costs	
		Bank charges	
Budgeted Receipts	£0.00	Budgeted Payments	£0.00

1st April 2020		The Opening Balance Was		£11,293.18		Profit or Loss on the year of £ 16331.36							
Treasurers Account		The Closing Balance Is		£27,624.54		Receipts		£29,248.40		Payments		£12,917.04	
No.	Date	Nominee		Ref	Summary	Detail		Money In	Summary	Detail		Money Out	Current Balance
52	05/11/2020	IWCC		COVID-19	Grants	External - unrestricted		£10,000.00					£21,463.11

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1st April 2020 The Opening Balance Was				£0.00		Profit or Loss on the year of £ 0				
Saving #2 The Closing Balance Is				Receipts		£0.00	Payments		£0.00	
No.	Date	Nominee	Ref	Summary	Detail	Money In	Summary	Detail	Money Out	Current Balance

Cowes Sea Cadets

Financial Year 1st April 2020 to 31st March 2021

Year to Date Detail Report

Receipts

Donations

£8,563.00

Bursaries - restricted	£1,000.00
Bursaries - unrestricted	£150.00
Cadet	£1,563.00
P&SA	£0.00
Third party - restricted	£0.00
Third party - unrestricted	£5,850.00
Ward Room	£0.00

Fundraising

£309.12

Bag packs	£0.00
Flag week	£0.00
Social events	£0.00
Community events	£250.00
Other	£59.12

Generated

£849.40

Property Rental	£849.40
Sale of Assets	£0.00
Sale of Goods	£0.00
SCAVA	£0.00

Grants

£19,680.00

External - restricted	£9,680.00
External - unrestricted	£10,000.00
MS-SC Restricted Grant	£0.00

Training

£50.00

Competition Fees - external provider	£0.00
Competition Fees - internal provider	£0.00
Course Fees - external provider	£0.00
Course Fees - internal provider	£50.00

Unearned

£0.00

Bank Interest	£0.00
Gift Aid	£0.00
Investment Income	£0.00

£29,451.52

Payments

Charitable Activity

-£236.70

Competition Fees - external provider	£0.00
Competition Fees - internal provider	£0.00
Course Fees - external provider	£0.00
Course Fees - internal provider	£0.00
Training Materials	£0.00
Fuel	£0.00
3rd Party travel	£110.70
MSSC Travel Refund (enter as credit)	-£347.40
Catering	£0.00
Fundraising Costs	£0.00
Special Events	£0.00

Operating

£5,129.29

Unit Health, Hygiene & Well-being	£1,031.88
Office Equipment <£250.00	£0.00
Office Stationery, Printing & Postage	£285.59
IT Consumables	£0.00
Building maintenance	£1,402.27
Grounds maintenance	£0.00
Boat maintenance	£119.95
Vehicle maintenance, MOT & RFT	£0.00
Other maintenance	£0.00
Goods for resale	£0.00
PPE & Branded clothing	£306.15
Various Unit Assets	£1,983.45

Overheads

£8,024.45

Rent	£0.00
Rates	£0.00
Lease Fees	£700.00
Water Rates	£210.88
Sewage Rates	£308.24
Electricity	£1,489.29
Gas	£1,466.97
Broadband	£625.27
Telephone	£0.00
Alarm Monitoring	£789.60
Insurance - MS-SC provided	£2,434.20
Insurance - Non MS-SC provided	£0.00
Roadside assistance	£0.00
Certification	£0.00

Fees Charges

£0.00

Audit/Accountancy fees	£0.00
Legal fees	£0.00
Other professional fees	£0.00
Other revenue costs	£0.00
Bank charges	£0.00

£12,917.04

Surplus / Deficit
Financial Year 1st April 2020 to 31st March 2021

£16,534.48

Cowes Sea Cadets -- Financial Year 1st April 2020 to 31st March 2021

	Cash Transactions	Bank Transactions	All Transactions
Opening Balance	£0.00	£12,640.27	£12,640.27
Receipts			
Donations	£0.00	£8,563.00	£8,563.00
Fundraising	£0.00	£309.12	£309.12
Generated	£0.00	£849.40	£849.40
Grants	£0.00	£19,680.00	£19,680.00
Training	£0.00	£50.00	£50.00
Unearned	£0.00	£0.00	£0.00
	<u>£0.00</u>	<u>£29,451.52</u>	<u>£29,451.52</u>
	£0.00	£42,091.79	£42,091.79
Payments			
Charitable Activity	£0.00	-£236.70	-£236.70
Operating	£0.00	£5,129.29	£5,129.29
Overheads	£0.00	£8,024.45	£8,024.45
Fees Charges	£0.00	£0.00	£0.00
	<u>£0.00</u>	<u>£12,917.04</u>	<u>£12,917.04</u>
	£0.00	£29,174.75	£29,174.75
Transfers	£0.00	£0.00	£0.00
	<u>£0.00</u>	<u>£29,174.75</u>	<u>£29,174.75</u>
			Trading Balance for year
			£16,534.48
			Money held in Current Account
			£29,180.75
			Money Held on Deposit
			£0.00
			Cash in Hand
			£0.00
			<u>£29,180.75</u>

THE SEA CADETS ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2021			Form SCC A3 (R&P) 01/20	
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218) Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2021				
Unit Name: Cowes Sea Cadets			Charity No: 302011	
Fund-name/purpose (if not held for the Unit's general purposes):- <div style="border: 1px solid black; height: 20px; width: 100%;"></div>			THIS YEAR £	LAST YEAR £
Notes				
REVENUE RECEIPTS –				
ANNUAL FUND/DIRECT GRANT - (restricted)		###	£0.00	
OTHER GRANTS - (unrestricted)		###	£0.00	
SCAVA (Sea Cadet Victualling Allowance)		£0.00	£0.00	
CADET CONTRIBUTIONS		£1,563.00	£0.00	
OTHER DONATIONS / LEGACIES		£5,850.00	£0.00	
FUNDRAISING & SPECIAL EVENTS PROCEEDS		£309.12	£0.00	
OTHER CHARITABLE ACTIVITIES:				
COMPETITION RECEIPTS		£0.00	£0.00	
COURSE FEES		£50.00	£0.00	
SUNDRY SALES RECEIPTS		£0.00	£0.00	
BANK DEPOSIT INTEREST		£0.00	£0.00	
PROPERTY RENTS (includes any occasional		£849.40	£0.00	
OTHER REVENUE RECEIPTS		£0.00	£0.00	
TOTAL REVENUE RECEIPTS	A	###	£0.00	
NON-REVENUE RECEIPTS –				
PROCEEDS FROM SALES OF OTHER FIXED		£0.00	£0.00	
TOTAL NON-REVENUE RECEIPTS	B	£0.00	£0.00	
(#Attach that Fund's similar Account of Receipts as page AC1A, and so on)				
TOTAL RECEIPTS = A + B	C	###	£0.00	
Reconciliation:-				
NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-				
- REVENUE ITEMS (= A – D from page AC2)	G	###	£0.00	
- NON-REVENUE ITEMS (= B – E from page AC2)	H	-£1,983.45	£0.00	
- COMBINED (=G+H)		###	£0.00	
CASH/BANK BALANCE FROM LAST YEAR-END		###	£0.00	
CASH/BANK BALANCE AT THIS YEAR-END	2021	###	###	

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2021

Form
SCC A3 (R&P)
01/20

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

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Unit Name: Cowes Sea Cadets	Charity No: 302011
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Fund-name/purpose (if not held for the Unit's general purposes):-	THIS YEAR	LAST YEAR
	£	£
Notes		

REVENUE PAYMENTS –

DIRECT CHARITABLE ACTIVITY COSTS:

FUNDRAISING & SPECIAL EVENTS COSTS	£0.00	£0.00
COMPETITION COSTS	£0.00	£0.00
FUEL & TRAVEL COSTS	-£236.70	£0.00
CATERING COSTS	£0.00	£0.00
TRAINING DELIVERY COSTS	£0.00	£0.00
ARTICLES PURCHASED FOR RESALE	£0.00	£0.00

OVERHEAD COSTS FOR:

RENT / COUNCIL TAX	£700.00	£0.00
HEAT, LIGHT & WATER	£3,475.38	£0.00
TELEPHONE & BROADBAND	£1,414.87	£0.00
RUNNING COST Inc POSTAGE, PRINTING & OTHER	£591.74	£0.00

MAINTENANCE COSTS FOR:

BUILDINGS & ESTATE	£1,402.27	£0.00
BOATS	£119.95	£0.00
VEHICLES	£0.00	£0.00
OTHER MISC EQUIPMENT	£1,031.88	£0.00
INSURANCE COSTS	£2,434.20	£0.00
BANK INTEREST & CHARGES	£0.00	£0.00

CHARITY GOVERNANCE COSTS:

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION	£0.00	£0.00
FOR OTHER PROFESSIONAL FEES	£0.00	£0.00
FOR LEGAL ADVICE (for constitution or trustees)	£0.00	£0.00
OTHER REVENUE COSTS	£0.00	£0.00
TOTAL REVENUE PAYMENTS	D	###

NON-REVENUE PAYMENTS –

ASSETS	£1,983.45	£0.00
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TOTAL NON-REVENUE PAYMENTS	E	£1,983.45	£0.00
TOTAL PAYMENTS (=D+E)	F	###	£0.00

(*Attach that Fund's similar Account of Payments as page AC2A, and so on)

THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2021

Form
 SCC A3 (R&P)
 01/20

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2021

Unit Name: Cowes Sea Cadets

Charity No: 302011

In E&W: STATEMENT OF ASSETS & LIABILITIES	Name of Fund if restricted	THIS YEAR £	LAST YEAR £
ASSETS:			
CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)		£29,174.75	£12,640.27
BANK DEPOSITS (if any) not included above			
LOANS RECOVERABLE			
OTHER DEBTS (total recoverable – exclude any “accruals”)			
*STOCKS OF ITEMS FOR RESALE (total cost)			
INVESTMENTS (present value of securities &c)			
INVESTMENTS (ditto – belonging to a Restricted Fund, if			
*OTHER FIXED ASSETS:			
- LAND & BUILDINGS			
- BOATS			
- VEHICLES			
- COMPUTERS & OTHER EQUIPMENT			
*For all these items (including any gifts at estimated value when given) state their total <u>present value</u> here if lower than as above		[]	[]
LIABILITIES			
LOANS REPAYABLE			
OTHER CREDITORS (total payable – exclude any “accruals”)			
CONTINGENT LIABILITIES (estimated total amount)			

[Scottish] ACCOUNTS NOTES* (if not within Annual Report)

For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its use

Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity

Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it

Amount of any trustee expenses reimbursed and for how many trustees

Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) together with any amount owing at the year-end (say if

Any further information that ‘may reasonably assist’ a reader’s understanding

	[Amounts]	Particulars
Give page no(s). - or say if none		
	[]	
(or say if none)	[]	Authority:
(or say if none)	[]	For how many:
	[]	Nature:
	[]	
Give page no(s).		- or say if none

(*Show details on an extra attached (numbered) page if necessary)

Signed as authorised by the Unit’s Management Committee - Date:

.....Unit Treasurer

..... Unit Chairman

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regu

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to l

Unit Name: Cowes Sea Cadets

Unit address (or address for correspondence):-

House
name:
Street and
No:
Area or
Estate:
Town/City:
County:
Post Code:

Unit Management Committee members (the 'charity trustees') at date of signing Report:-

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or Unit (includes custodians, nominees &c) [not: Scotland]:-

--	--

Nature and date of the Unit's constitution (governing document): Governed by Sea Cadet Stand

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise a the Unit's constitution, are as follows:-

Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. I. (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT mei next AGM, after which the post will be filled by election.

The Unit's charitable purpose(s) as set out in its constitution is:-

To promote the development of young people in achieving their physical, intellectual and social potenti; the provision of education and leisure time activities using a nautical theme and in accordance with the Society & Sea Cadets (MSSC).

The Unit's main activities and achievements in the financial year were:-

--

Public Benefit

The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purposes set out in the activities and achievements as outlined above. The aim is to promote the development of young people's intellectual and social potential as individuals and responsible citizens in a safe environment. In order to ensure that all backgrounds, including where possible those with disabilities and develop their skills and abilities to

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement as waterborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit

<p>2021</p> <p>lations – SSI 2006/218)</p> <p>be notified by 1 November 2021</p>	<p>Form</p> <p>SCC A3 (R&P)</p> <p>01/20</p>
<p>Charity No: 302011</p>	
<div></div> <div></div> <div></div> <div></div> <div></div>	
<div></div> <div></div> <div></div> <div></div>	
<div></div> <div></div> <div></div>	
<p>in possession of any assets belonging to the</p> <div></div>	
<p>ard Constitution</p>	
<p>ppointed (and by whom) in accordance with</p> <p><i>UMT members are elected from the</i> <i>n the event of a vacancy arising during the year</i> <i>mber appointed will serve until the date of the</i></p>	
<p>al as individuals and as responsible citizens by</p> <p>: principles, ethos and practices of the Marine</p>	
<div></div>	

able purpose of the Sea Cadet movement as set
young people in achieving their physical,
to achieve this the Unit takes young people from
y:

ement such

promotions

may do so.

AC4

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2021

Form

SCC A3 (R&P)

01/20

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2021

Unit Name: Cowes Sea Cadets	Charity No: 302011
------------------------------------	---------------------------

Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to [] months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves amounted to [] months' on that basis.

[Delete this section if not applicable]

The Unit holds [] in designated funds representing fixed assets needed for future activities and [] for future projects to be carried out in [] as currently planned/expected

[Delete this section unless the Unit has a Restricted Fund in deficit]

A restricted fund held for the purpose of [] was in deficit to the extent of [] and the steps being taken to rectify it are:- []

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Date signed as authorised by the Unit's Management Committee:

[] Unit Treasurer

[] Unit Chairman

[] Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Cowes Sea Cadets

On accounts for the
year ended

31st March 2021

Charity no

302011

Set out on pages

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
- have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

Name:

Relevant professional
qualification(s) or body
(if any):

Address:



Independent examiner's report on the accounts

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details
of any items that the
examiner wishes to
disclose.

Cowes Sea Cadets

Financial Year 1st April 2020 to 31st March 2021

Detail Report - Receipts

	Actual	To Date	Budget	Projection	Variance
	2019 - 2020	2020 - 2021	2020 - 2021	2020 - 2021	2020 - 2021
Receipts					
Donations	£8,908.50	£8,563.00	£0.00	£8,563.00	£8,563.00
Bursaries - restricted	£0.00	£1,000.00	£0.00	£1,000.00	£1,000.00
Bursaries - unrestricted	£0.00	£150.00	£0.00	£150.00	£150.00
Cadet	£2,525.50	£1,563.00	£0.00	£1,563.00	£1,563.00
P&SA	£0.00	£0.00	£0.00	£0.00	£0.00
Third party - restricted	£0.00	£0.00	£0.00	£0.00	£0.00
Third party - unrestricted	£6,383.00	£5,850.00	£0.00	£5,850.00	£5,850.00
Ward Room	£0.00	£0.00	£0.00	£0.00	£0.00
Fundraising	£793.13	£309.12	£0.00	£309.12	£309.12
Bag packs	£0.00	£0.00	£0.00	£0.00	£0.00
Flag week	£0.00	£0.00	£0.00	£0.00	£0.00
Social events	£0.00	£0.00	£0.00	£0.00	£0.00
Community events	£793.13	£250.00	£0.00	£250.00	£250.00
Other	£0.00	£59.12	£0.00	£59.12	£59.12
Generated	£1,755.40	£849.40	£0.00	£849.40	£849.40
Property Rental	£755.40	£849.40	£0.00	£849.40	£849.40
Sale of Assets	£1,000.00	£0.00	£0.00	£0.00	£0.00
Sale of Goods	£0.00	£0.00	£0.00	£0.00	£0.00
SCAVA	£0.00	£0.00	£0.00	£0.00	£0.00
Grants	£0.00	£19,680.00	£0.00	£19,680.00	£19,680.00
External - restricted	£0.00	£9,680.00	£0.00	£9,680.00	£9,680.00
External - unrestricted	£0.00	£10,000.00	£0.00	£10,000.00	£10,000.00
MS-SC Restricted Grant	£0.00	£0.00	£0.00	£0.00	£0.00
Training	£0.00	£50.00	£0.00	£50.00	£50.00
Competition Fees - external provider	£0.00	£0.00	£0.00	£0.00	£0.00
Competition Fees - internal provider	£0.00	£0.00	£0.00	£0.00	£0.00
Course Fees - external provider	£0.00	£0.00	£0.00	£0.00	£0.00
Course Fees - internal provider	£0.00	£50.00	£0.00	£50.00	£50.00
Unearned	£0.00	£0.00	£0.00	£0.00	£0.00
Bank Interest	£0.00	£0.00	£0.00	£0.00	£0.00
Gift Aid	£0.00	£0.00	£0.00	£0.00	£0.00
Investment Income	£0.00	£0.00	£0.00	£0.00	£0.00
	£11,457.03	£29,451.52	£0.00	£29,451.52	£29,451.52

Surplus / Deficit 1st April 2019 to 31st March 2020

£4,830.67

Current Surplus / Deficit
1st April 2020 to 31st March 2021

£16,534.48

Projected Surplus / Deficit
1st April 2020 to 31st March 2021

£16,534.48

Cowes Sea Cadets

Financial Year 1st April 2020 to 31st March 2021

Detail Report - Payments

	Actual	To Date	Budget	Projection	Variance
	2019 - 2020	2020 - 2021	2020 - 2021	2020 - 2021	2020 - 2021
Payments					
Charitable Activity	-£552.96	-£236.70	£0.00	-£236.70	-£236.70
Competition Fees - external provider	£0.00	£0.00	£0.00	£0.00	£0.00
Competition Fees - internal provider	£0.00	£0.00	£0.00	£0.00	£0.00
Course Fees - external provider	£0.00	£0.00	£0.00	£0.00	£0.00
Course Fees - internal provider	£0.00	£0.00	£0.00	£0.00	£0.00
Training Materials	£0.00	£0.00	£0.00	£0.00	£0.00
Fuel	£0.00	£0.00	£0.00	£0.00	£0.00
3rd Party travel	£1,464.55	£110.70	£0.00	£110.70	£110.70
MSSC Travel Refund (enter as credit)	-£2,017.51	-£347.40	£0.00	-£347.40	-£347.40
Catering	£0.00	£0.00	£0.00	£0.00	£0.00
Fundraising Costs	£0.00	£0.00	£0.00	£0.00	£0.00
Special Events	£0.00	£0.00	£0.00	£0.00	£0.00
Operating	£282.99	£5,129.29	£0.00	£5,129.29	£5,129.29
Unit Health, Hygiene & Well-being	£0.00	£1,031.88	£0.00	£1,031.88	£1,031.88
Office Equipment <£250.00	£0.00	£0.00	£0.00	£0.00	£0.00
Office Stationery, Printing & Postage	£282.99	£285.59	£0.00	£285.59	£285.59
IT Consumables	£0.00	£0.00	£0.00	£0.00	£0.00
Building maintenance	£0.00	£1,402.27	£0.00	£1,402.27	£1,402.27
Grounds maintenance	£0.00	£0.00	£0.00	£0.00	£0.00
Boat maintenance	£0.00	£119.95	£0.00	£119.95	£119.95
Vehicle maintenance, MOT & RFT	£0.00	£0.00	£0.00	£0.00	£0.00
Other maintenance	£0.00	£0.00	£0.00	£0.00	£0.00
Goods for resale	£0.00	£0.00	£0.00	£0.00	£0.00
PPE & Branded clothing	£0.00	£306.15	£0.00	£306.15	£306.15
Various Unit Assets	£0.00	£1,983.45	£0.00	£1,983.45	£1,983.45
Overheads	£5,996.33	£8,024.45	£0.00	£8,024.45	£8,024.45
Rent	£0.00	£0.00	£0.00	£0.00	£0.00
Rates	£0.00	£0.00	£0.00	£0.00	£0.00
Lease Fees	£700.00	£700.00	£0.00	£700.00	£700.00
Water Rates	-£207.16	£210.88	£0.00	£210.88	£210.88
Sewage Rates	£175.18	£308.24	£0.00	£308.24	£308.24
Electricity	£1,188.12	£1,489.29	£0.00	£1,489.29	£1,489.29
Gas	£487.37	£1,466.97	£0.00	£1,466.97	£1,466.97
Broadband	£800.32	£625.27	£0.00	£625.27	£625.27
Telephone	£0.00	£0.00	£0.00	£0.00	£0.00
Alarm Monitoring	£855.40	£789.60	£0.00	£789.60	£789.60
Insurance - MS-SC provided	£1,997.10	£2,434.20	£0.00	£2,434.20	£2,434.20
Insurance - Non MS-SC provided	£0.00	£0.00	£0.00	£0.00	£0.00
Roadside assistance	£0.00	£0.00	£0.00	£0.00	£0.00
Certification	£0.00	£0.00	£0.00	£0.00	£0.00
Fees Charges	£900.00	£0.00	£0.00	£0.00	£0.00
Audit/Accountancy fees	£0.00	£0.00	£0.00	£0.00	£0.00
Legal fees	£900.00	£0.00	£0.00	£0.00	£0.00
Other professional fees	£0.00	£0.00	£0.00	£0.00	£0.00
Other revenue costs	£0.00	£0.00	£0.00	£0.00	£0.00
Bank charges	£0.00	£0.00	£0.00	£0.00	£0.00
	£6,626.36	£12,917.04	£0.00	£12,917.04	£12,917.04

Cowes Sea Cadets

Financial Year 1st April 2020 to 31st March 2021

Detail Report

	2019 - 2020	2020 - 2021		2019 - 2020	2020 - 2021
Receipts			Payments		
Donations	£8,908.50	£8,563.00	Charitable Activity	-£552.96	-£236.70
Bursaries - restricted	£0.00	£1,000.00	Competition Fees - external provider	£0.00	£0.00
Bursaries - unrestricted	£0.00	£150.00	Competition Fees - internal provider	£0.00	£0.00
Cadet	£2,525.50	£1,563.00	Course Fees - external provider	£0.00	£0.00
P&SA	£0.00	£0.00	Course Fees - internal provider	£0.00	£0.00
Third party - restricted	£0.00	£0.00	Training Materials	£0.00	£0.00
Third party - unrestricted	£6,383.00	£5,850.00	Fuel	£0.00	£0.00
Ward Room	£0.00	£0.00	3rd Party travel	£1,464.55	£110.70
			MSSC Travel Refund (enter as credit)	-£2,017.51	-£347.40
Fundraising	£793.13	£309.12	Catering	£0.00	£0.00
Bag packs	£0.00	£0.00	Fundraising Costs	£0.00	£0.00
Flag week	£0.00	£0.00	Special Events	£0.00	£0.00
Social events	£0.00	£0.00			
Community events	£793.13	£250.00	Operating	£282.99	£5,129.29
Other	£0.00	£59.12	Unit Health, Hygiene & Well-being	£0.00	£1,031.88
Generated	£1,755.40	£849.40	Office Equipment <£250.00	£0.00	£0.00
Property Rental	£755.40	£849.40	Office Stationery, Printing & Postage	£282.99	£285.59
Sale of Assets	£1,000.00	£0.00	IT Consumables	£0.00	£0.00
Sale of Goods	£0.00	£0.00	Building maintenance	£0.00	£1,402.27
SCAVA	£0.00	£0.00	Grounds maintenance	£0.00	£0.00
Grants	£0.00	£19,680.00	Boat maintenance	£0.00	£119.95
External - restricted	£0.00	£9,680.00	Vehicle maintenance, MOT & RFT	£0.00	£0.00
External - unrestricted	£0.00	£10,000.00	Other maintenance	£0.00	£0.00
MS-SC Restricted Grant	£0.00	£0.00	Goods for resale	£0.00	£0.00
			PPE & Branded clothing	£0.00	£306.15
Training	£0.00	£50.00	Various Unit Assets	£0.00	£1,983.45
Competition Fees - external provider	£0.00	£0.00			
Competition Fees - internal provider	£0.00	£0.00	Overheads	£5,996.33	£8,024.45
Course Fees - external provider	£0.00	£0.00	Rent	£0.00	£0.00
Course Fees - internal provider	£0.00	£50.00	Rates	£0.00	£0.00
Unearned	£0.00	£0.00	Lease Fees	£700.00	£700.00
Bank Interest	£0.00	£0.00	Water Rates	-£207.16	£210.88
Gift Aid	£0.00	£0.00	Sewage Rates	£175.18	£308.24
Investment Income	£0.00	£0.00	Electricity	£1,188.12	£1,489.29
			Gas	£487.37	£1,466.97
£11,457.03	£29,451.52		Broadband	£800.32	£625.27
			Telephone	£0.00	£0.00
			Alarm Monitoring	£855.40	£789.60
			Insurance - MS-SC provided	£1,997.10	£2,434.20
			Insurance - Non MS-SC provided	£0.00	£0.00
			Roadside assistance	£0.00	£0.00
			Certification	£0.00	£0.00
			Fees Charges	£900.00	£0.00
			Audit/Accountancy fees	£0.00	£0.00
			Legal fees	£900.00	£0.00
			Other professional fees	£0.00	£0.00
			Other revenue costs	£0.00	£0.00
			Bank charges	£0.00	£0.00
Actual Surplus / Deficit 1st April 2019 to 31st March 2020					
£4,830.67					
Current Surplus / Deficit 1st April 2020 to 31st March 2021					
£16,534.48					
				£6,626.36	£12,917.04

Cowes Sea Cadets

Receipts Report

June 2020

Refresh

Donations Total	£0.00
Fundraising Total	£0.00
Generated Total	£0.00
Grants Total	£0.00
Training Total	£0.00
Unearned Total	£0.00

£0.00

Category	Sub- Category	Value
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Cowes Sea Cadets

Payments Report

June 2020

Refresh

Charitable Activity Total	£0.00
Operating Total	£0.00
Overheads Total	£0.00
Fees Charges Total	£0.00

£0.00

Category

Sub- Category

Value

[illegible]

AC1

		HQ-GRANTS:													OTHER CHARITABLE ACTIVITIES:								NON-REVENUE RECEIPTS –				
		- CAPITATION	- TRAVEL EXPENSE REFUNDS	- ANNUAL FUND/DIRECT GRANT	- SCVA (Sea Cadet Virtualling Allowance)		OTHER GRANTS	CADET CONTRIBUTIONS	OTHER DONATIONS	LEGACIES	MOD - BOAT REPAIR GRANT	FUNDRAISING PROCEEDS (not: Special Events as below)	SPECIAL EVENTS PROCEEDS (as charitable activity only)		- COMPETITION RECEIPTS	- COURSE FEES	SUNDRY SALES RECEIPTS	INVESTMENT INCOME RECEIVED	BANK DEPOSIT INTEREST	PROPERTY RENTS (includes any occasional lettings/hirings)	OTHER REVENUE RECEIPTS		INVESTMENT SALES PROCEEDS	PROCEEDS FROM SALES OF OTHER FIXED ASSETS	LOANS RECEIVED/RECOVERED (include grants per contra*)	TRANSFERS FROM ANY OTHER# FUND OF THE UNIT	ANY OTHER RECEIPTS
Donations	Bursaries - restricted			X																							
	Bursaries - unrestricted						X																				
	Cadet							X																			
	P&SA								X																		
	Third party - restricted			X																							
	Third party - unrestricted								X																		
	Ward Room								X																		
Fundraising	Bag packs											X															
	Flag week												X														
	Social events											X															
	Community events												X														
	Other											X															
Generated	Property Rental																			X							
	Sale of Assets																							X			
	Sale of Goods																X										
	SCAVA				X																						
Grants	External - restricted			X																							
	External - unrestricted						X																				
	MS-SC Annual Fund			X																							
Training	Competition Fees - external provider														X												
	Competition Fees - internal provider														X												
	Course Fees - external provider															X											
	Course Fees - internal provider															X											
Unearned	Bank Interest																		X								
	Gift Aid								X																		
	Investment Income																			X							



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Cowes Sea Cadets

On accounts for the
year ended

31st March 2021

Charity no

302011

Set out on pages

1-2

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Lee Edwards

Date: 06/12/21

Name:

LEE MATTHEW JOHN EDWARDS

Relevant professional
qualification(s) or body
(if any):

ACCA

Address:

Office 4, Baring Chambers

Denmark Road

Cowes, Isle of Wight, PO31 7SY