



# Trustees' Annual Report for the period

Period start date  
From Day 01 Month 04 Year 2022 To Day 31 Month 03 Year 2023

## Section A

## Reference and administration details

Charity name HILDENE COMMUNITY ASSOCIATION

Other names charity is known by

Registered charity number (if any)

301 981

Charity's principal address

HILDENE CENTRE

68 HIGH STREET

WEST END SOUTHAMPTON

Postcode SO30 3DU

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	NAR THOMPSON	CHAIRMAN		
2	Z RAMPLEE	SECRETARY		
3	B DU-CROW	TREASURER		
4	D RAMPLEE			
5	N DICKINSON			
6	E A BURNS			
7	M HARE			
8	I DUNBAR			
9	H SOLOMONS			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(e.g. trust deed, constitution)

CONSTITUTION

How the charity is constituted  
(e.g. trust, association, company)

ASSOCIATION

Trustee selection methods  
(e.g. elected, appointed, nominated)

ELECTED BY MEMBERS AT COMMITTEE MEETING AND CONFIRMED AT AGM.

### Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO MANAGE AND MAINTAIN THE HILDENE CENTRE FOR THE BENEFIT OF THE COMMUNITY. ON BEHALF OF PARISH COUNCIL

PROVIDES ACCOMMODATION FOR  
HIRE FOR LOCAL COMMUNITY  
ACTIVITIES

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

BOOKINGS HAVE BEEN RETURNING TO PRE-PANDEMIC LEVELS.

WE DID NOT CARRY OUT OUR USUAL FUNDRAISING EVENTS AS THE LOCAL CARNIVAL DID NOT TAKE PLACE THIS YEAR. WE WERE ABLE TO OFFER CAR PARKING FOR SOME LARGER EVENTS AT THE AGGAS BOWL.

WE CONTINUE TO MAINTAIN THE BUILDING, ADDING A LARGE WATER TANK TO COLLECT RAINWATER TO BE ABLE TO WATER OUR IMPROVED GARDEN AREAS.

WE ARE CURRENTLY LIAISING WITH THE LANDLORDS, WEST END PARISH COUNCIL, REGARDING THE REPLACEMENT OF OUR TWO BOILERS WHICH ARE NOW UNECONOMICAL TO REPAIR.

## Section E

## Financial review

Brief statement of the charity's policy on reserves

WE AIM TO MAINTAIN SUFFICIENT RESERVES FOR EMERGENCIES AND TO ACCUMULATE FUNDS FOR REFURBISHMENT OF THE CENTRE.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

SEE REPORTS FOR DETAILS OF REFURBISHMENT OF BUILDING CARRIED OUT SO FAR. IMPROVEMENTS WILL ENHANCE HIRERS EXPERIENCE.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*B. D. C.*

Full name(s)

BERARLEY DU-CROW

Position (eg Secretary, Chair, etc)

TREASURER

Date

15/1/2024



MINUTES OF THE ANNUAL GENERAL MEETING OF HILLDENE COMMUNITY ASSOCIATION HELD ON MONDAY THE 13TH DECEMBER 2023 AT THE HILLDENE COMMUNITY CENTRE HIGH STREET WEST END AT 7.30pm

Present        The following Committee Members:  
Nick Thompson, Zena Ramplee, Beverley Du-Crow, Dick Ramplee, Martin Hare,  
Ian Dunbar, Annie Burns, Haylee Solomons.  
Councillor Ben Cole, Tom James & Sue Pitter Wessex N.P.C. Roger Winkworth &  
K. Muldowney Insurance Table Tennis.

Apologies.    Neville Dickinson, Sandra Alexander Yoga, Anne Virgo WI Craft, Dee O' Neill  
Southampton Quilters, Steve Johnson Seniors Table Tennis Club.

The Chairman Nick Thompson welcomed everyone for coming and called for the Minutes of the 2022 AGM, they were proposed by Martin Hare, seconded by Dick Ramplee agreed by a show of hands and signed as a true record.  
There were no matters arising.

CHAIRMAN REPORT Chairman Nick Thompson reported the following: Hilldene continues to be a busy Community Centre, many varied events have been held, Parties and Celebrations with over 30 Hirers each week running something for the local community, some of which have been running for over 20years. During November there were two memorable events the first over the week end of 4<sup>th</sup> and 5<sup>th</sup> the Seniors Table Tennis Club hosted a 24 hour Table Tennis Marathon for Children in Need, it was opened by the Mayor of Eastleigh and we had a brief mention on the local news, it was a great success and £6,200 was raised. As it was a charity event the Committee agreed to waive the hire charge. We welcomed all those wishing for refreshments to the Centre after the Annual Remembrance Service at the Memorial, many came for refreshments and a chat. Keeping the building together is one of the Management Committees priorities and a lot of work has been achieved, the exterior retaining walls, the gulleys and the steps have all been renovated, also an internal wall has been repaired. We installed a Flag Pole which I believe has added something to the village. The majority of the works have been organised and financed by ourselves and I wish to thank all involved. Much of the work done by the Committee goes unnoticed and I wish to thank them, also thanks go to the Caretakers and to our Bookings manager for their continued support ( the full report on file )

TREASURERS REPORT a copy of the Audited Accounts was distributed Nick Thompson read the report as follows, the audited accounts relate to the financial year ended the 31<sup>st</sup> March 2023 the rental income has increased as normal activities resumed following the Covid restrictions and are nearer to pre-pandemic levels. The increase in cleaning cost reflect this, the reduced PRS/PPL costs relate to the lower income in the pandemic period.  
We were not affected by the increase in gas and electricity charges as we were on a favourable fixed rate contract through Utility Aid but next years will be higher.  
Wages increased in line with the governments Living Wage and will increase again each April.  
On the income side we were able to offer some cricket parking which raised a good amount. We can only offer this depending on the hirers on match days as they are always our priority  
The recent completed works at the centre including the repairs to the wall at the rear of the building and the repair to the back wall of the Ken Morris Hall will appear in the next financial accounts.  
Many thanks to Lorraine Healy for Auditing the accounts for us.  
Beverley asked if there were any questions there were none.



## ELECTION OF THE OFFICERS OF THE ASSOCIATION

### CHAIRMAN

Zena Ramplee took the chair and asked for nominations for Chairman, Nick Thompson being willing to continue was proposed by Ian Dunbar seconded by Zena Ramplee voted unanimously by a show of hands, Nick Thompson was elected and returned to the Chair.

### VICE-CHAIRMAN

Nick Thompson asked for any nominations for the post of Vice- Chairman, a nomination was received from the floor by Mr Tom James he was thanked and proposed by Nick Thompson, seconded by Zena Ramplee voted unanimously by a show of hands and elected as Vice\_Chair

### HONORARY SECRETARY

Nick Thompson asked for nominations for the post of Honorary Secretary, there were none, Zena Ramplee being willing to continue was proposed by Martin Hare seconded by Dick Ramplee voted unanimously by a show of hands

### HONORARY TREASURER

Nick Thompson asked for any nominations for the post of Honorary Treasurer, there were none, Beverley Du- Crow being willing to continue was proposed by Nick Thompson, seconded by Zena Ramplee voted unanimously by a show of hands.

## INDIVIDUAL MEMBERS OF THE MANAGEMENT COMMITTEE

The individual members being willing to continue were voted en block unanimously by a show of hands they are: Dick Ramplee, Ian Dunbar, Martin Hare, Haylee Solomons, Annie Burns Neville Dickinson.

### HONORARY AUDITOR

Lorraine Healy has Audited our Accounts for many years and is happy to continue, she was proposed by Nick Thompson seconded by Beverley Du-Crow and voted unanimously by a show of hands.

## HILLDENE GOING FORWARD

Nick Thompson reported the following, The Committee wish to continue to improve and enhance Hilldene in the year ahead believing that the Centre is important to the Village and the local residents. Routine jobs such as internal decorating and repairs will be on going and we welcome ideas and suggestions from the users of the Centre. The major project that will be needed to be done shortly is the replacement of the Boilers and updating the system.

The replacement of the heating boilers has been on the agenda for some time,( it was mentioned in the 2022 AGM) we now have 3 quotes in place, it should be noted that one of the boilers has been found beyond repair during the annual service carried out in November 2023 so we are relying on a single boiler for all heating and hot water.

Discussions are on going with the West End Parish Council and it is my understanding that an Energy Survey is to be carried out providing guidance as to the solution for heating the centre. Councillor Ben Cole replied the Policy and Resources Committee are fully behind Hilldene and there will be money available, however an Energy Survey needs to take place to find the most efficient form of heating

Nick replied we are happy to have the Survey as long as it is quite soon as we worry that the existing Boiler will not cope, Councillor Cole said he will look into the Energy Survey and let us know when it will take place

It is a shame that we no longer have a Parish rep to attend our meetings, John Goguel was our rep but due to ill health he can no longer attend the meetings, we were not aware until recently that the minutes of our meetings sent to the Parish office were not seen by the Councilors, this has now been addressed.

There being no other business the meeting closed at 8.30pm and Nick invited everyone to stay for refreshments

Chairman \_\_\_\_\_ Signed \_\_\_\_\_ Date \_\_\_\_\_

Secretary \_\_\_\_\_ Signed \_\_\_\_\_ Date \_\_\_\_\_

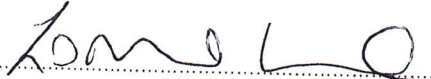


# HILLDENE COMMUNITY ASSOCIATION

## INCOME & EXPENDITURE FOR THE YEAR ENDED 31ST MARCH 2023

INCOME	2023	2022	EXPENDITURE	2023	2022
Rentals	46,800	33,132	Wages/NI/Tax	18,693	16,584
Grant EBC _ Covid		6,500	Cleaning	9,394	6,872
JRS Grant HMRC		837	Maintenance	3,567	10,562
Donation	50		Telephone i/net	988	1,164
Refund Water rates		1,073	Light/heat	3,780.00	3,724
Electricity Payments	515	797	Water Rates	364	1,086
Cricket Parking	1,480		Insurance	616	581
Fund Raising			Licence PRS/PPL	285	1,306
Grant W E P C	300		Expenses F/Raising		
Donation STTC curtains		200	Website Hosting	162	152
			Admin	227	253
			Donation WEPC Curtains		2,400
			Xmas Exps	48	52
Interest received	49,145	42,539	Sponsorship		50
	6	1	Returned Deposit/fees	2,316	1,617
			Donation Brian Trotter		50
			Capital Items		
			Leaving gift		50
	49,151	42,540		40,440	46,503
Santander Current Account		10,164	Balance Forward		11,263
Deposit Account		9,810	Plus Income over expenditure		8,711
		19,974			19,974

I have examined the books of the Hilldene Community Association and in my opinion the above is a true statement of the Income & Expenditure for the year ended 31st March 2023.

 Auditor

18/8/23 2023

# HILLDENE COMMUNITY ASSOCIATION

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Auditor

18/8/23  
2023



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Independent examiner's  
report on the accounts

Section A  
Independent Examiner's Report

Report to the trustees/  
members of

On accounts for the year  
ended

Set out on pages

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended DD / MM / YYYY

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation  
of the accounts in accordance with the requirements of the Charities Act  
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have  
come to my attention (other than that disclosed below \*) in connection with  
the examination which gives me cause to believe that in, any material  
respect:

- accounting records were not kept in accordance with section 130 of  
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in order to enable a  
proper understanding of the accounts to be reached.  
\* Please delete the words in the brackets if they do not apply.

Independent  
examiner's statement

Signed:

Relevant professional  
qualification(s) or body  
(if any):

Address:

9 MOORGATE RD  
WEST END  
SOUTHAMPTON  
SO30 3EA

Name:

LORRAINE HEALY

Signed:

18/8/23 Date: